

**CITY OF SHORELINE
COUNCIL OF NEIGHBORHOODS ACTION MINUTES**

April 4, 2012
7:00 p.m.

Shoreline City Hall

COUNCIL OF NEIGHBORHOODS REPRESENTATIVES PRESENT:

Ballinger – Nancy Moreya
Briarcrest – Arthur Peach, Kathy Hall
Echo Lake – Diane Hettrick, Jeanne Monger
Highland Terrace – Krista Tenney
Hillwood – Afia Menke, Ann Erickson
Innis Arden – June Howard, Lee Lageschulte, Judy Allen
Meridian Park – Gretchen Atkinson, Suzie Burton
North City – Melanie Matway, Nan Skinner
Richmond Beach – Sheri Ashleman, Jack Malek
Ridgecrest – Patty Hale, Dick Nicholson

VISITORS PRESENT: Brendan Lemkin, Shoreline Farmer’s Market; Patrick Ducey, Shoreline CERT; Diane Pottinger, Shoreline Water District.

CITY STAFF PRESENT: Rob Beem, Community Services Division Manager; Gail Harris, Emergency Management Coordinator; Nora Smith, Neighborhood Coordinator.

I. Call to Order and Roll Call

Chair Peach called the meeting to order. Roll was called.
DECISION: The March 4 agenda was approved.
DECISION: The March 7 minutes were approved.

II. Public Comment

Diane Pottinger of Shoreline Water District reported on the “Fix-a-Leak Week Challenge” was a success. Ms. Pottinger distributed copies of a PowerPoint presentation of Shoreline Water District Water System Plan overview.

III. Neighborhood Communications Hub Program Overview

Gail Harris, Emergency Management Coordinator gave an overview of key local resources for communication in case of disaster including the Auxiliary Communications Service (amateur radio team) and the Community Emergency Response Team (CERT which is trained volunteers in the community).

Ms. Harris introduced a new idea the City and CERT would like to implement: neighborhood communication hubs which could function as communication relay points in a neighborhood during a disaster. The Auxiliary Communications Service (ham radios) could relay message to citizens who have purchased short range, low frequency radios. Patrick Ducey, a volunteer from Community Emergency Response Team (CERT), showed samples of the short range Family Radio Service (FRS) radios.

Ms. Harris invited Council of Neighborhoods representatives to help promote an event on May 10 kicking off the development of neighborhood communication hubs with a discussion amongst residents. She asked Council of Neighborhood representatives to sponsor a table for their neighborhood where talents and resources and folks willing to buy the FRS radios would be identified. See [Ready Radio](#) for information.

IV. Introduction to Shoreline Farmer’s Market

Brendan Lemkin came to introduce the new Shoreline Farmer’s Market to open June 16 on the upper level of the City Hall parking garage and run until the first week of October. Mr. Lemkin invited neighborhood associations and the Council of Neighborhoods to participate in the market with a free booth to do outreach to residents. More information can be found at www.shorelinefarmersmarket.org.

V. Establish Nominating Committee

Chair Peach called for volunteers for the Nominating Committee to establish a slate of candidates for the May election of Council of Neighborhoods Executive Board officers. Chair Peach stated that Naomi Anderson-Murphy (Meridian Park) had expressed interest in serving. June Howard (Innis Arden), Afia Menke (Hillwood) and Judy Allen (Innis Arden) also volunteered to serve on the committee. Nominating Committee Guidelines, adopted in 2011, were distributed.

VI. Neighborhood Coordinator's Report

Rob Beem said that April is Eats4Health month in Shoreline and there is an online calendar of activities. He also mentioned the fall Monster Mash Dash will take place October 13.

Nora Smith, Neighborhood Coordinator reported on several items.

- Bill Williams, Executive Director of WSPTA got all high marks for the March 14 training Non-profits and the Law. A hard copy of Mr. Williams presentation is available.
- Neighborhood Association insurance policies and certificate of Commercial Liability coverage were emailed out mid-March.
- Reminder to turn in Mini-Grant applications. Due date is June 30.
- April 18 is the Volunteer Appreciation Soiree; please join us.

VII. New Business

The group had a discussion of summer outreach opportunities including Shoreline Farmer's Market booth, Arts Festival booth, and Celebrate Shoreline Parade entry. Comments included a desire to participate in more outreach for neighborhoods, while recognizing limited time especially in the summer. A task force was formed to review options and prioritize participation to get the most from volunteers' time and report back to CON on May 2. Task Force volunteers: Patty Hale, Judy Allen, Gretchen Atkinson and Nora Smith.

VIII. Neighborhood Reports

Neighborhood representatives reported on events in their neighborhoods, including Meridian Park Elementary work parties, Ridgecrest Garden meeting, and eastside multi-neighborhood garage sale on June 2, Richmond Beach Festival May 12, and Earth Day events in Echo Lake neighborhood.

Adjourn

The meeting was adjourned at approximately 9:00 pm.