

CITY OF SHORELINE

SHORELINE PLANNING COMMISSION SUMMARY MINUTES OF DINNER MEETING

March 1, 2012
6:00 – 7:00 P.M.

Shoreline City Hall
Council Conference Room

Commissioners Present

Chair Wagner
Vice Chair Perkowski
Commissioner Broili
Commissioner Esselman
Commissioner Craft
Commissioner Moss

Staff Present

Rachael Markle, Director, Planning & Community Development
Steve Szafran, Associate Planner
Jessica Simulcik Smith, Planning Commission Clerk

Other

Deputy Mayor Eggen

Commissioners Absent

Commissioner Behrens

Chair Wagner called the dinner meeting to order and welcomed Deputy Mayor Eggen who then swore in new Planning Commissioner Easton Craft.

STUDY SESSION ON COMPREHENSIVE PLAN MAJOR UPDATE – TRANSPORTATION ELEMENT

Mr. Szafran presented the staff report for the Transportation Element of the Comprehensive Plan. He explained that the meeting packet contained both the existing and proposed versions of the Transportation Element and Supporting Analysis. He noted that the goals and policies as well as the supporting analysis of the proposed version are being pulled directly from the recently adopted Transportation Master Plan (TMP) and they would replace the current versions in their entirety. Ms. Markle reminded the Commission that with the 2012 Update, all the supporting analyses for each Element will live outside of the Comprehensive Plan.

Commissioner Moss questioned if there would be data tables from the TMP in the Comprehensive Plan or would the Plan refer the reader back to the TMP to get the information, and she especially pointed to the Transportation Analysis Zones Table as an example. Mr. Szafran noted that the appropriate place for data tables to appear is in the supporting analyses. Commissioner Moss noted that a map showing Shoreline's SAZs and PSRC's TAZs appears on page 158 in the current Transportation Supporting Analysis section of the Comprehensive Plan but does not exist in the proposed version; the data is listed but not the map. Ms. Markle suggested that staff could add a map.

Commissioner Moss pointed out that the same information is repeated several times in the proposed Transportation Supporting Analysis. Mr. Szafran said he would check into this.

Commissioner Moss noted that the Transportation Element contains a number of acronyms that are not spelled out in other areas and questioned if staff was planning to create a glossary.

Commissioner Moss directed the Commission to the sentence in the second paragraph of the proposed Supporting Analysis under the heading Transit Agencies (on page 125 of the packet) that says “Two express bus routes serve the I-5/NE 145th Street freeway station....” and requested that it read “Two off-peak express bus routes” because the buses do not serve during the peak hours. Mr. Szafran pointed out that this language is being pulled from the adopted Transportation Master Plan and editing it is not within the Commission’s scope of work. Ms. Markle said staff would ask Alicia McIntire, the City’s Transportation Planner, if the change could be made.

Commissioner Moss referred to Policy T-6 (Implement the City’s Commute Trip Reduction Plan) and questioned if the City manages the CTR program for all employers that employ x number of employees or if the City just operates its own CTR for its employees as part of the State mandated program. Ms. Markle answered the City has both. Chair Wagner added that the policy language for T-6 could use clarification that it is referring to the CTR for all of the City’s employers and not just the City’s employees.

Commissioner Esselman referred to the maps in the current Transportation Supporting Analysis and pointed out that some streets are missing. She requested that good quality maps be used in the new document.

Commissioner Moss noted that in the data table on page 147 of the meeting packet, two columns (required right-of-way and planned curb to curb width) are left blank for N 175th St. She questioned if this was intentional. Ms. Markle said staff would find out.

The Commission discussed the last speaker in the Shoreline Speaker Series, Sara Schott Nikolic, who presented on equitable transit communities (transit oriented development). Chair Wagner asked if anyone had a good take-away message from the presentation that could be incorporated into the introduction of the Transportation Element or in a goal or policy statement. Commissioner Broili said Ms. Schott Nikolic spoke about multi-modal transportation and should be weaved into the language because it is a core component of any transit plan. Ms. Markle recalled that Ms. Schott Nikolic spoke about the concept of planning for people instead of planning around transit. Chair Wagner encouraged Commissioners to take notes on inspirational quotes they hear during the Speaker Series so they can discuss incorporating them into the Plan.

The Planning Commission took a 5 minute recess to look over the additional testimony that came in for the Shoreline Master Program public hearing scheduled later in the evening.

BRAINSTORM ANNUAL REPORT TO CITY COUNCIL

Chair Wagner reconvened the meeting and led the Commission into a brainstorming discussion about their annual report to the City Council. She reminded the Commission that the last time they sent a report to City Council staff provided a draft of the report and sent it to the Chair for editing. The Commission did not have much of a chance to talk about it ahead of time but expressed a desire to do so in the future. Chair Wagner recalled that the last report included a list of accomplishments and items the Commission wanted to bring to Council’s attention (the Commission’s opportunity to share their parking lot items). She asked the Commission to discuss what the purpose, structure and timing of the report should be moving forward.

Commissioner Broili said he thought a major advantage of the report is for the Commission to provide feedback to the City Council. Chair Wagner wondered if the Commission had any concern to voice about the workload and timing of the Commission's work plan with reduction in amount of staff available. The Commission agreed the report is an opportunity for them to explain to the Council what their parking lot is about. They decided to include their parking lot items, explain why they were added, how long they have been there and why the Commission still thinks they are important. There was agreement to place the items in a matrix and rank them in terms of importance in addressing them - short-term, mid-term, and long-term. It was decided to include current and new Commissioners in on the review of the report, since current Commissioners offer history and context and new Commissioners are tasked with carrying these ideas forward and might have new ideas to add.

The dinner meeting was adjourned at 6:59 P.M.

Michelle Linders Wagner
Chair, Planning Commission

Jessica Simulcik Smith
Clerk, Planning Commission