



**Meeting Minutes for the Parks, Recreation
and Cultural Services Board Meeting**

October 27, 2011
7:00 p.m.

Shoreline City Hall
Room 302

1. Call to Order

The meeting was called to order at 7:00 p.m. by Chairman Clements.

Park Board Members Present: Boni Biery, Katie Beth, William Clements, Ellen Anderson, Kevin McAuliffe, Jesse Sycuro, Kayla Caldwell

Excused Absence: Carolyn Ballo, Joseph Neiford

City Staff Present: Dick Deal, Director; Lynn Cheeney, Recreation Superintendent; Kirk Peterson, Park Superintendent; Maureen Colaizzi, Park Project Coordinator; Ros Bird, Public Art Coordinator; Lynn Peterson, Administrative Assistant III.

2. Welcome of New Member

Kayla Caldwell was introduced to the Board by Mr. Deal. She shared a few words about her background and interests.

3. Approval of Minutes

Ms. Biery pointed out that the minutes contain an error referring to her as "Mrs. Biery." Note was taken to pay closer attention to that detail in the future. **Ms. Biery moved to approve the September meeting minutes. Mr. McAuliffe seconded and the motion carried.**

4. Approval of Agenda

Mr. McAuliffe moved to approve the agenda as written. Mr. Sycuro seconded the motion. The motion carried.

5. General Public Comment

Ian Scott of Shoreline expressed a desire to observe the Tree City USA conversation. Janet Way, also of Shoreline voiced her support of a "robust process" to move the City forward in its discussion of urban forestry, particularly with regard to the pursuit of a Tree City USA status.

6. Kruckeberg Parking Area

Mr. Deal introduced Ross Heller, Capital Projects Manager, to present the final design of the Kruckeberg Botanic Garden parking lot. It will accommodate 10 stalls and is ADA accessible. A graded curb & gutter sidewalk leads from the entrance of the garden to a gathering area inside. There are 68 large firs on the property. Two will need to be moved to accommodate the parking area. Earthcorps has balled and burlapped large plant specimens to be moved with as little impact to the

garden as possible. Parking surface materials are being discussed with the desire to preserve both the City and the Garden's commitment to sustainability. Porous pavement and asphalt that channels water from the parking lot surface to the meadow area are two ideas under consideration.

7. Trail Corridors

Mr. Heller showed the Board a slide that listed projects to consider for the balance of Trail Corridor funds:

- Boeing Creek Open Space/Sunset School Park
- Innis Arden Reserve
- Park Frontage Improvements (Hamlin or Echo Lake)
- Richmond Beach Saltwater Park Pedestrian Bridge
- Soft Surface Trails along Interurban Trail and Right-of-Way
- Bike Roadway Signalization (15th NE and Perkins Way)
- Trail/Roadway Signage
- Kruckeberg ADA/Frontage Improvements

Comments from the Board included concern about the Interurban Trail between 145th and 155th which was described as a potentially hazardous area that may benefit from a soft surface trail for pedestrians. Mr. Clements recommended signage along the Interurban Trail identifying trail etiquette. Mr. Deal is in conversation with King County Park Directors to develop a universal signage strategy along the Interurban Trail.

Other comments from the Board included the desire for a pedestrian pathway through Hillwood, the expansion of bike trails and the designation of bike lanes throughout the City. Staff will return during the first quarter of 2012 for continued discussion about Trail Corridor projects.

8. Tree City USA

Mr. Deal reminded the Board that in order to obtain official Tree City USA status, the following requirements must be met:

- The creation of a Tree Board. The current recommendation to Council is to have the Park Board serve in that capacity
- The passing of an ordinance that includes an annual forestry work plan
- \$2 per capita minimum budget for tree work annually. This is being met and exceeded by current practices
- An annual Arbor Day observance

The plan under consideration is a beginning point. Ms. Way emphasized the importance of utilizing public expertise with regard to the management of the urban forest. She is concerned that placing responsibility under the purview of the Park Board may add undue burden. Mr. Deal stated that study groups and/or a tree committee could be appointed for specific assignments to make recommendations to the Park Board. After hearing the public comment and taking time to discuss the issue the Park Board gave its unanimous and enthusiastic blessing to the Council's consideration of the Park Board's appointment to the position of Tree City USA Tree Board.

9. Public Art Plan

Ms. Bird presented a synopsis of the Public Art Plan that was included in the September, 2011 Park Board packet. **With unanimous support, Mr. Sycuro moved to approve the plan and Ms. Biery gave the second. The motion carried.**

10. 2012 Budget

Mr. Deal explained that for the first time in Shoreline's history the City is forced to lay off staff to balance the budget. A reduction in capital projects and a change in Council goals have resulted in a change in staffing configurations. The PRCS department budget is virtually unchanged from 2011 to 2012 as we further the Council's objective to establish a community garden and increase the City's participation in the Healthy City Initiative.

11. Miscellaneous Business

Ms. Colaizzi reminded the Board about upcoming park development events

- Work parties on October 8th and 22nd at Boeing Creek Open Space
- Echo Lake public meeting on October 18th
- Off-leash study group continuing to discuss an eastside location
- Dogfest expansion

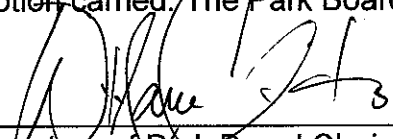
Ms. Cheeney reported that Hamlin Haunt and Indoor Playground Halloween were successful events again this year.

Mr. Peterson reported that he and Mr. Deal met with the Little League Board to hear input on ways the City can continue to partner with them to provide excellent service to the community.

Ms. Bird informed the Board that conversation has begun to replace the Holyhood mural at the intersection of 1st and 205th. CleanScapes and citizens from the community are in the process of developing a proposal to use the \$10,000 grant awarded to the Friday collection neighborhood. The "Inside Out" project is on display in the City Hall first floor lobby. This display is a class project that tells a story through the use of enlarged photographs and testimonials about the significant adults who have impacted the lives of area teens.

12. Meeting Adjourned


Ms. Caldwell moved and Ms. Anderson seconded that the Board adjourn. The motion carried. The Park Board Meeting adjourned at 8:30 p.m.



 Signature of Park Board Chair

1/26/12

 Date



 Signature of Minute Writer

1/26/12

 Date