



**Meeting Minutes for the Parks, Recreation
and Cultural Services Board Meeting**

September 22, 2011
7:00 p.m.

Shoreline City Hall
Council Chambers

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Clements. Attendance was taken.

Park Board Members Present: Joseph Nieford, Boni Biery, Katie Beth, William Clements, Ellen Anderson, Kevin McAuliffe, Carolyn Ballo

Excused Absence: Jesse Sycuro, Kayla Caldwell

City Staff Present: Dick Deal, Director; Lynn Cheeney, Recreation Superintendent; Kirk Peterson, Park Superintendent; Ros Bird, Public Art Coordinator; Lynn Peterson, Administrative Assistant III.

2. Welcome of New Member

Kayla Caldwell was not able to be present. She will be formally welcomed at the October 27 Park Board meeting.

3. Approval of Minutes

Ms. Biery moved that the minutes be approved as written. Ms. Beth seconded the motion. The motion carried.

4. Approval of Agenda

Ms. Biery moved that the agenda be approved as written. Ms. Beth seconded the motion. The motion carried.

5. General Public Comment

No comment

6. Kruckeberg Demonstration Garden

Mr. Deal introduced Kruckeberg Botanic Garden Foundation President, Ann Jacobus and Garden Coordinator Sarah Baker who described the project under consideration as a Pacific NW Native Plant Demonstration Garden. Major objectives include

- Enhancing the visitor experience in conjunction with expanded parking
- Development of an underutilized area
- Focus on white-flowered natives, all adapted to this climate and soil conditions following the desire of Maureen Kruckeberg
- Link to the rest of the garden

- Installation of interpretive signage
- Plant labels
- Away from but accessible to the future ADA path
- Definition of native to include the Cascadia Region: N. California to Upper British Columbia

Mr. Clements called for the vote to approve the proposal. Mr. McAuliffe moved and Ms. Ballo seconded. The motion carried.

Mr. Deal informed the Board that the parking area plans are progressing and will go to bid this fall. Construction is scheduled to begin in first quarter of 2012 and be finished by Mother's Day.

7. Mini-Grant Kiosk Proposal

Patty Hale and Joy Cunningham from the Ridgecrest Neighborhood Association were present to describe the proposal.

- The mini grant proposal to install a community bulletin board at Paramount Park is consistent with the Ridgecrest Neighborhood Association's goal of serving the neighborhood by informing and educating them on public matters
- Mr. Peterson and Ms. Hale visited the site and agreed to place the kiosk in an existing area that would not encroach any further on public space
- The kiosk itself is composed of 99% recycled plastic, the doors are impact and graffiti resistant and it comes with a 25 year lifespan
- Posted on the bulletin board would be informational material. The center of the bulletin board would be open and available for the public to post
- Individual neighborhood members have agreed to monitor the bulletin board for security purposes
- Park cleanup, landscaping and maintenance would be funded through the neighborhood matching portion of the grant
- Once approved by the Park Board the proposal would move to the City Council in October. The delivery window is 2-3 weeks

Mr. Clements called for the motion to approve the mini-grant proposal. Mrs. Biery moved. Ms. Ballo seconded. The motion carried.

8. Public Art Plan

Ms. Bird reviewed the Public Art Plan which includes a vision statement, historical perspective and short, mid, and long-term goals.

- Many of the short-term suggestions directly relate to the "activation of the Park at Town Center"
- Mid-range projects are more conceptual, open to adjustment over time
- Long-range plans create a vision for the future which is highly flexible and fluid
- The Plan will come back to the Parks Board for approval at the end of October
- Ms. Bird was publicly thanked by the Board for a thorough and thoughtful plan

9. East Side Off-Leash Area

Ms. Colaizzi submitted a memo requesting that the following list of five ShoreDog members be appointed to a steering committee tasked with the identification of an east side site for an off-leash area

- Maggie Dean
- Dawn Ford
- Ken Moore
- Erika Seather
- Nan Skinner

The existing off-leash area will serve as the guide for future planning which eliminates the need for a consultant. Mr. Clements called for questions. Mr. Nieford volunteered to serve on the committee alongside Board members Ms. Beth and Mr. Sycuro. Ms. Beth moved to approve the appointment of these individuals to an east side off-leash dog area steering committee. Ms. Anderson seconded. Motion carried.

10. Mountains to Sound Greenway Partnership

Mountains to Sound Greenway Partnership and the City Parks Department staff are in the process of considering sites for a restoration and reforestation project. One area under consideration is Southwoods which has the worst invasive species problem and its proximity to the high school may encourage participation by young volunteers. This project will work in conjunction with the EarthCorps study on invasive species. Mr. Clements suggested that Mountains to Sound may be interested in speaking with Planning as well.

11. 2012 PRCS Budget

Mr. Deal informed the Board that the 2012 budget is still in development. It would be premature to present the Board with information prior to the budget adoption by the City Council in November. Therefore, this agenda item will be revisited in either the November or December, 2011 Parks Board meeting.

12. Staff Reports

Public Art Update:

- Gallery Open House: 50 + people in attendance
- The first set of the 2nd Mile Banners have been hung in honor of the Aurora Dedication on September 24

Park Maintenance Update

- Maintenance is underway of picnic tables and benches involving staining, painting and repairs
- New overlay of lot at Hamlin Park
- Soccer field maintenance
- Volunteer cleanup project at Ronald Bog
- Aurora Corridor Dedication on Saturday, September 24
- Upcoming Volunteer Work Parties

Recreation Update

- First week of Fall 2011 Registration numbers have surpassed last year's registration
- Sandy Chastain from the Spartan Recreation Center was voted Employee of the Year
- Park's Teen Program won Team of the Year for their Prom Night Event
- Re-opening of the Richmond Highlands Rec Center featured new bathrooms and ADA ramp
- Indoor playground begins at Spartan Rec Center on Monday, Wednesday and Friday of each week
- Hamlin Haunt on October 21 with music, hayride, pumpkins and other festive events

Park Development Update

- In lieu of the Park Development Update the Board viewed a video produced by The Patch featuring the Sunset Park Art pARTy

Other Business: Ms. Biery inquired into the status of the Tree City USA designation in Shoreline. Mr. Deal responded that more information will come before the Board in October. This is anticipated to go to the Council in November with Adoption in January of 2012.

Mrs. Biery introduced conversation about the Seattle City Light tree trimming along the Interurban Trail between 145th and 155th and reported that as a result of public protest they have determined to do the minimum trimming necessary.

13. Meeting Adjourned

Ms. Beth moved and Ms. Ballo seconded that the Board adjourn. The motion carried. The Park Board Meeting adjourned at 8:20 p.m.

Signature of Park Board Chair

Date

Signature of Minute Writer

Date