CITY OF SHORELINE
WASHINGTON

2010 Adopted Budget

Cover photo by Adam Buchanan features The Terrace at Richmond Beach Saltwater Park.

This newly constructed area has a beautiful view of Puget Sound, several picnic tables, and grass and trellis areas that makes The Terrace an ideal spot for small weddings and gatherings. Richmond Beach Saltwater Park is a 40-acre park located in the west portion of the City in the Richmond Beach neighborhood. It is the only park in the City of Shoreline that provides direct public access to the saltwater shoreline.

In May 2006, Shoreline voters approved a bond issue to acquire park property and improve parks throughout the community. One element of the bond was to make improvements to Richmond Beach Saltwater Park.

For more information about this facility and others please visit www.shorelinewa.gov.
To make a reservation, please call (206) 801-2600.

WASHINGTON

2010 Proposed Budget

Cindy Ryu, Mayor
Terry Scott, Deputy Mayor
Keith McGlashan, Councilmember
Ron Hansen, Councilmember
Chris Eggen, Councilmember
Doris McConnell, Councilmember
Janet Way, Councilmember

Robert L. Olander, City Manager

Debbie Tarry, Finance Director

Prepared by the Finance Department

For Fiscal Year January 1, 2010 – December 31, 2010

For more detail, copies of the 2010 Budget are available on the City's website, at City Hall, Shoreline Library, Richmond Beach Library and at both Neighborhood Police Centers.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Shoreline
Washington

Special Capital Recognition

For the Fiscal Year Beginning

January 1, 2009

President | Executive Director

The Government Finance Officers Association (GFOA) of the United States and Canada presented a Distinguished Budget Presentation Award to the City of Shoreline for its annual budget for the 2009 fiscal year beginning January 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

2010 Proposed Budget

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INTRODUCTION

READER'S GUIDE TO THE BUDGET

The City of Shoreline must adopt a balanced budget each year. Annual City expenditures must not exceed annual City revenues. Also, to be prudent a City may decide to place some of its resources each year into reserves to cover future emergencies or unanticipated opportunities. Beyond these basic guidelines, budgets for cities are quite complex. Much of this complexity is created to allow for proper accounting and tracking techniques as required by State law and governmental accounting practices. Cities draw their revenues from a wide variety of sources, divide their expenditures into separate funds and allocate their program expenditures in ways that serve the special needs of municipal services. This Reader's Guide is being provided to make the City's budget more understandable and useable for the reader.

Organization of this Document

This budget document contains legally required budget information, descriptive background information and various illustrative graphs and tables that will be helpful to the readers' understanding. It is organized into seven sections to facilitate the reader's understanding of the City's 2010 budget and to help the reader to find information regarding the City and its budget. Those seven sections are: Introduction, Transmittal Letter, Executive Summary, Operating Budget, Budget by Fund, Capital Improvement Program, and Appendix.

Introduction – This section is designed to introduce the reader to the City of Shoreline and its and the budget process. It includes the following:

- Table of Contents
- Reader's Guide
- City Organization Chart
- Shoreline Community Profile
- Budget Procedures and Process
- Budget Calendar
- Budget Ordinance
- General Budget Policies
- City Vision, Values & Work Plan

Transmittal Letter - This section includes the City Manager's 2010 budget message to the City Council and the City's Strategic Directions 2009-2010.

Executive Summary – This section provides a high level view of the 2010 budget, an in depth look at the City's revenue sources, projected fund balances, and information about the City's debt. It includes the following:

- City Resources and Expenditures by Category
- City Budget Summary
- All Funds Resources/Expense Summary
- Operating Budget Forecast
- 2010 Revenue Sources
- Expenditures by Object Category
- 2010 Program Budget Summary
- Ending Fund Balances
- Change in Ending Fund Balances
- Municipal Debt Capacity, City Long Term Debt, and City Debt Policy

Operating Budget – This section highlights the departmental budgets. It is organized to give the reader various levels of information by including department and program overviews. It also includes performance data for each program. This data includes actual results and projected results. Some programs may also have performance targets which are long-term in nature. This section includes:

- Department/Fund Overview
- 2010 FTE Summary
- 2010 Budgeted Positions

Department Budgets

- Mission Statement
- Programs
- Historical Comparison of Total Expenditures, % of General Fund, and FTE's
- 2009 Key Accomplishments
- 2010 Key Department Objectives
- Historical Comparison of Expenditure/Revenue Categories
- Historical Program Comparison
- Historical Fund Comparison
- 2010 Budget Highlights
- Program Detail
- Performance Results

Budget by Fund – This section illustrates the financial condition and provides a historical comparison of each of the City's funds. It includes:

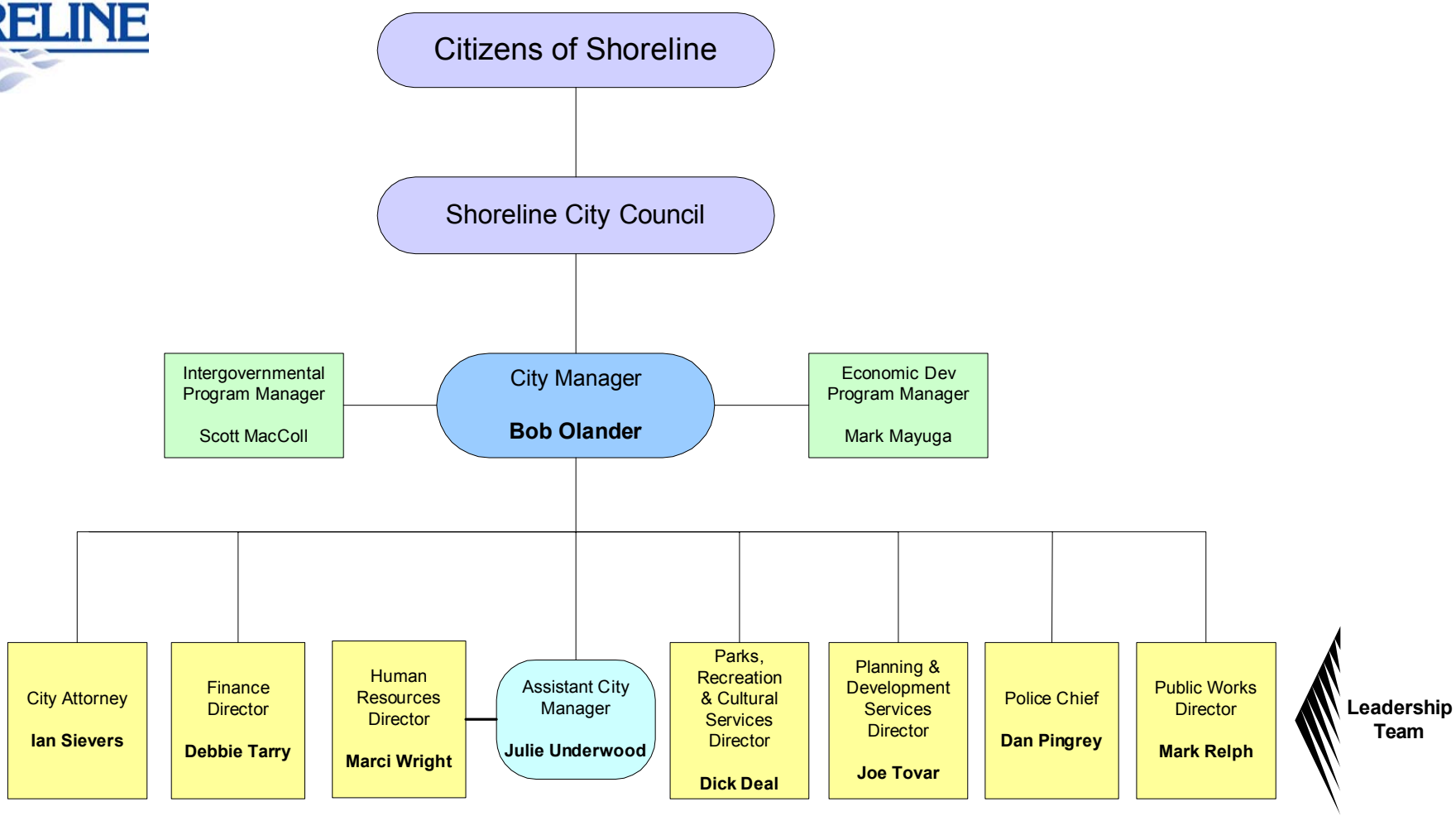
- City Fund Structure
- All Funds Historical Revenue/Expenditure Summary
- Fund Summaries
- Revenue and Expenditure Report for All Funds

Capital Improvement Program – This section identifies the multi-year plan for the four Capital Funds; General Capital (improvements to Parks and Facilities), City Facilities-Major Maintenance (ongoing maintenance of City's major facilities), Roads Capital (street, sidewalk, and traffic improvements), and Surface Water Utility (drainage improvements). A summary of each fund's projects is included. This section includes:

- Impacts of Growth Management
- Capital Budget Criteria
- Advantages of Capital Planning
- Description of Capital Funds
- Capital Improvement Plan Policies
- Impact of CIP on Operating Budgets
- 2010– 2015 CIP Expenditures and Resources by Category
- 2010 Capital Program Summary
- 2010– 2015 CIP Expenditures and Resources by Fund
- Project Detail

Appendix – This section includes:

- Financial Policies
- 2010 Salary Table
- 2010 Fee Schedules
- Expenditure and Revenue Detail
- Expenditure Categories
- Glossary of Budget Terms


Citizens of Shoreline
Shoreline City Council
Intergovernmental Program Manager
Scott MacColl
City Manager
Bob Olander
Economic Dev Program Manager
Mark Mayuga
City Attorney
Ian Sievers
Finance Director
Debbie Tarry
Human Resources Director
Marci Wright
Assistant City Manager
Julie Underwood
Parks, Recreation & Cultural Services Director
Dick Deal
Planning & Development Services Director
Joe Tovar
Police Chief
Dan Pingrey
Public Works Director
Mark Relph
Leadership Team

SHORELINE COMMUNITY PROFILE

Demographics
(From 2000 Census Data)

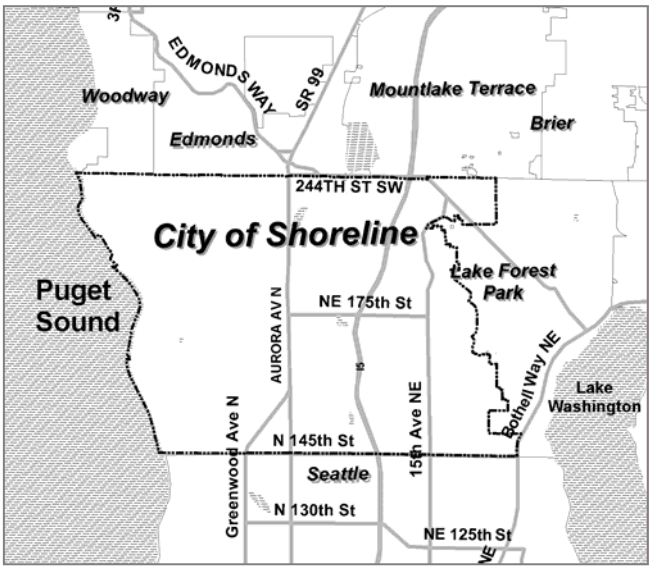
Male/Female……48.2%/51.8%
Median Age ……39.3
% under 20 …… 24.9
Households……20,716
Owner Occupied Housing Units...68%
Median Value of Unit……. $205,300
Educational Attainment:
B.A. or higher……37.3%
H.S. or Higher……90.2%
Median Household Income…..$51,658
Per Capita Income……...$24,959
Families in Poverty ……4.4%

The City of Shoreline was incorporated on August 31, 1995, and operates as a Council/Manager form of government. The Council is comprised of seven members, elected at large by citizens of Shoreline. They are part-time officials who exercise the legislative powers of the City and determine matters of policy.

The Mayor is a council member selected by the Council to chair meetings, authenticate documents and serves as the City's ceremonial head. The Council is supported by various advisory boards and commissions. The Council appoints a full-time City Manager who serves as the professional administrator of the organization, coordinating day-to-day activities.

SHORELINE AT A GLANCE

Population……54,320
Elevation (average) ……375 feet
Highest Elevation ……536 feet
Land Area……..7500 acres (11.7 sq.mi.)
Average Temperature…….. 52.8
Average Annual Precipitation……..38 in.
Miles of City Streets ……191*
**(includes 36 mi. arterials, 4 mi. state roads, 3 mi. Interstate & 148 mi. residential streets)*
Residential Dwellings ……21,666
City Retail Sales Tax……..9.5 or 10.0% *(Food and Beverage)*
City Employees (Full-Time)……143.8
Assessed Valuation……$7,939,596,024



The City of Shoreline is located in the northwestern corner of King County along the shores of Puget Sound. Shoreline is generally bounded by the City of Lake Forest Park to the east, the City of Seattle to the south, Puget Sound to the west, and Snohomish County to the north (including the Cities of Mountlake Terrace and Edmonds, and the Town of Woodway).

Shoreline Yesterday

Before the Turn of the Century: The area which is now Shoreline was once forested with deep woods, pockets of meadows, and bog areas. The area provided rich fishing, hunting, and gathering opportunities for local Native Americans, who occupied permanent settlements along Lake Washington, and temporary camps on Puget Sound. Homesteaders began arriving in the area in the 1880's, following the loggers and mill owners who had earlier set up operations along the waterways. Farmers cleared the fields and built modest homes. Richmond Beach is the site of the first village in the area. Located on the new Great Northern railroad line running along Puget Sound, this area gained its identity in 1890. By the turn of the century, numerous businesses were clustered around Market Street, now known as N.W. 195th Place.

Early 1900's until World War I: By the early 1900's an additional community had developed up the hill known as the Richmond Highlands centered at the current intersection of Aurora and 185th. The Interurban Railroad increased access to the area upon its opening from Seattle to Halls Lake in 1906. The next year the Great Northern railroad depot opened, providing additional transportation facilities to the area. Around 1910, the Seattle Golf Club and the Highlands were established, and Greenwood, or Country Club Road, as it was known then, was the only good road into Seattle. The Interurban was completed to Everett that year, causing more development along its line, particularly in the Ronald area, located roughly along 175th. The North Trunk Road, now known as Aurora or highway 99, was bricked in 1914 and became the primary automobile corridor in the area.

Between World War I and World War II: In the 1920's, 30's and 40's residential development continued. The area that became known as North City developed in the late 1920's along 15th Ave. N.E., and Lago Vista was also developed during this period with its own clubhouse. During this time, the North Trunk Road was upgraded and became known as Aurora, and was designated as Highway 99 in 1930. Aurora served as the emerging center of commerce and by the mid-20's was home to numerous businesses and roadhouses. Innis Arden was developed by the Boeing Family, and became a prime residential community in the 1940's.

Following World War II: The area which is now Shoreline experienced tremendous growth after World War II as the suburban lifestyle grew in popularity. The Shoreline School District was established in 1944, and in response to the growth, Shoreline High School was built in 1955. Shoreline Community College was founded in 1963 and the I-5 freeway was opened the next year. Commercial development thrived along Aurora in the mid-60's with the opening of Aurora Village and Sears.

Through the 60's, 70's and 80's the community continued to grow. Additional parks and schools were developed including Shorewood and Shorecrest High Schools, and changes were made to reflect the needs of the community. Shoreline High became the Shoreline Center, and a site that had once been considered for a high school to be called Shoreview High became Shoreview Park. Richmond Beach Park, Hamlin Park, and Ronald Bog Park were significant additions to the Parks system in the area.

In January of 1992, a citizen effort called “Vision Shoreline” organized to promote incorporation of Shoreline as a city. In September of 1994, the incorporation of Shoreline was approved by an overwhelming majority of voters. Following the election, a “Transition Team” was formed to organize the incorporation effort. This effort was successful and Shoreline officially incorporated on August 31, 1995.

Shoreline Today

Over the years, Shoreline has become a community distinguished by strong neighborhoods, excellent schools and parks. According to the Census 2000, Shoreline is home to 53,025. The State Office of Financial Management has estimated the 2009 population to be 54,320. The City is now substantially developed with less than 1% of its total area (about 12 square miles) remaining vacant or available for use. Shoreline is primarily residential in character and over 74% of the households are single-family homes. Commercial development stretches along Aurora Avenue with other neighborhood centers located at intersections of primary arterials such as N. 175th Street at 15th Avenue N.E. and N. 185th Street at 8th Avenue N.W. There is limited industrial development. There is a substantial number of institutional, public or tax exempt uses, including cemeteries, schools, public services and churches. Significant lands are devoted to open space, including regional parks, the Boeing creek ravine, and the Seattle Golf Course.

Shorelines

The City of Shoreline has several shorelines totaling 3.4 miles. Puget Sound, the primary shoreline, extends the length of the western edge of the City. It is the City’s only shoreline of statewide significance, as defined by the Washington State Shorelines Management Act. The City regulates these shorelines as a part of the Comprehensive Plan process. Designations are intended to reflect the character of land adjacent to the shorelines and guide and regulate development in these areas. The Washington State Department of Ecology reaffirms regulations, as determined by local governments, for shorelines of statewide significance.

In addition, the City has several lakes and ponds including Echo Lake, Ronald Bog and Twin Ponds. Finally, there are several creeks and streams that run through Shoreline and the potential annexation areas. City regulations may also be set for these shorelines. The State does not have to affirm these regulations, but our regulations need to be consistent with State laws.

Neighborhoods

Upon incorporation, the City supported the concept of neighborhood organizations. Fourteen neighborhood organizations are recognized by the City. The following is a short description of each neighborhood.

Ballinger: This area was annexed into the City of Shoreline in two sections A-3 in 1998 and A-2 in 1999. This area is east of I-5, South of NE 205th St (North City Limit), West of 30th Ave NE (East City Limit) and generally north of NE 195th Street.

Briarcrest: The area commonly referred to as Briarcrest (or Annexation Area B) was annexed into the City of Shoreline in February of 1997. This area is east of the Ridgecrest neighborhood and extends to the western City limits of Lake Forest Park.

Echo Lake: Echo Lake is the central natural landmark of this neighborhood located on the northern edge of the City and bounded by Aurora Avenue, N.E. 185th Street and I-5.

Highland Terrace: This neighborhood is located just to the east of the Highlands neighborhood and Shoreline Community College. It is also bounded by the Seattle Golf Club, Westminster Way and Aurora Avenue.

Hillwood: The Hillwood community is located along the northern edge of the City between Aurora Avenue and the Richmond Beach neighborhood north of N. 185th Street and N.W. Richmond Beach Road and south of N.W. 205th Street.

Innis Arden: This neighborhood was developed in the 1940s and the neighborhood organization has been in existence since that time. Bordered in part by Shoreview Park, it is located on the western edge of the City along Puget Sound.

Meridian Park: Meridian Park contains portions of the historic Ronald community dating back to the early 1900s. It is located at the core of Shoreline and is bounded by N.E. 185th Street, I-5, N. 160th Street and Aurora Avenue.

North City: Founded around the late 1930s and early 1940s, this neighborhood is located in the northeastern portion of Shoreline and is bounded by I-5, N.E. 175th Street and the eastern edge of the City.

Parkwood: Parkwood is located along the southern edge of the City between Aurora Avenue and I-5. This neighborhood dates back to the early part of the century.

Richmond Beach: This area was settled in the late 1800s and is located in the Northwest corner of the City along Puget Sound.

Richmond Highlands: The Richmond Highlands neighborhood was first settled around the turn of the century. Bordered by N. 185th Street, Aurora Avenue, N. 165th Street and the Innis Arden neighborhood, the area is located in the core of Shoreline.

The Highlands: Designed by the Olmstead Brothers, this neighborhood dates back to 1910. It is located overlooking Puget Sound on the western edge of the City.

Westminster Triangle: This area is located at the southern gateway to the City along Westminster Way and Aurora Avenue.

Ridgecrest: Ridgecrest started developing around the end of World War II and is located in the southeastern corner of the City. It is roughly bordered by I-5, N.E. 15th Street, N.E. 175th Street and N.E. 145th Street.

Commercial Areas

The Aurora Corridor is a major north-south state route (Highway 99) corridor that runs through Shoreline. Highway 99 is one of three north-south state routes in the region and is also the primary non-freeway transportation corridor in the City of Shoreline.

The Aurora Avenue corridor has been primarily a commercial strip for thirty years, containing a wide variety of retail and service uses serving local and regional markets. Office uses are scattered throughout the corridor while residential uses (e.g. apartments, condos, mobile homes and small pockets of single-family homes) are limited to the areas along or near Aurora Avenue.

A number of institutional uses, public uses and government uses are located in or near the Aurora Corridor. These uses include Shoreline Community College, CRISTA Schools, the fire station, the City of Shoreline municipal offices, the Shoreline Sewer District, Shoreline Historical Museum, Washington State Department of Transportation, and METRO facilities (e.g. bus transfer center, park/ride lot).

Other commercial areas include North City, Ridgecrest, and Richmond Beach. The North City business district is located on 15th Avenue N.E. between N. 170th and N. 185th Streets. This district serves the local community and neighboring communities. The Hillwood/Richmond Beach commercial area is located on N.W. 185th Street and 8th Avenue N.W. It serves the City's northwest neighborhoods including Hillwood, Richmond Beach, Richmond Highlands, and Innis Arden. The Ridgecrest Business District is located at 145th Avenue N.E. between 15th Avenue and Lake City Way N.E. It serves the City's southeast neighborhoods including Ridgecrest and Briarcrest.

Community Institutions

Located on an 80-acre site on 15th Avenue N.E. and N.E. 155th Street, the Fircrest Campus is Shoreline's largest public institution. It is owned by several state agencies that administer the site (in part as trust lands) for the State of Washington. Presently, Fircrest School, located on the campus, is home to approximately 300 developmentally disabled citizens and is run by the Department of Social and Health Services (DSHS). Other separate campus uses include the Washington State Department of Health laboratories and Food Lifeline (the wholesale distributor of food to the food banks).

The City also has a significant number of private institutions including the Northwest School for Hearing Impaired Children, Shoreline Center, CRISTA Ministries, as well as

several private elementary and secondary schools, churches and other religious facilities, group homes and cemeteries.

Employment

Approximately 14,000 jobs existed in the City at incorporation. Of these jobs, approximately 40% were in the service sector, 29% were in the education and government sector, 27% were in the retail sector and 4% were in the manufacturing, wholesale, transportation, communications and utilities sectors.

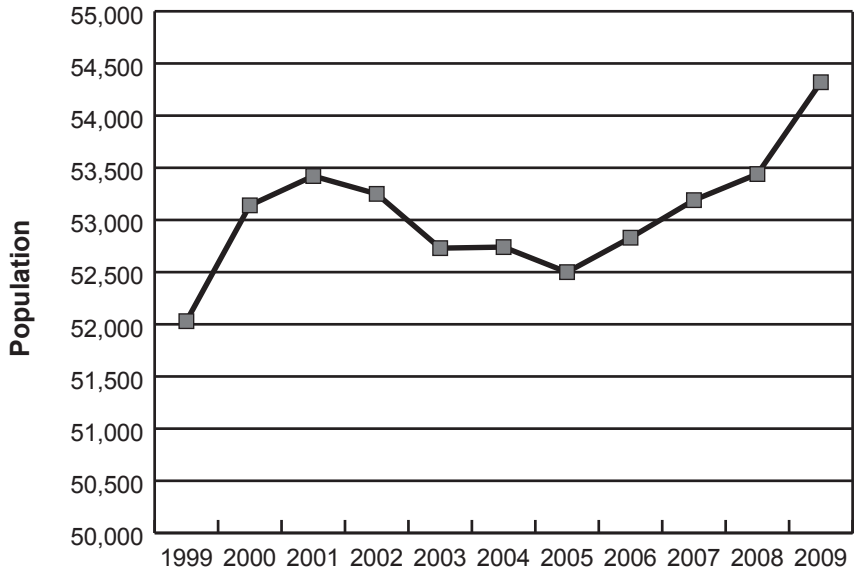
Most of these jobs are located along Aurora Avenue, however, other employment clusters include the Shoreline Community College, the Fircrest Campus and neighborhood business centers in North City, Richmond Village, 5th Avenue N.E. and N.E. 165th Street, and 15th Avenue N.E. and N.E. 145th Street.

Major employers within the community include:

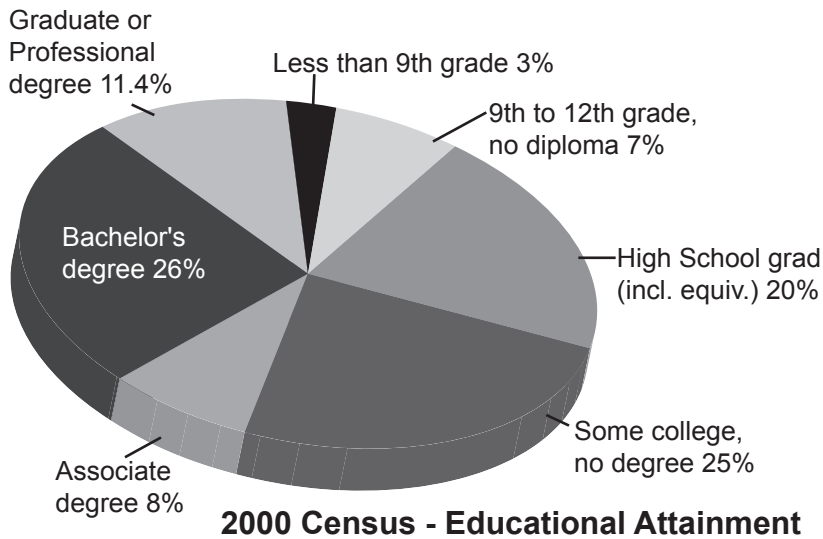
- Fred Meyer
- CRISTA Ministries
- Fircrest
- Home Depot
- Central Market
- Costco
- Debbie's Drift on Inn
- Northwest Security
- Shoreline School District
- Shoreline Community College
- State Department of Transportation

According to the 2000 census, 28,144 City residents over age 16 were employed in the region, most in the management and professional sector (40.2%) followed by sales and office occupations (26.7%), service occupations (14.5%), production and transportation occupations (10.2%), construction and maintenance occupations (8.1%) and farming and fishing occupations (0.2%).

DEMOGRAPHICS

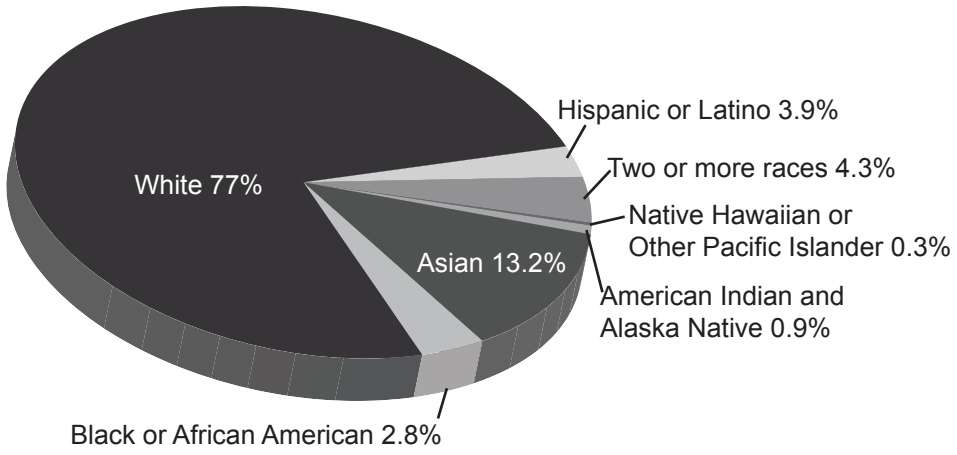


2000 Census - Age Distribution of Resi-		
Under 5 years	2,769	5.2%
5 to 9 years	3,268	6.2%
10 to 14 years	3,662	6.9%
15 to 19 years	3,485	6.6%
20 to 24 years	2,844	5.4%
25 to 34 years	6,782	12.8%
35 to 44 years	9,329	17.6%
45 to 54 years	8,641	16.3%
55 to 59 years	2,605	4.9%
60 to 64 years	1,926	3.6%
65 to 74 years	3,601	6.8%
75 to 84 years	2,888	5.4%
85 years and older	1,225	2.3%
	53,025	100%



2000 Census - Educational Attainment

2000 Census - Types of Housing Units		
Single Family - Detatched	15,262	71.6%
Single Family - Attached	508	2.4%
Duplex	394	1.8%
3 or 4 units	516	2.4%
5 to 9 units	622	2.9%
10 to 19 units	1,037	4.9%
20 or more units	2,802	13.1%
Mobile home	170	0.8%
Boat, RV, van, etc.	19	0.1%
	21,330	100.0%



2000 Census - Race

COMMUNITY SERVICES

Police Services

- Shoreline Police Department (Contracted from King County Sheriff's Office)
- Shoreline Police Station
- Eastside Neighborhood Center
- Westside Neighborhood Center

Fire Services

Shoreline Fire District #4

- Fire District Headquarters/Station 61
- Fire Station 63
- Fire Station 64
- Fire Station 65

Court Services

- King County District Court – Shoreline Division

Recreation Facilities

- Richmond Highlands Recreation Center
- Shoreline Pool
- Spartan Recreation Center
- Annex Teen Center

Library Services

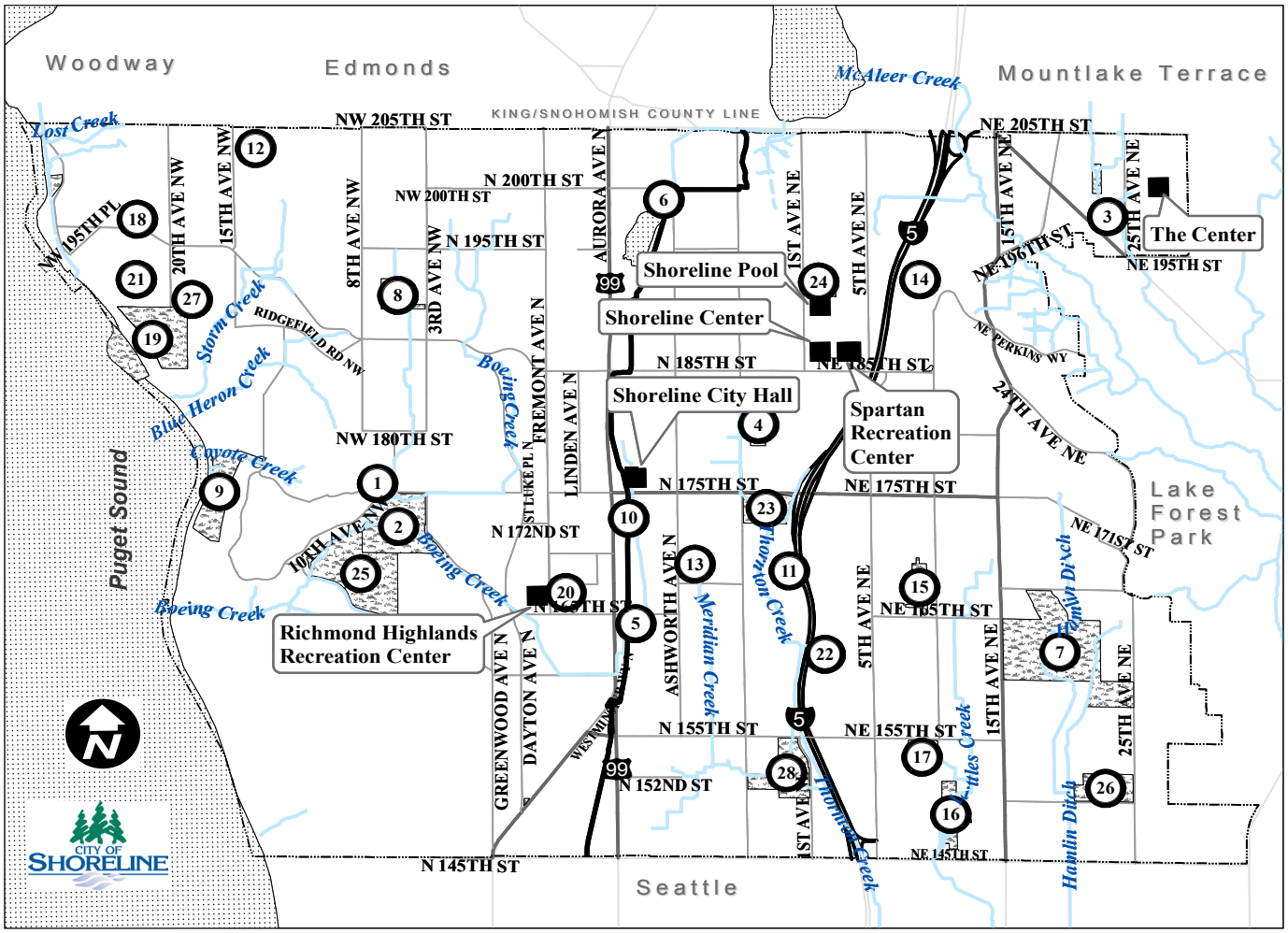
King County Library District

- Shoreline Library
- Richmond Beach Library

Utility Services

- Cable: Comcast, Verizon
- Electricity: Seattle City Light
- Garbage/Recycling: CleanScapes
- Natural Gas: Puget Sound Energy
- Sewer: Rona ld Wastewater District
- Water: Seattle Public Utilities, Shoreline Water District
- Telephone/ Cellular: Various

SHORELINE PARKS & PROGRAM FACILITIES



1 **Boeing Creek Open Space** - 601 NW 175th St

2 **Boeing Creek Park** - 17229 3rd Ave NW

3 **Brugger's Bog Park** - 19553 25th Ave NE

4 **Cromwell Park** - 18009 Corliss Ave N

5 **Darnell Park** - 1125 N 165th St

6 **Echo Lake Park** - 1521 N 200th St

7 **Hamlin Park** - 16006 15th Ave NE

8 **Hillwood Park** - 19001 3rd Ave NW

9 **Innis Arden Reserve** - 17601 14th Ave NW

10 **Interurban Trail** - N 145th St to N 205th St

11 **James Keough Park** - 2301 N 167th St

12 **Kruckeberg Gardens** - 20312 15th Ave W

13 **Meridian Park Open Space** - 16765 Wallingford Ave N

14 **North City Park** - 19201 10th Ave NE

15 **Northcrest Park** - 827 NE 170th St

16 **Paramount Open Space** - 946 NE 147th St

17 **Paramount School Park** - 15300 8th Ave NE

18 **Richmond Beach Community Park** - 2201 NW 197th St

19 **Richmond Beach Saltwater Park** - 2021 NW 190th S

20 **Richmond Highlands Park** - 16554 Fremont Ave N

21 **Richmond Reserve Open Space** - 19101 22nd Ave NW

22 **Ridgecrest Park** - 108 NE 161st St

23 **Ronald Bog Park** - 2301 N 175th St

24 **Shoreline Park/Pool** - 19030 1st Ave NE

25 **Shoreview Park** - 700 NW Innis Arden Way

26 **South Woods** - NE 150th St & 25th Ave NE

27 **Strandberg Reserve** - 19101 17th Ave NW

28 **Twin Ponds Park** - 15401 1st Ave NE

Kayu Kayu Ac Park - This new two-acre park at the Richmond Beach Pump Station, 19911 Richmond Beach Dr NW, is now complete.

CITY OF SHORELINE

Parks and Amenities

	PICNIC TABLES	PLAYGROUND	BASEBALL/SOFTBALL FIELD	BASKETBALL COURT	SOCCER FILED	TENNIS COURT	RESTROOM	PUBLIC ART	TRAILS	OPEN SPACE/NATURAL AREA	OPEN WATER ACCESS	FORMAL GARDEN	HANDBALL COURT	HORSESHOE PIT
Boeing Creek Open Space - 601 NW 175th St										X				
Boeing Creek Park - 17229 3rd Ave NW	X								X	X	X			
Brugger's Bog Park - 19553 25th Ave NE	X	X							X					
Cromwell Park - 18009 Corliss Ave N	X	X	X	X	X				X	X				
Darnell Park - 1125 N 165th St									X	X				
Echo Lake Park - 1521 N 200th St	X						X	X	X		X			
Hamlin Park - 16006 15th Ave NE	X	X	X				X		X	X				X
Hillwood Park - 19001 3rd Ave NW		X	X		X	X	X							X
Innis Arden Reserve Open Space - 17601 14th Ave NW										X				
Interurban Trail - N 145th St to N 205th St								X	X					
James Keough Park - 2301 N 167th St		X		X	X									
Kayu Kayu Ac Park - 19911 Richmond Beach Dr NW	X	X					X	X						
Kruckeberg Botanical Garden - 20312 15th Ave W								X	X	X		X		
Meridian Park Open Space - 16765 Wallingford Ave N	X								X	X				
North City Park 19201 10th Ave NE									X	X				
Northcrest Park - 827 NE 170th St		X							X	X				
Paramount Open Space - 946 NE 147th St									X	X	X			
Paramount School Park - 15300 8th Ave NE	X	X	X		X		X		X					
Richmond Beach Community Park - 2201 NW 197th St	X	X					X		X					
Richmond Beach Saltwater Park - 2021 NW 190th St	X	X					X	X	X	X	X			
Richmond Highlands Park - 16554 Fremont Ave N	X	X	X		X		X							
Richmond Reserve Open Space - 19101 22nd Ave NW										X				
Ridgecrest Park - 108 NE 161st St			X										X	
Ronald Bog - 2301 N 175th St	X							X	X	X	X	X		
Shoreline Park - 19030 1st Ave NE	X	X			X	X	X		X					
Shoreline Pool - 19030 1st Ave NE							X							
Shoreview Park - 700 NW Innis Arden Way	X	X	X		X	X	X		X	X	X			
Shoreview Dog Off-Leash Area - 320 NW Innis Arden Way							X							
South Woods									X	X				
Strandberg Preserve Open Space - 19101 17th Ave NW									X	X				
Twin Ponds Park - 15401 1st Ave NE	X	X			X	X	X		X	X	X			

BUDGET PROCEDURES AND PROCESS

Operating Budget Procedures and Amendments Process

The City's budget procedures are mandated by Chapter 35A.33 of the Revised Code of Washington. The budget, as adopted annually by the City Council, constitutes the legal authority for expenditures. The budget covers the fiscal year from January 1st to December 31st. The City's budget is adopted at the fund level. Expenditures during the year may not legally exceed the total appropriation within any specific fund.

Budgets are appropriated and adopted for all of the City's funds. All fund budgets, with the exception of the capital funds, are adopted on an annual basis. Calendar year budgets are adopted by the City Council for the General Fund, Special Revenue, Debt Service, Capital, and Internal Service funds. Total project budgets are approved by the City Council when the six-year Capital Improvement Plan (CIP) is adopted. However, budgets for the capital funds are appropriated annually for that year's portion of each capital project. For operating funds, all appropriations lapse at year-end. Programs or projects that need to continue into the following year can be included in the annual re-appropriation process. This process allows budget authority to be carried forward into the new fiscal year for any commitments that have been made for purchases or contracts that were not completed in the prior year.

Budget Transfers and Amendments

The City Manager is authorized to transfer appropriations during the fiscal year, between department and programs within the same fund. However, any revisions that change the total expenditures of a fund or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the City Council. The budget is typically only amended during the year to provide for new grant or other revenue sources or for program developments and new opportunities that occur outside of the timing of the typical budget process.

Basis of Accounting

Basis of accounting refers to when revenues, expenditures, expenses, transfers and the related assets and liabilities are recognized, recorded and reported in the financial statements. The full accrual basis of accounting is used for proprietary or internal service funds. This includes the Surface Water Utility Fund, Vehicle & Operations Fund, Equipment Replacement Fund and the Unemployment Fund. Under this method, revenues are recognized when earned, and expenses are recognized when incurred.

The modified accrual basis of accounting is used by governmental, expendable trust and agency funds. This includes all other City funds. Revenues and other financial resources are recognized when they become susceptible to accrual, i.e., when the related funds become both measurable and available to finance expenditures of the current period. To be considered "available", revenue must be collected during the period or soon enough thereafter to pay current liabilities. For example, property taxes and other taxpayer assessed revenues due for the current year are considered measurable and available and therefore as revenues even though a portion of the taxes may be collected in the subsequent year. Licenses, fines, and miscellaneous revenues

are recorded as revenues when they are received in cash because this is when they can be accurately measured. Investment earnings are accrued as earned. Expenditures are considered as a liability when they are incurred. Interest on long-term debt, judgments and claims, and compensated absences are considered as a liability when they are paid.

Basis of Budgeting

In some cases, the City prepares the annual budget using a different basis than is used for accounting. The budgeting basis differs by fund type. Budgets are prepared for Governmental Funds (General Fund and Street Fund) on a modified accrual basis and can be directly compared to the fund operating statements in the City's annual financial report. The Surface Water Utility Fund and the Internal Service Funds are budgeted on a modified accrual basis and are depicted in the operating statements using an accrual basis; therefore these funds are not directly comparable.

The Annual Operating Budget Process

The budget process is a continuous cycle that includes the following phases of budget development and monitoring: City Council's Annual Planning Retreat, Leadership Team's Annual Planning Retreat, City Manager's Proposed Budget, City Council budget review and formal adoption, ongoing monitoring of expenditures and revenues, and any required budget adjustments/amendments due to additional revenues or new opportunities.

The City typically utilizes an incremental budgeting approach that assumes, for most functions of government, that the current year's budget is indicative of the base required for the following year. Any increases are incremental and based on need as defined by the organization's budget policies, emerging issues, Council goals, and available resources.

This incremental process recognizes that most mandated functions will not likely change from year to year. Therefore, the major emphasis of the budget analysis and decision-making is focused around Council priorities and requested increases in funding rather than ongoing mandated functions.

The budget development phase begins in April with the Council Planning Retreat. During the retreat, the City Council reviews the City's Long-term (six-year) Financial Plan to determine the City's financial condition. Every other year, the City surveys its citizens to gather their priorities. During the retreat, the Council establishes their priorities for the upcoming year using input from the citizen survey and various advisory boards. The City's strategic plan and the Council's annual work plan are updated to reflect the Council priorities.

In May, the Annual City Leadership Team Planning Retreat is held. During this retreat, the City's current financial condition is reviewed to determine the amount of available

funding. Emerging issues are identified and prioritized based on the City's strategic plan and the Council's annual work plan.

During June, the Finance Department conducts a formal training process for the departments to explain the budget instructions, the budget preparation system, and to answer any questions prior to the departments beginning their base budget development.

In June and July, the departments develop their base budgets and prepare requests for new staff, programs, or significant increases to their current year budget that will address emerging issues and other operational needs. In their requests, the departments identify the problem that they are trying to address, the recommended solution, implementation plan, projected cost and expected outcomes. The Finance Department conducts an analysis of the departmental base budgets and the revenue outlook for the coming year to determine the availability of funds for any new initiatives. These budget requests are submitted to the Finance Department by the end of July.

In August, the Finance Department meets with each of the departments to discuss their current budget, new Council goals, year-end projections, emerging issues and priorities, and their budget requests for the next fiscal year.

In late August or early September, the City Manager meets with each department to review their budget requests. In September, the City Manager develops preliminary budget recommendations and presents an update to the City Council of the status of the proposed budget.

Based on City Council policy and program input, the City Manager and Finance staff finalize the City Manager's Proposed Budget and present it to the City Council in late October. This Proposed Budget is made available to the public in the City's libraries, City Hall, and at Council meetings and workshops.

During the months of October and November, the City Council holds workshops on the proposed budget to receive input from the public and budget presentations from City departments, to discuss priorities and options, and to make final adjustments and decisions on the budget.

Also in October and November, the City Council holds two formal public hearings, one on the setting of the annual property tax levy and one on the next year's budget. Following these hearings, the City Council adopts the property tax ordinance and the annual budget.

After the budget is adopted, the City enters the budget implementation and monitoring phase. Throughout the year, expenditures are monitored by the Finance Department and department directors to ensure that funds are used as intended. Finance provides quarterly financial updates to the City Council to keep them current with the City's

financial condition. Any budget amendments made during the year are adopted by a City Council ordinance.

Once the fiscal year begins, budget amendments may be required to increase adopted appropriation levels. In February, departments may request to carryover committed funds from the prior year to be used to complete operating or capital project work that is not included in the new fiscal year budget. These requests may be included in the re-appropriation budget ordinance that is presented to the City Council in March.

The Capital Improvement Plan is updated and adopted each year in July. The plan can contain changes to project budgets in the current year. Therefore, a budget amendment may be presented to the City Council along with the CIP to revise the project appropriations.

Throughout the year, as circumstances requires, other budget amendments may be presented to the City Council to address issues that arise outside of the normal budget process.

The Annual Capital Improvement Plan Process

Each year the City Council adopts a six-year Capital Improvement Plan. The annual CIP process begins in February. The status of current projects and funding sources is reviewed. Adjustments to estimated costs and project timing are made as necessary. Estimated project costs for future years are based upon current year cost plus estimated inflation. Future grant revenue estimates are based upon anticipated funding requests to granting agencies. Revenue estimates may be adjusted as more concrete information is received on specific grant awards.

In February, departments also begin to develop requests for new capital projects for inclusion in the upcoming Capital Improvement Plan. Proposed projects are developed in conjunction with the City Council priorities and input from citizens and City advisory boards. In 2005, the City Council adopted master plans for transportation, surface water facilities, and parks, recreation and open spaces. These plans identify problems, prioritize needs and develop long-term solutions that are in line with community priorities and City resources. In the future, the master plans will guide the development of the six-year Capital Improvement Plan.

In April, departments complete their CIP project updates and new requests and submit them to Finance for review. Once Finance completes its review, the proposed CIP is presented to the CIP Coordination Team. The CIP Coordination Team reviews and prioritizes the proposed CIP and submits a recommended CIP to the City Manager. The Team evaluates projects and selects those with the highest priority based on input from citizens, project stakeholders, advisory committees and City Council goals.

BUDGET PROCEDURES AND PROCESS

The City Manager finalizes the proposed CIP in May for submittal to the City Council in early June. The Council holds a public hearing to receive public comment on the proposed CIP and adopts the CIP in July.

An appropriation for the first year of the adopted CIP is included in the proposed budget. This first year appropriation may be modified from what was included in the adopted CIP if changes occur in the City's financial condition during the interim period or as projections are finalized.

City of Shoreline
2010 Budget Calendar

BUDGET PROCESS DESCRIPTION	Feb.	Mar.	Apr.	May	Jun.	July	Aug.	Sep.	Oct.	Nov.
Capital Improvement Process Begins										
Departments Submit CIP Project Updates and Requests for New Projects										
Finance Reviews New CIP Project Requests and Potential CIP Funding Sources										
CIP Coordination Team Reviews CIP										
Council Planning Retreat										
Finance Develops Initial 2010 Revenue Forecast										
Leadership Team Budget Retreat										
Finance Staff Provides Budget Training Session and Delivers Base Budget Targets										
Proposed 2010–2015 CIP Presented to Council										
Public Hearing on Proposed 2010–2015 CIP										
2010–2015 CIP Adopted by Council										
Departments Submit Current Year-End Projections, 2010 Budget Requests, and 2010 Service Package Requests										
Finance Updates 2010 Revenue Estimates										
Finance Reviews Department Requests for Funding and Meets with Each Department										
City Manager Meets with Department Staff to Review Their Budget Proposals										
City Manager Makes Specified Adjustments to Department Submittals/Establishes Preliminary Budget										
2010 Proposed Budget Update to City Council										
Preliminary Budget Document Prepared, Printed and Filed With City Clerk and Presented to the City Council (at Least 60 Days Prior to the Ensuing Fiscal Year)										
City Council Conducts Workshops and Public Hearings on the Preliminary Budget										
Council Holds a Public Hearing on the 2010 Property Tax Levy and Adopts the 2010 Property Tax Levy										
Preliminary Budget Modified per Council Direction										
Final Budget Adoption										

GENERAL BUDGET POLICIES

(Excerpted from the City's Financial Policies, which can be found in the Appendix of this document.)

These general budget policies are the basis on which staff develops budget recommendations and establishes funding priorities within the limited revenues the City has available to provide municipal services.

- No Operating Deficit (*Balanced Budget*): Current revenues will be sufficient to support current expenditures. Revenue estimates will be realistic and debt financing will not be used for current operating expenses.
- Resources Greater than Budget Estimates: Resources (fund balance) greater than budget estimates in any fund shall be considered "one-time" resources and shall not be used to fund ongoing service delivery programs.
- Budget Adoption Level: Budget adoption by the City Council shall be at fund level. Any changes in appropriations at fund level require City Council approval.
- Necessary to Implement City Council Goals Identified in Annual Workplan: The City Council identifies specific goals as part of its work-plan, and departmental budgets should include adequate resources to accomplish those goals in the expected timeframes.
- Public Safety Protection: Public safety is a top priority, and as such, unmet needs in this area should have a priority over other service areas.
- Degradation of Current Service Levels: When increased service demands are experienced over a sustained period of time, resources should be provided to prevent service level degradation below an acceptable level.
- Investments that are Primarily Funded by Additional Fees or Grants: Programs and investments that are funded through a dedicated revenue source (i.e., non-tax revenue), that meet the goals of the City Council, will receive priority consideration.
- Investments that Delay Future Cost Increases: When practical, resources should be allocated for selective preventative investments that can be made to avoid even larger costs in the future.
- Investments that Forestall Adding Permanent Staff: Recognizing that personnel related expenditures represent the largest portion of the City's budget, methods to increase efficiency and effectiveness of the delivery of City services through technology improvements should receive priority funding if it can forestall the addition of permanent staff.
- Commitments that can Reasonably be Maintained over the Long-Term: Funding for new programs and services in operating funds should be limited to the extent that they can be reasonably funded over the near-to-long-term given the current revenue stream.
- Overhead and Full Cost Allocation: Department budgets should be prepared in a manner to reflect the full cost of providing services.

- Maintenance of Quality Service Programs: The City of Shoreline will offer quality service programs. If expenditure reductions are necessary as a result of changing economic status, selective service elimination is preferable to poor or marginal quality programs that are caused by across the board cuts.
- Distinguished Budget Presentation: The City will seek to comply with the suggested criteria of the Government Finance Officers Association in producing a budget document that meets the Distinguished Budget Presentation program criteria as policy document, as an operations guide, as a financial plan, and as a communication device.

Vision

A community of families, safe neighborhoods, diverse cultures, active partnerships, quality businesses, natural resources and responsive government

Values

- Strong neighborhoods, citizen partnerships and active volunteers
- Social, cultural and economic diversity
- Human service connections and networks
- Open, efficient, participatory government
- Community and regional leadership and collaboration
- Sustainability and stewardship of the environment and natural resources
- Quality educational, recreational and cultural opportunities for all ages

Strategic Objectives

- Safe and attractive neighborhoods and business districts
- Quality services, facilities and infrastructure
- Human Services
- Safe, healthy and sustainable environment
- Economic vitality and financial stability
- Governmental excellence
- Effective citizen communication and engagement

CITY COUNCIL GOALS

2009-2010

Goal No. 1
Implement the adopted Community Vision by updating the Comprehensive Plan and key development regulations in partnership with residents, neighborhoods and businesses

Goal No. 2
Provide safe, efficient and effective infrastructure to support our land use, transportation and surface water plans

Goal No. 3
Implement the Economic Development Strategic Plan

Goal No. 4
Create an "environmentally sustainable community"

Goal No. 5
Complete the projects approved with the 2006 Parks Bond

Goal No. 6
Construct the Civic Center/City Hall project

Goal No. 7
Construct the Aurora Improvements from 165th to 205th Streets

Goal No. 8
Develop a Fircrest Master Plan in partnership with the State

Goal No. 9
Develop a "healthy city" strategy to ensure the community's access to needed human services

Goal No. 10
Provide enhanced opportunities for effective citizen communication and engagement

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CITY OF SHORELINE

TRANSMITTAL LETTER

TRANSMITTAL LETTER

SHORELINE CITY COUNCIL

Cindy Ryu
Mayor

Terry Scott
Deputy Mayor

Chris Eggen

Ron Hansen

Doris McConnell

Keith McGlashan

Janet Way

October 12, 2009

Honorable Mayor, City Council, and Shoreline Residents:

I am pleased to present the 2010 Proposed Budget. The budget is the method in which the City Council allocates the City's financial and human resources to create the community that Shoreline residents and businesses desire. Shoreline will continue to be a place where people want to live and work by allocating our resources to these strategic objectives:

- Safe and attractive neighborhoods and business districts
- Quality services, facilities, and infrastructure
- Safe, healthy and sustainable environment
- Governmental excellence
- Economic vitality and financial stability
- Human services
- Effective citizen communication and engagement

The proposed 2010 budget allocates $84.1 million in financial resources towards meeting these objectives.

The City of Shoreline has maintained a sound and responsible financial position since incorporation. This condition is the result of the prudent financial policies adopted by the City Council and the implementation of those policies through fiscally constrained budgets. Current, and former, City Councils have focused not only on the current budget, but the long-term financial impact of current budget decisions and the long-term financial condition of the City. Relying on prudent fiscal policies and a long-term focus on the City's financial health has resulted in Shoreline being one of only five cities within the State of Washington receiving Standard & Poor's (S&P) highest financial management rating of "strong" and in 2009 raised the City's bond rating to AA+.

As City Councils have monitored the City's long-term financial condition it was evident that by 2008 the cost of providing day-to-day services to the Shoreline community would be greater than the resources that were available to provide those services. In 2003 the City Council and staff began implementing a long-term strategic plan focusing on service and budget efficiencies before

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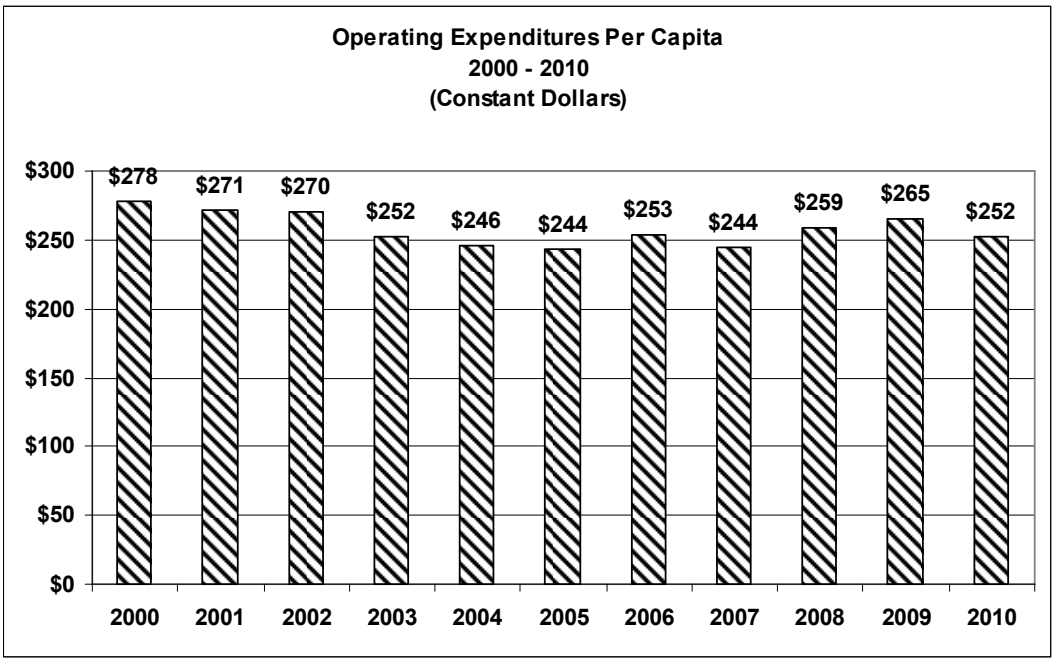
CHART 1



increasing new fees and taxes. One good way to demonstrate this prudence is by reviewing the annual cost per capita of the City's operating budget. The City's operating budget includes the cost of most of the services that we deliver on a daily basis such as police and public safety; community services such as neighborhoods, emergency management, and our 24 hour customer response team; recreational services and park maintenance; road and street operations including minor repairs, street lights and traffic signals, street sweeping, and traffic services; planning and code enforcement; public record management and City Council support; support services such as finance, information technology, human services, and legal services. Chart 1 shows the cost of providing these services on a per capita basis, adjusted for inflation, since 2000. In 2010 the projected cost per capita is $252, approximately $13 less than the cost to provide City services on a per capita basis in 2009 and $26 lower, 9%, than in 2000.

Another way to look at this is that since the year 2000 inflation has increased by approximately 28%. In 2000 it cost approximately $499 per resident to provide daily services to those living and doing business in Shoreline. The 2010 proposed budget projects these every day services to cost $584 per person, a 15% increase since 2000 – approximately 13% less than what inflation has increased during this same time period. I believe that we have tried to ensure that our community has received excellent value for the tax dollars that they provide.

Not only has the City contained the cost of providing services, but between 2000 and 2010 the City has increased the level of service in the areas of park maintenance, traffic patrol and street crime investigation, right-of-way maintenance, street lighting, and human services. Through 2007 this was only possible by making base budget reductions within departments in areas such as travel, training, extra-help, and professional services; finding more efficient ways to deliver service such as our canine officer contract; performing street sweeping and athletic field preparation internally as a opposed to contracted services; utilizing jail services from Yakima, Renton and Issaquah when possible in order to pay lower costs than those charged by King County; increasing the programming opportunities at the City pool; and reducing contracted

services when creating internal positions to better serve the community such as in the areas of Traffic Engineering and City Attorney.

Even with these budget reductions and efficiencies it was apparent that the City could not continue providing the same level of service without additional revenue sources. In order to continue funding current services through 2009 the City Council approved an increase in the Cable Utility Tax (from 1% to 6%) effective July 1, 2007, and approved a phased-in increase in the contract payment from Seattle City Light through 2009. Additionally the City Council appointed an 18 member Citizens Advisory Committee in March of 2008 to develop recommendations on how to appropriately fund the long-term delivery of City services. This was in recognition of long-term budget gaps related to the 1% cap on annual property tax levy increases that were projected for 2010 and beyond. This was an effort by the City Council to proactively pursue long-term financial solutions. Then in October 2008, as the committee was developing their recommendations to the Council, the City, and the entire nation, were impacted by the most serious recession since the Great Depression.

In 2009 the City has reduced its projected operating revenues by nearly $2 million dollars. The City used a four prong approach to address the projected revenue shortfall:

- Budget reductions totaling $868,500. Budget reductions included the elimination of $376,000 in budget contingency and nearly $500,000 in direct expenditure reductions across all departments.
- Shift of $237,500 in personnel costs from the operating budget to the capital budget. Given the slow down in development activity existing, existing personnel were able to perform inspection and technical assistance on capital projects instead of the City contracting with external vendors to perform the work.
- Use of $596,000 of the Revenue Stabilization Fund.
- Targeted year-end budget savings of $160,000.

With these actions the City will maintain a balanced budget for 2009. The 2009 budget adjustments are a good indicator of the challenges that the City faces in 2010 and beyond. It will be a challenge to meet the community's desire to maintain current services or to even consider increasing service levels since our financial forecasts indicate that revenue will not grow at a rate to support anticipated cost increases and the impacts of the recession have further eroded the City's revenue base.

The Citizen's Advisory Committee on long-range financial planning provided their final recommendations to the City Council in June 2009. Those recommendations were:

1. Sustain the City's commitment to efficiencies.
2. Maintain services that preserve the quality of life that Shoreline residents and businesses value.
3. Recommend adoption of the Transportation Benefit District ($20 vehicle license fee) in 2009 and place a tax levy lid lift on the ballot in 2010 (or later) to address projected operating budget gaps.
4. Implement the Guiding Principles for Service Reductions if needed in the future.

5. Expand communication and outreach to better inform residents and taxpayers about the City's services, resources and needs.

In July 2009 the City Council formed the Shoreline Transportation Benefit District and authorized the assessment of a $20 vehicle license fee beginning in February 2010. The proceeds of this vehicle license fee will serve as a dedicated revenue source to help fund the City's pavement management program. Currently the City spends approximately $900,000 annually on pavement management, of which the license fee is projected to provide approximately $600,000.

It is likely that the City Council will need to consider putting a property tax levy lid lift on the ballot in the late summer or fall of 2010. If a levy lid lift were approved by Shoreline voters it would be effective in 2011. The City's projected 2010 tax levy rate is fifty cents below that allowed by State law.

The financial constraints caused by both the current economic recession and those based on our future budget projections have resulted in a 2010 budget that maintains the most critical services to the Shoreline community, but does result in the elimination of two staff positions and no new programs or service level increases are proposed. The 2010 operating budget relies on the use of $980,000 from the City's Revenue Stabilization Fund.

Consistent with Council direction and input, the 2010 budget places primary emphasis on maintaining current services, investing in capital projects to enhance the facility, transportation, surface water, and environmental systems throughout the City, and implementing programs to enhance the economic development, health and sustainability of our community.

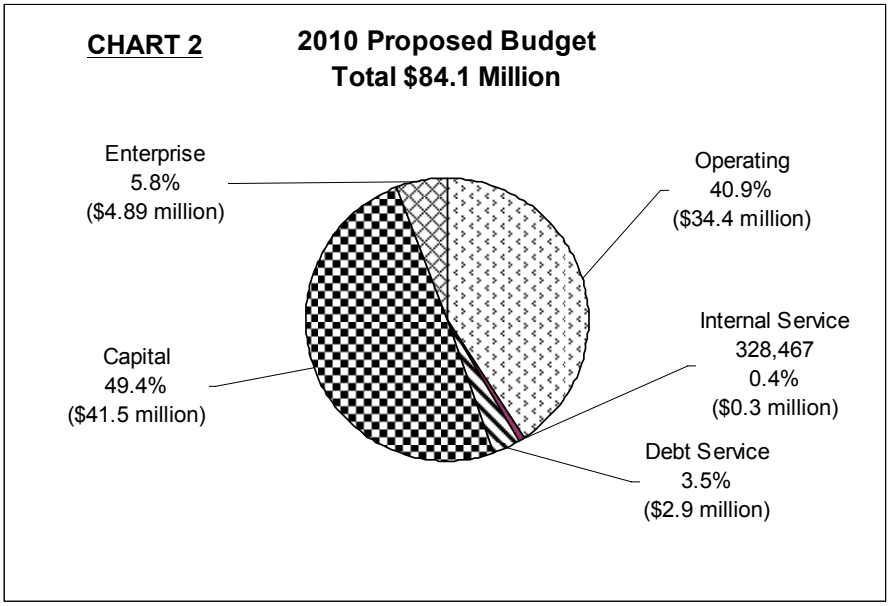
Budget Highlights

The City's 2010 proposed budget is balanced in all funds and totals $84.1 million. The 2010 proposed budget is $38.7 million or 31.5% less than the current 2009 Budget.

Table 1 summarizes the 2010 budget and provides a comparison to the 2009 current budget by fund. The 2009 budgeted expenditures represent the adopted budget and any budget amendments, such as re-appropriations, that have been adopted by the City Council through September 2009.

TABLE 1

Fund	2010 Proposed Budget Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance	2009 Current Budget Expenditures	09 - 10 % Change
Operating Funds:						
General Fund	4,401,016	$ 29,872,920	$ 30,814,064	$ 3,459,872	$ 32,263,106	(4.5%)
Revenue Stabilization Fund	5,530,398	0	980,000	4,550,398	594,959	64.7%
Streets	905,678	2,442,270	2,484,659	863,289	2,594,553	(4.2%)
Code Abatement	221,779	82,100	100,000	203,879	100,000	0.0%
State Drug Enforcement Forfeiture Fund	17,403	16,500	16,500	17,403	56,500	(70.8%)
Federal Drug Enforcement Forfeiture Fund	5,067	25,000	25,000	5,067	30,000	(16.7%)
Sub-Total Operating Funds	11,081,341	32,438,790	34,420,223	9,099,908	35,639,118	(3.4%)
Internal Service Funds:						
Equipment Replacement	1,947,381	134,310	100,000	1,981,691	365,204	(72.6%)
Public Art Fund	86,908	1,000	35,000	52,908	114,500	(69.4%)
Unemployment	58,288	11,000	30,000	39,288	10,000	200.0%
Vehicle Operations & Maintenance	33,132	146,645	163,467	16,310	172,959	(5.5%)
Sub-Total Internal Service Funds	2,125,709	292,955	328,467	2,090,197	662,663	(50.4%)
Debt Service Funds:						
2006 General Obligation Bond	259,594	1,700,000	1,681,850	277,744	1,676,850	0.3%
2009 General Obligation Bond	0	1,273,646	1,273,646	0	0	n/a
Sub-Total Debt Service Funds	259,594	2,973,646	2,955,496	277,744	1,676,850	76.3%
Enterprise Funds:						
Surface Water Utility Fund	3,668,890	3,266,717	4,893,489	2,042,118	7,102,927	(31.1%)
Sub-Total Enterprise Funds	3,668,890	3,266,717	4,893,489	2,042,118	7,102,927	(31.1%)
Capital Funds:						
General Capital	5,962,881	1,646,967	6,209,132	1,400,716	36,477,288	(83.0%)
City Facility-Major Maintenance Fund	181,099	49,326	104,000	126,425	55,953	85.9%
Roads Capital	5,390,895	32,129,124	35,193,973	2,326,046	41,189,313	(14.6%)
Sub-Total Capital Funds	11,534,875	33,825,417	41,507,105	3,853,187	77,722,554	(46.6%)
Total City Budget	**$ 28,670,409**	**$ 72,797,525**	**$ 84,104,780**	**$ 17,363,154**	**$ 122,804,112**	**(31.5%)**



The budget can be divided into five parts: Operating, Internal Service, Debt Service, Enterprise and Capital as shown in Chart 2. The City's operating budget represents the cost of providing services to the Shoreline community on a day-to-day basis and includes such items as public safety (police, jail), park maintenance, recreation programming, street maintenance, street lighting, land use planning, permitting, communications, emergency

management, and administration. The debt service budget is the annual repayment of the 2006 voter approved general obligation bonds issued to acquire open space and make park improvements and the repayment of the 2009 councilmanic bonds issued to pay for a portion of the new City Hall. The enterprise budget consists of the operation and capital improvements of the surface water utility. The capital budget represents the cost of making improvements to the City's facilities, parks, and transportation systems. Internal service funds represent transfers between funds (Vehicle Operations, Equipment Replacement, and Unemployment) to fund maintenance and replacement of City equipment and unemployment claims.

The 2010 operating budget totals $34.4 million. The City's operating expenditures decreased by $1.2 million or 3.4%, when compared to the 2009 budget. The 2009 operating budget includes $302,691 of carry-over expenditures from 2008. If these carry-overs had not been included in the 2009 budget, the 2010 operating budget would have decreased by $916,000 or 2.6%.

The projected 2010 General Fund ending fund balance (reserves) is $3.5 million, with an additional $805,000 budgeted as a budget and insurance contingency. This complies with the City's adopted reserve policy which basically requires that the General Fund maintain a reserve level of $3.8 million for cash flow and budget contingency purposes. In addition to the General Fund reserves, the City's Revenue Stabilization Fund is projected to have an ending 2009 fund balance of $4.55 million. The City budgeted to use $595,000 in 2009 and $980,000 in 2010 to help address the downturn in sales tax, development, and investment interest revenue related to the economic recession. The projected ending 2010 balance equates to approximately 25% of budgeted 2010 economic sensitive revenues. This is below the City's reserve policy that requires that this fund be maintained at 30% of the budgeted economically sensitive revenues. As the economy recovers the City's policy requires that future budgets include allocations to rebuild the fund to the required 30% level.

Table 1 reflects a 4.5%, approximately $1.45 million, decrease in the General Fund budget for 2010. The most significant changes between the 2009 and 2010 General Fund budget will be discussed later in this letter.

The proposed 2010 General Fund budget is balanced using a recommended $980,000 from the Revenue Stabilization Fund. The City's reserve policy provides that funds may be used from this reserve when authorized by the City Council to address short-term economic recessions. It cannot be used to address the long-term budget structural issues forecasted for 2011 and beyond.

The 2010 Surface Water Utility budget is projected to decrease by $2.2 million, 31%. This is a result of the change in capital activity from 2009 to 2010. In 2009 the budgeted capital improvements were $4.8 million, while the 2010 capital budget totals $2.85 million. The major projects to be completed in 2010 include an analysis of the Ronald Bog flood plain, drainage improvements at 148th Street and Linden, and drainage improvements that will be included in the Aurora Ave N. improvements. These projects were included in the adopted 2010-2015 Capital Improvement Plan.

The City's 2010 capital budget, exclusive of those budgeted within the Surface Water Utility Fund, will decrease by $36.2 million, 46.6% from 2009 to 2010. The primary reasons for the drop in budget is the completion of the major components of the new City Hall and completion of park improvement projects funded by the 2006 bonds. The capital budget includes resources that are allocated for completion of projects that enhance the City's facilities, parks, and transportation systems. The capital budget reflects the projects that were adopted in the City's 2010-2015 Capital Improvement Plan. The primary project scheduled for 2010 is the improvements to the 165th to 192nd section of Aurora Avenue North. This project will be completed by the end of 2011.

2010 Budget Highlights include the following:

- **Personnel Costs:** The 2010 budget reflects a 3.6% decrease, $517,865, in personnel costs. Table 2 summarizes the changes with a more detailed explanation following.

TABLE 2

		2010 Budget Changes							
	2009 Adopted Budget	2009 Personnel Changes	Extra-Help, OT, Standby and Callback Pay Changes	Step Increases	Retirement, L&I and Health Premium Changes	New Positions / Reclass / Elimination	2010 Budget	2010/2009 Change	% Change
Salaries	$ 10,960,655	$ 24,389	$ (1,346)	$ 84,150		$ (267,439)	$ 10,800,409	$ (160,246)	(1.5%)
Benefits	3,471,441	(6,068)	(103)	13,657	(270,540)	(94,565)	3,113,822	(357,619)	(10.3%)
Sub-Total	**$ 14,432,096**	**$ 18,321**	**$ (1,449)**	**$ 97,807**	**$ (270,540)**	**$ (362,004)**	**$ 13,914,231**	**$ (517,865)**	**(3.6%)**

- The major changes in personnel costs include a combination of the following:
  - Salaries and wages are decreasing by $160,246 or 1.5% in 2010. Changes to salaries and wages include:
  - *2010 position changes include the following:*
    - Three positions have been eliminated in the 2010 budget. The Customer Service Representative (CRT) lead position, an Administrative Assistant position in the Planning and Development Services department, and a Capital Project Manager have been eliminated in the 2010 budget. All positions became vacant in 2009 and I am not recommending that they be filled at this time, in light of the City's long-term financial projections.
    - An Administrative Assistant position in the Police Department has been eliminated as a City position. This position became vacant in 2009, and for operational ease the position will be filled through the King County police contract. In order to make the change budget neutral the position is a 0.8 FTE under the police contract. The elimination of the position results in the salary and benefit budget being reduced, but it is off-set with an increase in intergovernmental contract costs, resulting in a $0 net effect to the City's budget.
    - Market salary adjustments and budgeted step increases. The 2010 budget does not include a market adjustment or cost of living adjustment (COLA) for regular City employees. The current level of inflation does not support a

City employees. The current level of inflation does not support a COLA per the City's compensation policies. The 2010 budget includes anticipated step increases for eligible employees ($84,150).

- Extra-help in the City's recreation and aquatic programs has increased by $15,000 compared to the 2009 budget. This is primarily related to the required personnel level to provide programs and $0.25 hourly increases for returning personnel. In 2010 this level of funding will be off-set by anticipated revenue increases. In addition to this increase, $10,000 of extra-help has been budgeted to support projects to coordinate art displays and projects in various City facilities and along the Interurban Trail.
- The 2010 proposed budget includes an additional $27,500 as a contingency to implement the 2010 salary survey. The City's compensation policy establishes salary ranges that are set at the median of the City's comparable organizations. As was approved in 2005, the City reviews one-third of the City's classifications annually, ensuring that all classifications are reviewed once every three years. During 2008 staff is completing a salary survey on classifications 1 through 43, along with a few other positions that are linked to positions within these classifications. At the time we finalized the proposed 2010 budget, the final recommendation for changes to salary classifications from the survey data had not been finalized. Although this is the case staff has estimated that the implementation costs will be in the neighborhood of $27,500. During the budget process we will be determining the final amount and will present the City Council with the changes to the City's salary schedule.

Projected benefit cost decreases are related primarily to the following ($357,619 or 10.3%):

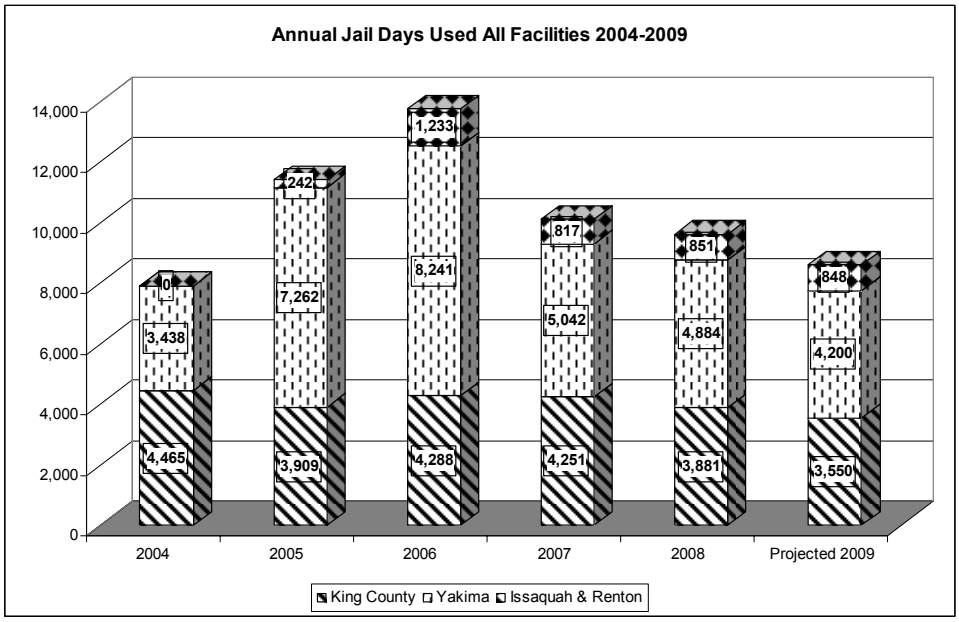
- The elimination of the positions referred to above resulted in a decrease in benefit costs of nearly $95,000.
- Health benefit costs are projected to increase by $84,000, 5.1%.
- Increases in the employer contribution to the City's Social Security program, and Medicare will increase by $13,657 as a result of the anticipated salary step increases.
- The Washington State Public Employees Retirement System (PERS) employer contribution rate went from 8.31% to 5.31% effective July 1, 2009. These rate changes are part of the adopted rate changes approved by the State Legislature to help balance the State's budget for the 2009-2011 biennium. In order to fully fund retirements in the future the State's actuarial studies show that the retirement contribution rate will need to double to 11.52% by 2014. The City's cost will go up substantially as these increases are implemented in the future. The 2010 budget reflects a decrease in retirement contribution costs of $286,794, a 35% decrease when compared to the 2009 budget.

♦ **Police Contract:** The projected 2010 contract with King County for police services is nearly $9.7 million. Overall, the City's cost for police services is projected to increase by $509,000 (5.5%) in 2010 when compared to the 2009 budget. Part of the increase is attributed to the change in the Administrative Assistant position discussed previously. This change equals approximately $75,000. The remaining

$434,000 is primarily related to increased personnel costs for police and support service personnel. In 2008 King County settled the union agreement with deputies that awarded 5% annual salary increases through 2012.

The contract with King County provides that the Sheriff's Office give an estimate of the 2010 costs by September 2009, and then reconcile this cost with the budget adopted by the County in March of 2010. Whichever cost is less is the amount that the City will actually pay via contract charges in 2010. As a result of this process, it is not unusual that the City's budget may be slightly different from the actual annual contract with King County.

CHART 3



- **Jail**: The City's 2010 jail costs are projected to be slightly lower than the 2009 budget of $1.3 million. 2009 projected actual jail costs are projected at $1.08 million. The 2010 jail budget is projected at $1.15 million or nearly $150,000 less than what was budgeted in 2009. The decrease in projected jail costs reflect the downward trend in jail usage that that City has experienced since the peak in 2006. Staff has worked with the Court to implement alternative sentencing such as home detention that have helped lower the City's jail costs.
- **Budgeted Contingency Expenditures:** The 2010 operating budget includes the required budget and insurance deductible contingencies. Per the City's financial policies, these contingencies total $805,000 and are funded by allocating a portion of the existing General Fund fund balance. Other budgeted contingencies include a contingency for implementation of the 2010 salary survey ($27,500), projected increases in the City's health benefit costs ($84,000), and $459,000 for a possible reduction in gambling tax rate for card rooms. The City Council will discuss in January 2010 whether to lower the card room gambling tax rate from 10% to 7% during the construction of the Aurora Ave. N. improvements. If the City Council does not lower the tax rate these monies will be transferred to the Roads Capital Fund per the Council's policy of allocating an amount equal to 30% of the gambling taxes for one-time costs.
- **Liability and Property Insurance Assessment:** The City's liability and property insurance assessment is projected to remain flat between 2009 and 2010 even with the addition of the new City Hall to the insurance schedule. The City will increase its property insurance deductible to $25,000 in 2010 which resulted in a $25,000

reduction in the City's projected assessment. The City budgets $255,000 in insurance contingency that can be used if the City experiences major losses. The City's insurance assessment is determined by a combination of 5 year loss rate and worker hours.

- **Use of Operating Reserves:** The budgeted use of operating reserves (fund balance) in 2010 includes the allocation of $805,000 of the general fund fund balance for budget and insurance deductible contingencies, as per the City's reserve policies, the use of $113,000 one-time for the City Hall debt service payment if the City's first quarter real estate excise taxes are less than $663,000 (current budget projection is $550,000), and $139,632 for one-time expenditures discussed later in this letter.
- **City Hall Debt Service Costs**: The 2010 budget includes $1.27 million in debt service costs for the new City Hall. The City will be making the debt service payments with a combination of previously budgeted general fund monies for lease of the City Hall and Annex buildings ($610,000) and $663,000 of real estate excise tax (REET). The City Council had authorized staff to use up to $750,000 of REET towards the City's debt service costs for City Hall. The 2010 budget does not include any anticipated lease revenue from the vacant space in the new City Hall.

  The 2010 budget includes net lease revenues of $45,000 from leased space in the Kimm building. This revenue is being allocated to the General Capital Fund to help cover the cost of the Kimm Property that was purchased in December 2005.
- **One Time Expenditures**: The 2010 General Fund budget includes $141,432 in one-time resource allocations. The one-time expenditures provide funding for the following:

Department	Item	Budget
Public Works - Facilities	Facilities Management services Support	30,000
Public Works - Street Operations	1 Ton Truck with Snow Plow, Sander & Delcing Tanks	109,632
Total		**$139,632**

The following provides more description of the funded items:

1. *Facilities Management Services Support*: This is a contract to coordinate the warranty maintenance and work on new systems within City Hall. This provides one year of support to make sure that systems will function and operate as provided for in the City's development agreement with Opus.
2. *Street Fund Truck, Plow, Sander & Deicing Tanks*: This vehicle will provide more flexibility to meet the needs of the street crew and provide more capabilities compared to our existing fleet during inclement weather events.

- **Multi-Year Obligations**: The 2010 budget includes funding for both the operation of the Kruckeberg Gardens, additional funding for the Shoreline/Lake Forest Park Senior Center and for a contract with the Shoreline YMCA.
    - *Kruckeberg Garden*: The 2010 budget includes $28,686 that is part of a three year funding package for the Kruckeberg Garden transition plan. As part of the 2006 Bond Issue funding was provided for the acquisition of the Kruckeberg Botanical Gardens. During negotiations for the property, a long-term operational plan for the Gardens was approved between the

City and the Kruckeberg Botanical Garden Foundation. The agreement requires that both the City and the Foundation contribute $100,000 towards the cost of operating the Garden through 2010, with the goal that the Foundation will have developed a business plan that fully supports the on-going operating costs of the garden by 2011. The 2009 City contribution is projected to be $40,000 and the 2008 contribution was $38,000. The City's long-term projections do not include funding for the operations of Kruckeberg Garden beyond 2010.

- *Senior Center*: In setting the 2009 budget the City Council authorized an additional $18,000 in annual funding for the Senior Center for 2009 and 2010. The 2010 budget includes the second payment. The City's long-term budget forecasts do not include this payment beyond 2010.
- *YMCA*: In 2007 the City Council authorized $80,000 for a service contract between the City and the YMCA for a two year period, once the new YMCA was operational. Through 2009 the City anticipates spending approximately $50,000 and the final $30,000 is included in the 2010 budget.

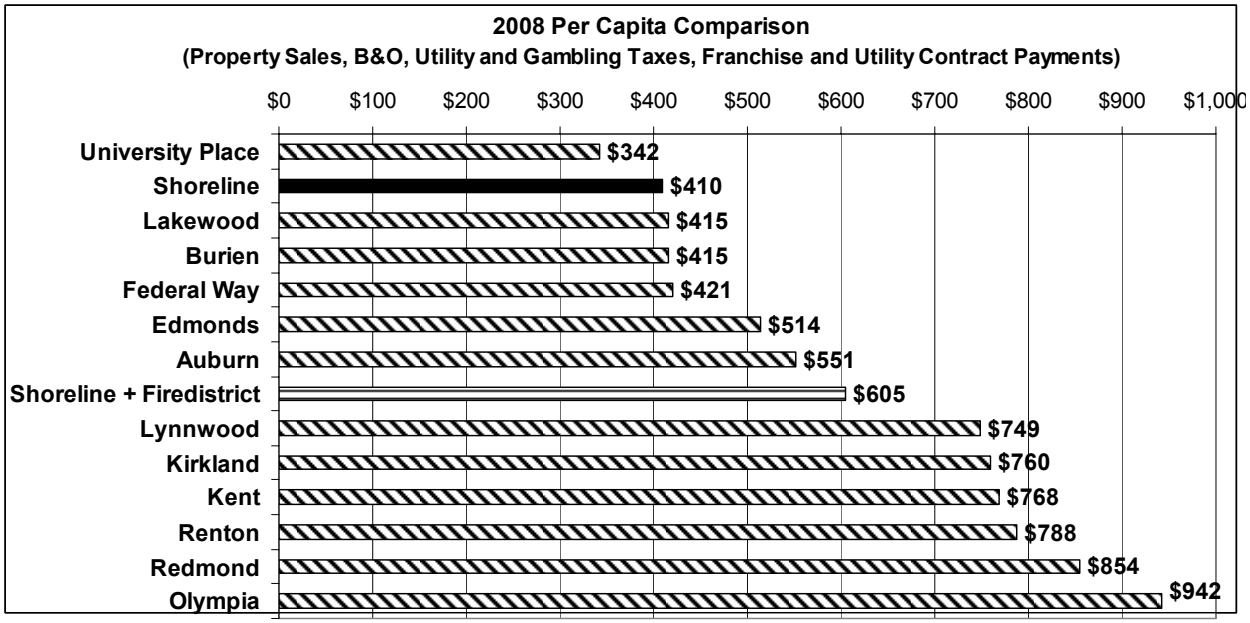
- **Equipment Replacement Funding**: The 2010 budget allocates only 1/3 of the normal annual contribution for future vehicle and major equipment replacement. In 2009 the City allocated 2/3 of the normal replacement funding. In essence the major equipment and vehicles will have their useful lives extended by a full year as a result of the funding changes made in 2009 and 2010.
- **Property Tax Levy**: I am proposing that the City Council assess the same property tax levy in 2010 as that assessed in 2009. This is basically a 0% increase to city property owners for the City's portion of the property taxes. More information regarding the proposed property tax levy can be found in the Executive Summary section of the budget.
- **Fee Changes**: The 2010 budget reflects the policy adopted by the City Council in 2000 to adjust development and recreation fees by the CPI-U for Seattle. As a result of the CPI being a negative 0.7% no increases in fees are proposed in the 2010 budget.
- **Capital Programs**: The City's 2010 capital budget reflects the first year of the City's adopted 2010-2015 capital improvement program (CIP).

More detailed information regarding changes within the 2010 budget can be found in the individual department sections of the budget.

Fiscal Capacity

As a City, we are challenged by our limited fiscal capacity. We are primarily a residential community, with 91% of our City assessed valuation in residential properties. We also have relatively low sales tax revenue per capita, $114 projected for 2009, as compared to many other jurisdictions of a similar population. This is especially true with those jurisdictions that have much larger retail centers within their communities. Chart 4 on the next page shows a comparison of tax per capita with comparable cities using 2008 data, as this is the most recent year that information is provided through the State Auditor's Office for audited financial data. Shoreline ranks 13th out of 14 comparable cities in per capita tax revenues.

CHART 4



Some of these jurisdictions operate their own fire departments. If the City of Shoreline per capita tax collections included the Fire District's property tax collections, the per capita tax collections would be $605, approximately 7th out of the 14 comparable cities.

Economic Outlook & Revenue Growth

The economy seems to be in a state of flux. Most economists believe that the nation has hit the bottom of the recession and that the recovery will be very slow. Unemployment is projected to continue to increase through the second quarter of 2010, consumer spending may be slow to recover, and housing construction is not projected to start improving until late in 2010. It is projected that more definite signs of recovery will be evident in 2011.

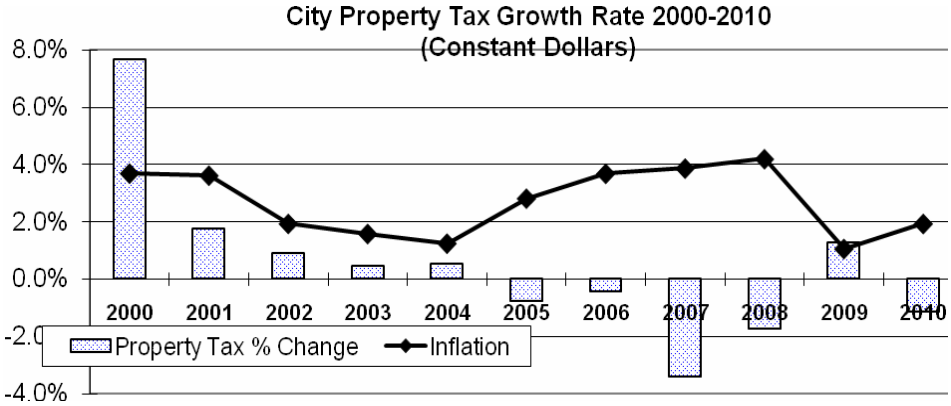
In the past, the Puget Sound region has grown faster than the nation in the long run. Although there are concerns regarding the long-term location of Boeing, local economists believe that the Puget Sound area will carry on this tradition. Employment is projected to increase at a 1.6% annual rate between 2009 and 2019. This would result in a greater number of jobs being created in the next decade than the last ten years.

Annual personal income growth over the next several years is projected to exceed 5.0 percent annually, approximately the same as the national forecasts. Regionally, the forecast for housing permits are projected to grow an average of 35% annually in 2011 and 2012, after falling by nearly 75% between 2008 and 2009. Activity is projected to start leveling out in 2013 and then to remain fairly flat through 2019. Taxable retail sales are projected to grow at slightly less than 5 percent annually for the next several years.

Although the long-term economic outlook for the Puget Sound region is positive, it is a much slower economy compared to the last few years and as a result we remain conservative in our revenue forecasting. Overall, the City's operating revenues are

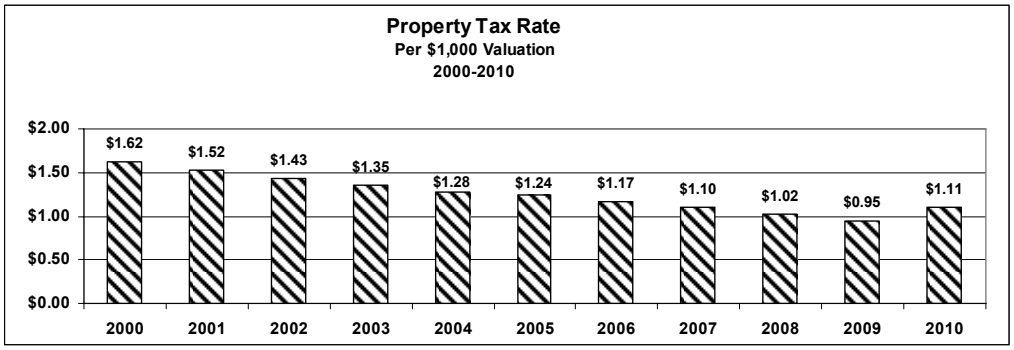
projected to decrease by 4% when comparing the 2010 proposed budget to the 2009 budget. The most significant decreases are occurring in the City's natural gas utility tax, card room gambling taxes, federal emergency management grants, and investment interest.

CHART 5



Property taxes represent 27% of the City's General Fund revenue. The City's property tax collections are projected to increase by 0.7%, $56,000, over the 2009 property tax levy to a total of $7.46 million for 2010. The increase is strictly a reflection of the anticipated new construction valued at $38 million to be added to the 2010 tax rolls. As discussed previously I am recommending a zero percent increase in property tax levy, other than new construction in 2010. Although the 2010 budget provides for increased property tax revenues on a real basis, when adjusted for inflation and presented on a constant dollar basis, the City has had property tax revenue growth below inflation since 2001, and since 2005 the increases will not provide positive buying power, with the exception of 2009 (Chart 5).

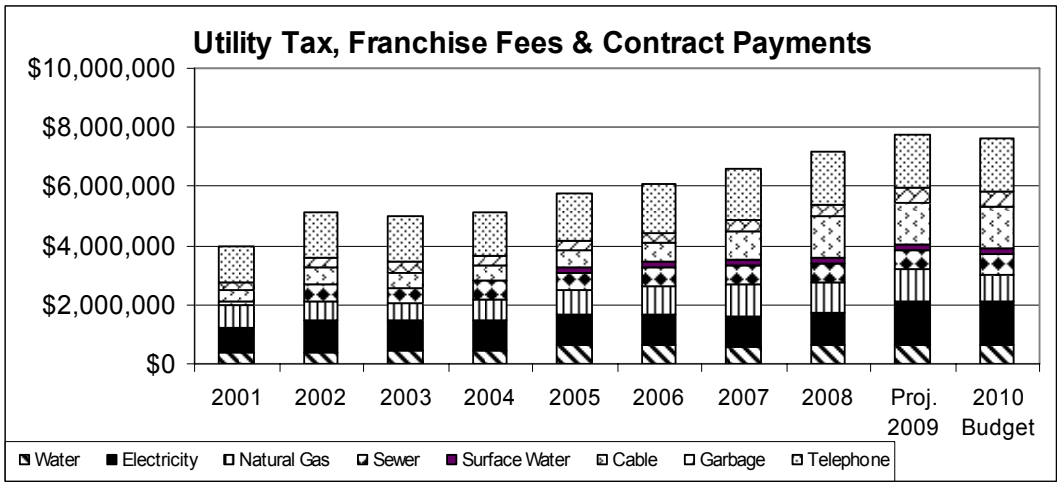
CHART 6



As a result of assessed valuation increases outpacing the increase in property tax levy over the last several years, the City's operating property tax rate has fallen every year since 2000 (Chart 6). This trend is changing in 2010 with the decreases in assessed valuation. King County will be providing the City's 2010 assessed valuation in November, but staff is estimating the assessed values will fall by 15%. As a result the 2010 property tax levy will increase. The levy rate is strictly a mathematical function of dividing the City's levy by assessed valuation. An increase in the property tax levy rate is not an indication that property taxes will increase, just like a falling levy rate did not indicate a reduction in property taxes. The estimated property tax levy rate for 2010 is $1.11 per $1,000 assessed valuation. Statutorily, the City's maximum property tax levy rate can be $1.60 per $1,000 assessed valuation.

The City has not received 2010 assessment information from King County, so we have made an assumption that there will be an overall decrease of 15% in property valuations for 2010. This being the case the average home value would decrease to $346,200 for 2010 taxes. *The owner of an average valued home in 2010 could expect the City portion of their non-voted property tax to remain at the same level as was paid in 2009, approximately $387.* This property tax levy rate information is for the City's general levy. In May 2006 the Shoreline voters authorized the issuance of $18.795 million in general obligation bonds for open space acquisition and park and recreation related improvements. Property owners will be assessed a separate levy to repay the bonds. The 2010 debt service levy is projected to be $1.7 million which will result in a levy rate of $0.25 per $1,000 assessed valuation. The owner of an average valued home will pay approximately $87 in 2010 towards the repayment of the park bonds, which is the same as that paid in 2009.

CHART 7



Utility taxes, franchise fees, and contract payments from utility providers combined, are the largest source of revenue (28%) for the City's general fund. Collections from these sources have now surpassed the annual budgeted revenue for property and sales taxes. These revenues are projected to decrease by approximately 2% when compared to projected 2009 collections (Chart 7). The most significant decrease is projected to be as a result of a 17% decrease in rates charged by Puget Sound Energy for natural gas. The rate reduction was effective October 1, 2009. This reduction is a result of the costs of natural gas falling to 2005 levels. Cable utility taxes and franchise fees are projected to increase by 1.3% as a result of cable rate increases and the contract payment from Ronald Wastewater (sewer) is projected to increase by 3% as per the City's contract.

General sales tax, the third largest revenue source for City operations, totals $6.2 million for 2010. Between 2001 and 2008 the City's annual sales tax growth has averaged 3.5% on an actual basis. As a result of the economic recession sales tax collections fell by nearly 7%, $445,000, from 2008 to 2009. Economists have forecasted that within King County taxable retail sales will increase by 1.2% in 2010. Given that this is not a significant increase the City's 2010 budget forecasts sales tax to remain flat between 2009 and 2010 (Chart 8).

CHART 8

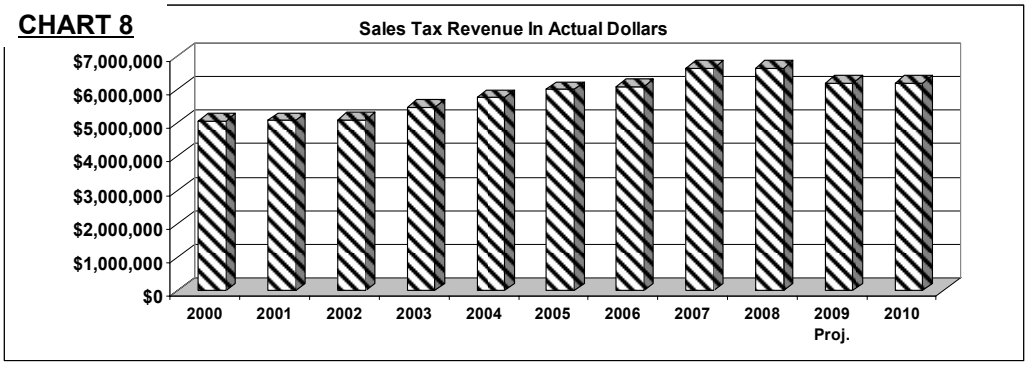
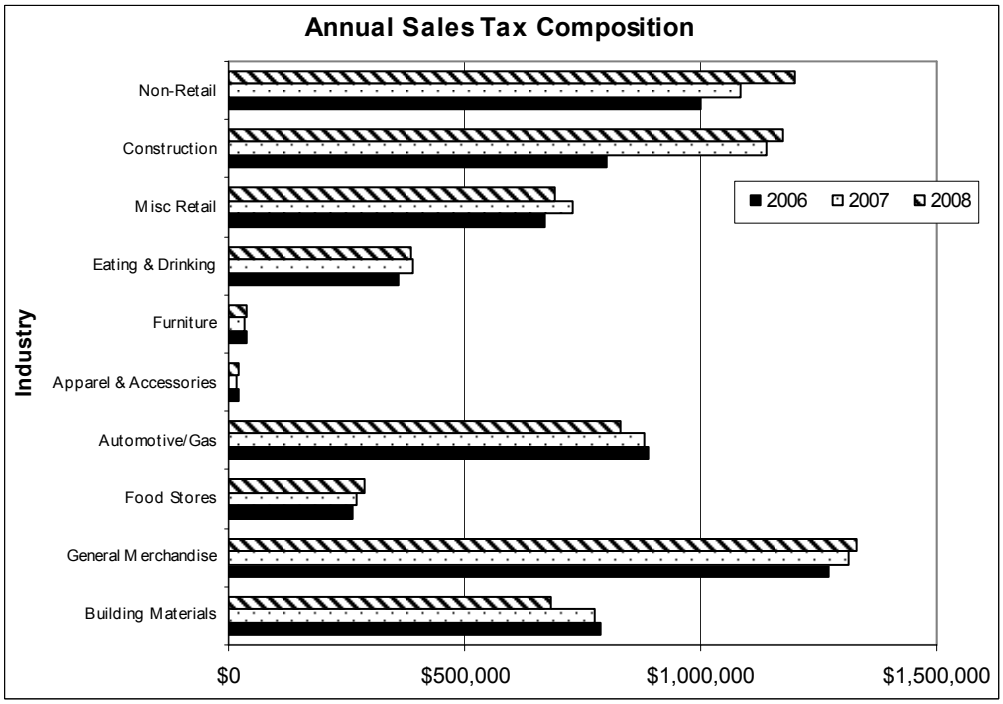


CHART 9



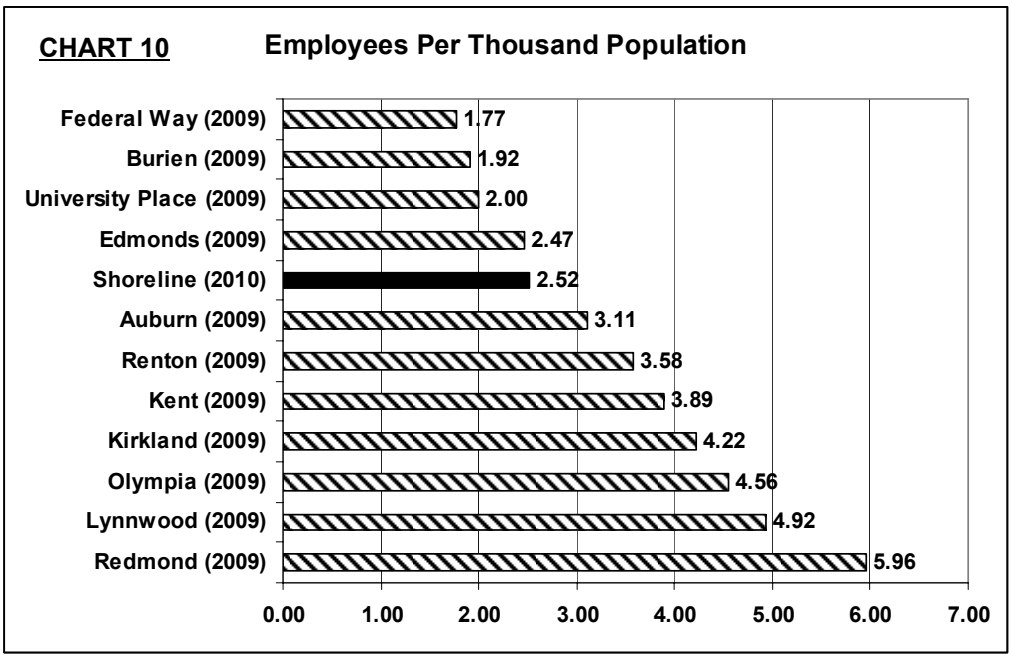
Shoreline's tax base consists largely of basic consumer goods, and therefore our sales tax collections have been fairly consistent over the last few years. Automobiles are the most significant luxury item in the Shoreline sales tax base, and these sales have been declining through 2009. In 2008 sales tax from automobile related activity fell by 6% and it is expected that this decline will continue through 2009 and possibly into 2010. Sales tax revenues generated by construction activity have fallen significantly as a result of the recession and are projected to be 50% less in 2009 and 2010 than was collected in 2008. As can be seen in Chart 9, construction related sales tax was a large portion of the growth in sales tax in 2007 and 2008. It is important that we do not assume that this level of activity will continue from year to year, especially given the current economic environment.

Reserves
The City has set aside monies that are called fund balance or "reserves" for the purpose of providing needed cash flow and for unexpected events. The City maintains a Revenue Stabilization Reserve Fund for the purpose of covering revenue shortfalls as a result of unexpected economic changes or recessionary periods. The reserve is established at 30% of annual economically sensitive operating revenues, which approximates $6.1 million. As discussed previously the City is using $595,000 in 2009 and the 2010 budget recommends the use of $980,000 for a total of $1.575 million. Assuming that this level of funding will be used, the Revenue Stabilization Fund is projected to have a 2010 ending balance of $4.55 million, or approximately 25% of the 2010 economically sensitive revenues. In future years, as the recession easies, the City's budgets will need to include an allocation to restore the fund to the required 30% balance.

The City's projected General Fund fund balance (reserve) is in compliance with the policy of $3 million for cash flow purposes and a budgeted contingency of $805,000. Other funds have ending reserve levels that comply with the City's adopted policies.

Staffing
The 2010 budget provides funding for 136.8 regular full-time equivalent (FTE) positions, excluding City Council members. This is 4 FTEs less than budgeted in 2009. The 2010 budget includes the elimination of an Administrative Assistant in the Planning Department, the elimination of the Customer Response Team Lead position, and the elimination of one Capital Project Manager. These positions are not funded in 2010 or in the City's long-term projections. Additionally the City eliminated a City Administrative Assistant position in the Police Department, but this position is being replaced with a 0.8 FTE contract position through King County.

The City's 2010 ratio of employees per 1,000 population is 2.52. As chart 10 below depicts, a comparison of staffing to population still shows the City of Shoreline staffing levels significantly below comparable cities. These ratios have been adjusted to ***exclude*** fire, police, special programs and utility personnel from comparable cities.

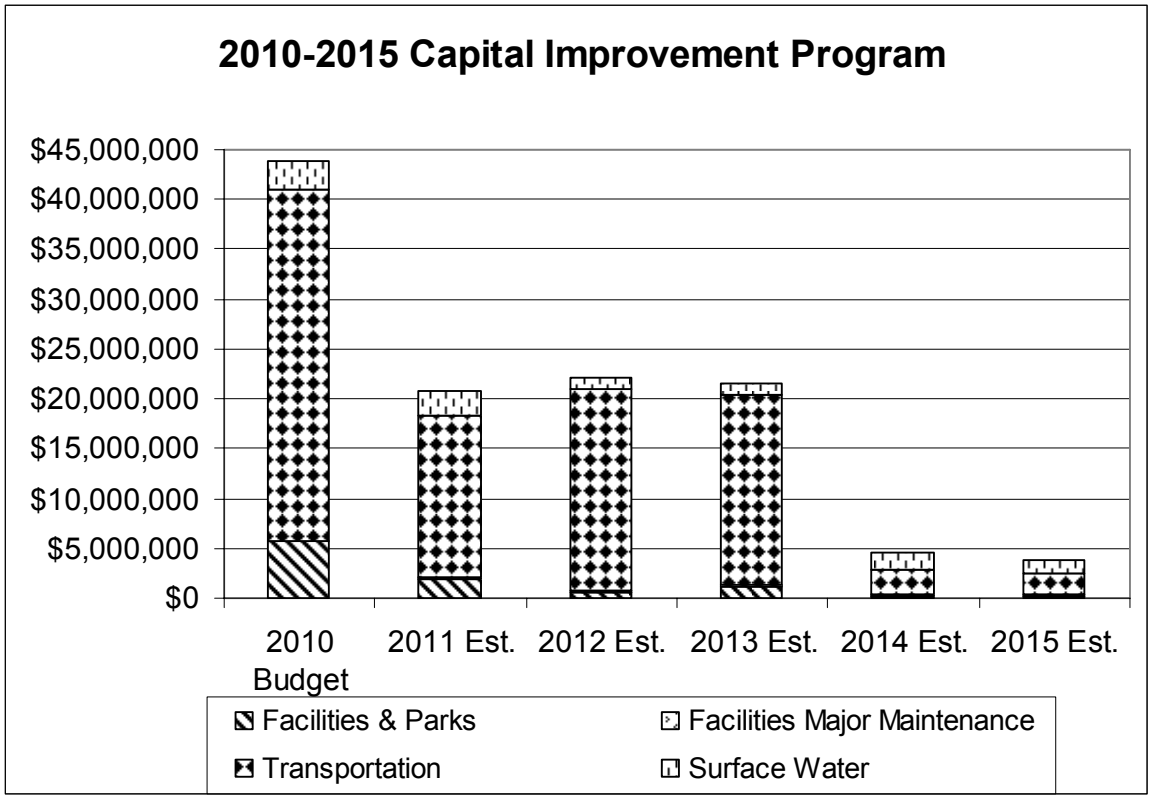


Capital Budget
The City Council adopted the 2010-2015 Capital Improvement Program (CIP) in July of this year. The total 2010 -2015 CIP is $116.44 million, while the 2010 capital budget, including surface water projects, totals $43.8 million.

The CIP covers projects over $10,000 and includes buildings, land acquisition, park facilities, road and transportation projects, and drainage system improvements. Much of the capital improvement activity is funded through contributions from the General Fund, Real Estate Excise Tax (REET), federal grants, and Public Works Trust Fund Loans.

Chart 11 provides a breakdown of the allocation of capital dollars for 2010 through 2015. The change in capital dollars can vary significantly from year to year based on available resources to complete projects and the impact of completed capital projects on the City's operating budget.

CHART 11



Following are highlights from the 2010-2015 CIP projects that will either be in progress or will be completed in 2010. Additional information on the CIP may be found in the Capital Improvement Program section of this budget document.

- The City Hall building was completed in 2009, but completion of the parking structure and final close-out of the project is scheduled for early 2010. The 2010 capital budget includes $2.95 million for final project close-out.

- Parks Repair & Maintenance Program. The 2010-2015 CIP includes $1.4 million for the systematic repair and replacement of major components of existing parks. These items may include benches, tables, fences, paths, and playground equipment. This funding is approximately 50% of the amount needed to fully fund all features of existing parks at their optimum life cycle replacement schedule.
- The 2010-2015 CIP includes several projects that will be funded by the bond issue passed by voters in May 2006. These projects include improvements to both Cromwell and Hamlin parks, trail corridor improvements, and improvements at Kruckeberg Gardens. Total improvement costs included in the 2010-2015 CIP are approximately $2.3 million.
- Annual preservation projects for roads, sidewalks, traffic signals and traffic small works projects are funded at an annual average of $1.3 million.
- The 2010-2015 CIP includes $750,000 for the construction of pedestrian walkways and sidewalks on priority City routes.
- The most significant transportation project in the 2010-2015 CIP is the Aurora Corridor improvements between 165th and 205th.
  - The right-of-way acquisition process has recently been certified and bid documents are to be released the first week of October 2009. The project will enter construction phase during late 2009. The total estimated cost for this project is $93 million, with $84.5 million being funded through grants and other agency participation. In addition to the road and pedestrian improvements, the project will result in $12.7 million of utility improvements occurring in conjunction with the City's transportation project.
- The construction of a concrete bridge to replace the existing timber structure bridge over the Burlington Northern Santa Fe Railroad Richmond Beach Drive NW and NW 195th Court will begin in 2009, but most of the activity will carryover into 2010. The project is budgeted at $4.95 million, with $4.93 million being funded through grants and Burlington Northern.
- The 2010 budget provides for the continuation of the Neighborhood Traffic Safety Program with an average of $168,000 funded annually for capital improvements and $40,000 funded within the operating budget for increased police traffic enforcement.
- In 2005 the City Council adopted the first surface water utility master plan. This plan included a recommended 20 year operating and capital improvement plan for the utility. The capital projects for the first 6 - 7 years of the plan are included in the 2010-2015 CIP. These projects focus on the desired level of service for flood protection, water quality, stream rehabilitation and habitat enhancement.

More detailed information about individual projects is provided within the Adopted 2010-2015 CIP.

Initiative 1033

I-1033 was certified by the Washington Secretary of State in July 2009 to appear on the November 3, 2009, state-wide ballot. The initiative limits the growth of city revenues in the City's General Fund. The growth limit is determined by the annual growth in inflation and City population. The limit does not apply to new voter-approved revenue increases. Revenue collected above the cap would be used to reduce property taxes in the following year.

If I-1033 were to pass in November, 2009 General Fund revenue collections would be the base in which growth limits would apply in 2010. Any revenues collected in 2010 over the allowed growth rate would be calculated in early 2011 and placed in a fund to off-set property taxes in 2012. The City's initial calculations estimate the long-term impact to be an annual average reduction in future revenues of $1 million. Using 2009 as a base sets future revenue collections at an artificial low since the City's collections have been severely impacted by the current recession. The projected $1 million annual impact is over and above the budget gaps that have already been forecasted for future years. This would further impact the City's ability to provide critical services to the Shoreline community since the increases would be below projected cost increases for the long-term, impede the ability of the City to repay dollars to the Revenue Stabilization Fund, and limit the ability of the City to use unexpected one-time revenues towards one-time costs such as capital improvements.

Shoreline Strategic Directions

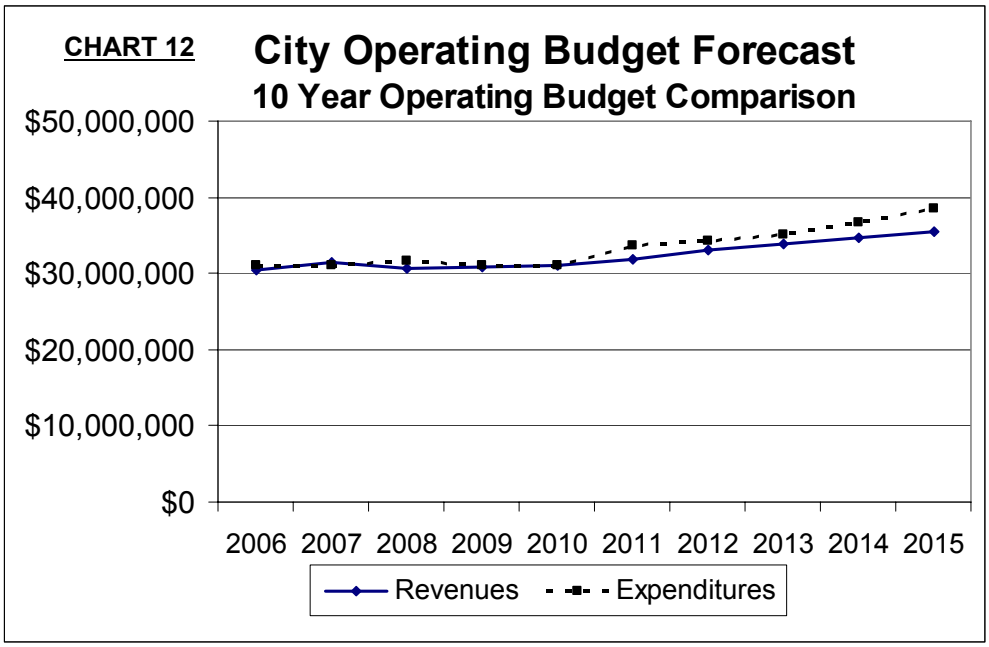
Our organization has continued to focus on performance and results. Included in the budget document is the City's strategic plan in the form of "Shoreline Strategic Directions." It is rewarding to review this plan and identify those strategies that have already been accomplished. The 2010 budget continues to fund strategies to obtain the City's vision. Some of the key strategies funded within the 2010 budget include:

- Establishing a Wayfinding signage program for the City.
- Continuing to work with transit providers to expand transit services and connections within Shoreline.
- Complete the civic center/city hall.
- Start construction on the Aurora 165th to 205th project.
- Implementing the adopted strategy for an environmentally sustainable community.
- Continuing to work with the community to identify long-term desired community conditions and financing to allow the City to move towards this condition.

In addition to the performance measures included in the Strategic Directions document, the department budgets include service program summaries along with key performance measures and results of those measures for the last four years.

Our Financial Condition and Future Challenges

The City is fortunate that City Councils have adopted and implemented conservative financial policies that included the establishment of reserves to help during unexpected economic downturns. This has allowed the City to continue to provide services to the Community during the current economic recession. Until 2009, the City's revenue collections exceeded expenditures as a result of conservative financial planning, efficient management, restraint from using budget savings as a way to fund on-going operations and modest budget increases. This allowed the City Council to allocate monies towards significant capital projects such as City Hall in order to lower the amount of borrowing that will be necessary to complete the project.



Although the City reviews the long-term position of all funds, the primary focus is on the long-term financial position of the City's operating budget. As Council is aware, our long-term projections indicate that expenditures will exceed annual revenues in 2011 and beyond (Chart 12). Based on the assumptions that the City uses in its long-term financial planning, this graph depicts the projected budget gaps between annual operating revenues and expenditures in the future.

The City's budget policies and state law dictate that the operating budget must be balanced on an annual basis with on-going revenue sources, unless a policy decision is made to use reserves in an emergency or as a one-time event. One of the advantages of doing long-term financial planning is that we can anticipate the need to reduce expenditures, increase revenues, or do both. It also allows us to anticipate the need for future policy changes.

In light of the long-term forecasts, our focus over the last few years has been on cost containment, expenditure reductions and improving service efficiencies and we have been very successful in this effort. Some of our successes include:

- In 2003 an employee group developed an alternative health benefit policy. As a result of this policy change, the City's health benefit costs, on average have been at $200,000 less annually than would have been budgeted under the previous policy.
- We have initiated agreements with Yakima County and Issaquah to house prisoners at a lower rate than is charged by King County and with Renton to do initial booking

of prisoners for the same reason. In 2008 we focused on working with the Court to develop alternative sentencing such as home detention that has resulted in limiting cost increases.

- We have changed the way we pay for Police Department canine services by purchasing this on a call-out basis instead of having a dedicated unit. This has resulted in annual savings of $100,000.
- In 2007 the City began providing street sweeping services directly, as opposed to continuing to contract with King County.
- Departments absorbed $167,000 in baseline budget reductions in 2005, and an additional $262,000 in baseline reductions for 2007.
- In 2008 the City implemented a new telephone system resulting in annual operating savings of $106,000.

In 2007 the City Council took steps to close projected budget gaps for 2008 and 2009 by approving the baseline budget reductions, implementing an increase in cable utility tax and phasing in the Seattle City Light contract payment on electric distribution revenues. Table 4 shows the anticipated budget gaps for 2011 through 2015 to maintain current service levels:

TABLE 4

	Operating Fund Projections					
Expenditure Assumption		**2011- 2012**	**100%**	**Others**	**99%**	
		Base Projections				
	2011	**2012**	**2013**	**2014**	**2015**	**2016**
Annual Revenues	31,832,687	32,992,782	33,834,864	34,648,010	35,384,877	36,048,112
Annual Expenditures	33,691,919	34,218,252	35,167,743	36,788,872	38,608,344	40,105,625
Annual (Budget Gap)/Surplus	(1,859,232)	(1,225,470)	(1,332,879)	(2,140,862)	(3,223,466)	(4,057,513)

As stated earlier, our long-term projections only assume that the City maintain current service levels. The projections also assume that the City not reinstate the positions that are proposed to be eliminated as part of the 2010 budget. The projections do assume a repayment of the funds used from the Revenue Stabilization Fund during 2009 and 2010 over the six year forecast period.

Council has discussed a desire to enhance service levels specifically in the areas of human service funding and environmental sustainability. In addition to those needs we will likely require additional funding in our park and right-of-way maintenance and traffic services areas in the future. Our community advisory committee provided the following recommendations to the City Council in June 2009:

1. Sustain the City's commitment to efficiencies.
2. Maintain services that preserve the quality of life that Shoreline residents and businesses value.
3. Recommend adoption of the Transportation Benefit District ($20 vehicle license fee) in 2009 and place a tax levy lid lift on the ballot in 2010 (or later) to address projected operating budget gaps.
4. Implement the Guiding Principles for Service Reductions if needed in the future.
5. Expand communication and outreach to better inform residents and taxpayers about the City's services, resources and needs.

One of the options that is currently available is a levy lid lift which would have to be approved by a majority vote in Shoreline. The City may levy a property tax rate up to $1.60 per $1,000 assessed valuation. The current projected 2010 levy rate is $1.11. This leaves an additional $0.49 that could be levied. Each $0.10 of additional levy generates approximately $680,000 in annual revenue.

Council has directed staff to engage the community in a conversation regarding the long-term ability of the City to maintain services. Staff will be starting to meet with community groups in October 2009.

We are very confident, given our past conservative financial planning and spending policies, that we will develop a long-term financial strategic plan that will support the future vision and growth of our community.

Conclusion

This budget is an effort to comprehensively address the City's service and capital investment needs for 2010. It is a budget that continues to provide current service levels, but it does not satisfy all the demands placed on the City. The 2010 proposed budget addresses the top priorities identified by the Council and the Shoreline community.

In presenting the budget to the Council, I would like to acknowledge and express appreciation to the City Leadership Team and their staff for their willingness to submit realistic budget requests and develop alternatives to meet the Council priorities. I would also like to thank the Finance Department for its assistance in preparing this budget. Finally, I would like to thank the City Council for the strong and prudent financial policy direction you have provided for Shoreline over the years.

Respectfully submitted,

Robert Olander
City Manager

SHORELINE STRATEGIC DIRECTIONS - 2009-2010

"A community guide for continuous improvement"

VISION

A community of families, safe neighborhoods, diverse cultures, active partnerships, quality businesses, natural resources, and responsive government

VALUES

- Strong neighborhoods, citizen partnerships, and active volunteers
- Social, cultural and economic diversity
- Human service connections and networks
- Open, efficient, participatory government
- Community and regional leadership and collaboration
- Sustainability and stewardship of the environment and natural resources
- Quality educational, recreational, and cultural opportunities for all ages

STRATEGIC OBJECTIVES

- Safe and attractive neighborhoods and business districts
- Quality services, facilities, and infrastructure
- Safe, healthy and sustainable environment
- Government excellence
- Economic vitality and financial stability
- Human services
- Effective citizen communication and engagement

2009-2010 CITY COUNCIL GOALS

Goal No. 1	Implement the adopted Community Vision by updating the Comprehensive Plan and key development regulations in partnership with residents, neighborhoods and businesses
Goal No. 2	Provide safe, efficient and effective infrastructure to support our land use, transportation and surface water plans
Goal No. 3	Implement the Economic Development Strategic Plan
Goal No. 4	Create an "environmentally sustainable community"
Goal No. 5	Complete the projects approved with the 2006 Parks Bond
Goal No. 6	Construct the Civic Center/City Hall project
Goal No. 7	Construct the Aurora Improvements from 165th to 205th Streets
Goal No. 8	Develop a Fircrest Master Plan in partnership with the State
Goal No. 9	Develop a "healthy city" strategy to ensure the community's access to needed human services
Goal No. 10	Provide enhanced opportunities for effective citizen communication and engagement

STRATEGIC OBJECTIVES	DESIRED COMMUNITY CONDITION	STRATEGIES	PERFORMANCE MEASURES	2005 ACTUAL	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	DATA TREND
SAFE AND ATTRACTIVE NEIGHBORHOODS AND BUSINESS DISTRICTS	• Residents feel safe in their neighborhoods • Residents are safe from crimes against persons and property • Residents and visitors are safe to travel on streets and walkways • Community is prepared for natural and man-made disasters • Neighborhoods are free from blight and deterioration	• Conduct community outreach meetings on emergency preparedness • Complete priority sidewalk projects • Support an "adopt-a-road, -park and -trail" programs • Complete Town Center Plan • Implement county-wide Repeat Burglar Initiative • Complete Southeast Neighborhoods Subarea Plan	• % of residents who feel safe in their neighborhood during the day[1] • Part I crimes per 1,000 population • Traffic accidents per 1,000 population • Lineal feet of pedestrian pathways* not including parks (includes Interurban Trail) • % of residents who rate their neighborhood condition as excellent/good[1] • % of residents who rate the overall quality of life as excellent/good[1] • # of emergency preparedness presentations and/or training sessions provided to community	91% 47 14.6 398,083 59% 82% 7	92% 41.8 14.6 409,214 58% 83% 9	92% 34 12.4 413,214 58% 83% 34	96% 33 10.6 423,060 62% 85% 44	↑ ↓ ↓ ↑ ↑ ↑ ↑
QUALITY SERVICES, FACILITIES, AND INFRASTRUCTURE	• Residents have safe and affordable transportation options • The street system is well maintained • Residents and businesses are safe from flooding • City services are delivered effectively and efficiently • Residents are provided with timely and responsive public services • Quality parks, open space trails and recreational activities are available to all residents • Aurora Avenue provides improved safety and mobility for vehicles and pedestrians, Bus Rapid Transit, good business access, and improved economic vitality	• Complete 2006 parks bond projects, including Hamlin and Cromwell Parks Improvements • Complete construction of the second mile of Aurora • Work with transit providers to expand transit in Shoreline • Update Transportation Master Plan, including citywide trail and bicycle connection plan • Update Surface Water Master Plan and Priority Basin Plan • Acquire LEED Silver certification for new City Hall • Complete draft Urban Design, Capital Facilities and Park elements of the Comprehensive Plan	• Lineal feet of marked bike lanes • Overall pavement condition rating (0-100) • % of residents very/somewhat satisfied with overall maintenance of City streets[1] • Number of flooding claims against City • % of residents who rate the value of services received for City taxes as excellent/good[1] • Operating expenses per capita (constant $) • % of residents very/somewhat satisfied with the maintenance of City parks[1] • % of users rating recreation programs as excellent/good • % of residents who are very/somewhat satisfied with the overall quality of City services[1]	NA 81 55% 4 35% $244 87% 94% 69%	43,550 81 65% 3 50% $253 75% 95% 75%	43,550 81 65% 9 50% $244 75% 95% 75%	44,420 81 71% 5 41% $260 79% 95% 70%	↑ ↔ ↑ ↓ ↓ ↑ ↑ ↔ ↓

- GREEN arrow means positive trend, RED arrow means negative trend, and BLACK arrow means no change.

** Pedestrian Pathway is defined as an all-weather surface, e.g. asphalt or concrete, a minimum of 5ft wide, separated from traveled way with some type of barrier, such as curb, ditch, or railing, or an at-grade walkway separated from traveled way by either an unpaved area, such as gravel or landscaping, or a minimum of 4ft, defined by pavement markings and signage as needed.*

SHORELINE STRATEGIC DIRECTIONS - 2009-10

"A community guide for continuous improvement"

STRATEGIC OBJECTIVES	DESIRED COMMUNITY CONDITION	STRATEGIES	PERFORMANCE MEASURES	2005 ACTUAL	2006 ACTUAL	2007 ACTUAL	2008 ACTUAL	DATA TREND
SAFE, HEALTHY AND SUSTAINABLE ENVIRONMENT	• Surface water quality meets/exceeds state and federal standards • Solid waste is diverted from landfills • Urban forest is preserved and enhanced • Higher density residential options are available within walking distance of neighborhood commercial centers • Shoreline has an active "Green Street" Program • Shoreline is a leader in energy efficiency, alternative renewable energy, and climate change initiatives	• Complete a "Green Street" demonstration project • Implement Forest Management Plan, including tree retention policies and regulations • Support the Mayor's Climate Protection Agreement (ongoing) • Implement the City adopted Environmental Sustainability Strategy • Implement a comprehensive environmental purchasing policy	• % of households within 1/4 mile of commercial amenities • % of solid waste stream recycled from curbside residential collection • Average City fleet fuel efficiency miles per gallon	NA 53% NA	63% 53% 13.67	63% 56% 12.96	63% 56% 11.72	↔ ↔ ↓
GOVERNMENTAL EXCELLENCE	• Shoreline leaders are effectively engaged in regional decisions affecting Shoreline • Professional and committed workforce • City is prepared for natural and man-made disasters • City provides effective and efficient government services • City provides excellent customer service	• Councilmembers actively participate in regional and national committees (such as SCA, PSRC, WRIA 8[3]) • Implement "mid management" training program • Provide federally mandated emergency response training for staff • Implement priority elements of the Hazard Mitigation Plan • Conduct the bi-annual Citizen Satisfaction Survey	• # of regional and national committees with Council-staff representation • % of residents rating quality of customer service as excellent/good[1] • % of residents who believe the City is moving in the right direction[1] • % of employees who believe customer service is a high priority[1] • % of employees who would recommend working for the City to a friend[1] • % of employees rating support services as excellent/good[1]	17 53% 58% 97% 89% 94%	17 55% 59% 97% 89% 89%	18 55% 59% 98% 88% 89%	23 48% 60% 98% 88% 89%	↑ ↓ ↑ ↔ ↔ ↔
ECONOMIC VITALITY AND FINANCIAL STABILITY	• Public services and amenities (transportation, transit, water, sewer, power, etc.) are available to support economic and residential growth • Effective programs and resources are available to promote diversification, retention, and growth of existing small businesses • Thriving neighborhood commercial areas available to residents throughout the community • Aurora Square redevelops as a major regional destination shopping area • City has sufficient fiscal capacity to fund and maintain priority public services, facilities, and infrastructure	• Implement the long-range financial plan • Promote redevelopment of Aurora Square • Promote redevelopment of Aurora Park & Ride at N 192nd Street • Adopt new residential density and incentive regulations for RB zones • Implement Small Business Assistance Program • Negotiate acquisition of Seattle Public Utility water system	• Retail sales tax per capita • % of City assessed value that is commercial • Bond rating - Standard & Poor • Assessed property value per capita • General debt per capita	$114 9.10% NA $105,407 $0	$115 9.09% AA- $114,261 $355	$124 9.15% AA- $123,915 $337	$127 9.20% AA- $136,473 $317	↑ ↑ ↔ ↑ ↓
HUMAN SERVICES	• Safe and affordable housing is available for residents • Community provides support for responsible social development of youth • Residents have adequate levels of food, shelter, clothing, and medical care • Community provides support for the physical and social needs of senior citizens	• Implement Comprehensive Housing Strategy • Update Youth Policy Plan • Update Human Services Plan and Desired Outcomes • Implement targeted youth involvement campaign	• Amount of subsidized housing units available • # of major home repairs households served • # of minor home repairs households served • # of residents served through human service contracts (some residents are duplicated)	895 16 25 15,790	895 5 33 15,763	895 4 43 8,864[2]	732[4] 5 60 9,752	↔ ↑ ↑ ↑
EFFECTIVE CITIZEN COMMUNICATION AND ENGAGEMENT	• Residents are well informed of current community issues and events • City programs and services are aligned with community values and priorities • Active and engaged neighborhood associations • Citizens are active and involved in various community volunteer initiatives	• Develop outreach strategies to promote volunteer efforts in the City • Create an online community bulletin board in partnership with non-profits • Hold town hall meetings and community forums on key issues	• % of residents somewhat/very satisfied with the City's efforts to keep residents informed[1] • % of residents somewhat/very satisfied with City's efforts to provide opportunities for public input • # of citizen volunteer hours • % of residents getting information about City issues, services, and events from Currents[1]	66% N/A 10,195 78%	69% N/A 13,500 90%	69% N/A 14,710 90%	65% 58% 10,504 86%	↓ ↓ ↓

Please Note:

- NA is defined as "not available"; these are generally for newly identified indicators and the data is in the process of being collected.

- Not all of the City's performance measures collected by departments and/or program areas are included here.

[1] The citizen satisfaction survey (2006, 2008), the employee satisfaction survey (2005, 2007, 2009), and internal customer service survey (2006, 2008) are conducted every other year and the previous year's results are carried over.

[2] 2007 is a new and more accurate count of individuals served directly with Shoreline funding.

[3] SCA = Suburban Cities Association; PSRC = Puget Sound Regional Council; WRIA = Water Resources Inventory Area

[4] No longer includes Section 8 vouchers provided to individuals

CITY OF SHORELINE

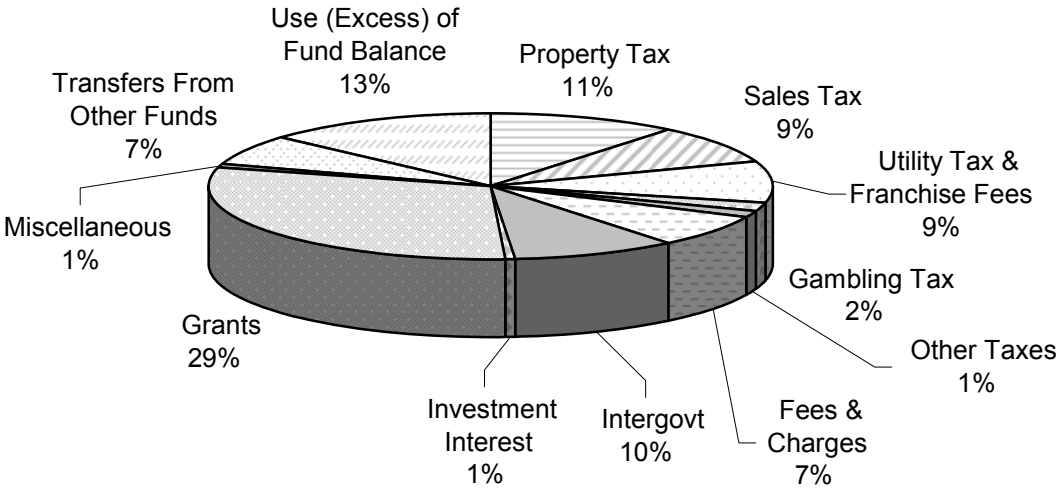
EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

The City Budget

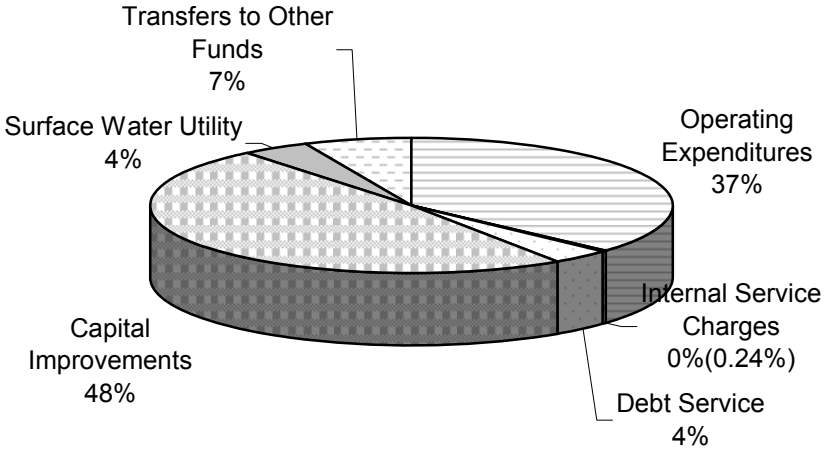
Where the money will come from ….

2010 City Resources By Category
$84,104,780



How will the money be spent ….

2010 City Expenditures By Category
$84,104,780



City Budget Summary

Listed below are the resources and expenditures for all City funds. City Resources shows all revenue by category. City Expenditures lists the operating uses by department and functional area. The Operating Budget represents expenses necessary to run the City government on a daily basis. Contingencies represent funding that set aside for potential or unforeseen expenditures that may occur. Capital Improvements are the purchase land, construction of a building, major street construction or reconstruction, or drainage system improvements. Transfers to Other Funds represent transfers of appropriations from one City fund to another City fund for services or the transfer of funds for capital purposes from the operating funds to the capital funds. Revenue and expenditures are recorded in both funds. Ending Fund Balance represents the reserves that are available to the City at the end of any given year. These reserves represent both reserves for unanticipated events and reserves designated for future capital purposes.

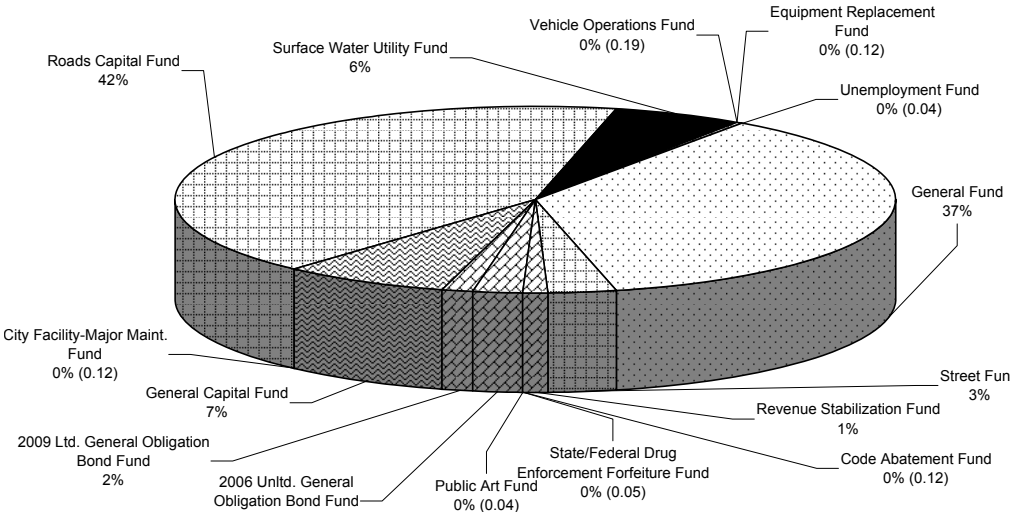
	2005 Actual	2006 Actual	2007 Current Budget	2007 Projected	2008 Proposed Budget	$ Change From 2007 Budget	% Change from 2007 Budget
Resources:							
Beginning Fund Balance	44,810,018	48,356,341	51,233,587	60,508,582	45,364,855	(5,868,732)	-11.5%
Revenues:							
Property Tax	6,822,871	7,043,193	8,866,510	8,866,808	9,016,228	149,718	1.7%
Sales Tax	7,108,440	7,281,311	7,474,500	7,474,500	7,843,050	368,550	4.9%
Utility Tax & Franchise Fees	6,249,469	6,064,615	5,965,595	6,435,255	7,002,116	1,036,521	17.4%
Gambling Tax	3,003,004	2,020,244	2,134,500	2,105,504	2,265,500	131,000	6.1%
Other Taxes	2,678,132	2,565,362	1,225,672	1,840,163	1,687,472	461,800	37.7%
Fees & Charges	5,026,107	5,265,525	5,613,746	5,980,179	5,807,838	194,092	3.5%
Intergovernmental	7,149,388	4,475,515	3,028,358	2,712,331	3,570,179	541,821	17.9%
Investment Interest	1,208,119	2,112,665	1,971,869	1,789,075	1,635,127	(336,742)	-17.1%
Grants	7,397,186	16,895,423	10,713,291	7,958,189	17,603,325	6,890,034	64.3%
Bond/Loan Financing	-	18,994,498	15,091,506	853,400	14,802,090	(289,416)	-1.9%
Miscellaneous	515,908	725,981	558,561	638,971	623,984	65,423	11.7%
Sub-Total Revenues	47,158,624	73,444,332	62,644,108	46,654,375	71,856,909	9,212,801	14.7%
Transfers From Other Funds	8,996,559	6,097,661	3,615,570	11,623,146	4,198,284	582,714	16.1%
Total Revenues	56,155,183	79,541,993	66,259,678	58,277,521	76,055,193	9,795,515	14.8%
Total Resources	100,965,201	127,898,334	118,493,265	,786,103	121,420,048	3,926,783	3.3%
Uses:							
Operating Expenditures:							
City Council	165,668	176,253	172,914	169,406	176,974	4,060	2.3%
City Manager	895,736	1,260,634	1,414,533	1,386,793	1,458,702	44,169	3.1%
City Clerk	351,677	355,094	404,493	386,693	423,700	19,207	4.7%
Community & Govt. Relations	493,268					-	
Human Services	564,457					-	
City Attorney	445,997	581,199	547,803	671,909	573,352	25,549	4.7%
Finance	3,083,800	3,314,886	3,309,425	3,465,776	3,726,441	417,016	12.6%
Human Resources	344,954	354,183	391,787	366,880	423,656	31,869	8.1%
Customer Response Team	365,609					-	
Police	7,459,839	7,983,255	8,566,639	8,631,591	9,037,739	471,100	5.5%
Criminal Justice	1,156,910	1,386,250	1,379,426	1,379,326	1,467,029	87,603	6.4%
Parks & Recreation	3,352,058	3,667,188	3,978,616	3,963,112	4,184,927	206,311	5.2%
Planning & Development Services	2,091,168	2,145,255	2,879,737	2,605,275	2,904,934	25,197	0.9%
Economic Development	155,259					-	
Public Works	2,973,148	2,919,973	3,432,056	3,454,708	3,142,718	(289,338)	-8.4%
Community Services		1,258,230	1,609,683	1,581,396	1,363,031	(246,652)	-15.3%
Contingencies	-	-	506,647		1,041,041	534,394	105.5%
Operating Expenditures	23,899,548	25,402,400	28,593,759	28,062,865	29,924,244	1,330,485	4.7%
Internal Service Charges	249,621	277,484	309,284	316,640	276,782	(32,502)	-10.5%
Debt Service	24,632	210,090	1,987,128	1,986,828	2,011,803	24,675	1.2%
Capital Improvements	19,289,020	35,752,076	51,811,641	28,234,840	47,979,711	(3,831,930)	-7.4%
Surface Water Utility	1,322,720	1,132,950	5,910,447	3,667,929	9,537,406	3,626,959	61.4%
Transfers to Other Funds	8,996,559	6,097,661	3,615,570	11,152,146	4,198,284	582,714	16.1%
Year End Adjustments & Depreciation Expense	(1,173,240)	(1,482,909)					
Total Expenditures	52,608,860	67,389,752	92,227,829	73,421,248	93,928,230	1,700,401	1.8%
Ending Fund Balance	48,356,341	60,508,582	25,265,436	45,364,855	27,491,818	2,226,382	8.8%
Use (Excess) of Fund Balance	(3,546,323)	(12,152,241)	25,968,151	15,143,727	17,873,037	(8,095,114)	-31.2%

*The difference between transfers in and transfers out in 2007 Projected column represents the transfer of monies from the General Reserve Fund to the Revenue Stabilization Fund that will occur later in 2007 when Council is expected to formally approve the creation of the new fund.

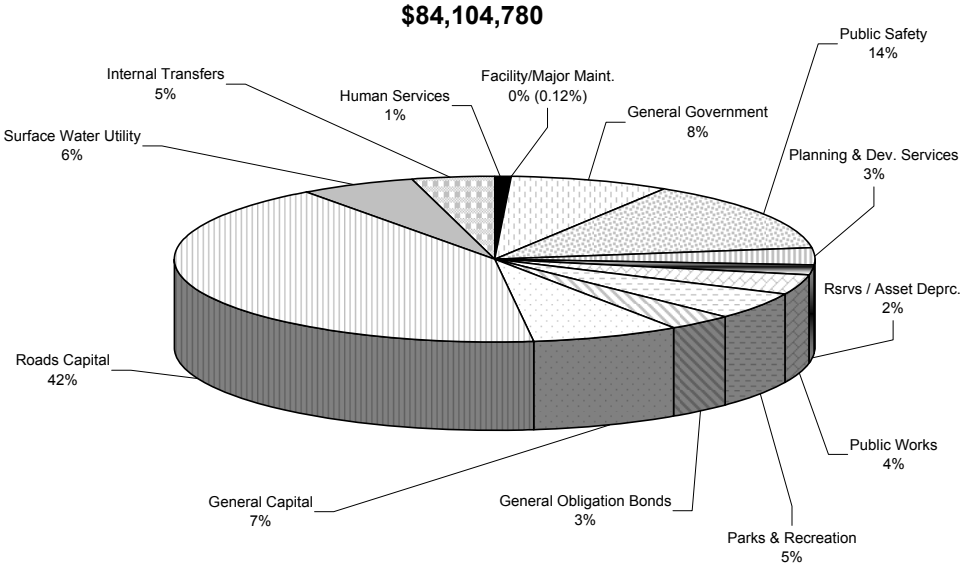
City of Shoreline
2010 All Funds Resources/Expenditures Summary

Fund	Beginning Fund Balance	2010 Revenue	2010 Transfers-In	2010 Total Resources	2010 Expenditures	2010 Transfers-Out	Ending Fund Balance	Total 2010 Appropriation
General Fund	$ 4,401,016	$ 27,944,846	$ 1,928,074	$ 34,273,936	$ 27,642,650	$ 3,171,414	$ 3,459,872	$ 30,814,064
Street Fund	905,679	1,418,778	1,023,492	3,347,949	1,895,212	589,447	863,290	2,484,659
Revenue Stabilization Fund	5,530,398	-	-	5,530,398	-	980,000	4,550,398	980,000
Code Abatement Fund	221,779	82,100	-	303,879	100,000	-	203,879	100,000
State Drug Enforcement Forfeiture Fund	17,403	16,500	-	33,903	16,500	-	17,403	16,500
Federal Drug Enforcement Forfeiture Fund	5,067	25,000	-	30,067	25,000	-	5,067	25,000
Public Art Fund	86,908	1,000	-	87,908	35,000	-	52,908	35,000
2006 Unltd. General Obligation Bond Fund	259,594	1,700,000	-	1,959,594	1,681,850	-	277,744	1,681,850
2009 Ltd. General Obligation Bond Fund	-	-	1,273,646	1,273,646	1,273,646	-	-	1,273,646
General Capital Fund	5,962,881	1,421,967	225,000	7,609,848	6,176,418	32,714	1,400,716	6,209,132
City Facility-Major Maint. Fund	181,099	5,294	44,032	230,425	104,000	-	126,425	104,000
Roads Capital Fund	5,390,895	31,081,477	1,047,647	37,520,019	35,141,000	52,973	2,326,046	35,193,973
Surface Water Utility Fund	3,668,890	3,266,717	-	6,935,607	4,092,838	800,651	2,042,118	4,893,489
Vehicle Operations Fund	33,132	146,645	-	179,777	163,467	-	16,310	163,467
Equipment Replacement Fund	1,947,381	101,553	32,757	2,081,691	100,000	-	1,981,691	100,000
Unemployment Fund	58,288	1,000	10,000	69,288	30,000	-	39,288	30,000
Total City Funds	$ 28,670,410	$ 67,212,877	$ 5,584,648	$ 101,467,935	$ 78,477,581	$ 5,627,199	$ 17,363,155	$ 84,104,780

2010 Appropriation By Fund
$84,104,780



2010 Appropriation By Type
$84,104,780



OPERATING BUDGET FORECAST
SIX YEAR FORECAST

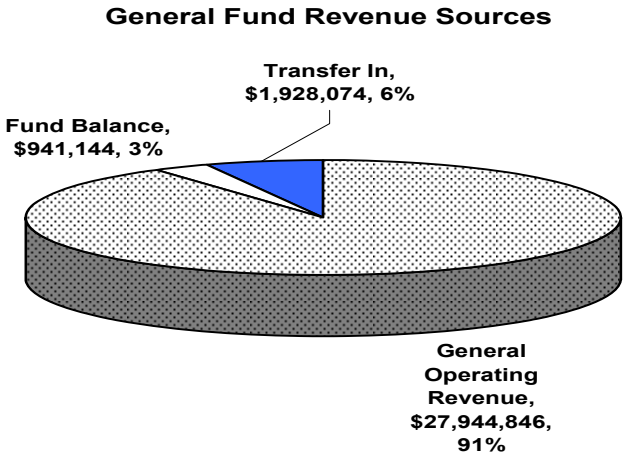
	2011 Forecast	2012 Forecast	2013 Forecast	2014 Forecast	2015 Forecast	2016 Forecast
Beginning Fund Balance	**$ 5,128,161**	**$ 3,268,929**	**$ 2,043,459**	**$ 710,581**	**$ (1,430,281)**	**$ (4,653,748)**
Revenues:						
Taxes:						
Property	7,564,742	7,680,372	7,796,575	7,913,365	8,030,755	8,148,759
Sales and Use	7,587,322	8,009,186	8,424,019	8,804,240	9,168,039	9,524,321
Gambling	1,615,700	1,611,425	1,607,364	1,603,506	1,599,840	1,596,358
Utility	4,136,389	4,203,691	4,279,585	4,363,942	4,451,695	4,540,348
Other	7,200	7,200	7,200	7,200	7,200	7,200
Franchise/Utility Contract Payments	3,585,504	3,652,029	3,725,299	3,805,238	3,888,200	3,972,400
Licenses and Permits	916,417	1,126,866	1,152,826	1,165,687	1,161,299	1,131,030
Intergovernmental	2,425,861	2,459,625	2,498,220	2,541,614	2,586,793	2,632,534
Charges for Services	1,803,000	1,976,668	2,017,863	2,052,092	2,074,705	2,078,584
Fines and Forfeitures	5,000	5,000	5,000	5,000	5,000	5,000
Interest Income	265,016	340,016	400,016	465,016	490,016	490,016
Miscellaneous Revenues	417,958	418,127	418,319	418,534	418,758	418,984
Total Revenue	30,330,110	31,490,205	32,332,287	33,145,433	33,882,300	34,545,535
Operating Expenditures						
Salaries & Benefits	12,079,941	12,752,695	13,303,511	14,016,053	14,669,014	15,345,062
Supplies	576,155	576,181	570,430	570,443	570,457	570,470
Services & Charges	5,465,995	5,616,062	5,676,690	5,806,195	5,941,926	6,074,585
Intergovernmental	12,500,611	13,056,223	13,502,187	14,284,500	15,331,440	16,034,892
Interfund	172,036	174,473	175,485	178,587	181,837	185,136
Debt Service	0	-	-	-	-	-
Other	107,093	107,093	106,022	106,022	106,022	106,022
Capital Outlay	9,704	17,704	17,527	17,527	17,527	17,527
Total Operating Expenditures	30,911,535	32,300,431	33,351,853	34,979,328	36,818,223	38,333,693
Revenue Over (Under) Expenditures	(581,425)	(810,226)	(1,019,566)	(1,833,894)	(2,935,922)	(3,788,159)
Other Financial Sources (Uses)						
Operating Transfers In	1,502,577	1,502,577	1,502,577	1,502,577	1,502,577	1,502,577
Transfers Out	2,780,384	1,917,821	1,815,890	1,809,545	1,790,121	1,771,932
Net Budget Surplus (Gap)	(1,859,232)	(1,225,470)	(1,332,879)	(2,140,862)	(3,223,466)	(4,057,513)
Ending Fund Balance	**$ 3,268,929**	**$ 2,043,459**	**$ 710,581**	**$ (1,430,281)**	**$ (4,653,748)**	**$ (8,711,261)**
Assumptions						
Inflation	1.86%	2.08%	2.33%	2.56%	2.61%	2.58%
Annual Sales & Use Tax Change	5.74%	6.75%	5.55%	4.69%	4.16%	3.94%
General Fees & Licenses Increase	1.39%	1.56%	1.74%	1.92%	1.96%	1.94%
Investment Interest Rate	3.00%	4.00%	4.50%	5.00%	5.00%	5.00%
Building Permit Change	42.80%	37.40%	3.00%	1.20%	(1.00%)	(4.30%)
Revenue Collection	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
PERS Employer Contribution Rate	6.90%	8.86%	10.30%	11.45%	11.52%	11.52%
Health Benefit Escalator	7.50%	7.50%	7.50%	7.50%	7.50%	7.50%
Regular Salary Escalator	3.67%	3.87%	4.09%	4.30%	4.35%	4.33%
Police Contract Escalator	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%
Expenditure Percentage	100.00%	100.00%	99.00%	99.00%	99.00%	99.00%
Contribution to Stabilization Fund	1,169,899	294,167	196,958	186,476	162,589	139,884
New Maintenance Costs for Completed Capital Projects	$ 109,000	$ 66,228	$ -	$ -	$ -	$ -

2010 City Revenue Sources

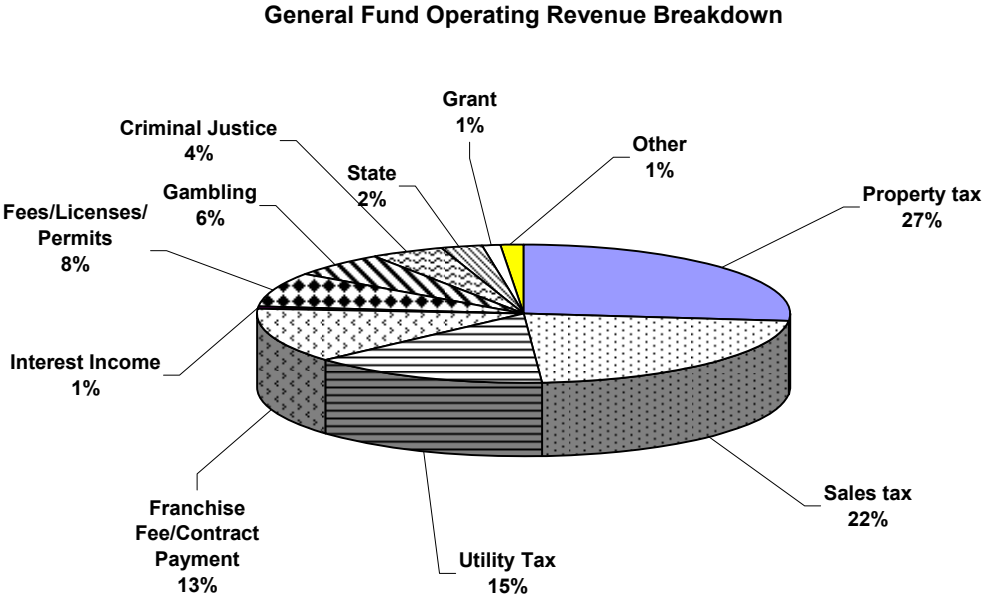
Introduction

The City of Shoreline receives revenues from local property, sales, utility, and gambling taxes; a variety of population based state-shared revenues; user fees for development services and parks programs; and grants, fines, and other miscellaneous revenues. In 2010, the total budgeted revenue for all of the City's funds is $84,371,932. This is slightly higher than the total expenditures of $84,104,780. Two funds are projected to have higher budgeted revenues than expenditures. They are the Equipment Replacement Fund and the General Obligation Debt Service Fund. The excess revenues will remain in the fund balance until there are used at a later date. The total revenue of $84,371,932 includes the budgeted use of beginning fund balances and transfers between funds.

General Fund Revenue Sources



In 2010, the General Fund resource base is $30,814,064. This is made up of the budgeted use of fund balance ($941,144, 3%), operating revenues ($27,944,846, 91%), and transfers-in ($1,928,074, 6%) from other funds for their share of the General Fund overhead.



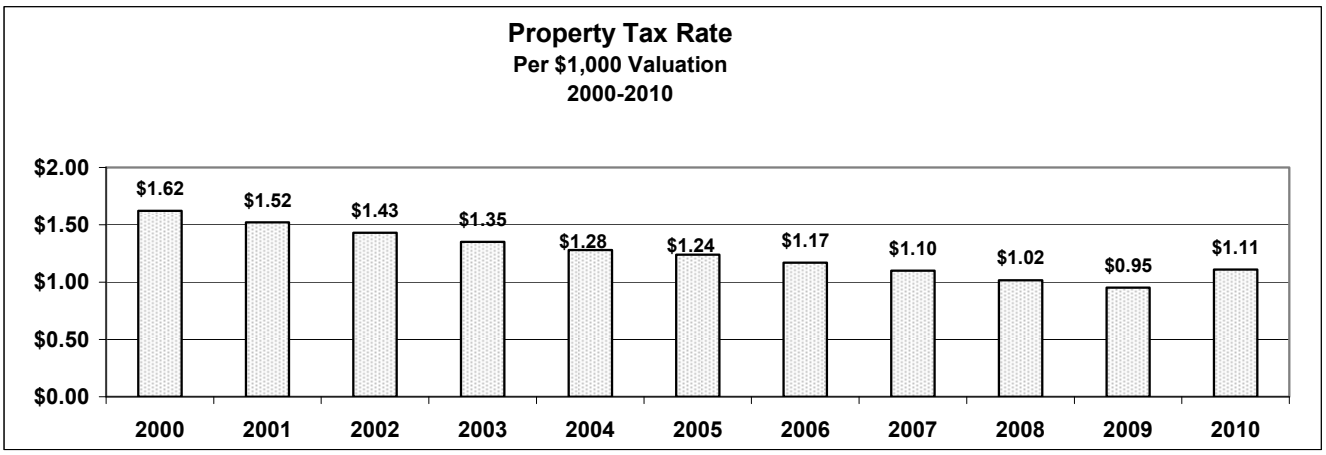
Property Tax

Property tax revenue for 2010 is budgeted at $7,462,945 and represents 26.7% of the General Fund operating revenues. The 2009 budgeted property tax is $7,406,509 and represented 24.5% of the adopted General Fund operating revenues. 2010 revenue is a $56,436 or 0.76% increase over 2009. This slight increase is a result of new construction only as there is no recommended increase in the proposed property tax levy for 2010. I-747 limited the annual growth of the City's property tax levy to the lesser of 1% or the Implicit Price Deflator (IPD) and any new construction, unless the City Council finds substantial need to increase the levy by up to 1%. The applicable IPD was -0.848%. Since this is less than 1%, the City could be required to reduce the property tax levy by this percentage, which would equate to a reduction of $62,807. The proposed 2010 property tax levy will remain at the same level as 2009 and add new construction. This will require a supermajority of the City Council (5) to find substantial financial need as required by I-747.

The current 2009 City of Shoreline property tax levy rate is $0.95 per $1,000 of assessed property value. This does not include levies for the school district, library district, fire district, County, Port, State or other agencies. When all the taxing jurisdictions levy rates are included the total levy rate is $11.45 per $1,000. A homeowner of an average valued residence $407,300 is currently paying a total of $4,663 per year in property taxes. The City receives 10.17% of the property tax levied, which would equate to $474. This includes both the regular and voted tax levies.

The projected regular tax levy rate for 2010 is $1.11 per $1,000 valuation, an increase over the 2009 rate of nearly 16.8%. This represents a change in direction as the levy rate as shown below had been falling steadily since 2000 as property values continue to rise. For example, the 2009 levy rate was 6.8% less than the 2008 rate as it dropped from $1.02 per $1,000 of valuation to $0.95. The primary reason for the increase in the 2010 rate is that assessed value of property in the City is projected to have decreased by 15% over the past year due to the collapse of the real estate market. This decline in assessed value is not yet reflected in the example below of the property tax bill of an average Shoreline homeowner as this is based upon assessed valuation that was developed during 2008. The assessed valuation including new construction for 2010 is estimated to be $6,781,456,620 which is 14.59% less than the current level of $ 7,939,596,024. The projected excess voted levy rate for 2010 is projected to be $0.25 per $1,000 valuation.

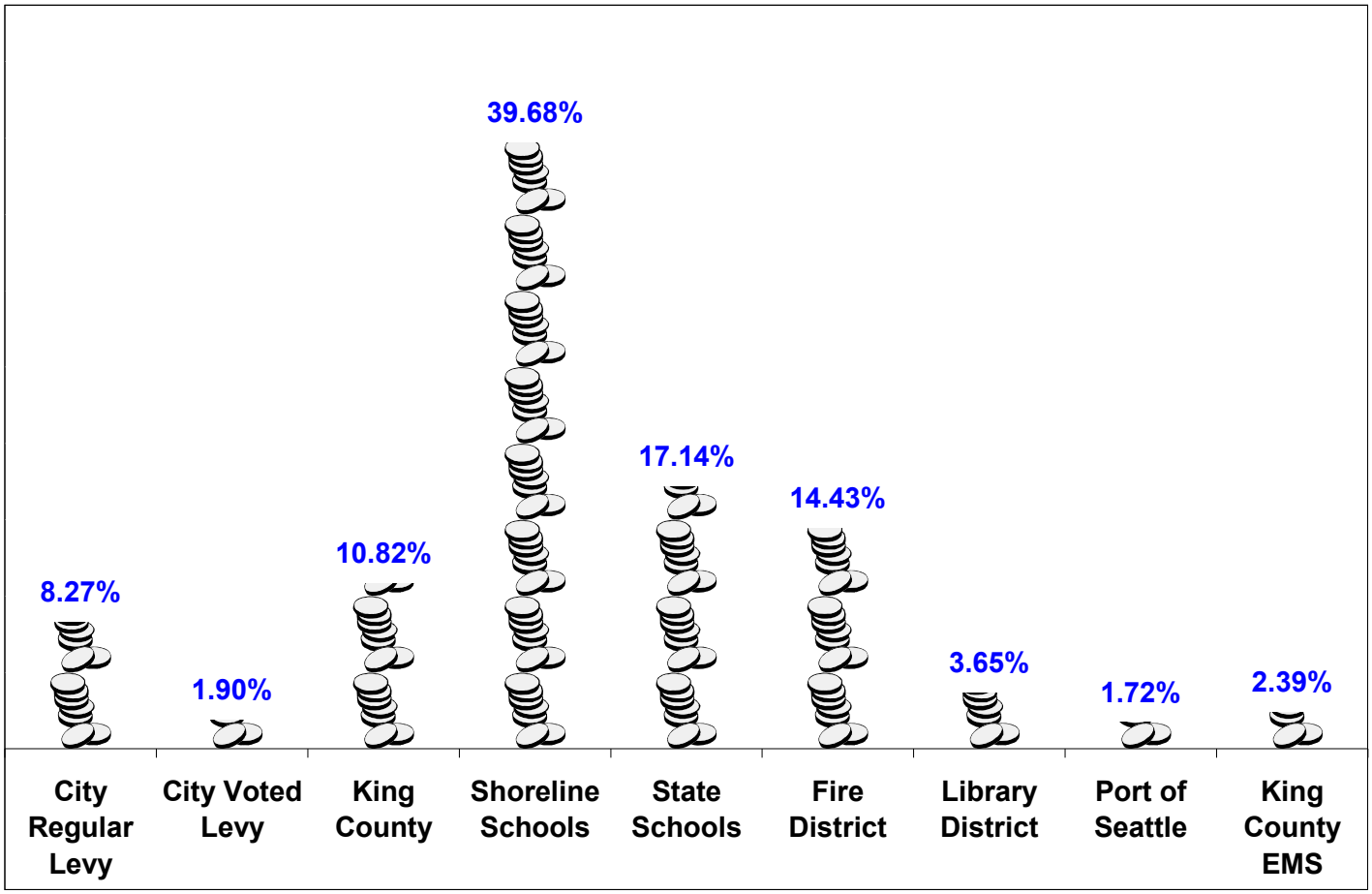
The following charts provide information regarding the City's property tax levy rate and the allocation of the total levy rate for all taxing districts within Shoreline.



What a City Property Owner Pays in 2009

Property Tax Rate

	City Regular Levy	City Voted Levy	King County	Shoreline Schools	State Schools	Fire District	Library District	Port of Seattle	King County EMS	Total
Rate	0.95	0.22	1.24	4.54	1.96	1.65	0.42	0.20	0.27	11.45
%	8.27%	1.90%	10.82%	39.68%	17.14%	14.43%	3.65%	1.72%	2.39%	100.0%

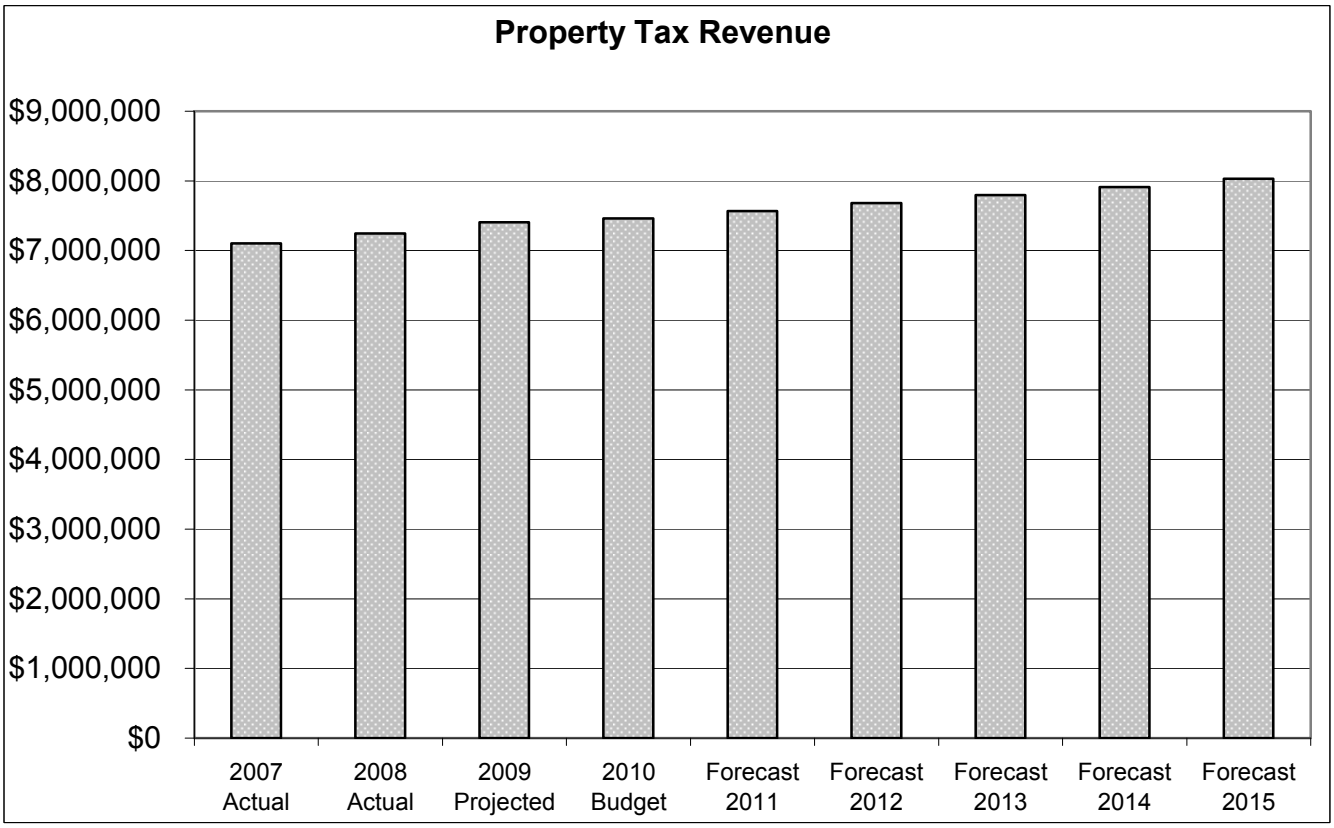


The chart below illustrates the City property tax portion payable in 2009 by an individual owning an average home valued at $407,300. Based on the 2009 property tax rate, 10.17% of the homeowner's property tax will be distributed to the City. This includes both the regular and voted City levies.

	Assessed Value	Per $1,000 (AV/$1,000)		Rate		Assessment	%
City	$ 407,300	.30	X	$ 1.16	=	$474	10.17%
King County	$ 407,300	.30	X	1.24	=	$505	10.82%
Shoreline School Dist.	$ 407,300	.30	X	4.54	=	$1,850	39.68%
State Schools	$ 407,300	.30	X	1.96	=	$799	17.14%
Fire District	$ 407,300	.30	X	1.65	=	$673	14.43%
Library District	$ 407,300	.30	X	0.42	=	$170	3.65%
Port of Seattle	$ 407,300	.30	X	0.20	=	$80	1.72%
King Co. EMS	$ 407,300	.30	X	0.27	=	$112	2.39%
TOTAL				**$ 11.45**		**$4,663**	**100.0%**

Property Tax Historical Comparisons

2007 Actual	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
$7,101,412	$7,244,498	$7,406,509	$7,462,945	$7,564,742	$7,680,372	$7,796,575	$7,913,365	$8,030,755
Annual Change	$143,086	$162,011	$56,436	$101,797	$115,631	$116,203	$116,789	$117,390
% Increase	2.01%	2.24%	0.76%	1.36%	1.53%	1.51%	1.50%	1.48%



Sales Tax

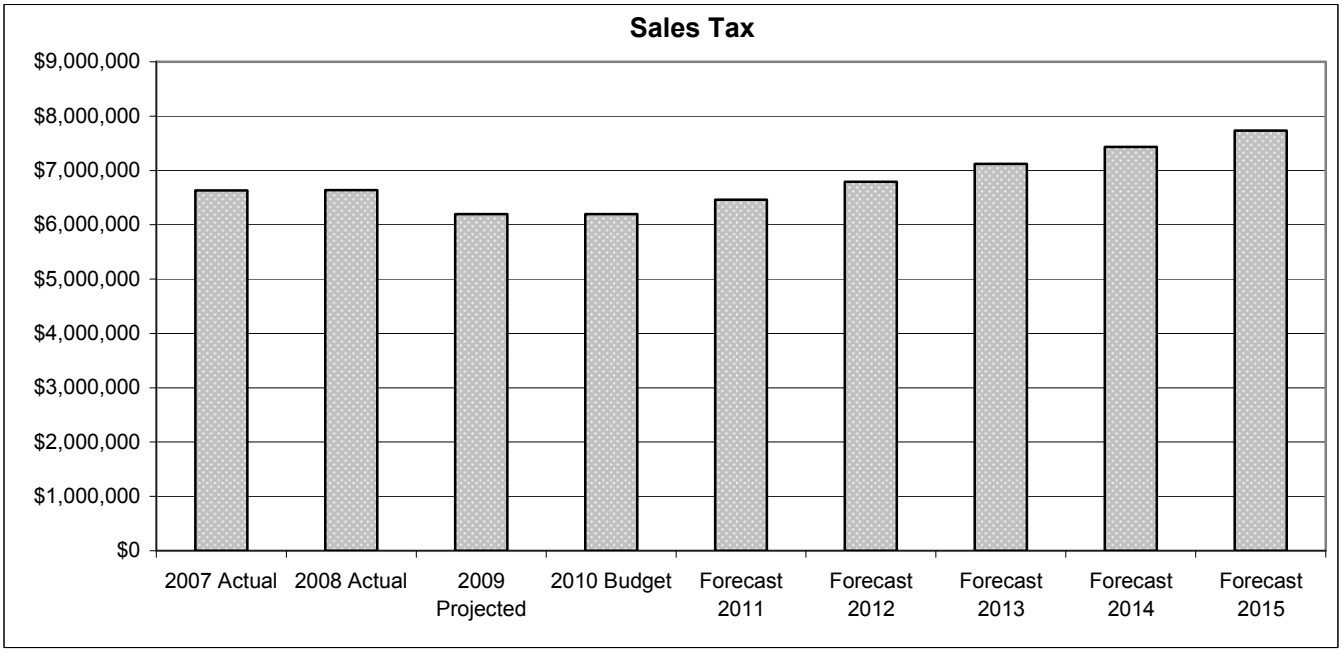
Actual collections in 2008 totaled $6,640,620. This was an increase of only $5,568 or 0.08% over actual collections in 2007. Projected collections of sales tax revenue for 2009 total $6,196,236. This is a $444,384, or 6.69%%, decrease from 2008.

Through the first eight months of 2009, sales tax revenue is tracking behind budget by $51,096 or 1.249%. Compared to the same period in 2008, construction related sales tax revenue is $93,817 behind 2008, while general retail sales are $199,976 behind 2008. When factoring in all economic sectors 2009 sales tax revenue is $421,000 behind same period 2008. Only two sectors are showing any growth compared to 2008: manufacturing by $7,013 and information services by $5,242. The 2010 sales tax revenue is expected to remain flat and stay at the 2009 projected level. Sales tax revenues will account for 22% of the total 2010 General Fund operating revenues.

Since 2001, sales tax revenue annual growth has averaged 2.4% on a real dollar basis. For this reason, and due to the makeup of the City's tax base, we will continue to be conservative in our projections. For future years, we are projecting a rate of growth of 4.32% in 2011, 5.05% in 2012, 4.91% in 2013, 4.35% in 2014 and 4.01% in 2015.

Sales Tax Historical Comparisons

2007 Actual	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
$6,635,052	$6,640,620	$6,196,236	$6,196,236	$6,463,780	$6,790,181	$7,123,243	$7,433,073	$7,730,777
Annual Change	$5,568	($444,384)	$0	$267,544	$326,401	$333,061	$309,831	$297,703
% Change	0.08%	(6.69%)	0.00%	4.32%	5.05%	4.91%	4.35%	4.01%



Gambling Tax

Gambling tax rate limits are set by the state and vary by game. In 1998, the State allowed the opening of "mini-casinos" and expanded the number of card rooms and the betting limits. This expansion resulted in 76% and 48% revenue increases in 1998 and 1999. For the next few years, gambling tax revenues stabilized at around $2.5 million. A new mini-casino was opened during the fourth quarter of 2003. This resulted in a total collection of $2.86 million in 2003. Actual revenue for 2004 totaled $3,321,060 an increase over the prior year of $465,779.

The City's gambling tax revenues come from card room and pull-tab activity. In 2005 the City lowered its tax rate on card games from 11% to 10% and in 2006 the tax rate was further lowered temporarily to 7% for a nine month period beginning in July 2006, as card room gross receipts fell by 17.6%, or $2.3 million in gross activity. The goal of the tax reduction was to enable the casinos to operate in a profitable position as business recovered from the impacts of road construction and the state-wide smoking ban. In 2007, collections were down from 2006 by $22,241 or 1.1%. Even though the tax rate returned to the 10% level in April, the activity level did not return to its previous level. Gambling tax payments totaled $1,916,451 in 2008, down from 2007 by $81,552 or 4.08%. Collections during the first two quarters of 2009 were below 2009 budget by $62,342 or 6.9%. Since this is the case our 2009 projections for gross card game receipts by $1,200,000 or 6.7% below 2008 collections. For 2010, we are projecting a continuing decline in activity and therefore expect to collect $176,960 or 9.85% less than is projected for 2009.

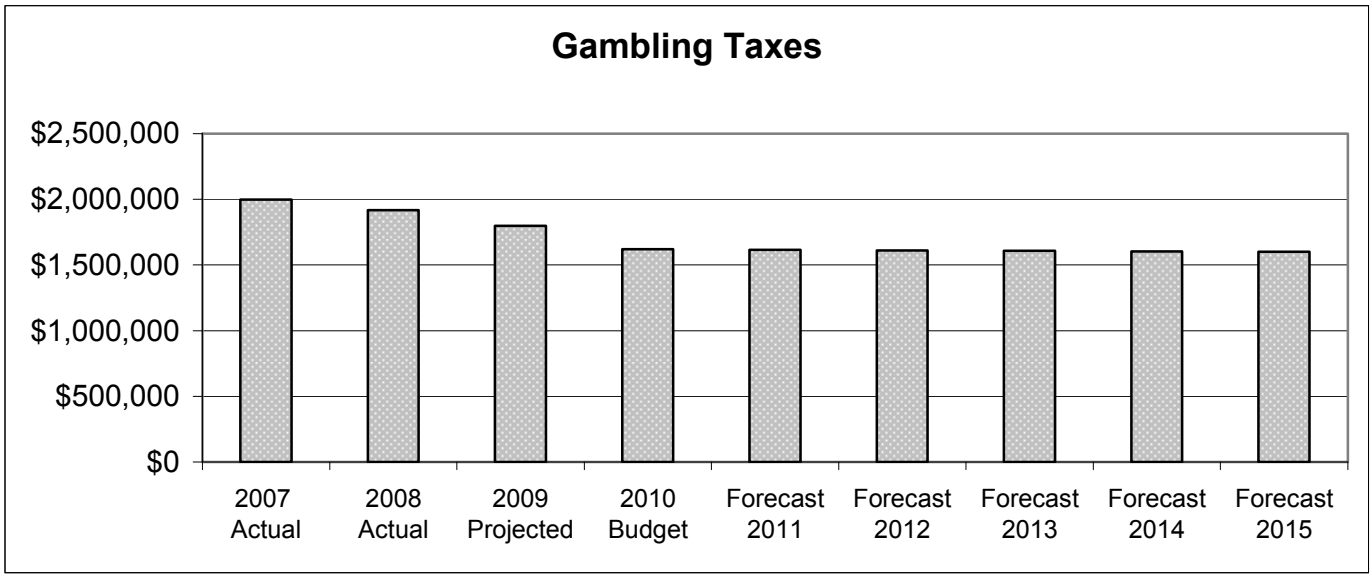
The City Council has a policy to retain only an amount equal to a 7% card room tax rate in the General Fund's on-going revenue base. An amount equal to the remaining 3% is transferred to Capital Funds to be used for one-time capital improvements. This policy was adopted in response to several attempts by the State Legislature to lower the allowable City tax rate. The City Council policy limits the General Fund's reliance on this revenue source for general operations of the City.

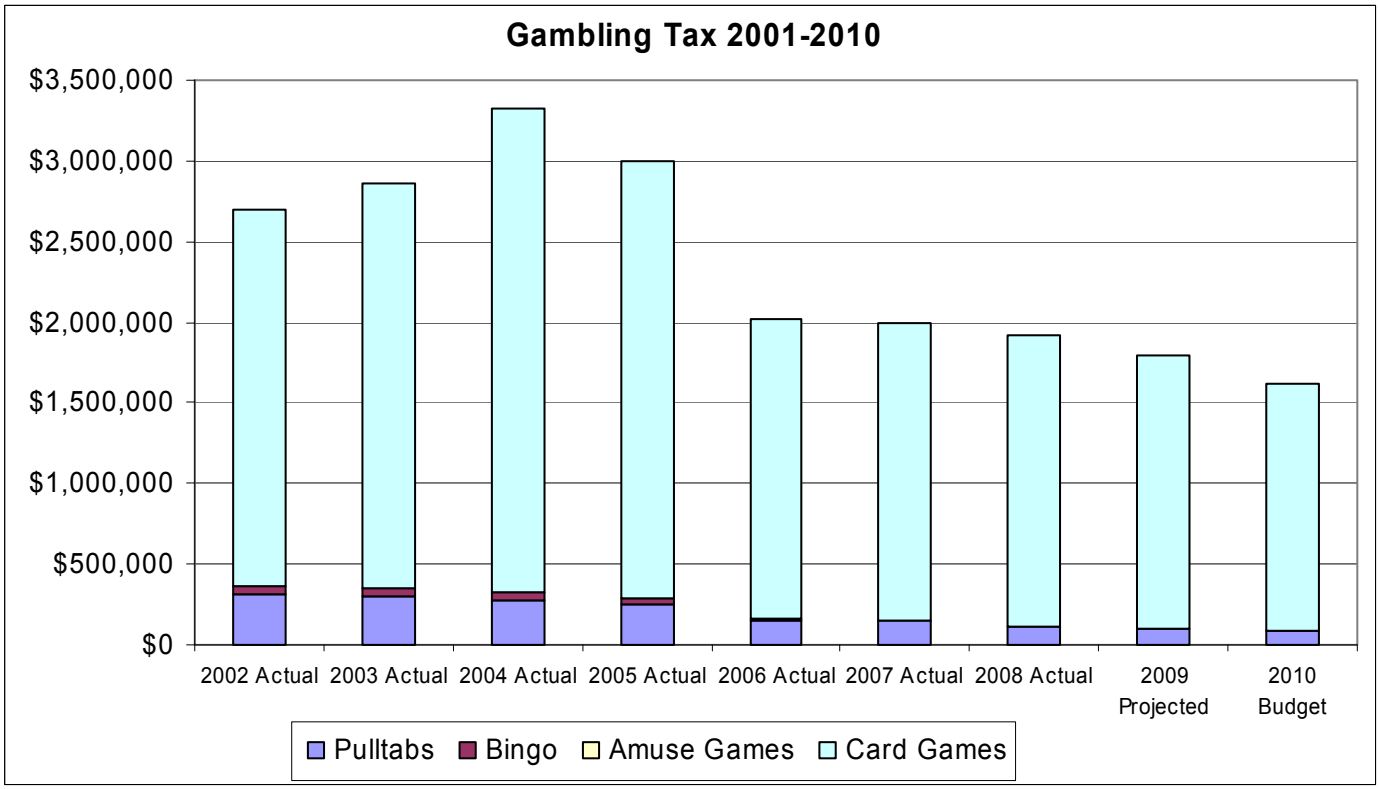
Pull-tab gambling activity has continued to decline over the last several years. In 2010 we are projecting that pull-tab gambling tax will fall by an additional $18,000 or 16.7%. In prior years, the city also received some gambling revenue from bingo games. The major facility that operated bingo in the City closed in 2006. This eliminated $44,000 in on-going gambling tax revenue.

Projected revenues for 2009 total $1,797,160 this is $119,291 less than the actual 2008 revenue of $1,916,449. Forecasted revenues for 2010 total $1,620,200, a 9.85% reduction when compared to 2009. This amount reflects a continuing decline in pull tab and card room activity. Projected gambling tax revenue for 2010 equals 6% of the total forecasted General Fund operating revenue.

Gambling Tax Historical Comparisons

2007 Actual	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
$1,998,003	$1,916,451	$1,797,160	$1,620,200	$1,615,700	$1,611,425	$1,607,364	$1,603,506	$1,599,840
Annual Change	($81,552)	($119,291)	($176,960)	($4,500)	($4,275)	($4,061)	($3,858)	($3,665)
% Change	(4.08%)	(6.22%)	(9.85%)	(0.28%)	(0.26%)	(0.25%)	(0.24%)	(0.23%)





Utility Taxes

The Council enacted a 6% utility tax on natural gas, telephone, cellular telephone, pager services, and sanitation services along with a 1% utility tax on cable effective in 2000. In 2005 a 6% utility tax was applied to storm drainage and the tax rate for cable television was increased to 6% on July 1, 2007. Projected revenues in 2010 from utility taxes are $4,076,530 or 14.6% of the total General Fund operating revenues. This is a decrease of $189,470 or 4.4% when compared to projected 2009 utility tax revenues of $4,266,000.

In the natural gas category, 2010 revenues of $850,530 are projected to decrease by 19% from 2009 projected revenues of $1,050,000. Puget Sound Energy (PSE) implemented overall rate increases of 9.5% in 2006, but reduced rates by approximately 13.3% on October 1, 2007. PSE increased rates by approximately 14.8% on October 1, 2008, but reduced them again during 2008 by a total of 19.8%.

Revenues from telephone, cellular, and pager services are expected to remain the same as 2009 at $1,800,000. Growth is projected between 1.39% and 1.96% for future years.

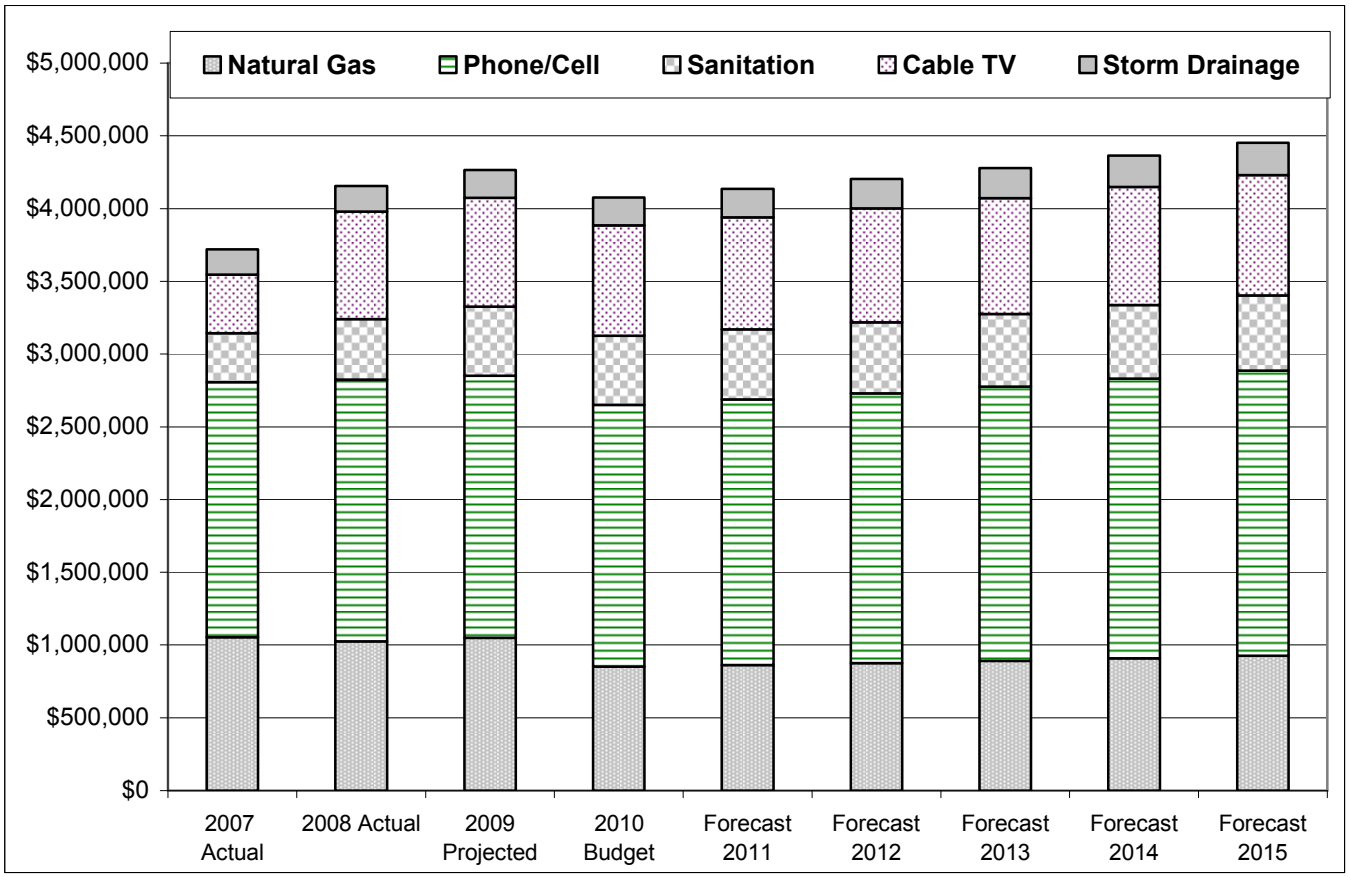
Sanitation utility tax revenues for 2010 are projected to remain at the same level as 2009 due to the lack of inflation. Revenue is expected to total $475,000 in 2010. Future growth is projected at 1.39% in 2011, 1.56% in 2012, 1.74% in 2013, 1.92% in 2014 and 1.96% in 2015.

2010 cable television utility tax revenues are expected to increase to $760,000 or small increase of only $10,000 or 1.33%. Revenues from cable television are expected to grow in the future at a rate of between 1.39% and 1.96% annually.

Revenues from the storm drainage utility tax are expected to remain at the projected 2009 level of $191,000. The 2010 proposed budget does not include any increase in the storm drainage fee.

Utility Tax Historical Comparisons

Revenue	2007 Actuals	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
Natural Gas	$1,053,646	$1,024,175	$1,050,000	$850,530	$862,379	$875,819	$891,101	$908,196	$925,993
Annual Change	$99,111	($29,471)	$25,825	($199,470)	$11,849	$13,440	$15,282	$17,095	$17,797
% Change	10.38%	(2.80%)	2.52%	(19.00%)	1.39%	1.56%	1.74%	1.92%	1.96%
Phone/Cell	$1,752,640	$1,800,484	$1,800,000	$1,800,000	$1,825,076	$1,853,520	$1,885,862	$1,922,040	$1,959,705
Annual Change	$101,065	$47,844	($484)	$0	$25,076	$28,444	$32,342	$36,178	$37,665
% Change	6.12%	2.73%	(0.03%)	0.00%	1.39%	1.56%	1.74%	1.92%	1.96%
Sanitation	$336,984	$416,418	$475,000	$475,000	$481,617	$489,123	$497,658	$507,205	$517,144
Annual Change	$7,672	$79,434	$58,582	$0	$6,617	$7,506	$8,535	$9,547	$9,939
% Change	2.33%	23.57%	14.07%	0.00%	1.39%	1.56%	1.74%	1.92%	1.96%
Cable TV	$403,115	$739,244	$750,000	$760,000	$770,587	$782,597	$796,253	$811,528	$827,431
Annual Change	$304,232	$336,129	$10,756	$10,000	$10,587	$12,010	$13,656	$15,275	$15,903
% Change	307.67%	83.38%	1.45%	1.33%	1.39%	1.56%	1.74%	1.92%	1.96%
Storm Drainage	$173,725	$175,147	$191,000	$191,000	$196,730	$202,632	$208,711	$214,972	$221,421
Annual Change	$14,769	$1,422	$15,853	$0	$5,730	$5,902	$6,079	$6,261	$6,449
% Change	9.29%	0.82%	9.05%	0.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Total Revenue	$3,720,110	$4,155,468	$4,266,000	$4,076,530	$4,136,389	$4,203,691	$4,279,585	$4,363,942	$4,451,695
Annual Change	$526,849	$435,358	$110,532	($189,470)	$59,859	$67,302	$75,894	$84,357	$87,753
% Change	16.50%	11.70%	2.66%	(4.44%)	1.47%	1.63%	1.81%	1.97%	2.01%


Natural Gas
Phone/Cell
Sanitation
Cable TV
Storm Drainage
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2007 Actual
2008 Actual
2009 Projected
2010 Budget
Forecast 2011
Forecast 2012
Forecast 2013
Forecast 2014
Forecast 2015

Public Utility Contract Payments /Franchise Fees

The City has entered into agreements with many of the public utilities that provide services to our citizens. Agreements have been reached with Seattle City Light, Seattle Public Utilities (Water and Sewer), Shoreline Water District, and Ronald Wastewater District. With the exception of Seattle City Light, these utilities pay a contract fee to the City in an amount equal to six-percent of their revenues. Until April 1, 2008 Seattle City Light (SCL) paid six-percent of the "power" portion of the electric revenues. On April 1, 2008, SCL began to pay a 3% contract payment on the "distribution" revenues. That rate increased to 6% on January 1, 2009 which ultimately resulted in a 6% payment on total electrical revenues. For residential customers the power portion of charges for electricity is approximately 60% of the total, as the remaining 40% is linked to the cost of distribution of electricity.

The total projected 2010 revenue from contract payments is $3,524,880, which equates to 12.6% of the total General Fund operating revenues. This is an increase of $40,359 or 1.16% from projected 2009 revenue.

Electricity contract payments from Seattle City Light (SCL) are expected to grow by only $10,000 or 0.67%. For the period of 2011 through 2015 we assume modest annual growth projected between 1.39% and 1.96%.

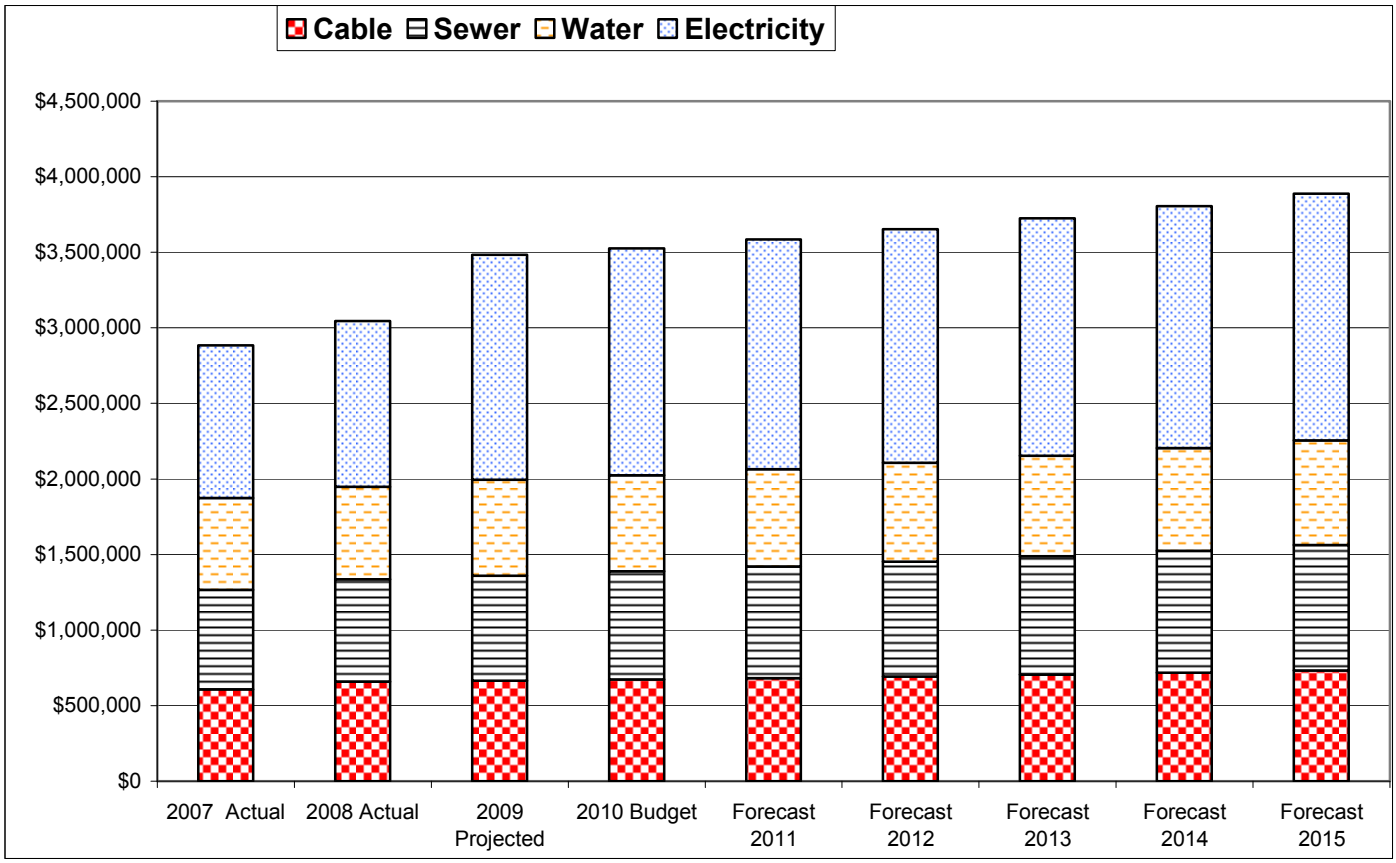
Projected sewer contract payments are $716,880 for 2010. This is based on the City's agreement with the Ronald Wastewater District. In the future the annual growth rate is projected at 3%.

Revenues from water contract payments for 2010 are expected to remain at the 2009 level of $635,000. For the period of 2011 through 2015 modest annual growth is projected between 1.39% and 1.96%.

The cable television franchise fee is set at a rate equal to five-percent of gross cable service revenues. 2008 collections were $658,143. Estimated revenue for 2009 is $664,000. Projected revenues for 2010 total $673,000, an increase of 1.36%. For the period 2011 through 2015 we are anticipating modest annual growth of between: 1.39% to 1.96%.

Public Utility Contract Payments/Franchise Fee Historical Comparisons

	2007 Actuals	2008 Actuals	2009 Projected	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
Cable TV	$608,075	$658,143	$664,000	$673,000	$682,375	$693,010	$705,103	$718,630	$732,712
Annual Increase	$72,573	$50,068	$5,857	$9,000	$9,375	$10,635	$12,092	$13,527	$14,082
% Increase	13.55%	8.23%	0.89%	1.36%	1.39%	1.56%	1.74%	1.92%	1.96%
Sewer	$659,000	$679,000	$695,521	$716,880	$738,386	$760,538	$783,354	$806,855	$831,060
Annual Increase	$19,000	$20,000	$16,521	$21,359	$21,506	$22,152	$22,816	$23,501	$24,206
% Increase	2.97%	3.03%	2.43%	3.07%	3.00%	3.00%	3.00%	3.00%	3.00%
Water	$606,441	$611,707	$635,000	$635,000	$643,846	$653,881	$665,290	$678,053	$691,340
Annual Increase	($56,976)	$5,266	$23,293	$0	$8,846	$10,034	$11,410	$12,763	$13,287
% Increase	(8.59%)	0.87%	3.81%	0.00%	1.39%	1.56%	1.74%	1.92%	1.96%
Electricity	$1,010,382	$1,096,773	$1,490,000	$1,500,000	$1,520,896	$1,544,600	$1,571,552	$1,601,700	$1,633,088
Annual Increase	($22,054)	$86,391	$393,227	$10,000	$20,896	$23,704	$26,952	$30,149	$31,387
% Increase	(2.14%)	8.55%	35.85%	0.67%	1.39%	1.56%	1.74%	1.92%	1.96%
Total	$2,883,898	$3,045,623	$3,484,521	$3,524,880	$3,585,504	$3,652,029	$3,725,299	$3,805,238	$3,888,200
Annual Change	$12,543	$161,725	$438,898	$40,359	$60,624	$66,525	$73,270	$79,939	$82,963
% Change	0.44%	5.61%	14.41%	1.16%	1.72%	1.86%	2.01%	2.15%	2.18%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2008 Actual
2009 Projected
2010 Budget
Forecast 2011
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Recreation Fees

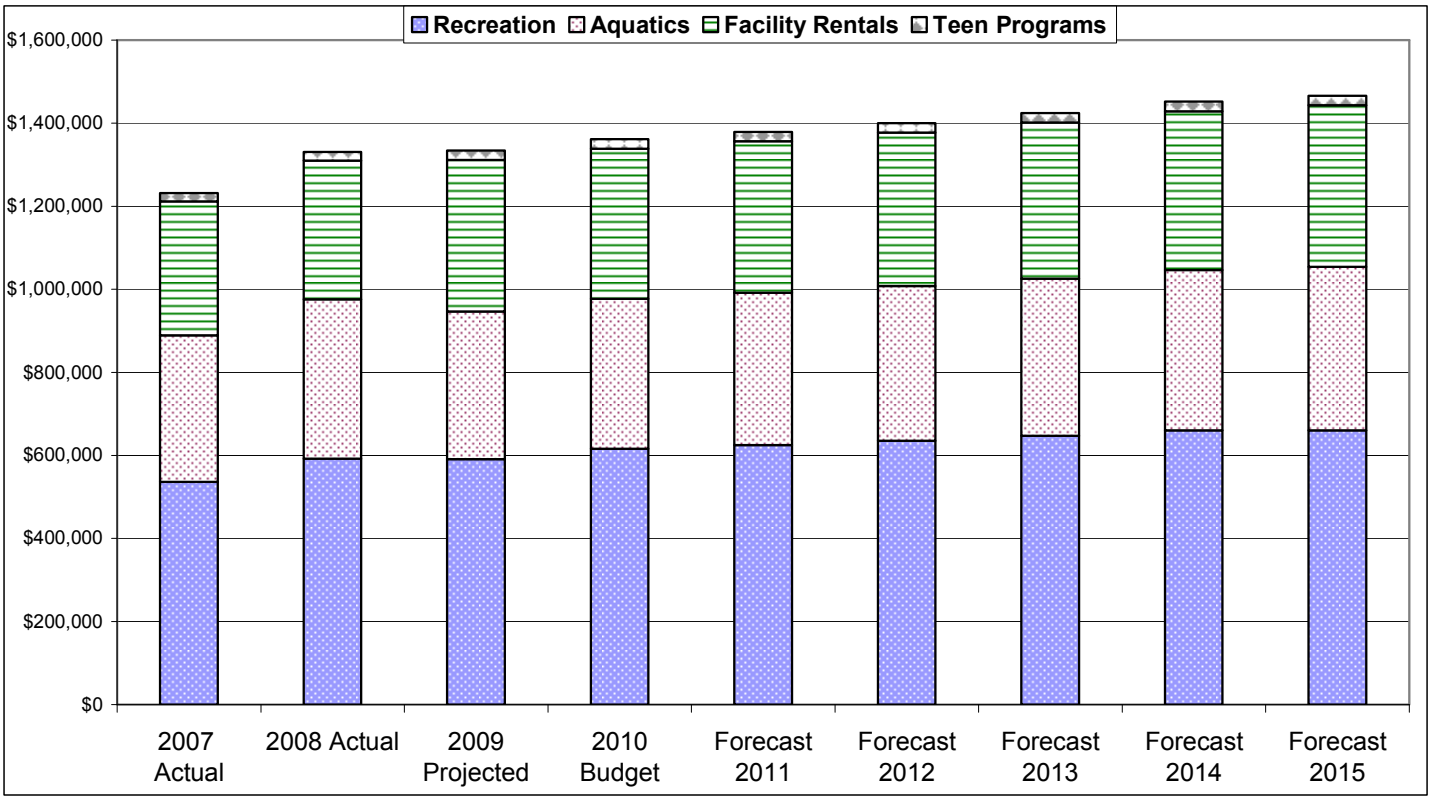
Parks and recreation programs offered by the City are partially supported through user fees. In 2000, parks and recreation fee schedules were adjusted for the first time since incorporation in 1995. These fee revisions were based upon the annual update of the City's overhead allocation plan, user fee reviews and a thorough review of the parks, recreation, and teen program fee structures. The fee schedule update was intended to establish a balanced fee approach while retaining market competitiveness with the City's surrounding jurisdictions. Fees continue to be reviewed on an annual basis. The 2005 budget included several fee adjustments and the establishment of a resident discount. In subsequent years fees were adjusted for inflation and due to capital improvements to some of our athletic fields, some field rental rates increased significantly to help cover the costs of the improvements. In 2010 there will not be an across the board inflationary increase in recreation fees. A few fees are proposed to be adjusted to more adequately cover program costs and reflect increased demand.

Over the past several years the City of Shoreline's recreation and aquatics programs experienced significant revenue increases due to the popularity of programs and to the extensive array of programming offered. As a result, in 2004 revenue increased by $80,842 or 11% over the previous year, in 2005 the increase was $123,263 or a 46% increase and in 2006 it increased by $103,905 or 26%. For 2007 the revenue increase was much more modest just $19,695 or 4%. In 2008, revenues grew by 8.05%, but for 2009 we are projecting limited growth of only 0.27%. Two factors influenced recreation fees during 2009. The opening of the new YMCA facility and pool caused a slight reduction in the level of activity occurring at the Shoreline pool, specifically in the arthritis program. The level of participation in the City's summer playground program also fell below expectations. It is suspected that this program was impacted by the recession. Most remaining recreation activities experienced the same level of activity as 2008 with the exception of facility rentals as this program continued to see growth in field rentals. The City has made capital improvements to many of the soccer and baseball/softball fields over the past few years and as a result field usage has increased significantly and fees were also increased to reflect the improved turf fields. Rentals of these fields is reaching full capacity, therefore we are not anticipating much growth beyond normal inflation which will increase fees in future years.

Projected 2010 revenue from parks and recreation fees is $1,361,285 or 4.9% of the total General Fund operating revenues. This is 2.03% more than the 2009 projected revenue of $1,334,151. Projected revenue for 2010 is based upon the current level of activity and an anticipated increase in the level of participation in the summer playground program. During 2010, revenues from the general recreation activities are projected to increase by $24,490 or 4.14%. Aquatics revenues are expected to decrease by $6,185 or 1.74%. Revenues from facility rentals are expected to rise slightly by $3,250 or 0.89%. Projected 2010 revenue from teen activities is down by $291 or 1.27%. Overall, recreation fee revenue is projected to grow by 1.3% in 2011, 1.55% in 2012 and 1.74% for years 2013, 1.91% in 2014 and 1% in 2015. These increases represent 75% of the projected increase in the consumer price index.

Recreation Fee Historical Comparisons

	2007 Actuals	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
Recreation	$536,167	$592,402	$591,110	$615,600	$624,803	$635,242	$647,111	$660,389	$660,389
Annual Increase	$38,362	$56,235	($1,292)	$24,490	$9,203	$10,439	$11,870	$13,277	$0
% Increase	7.71%	10.49%	(0.22%)	4.14%	1.49%	1.67%	1.87%	2.05%	0.00%
Aquatics	$353,121	$383,266	$355,515	$361,700	$366,739	$372,455	$378,954	$386,223	$393,792
Annual Increase	$2,707	$30,145	($27,751)	$6,185	$5,039	$5,716	$6,499	$7,270	$7,569
% Increase	0.77%	8.54%	(7.24%)	1.74%	1.39%	1.56%	1.74%	1.92%	1.96%
Facility Rentals	$322,586	$334,301	$364,550	$361,300	$364,707	$369,867	$375,735	$382,298	$389,131
Annual Increase	$82,785	$11,715	$30,249	($3,250)	$3,407	$5,160	$5,868	$6,563	$6,833
% Increase	34.52%	3.63%	9.05%	(0.89%)	0.94%	1.41%	1.59%	1.75%	1.79%
Teen	$19,635	$20,651	$22,976	$22,685	$22,755	$22,835	$22,925	$23,027	$23,132
Annual Increase	$887	$1,016	$2,325	($291)	$70	$80	$91	$101	$105
% Increase	4.73%	5.17%	11.26%	(1.27%)	0.31%	0.35%	0.40%	0.44%	0.46%
Total Recreation Fees	$1,231,509	$1,330,620	$1,334,151	$1,361,285	$1,379,003	$1,400,398	$1,424,725	$1,451,937	$1,466,444
Annual Change	$124,741	$99,111	$3,531	$27,134	$17,718	$21,395	$24,327	$27,212	$14,507
% Change	11.27%	8.05%	0.27%	2.03%	1.30%	1.55%	1.74%	1.91%	1.00%

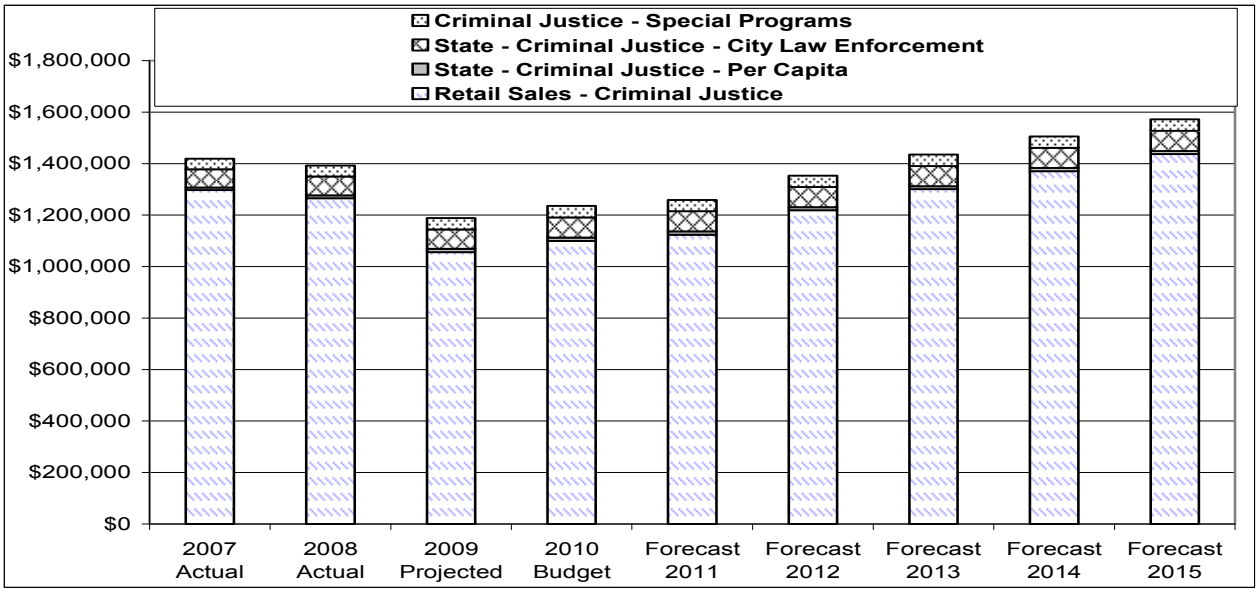


Criminal Justice Funding

There are two sources of dedicated funding for local criminal justice programs: an optional County sales tax of 0.1% and State criminal justice funding. The State funding, prior to 2000, consisted of a combination of Motor Vehicle Excise Tax (MVET) and State General Fund dollars. Due to the repeal of the MVET by the State legislature, the MVET portion was eliminated, subsequently; the only state funding anticipated is from the State's General Fund.

The largest revenue source in this category is the Criminal Justice Retail Sales tax, which has been greatly impacted by the current recession. This tax is collected at the county level and distributed to the cities on a per capita basis. Total projected collections in this category for 2009 are $1,188,122, down from 2008 collections by $204,385 or 14.68%. 2008 collections were actually down from 2007 collections by $26,206. This is directly attributed to the current recession. The projected 2010 revenue for Criminal Justice is $1,235,315 or 4.4% of the total General Fund operating revenues. This represents a slight increase of $47,203, 3.97% over 2009 projected collections as we anticipate that we will begin to recover from the recession. As the Puget Sound area continues to recover this revenue sources is expected to grow by 7.52% in 2012, 6.025 in 2013, 4.93% in 2014 and 4.41% in 2015. The remainder of revenues in this category increase only slightly each year.

Criminal Justice Funding Historical Comparisons



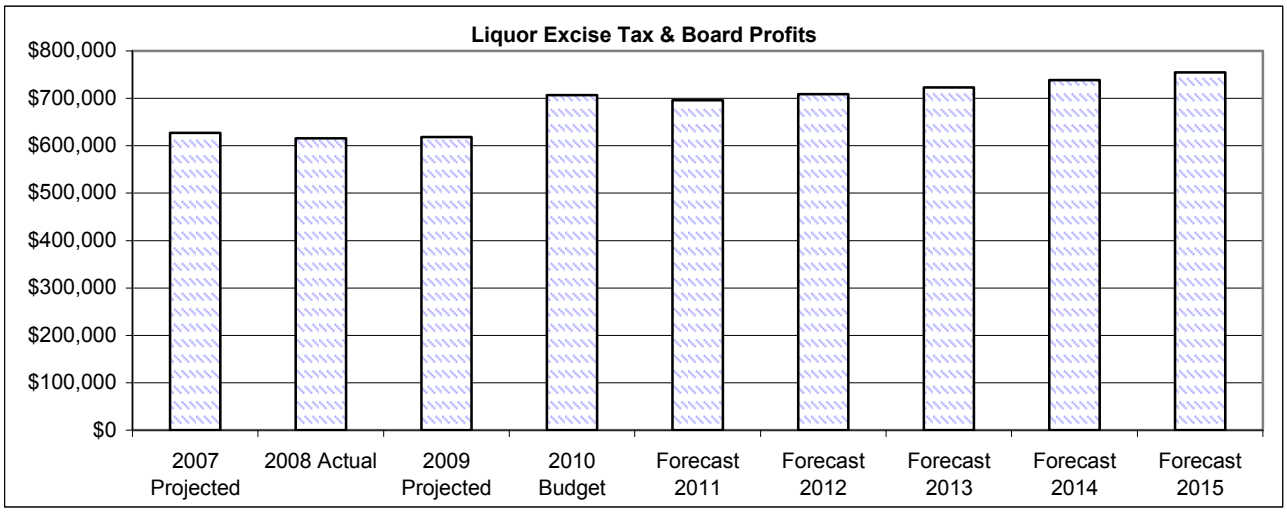
	2007 Actual	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
Retail Sales - Criminal Justice	$1,297,341	$1,265,507	$1,056,000	$1,100,000	$1,123,542	$1,219,004	$1,300,777	$1,371,167	$1,437,262
State - Criminal Justice - Per Capita	$10,429	$10,972	$12,826	$13,036	$13,102	$12,040	$11,522	$11,551	$11,579
State - Criminal Justice - City Law Enforcement	$70,225	$73,707	$76,000	$78,280	$78,280	$78,280	$78,280	$78,280	$78,280
Criminal Justice - Special Programs	$40,708	$42,311	$43,286	$43,999	$43,915	$44,121	$44,352	$44,608	$44,875
Total Criminal Justice	$1,418,703	$1,392,497	$1,188,112	$1,235,315	$1,258,839	$1,353,445	$1,434,930	$1,505,605	$1,571,996
Annual Change	$111,145	($26,206)	($204,385)	$47,203	$23,524	$94,606	$81,485	$70,675	$66,391
% Change	8.50%	(1.85%)	(14.68%)	3.97%	1.90%	7.52%	6.02%	4.93%	4.41%

Liquor Excise Tax & Board Profits

The City receives a portion of the liquor excise tax receipts collected by the State of Washington. The City also receives a portion of the profits of the State Liquor Board. The liquor excise tax and board profit revenues are distributed on a per capita basis. The projected 2010 revenue from these two sources is $706,704, which is an increase of $88,403 or 14.3% from 2009 projected revenues. This projection is based upon the estimated per capita rates that have been provided by Municipal Research Services Center. The state legislature has increased the distribution of liquor profits to cities and counties in 2010 therefore we anticipate an increase of $88,403 or 14.3%. We are expecting a reduction in 2011 due to several proposed incorporations. The forecast for years 2012 through 2015 includes increases ranging from 1.81% to 2.21% annually.

Liquor Tax Historical Comparisons

2007 Projected	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
$627,153	$615,512	$618,301	$706,704	$696,047	$708,663	$722,831	$738,539	$754,894
Annual Change	($11,641)	$2,789	$88,403	($24,791)	$12,615	$14,168	$15,708	$16,355
% Increase	(1.86%)	0.45%	14.30%	(3.51%)	1.81%	2.00%	2.17%	2.21%



Development Fees

Fees are charged for a variety of development permits obtained through the City's Planning and Development Services Department. These include building, structure, plumbing, electrical, and mechanical permits; land use permits; permit inspection fees; plan check fees; and fees for environmental reviews. 2008 development fee revenue totaled $1,107,017 which was down 26.7% from 2007 collections of $1,510,190. This decline coincided with the collapse of the real estate market as prices began to fall and financing became less available. Revenue continued to decline in 2009 with projected total revenue being only $717,462 a decline from 2008 of 35.2%. In 2010, revenues are projected to be $809,000. This is an increase of $91,532 or 12.76% above 2009 projected revenues as we anticipate that the development activity will begin to recover. We expect that the recovery will continue for the next few years and anticipate that development fee revenue will return to levels seen prior to the recession.

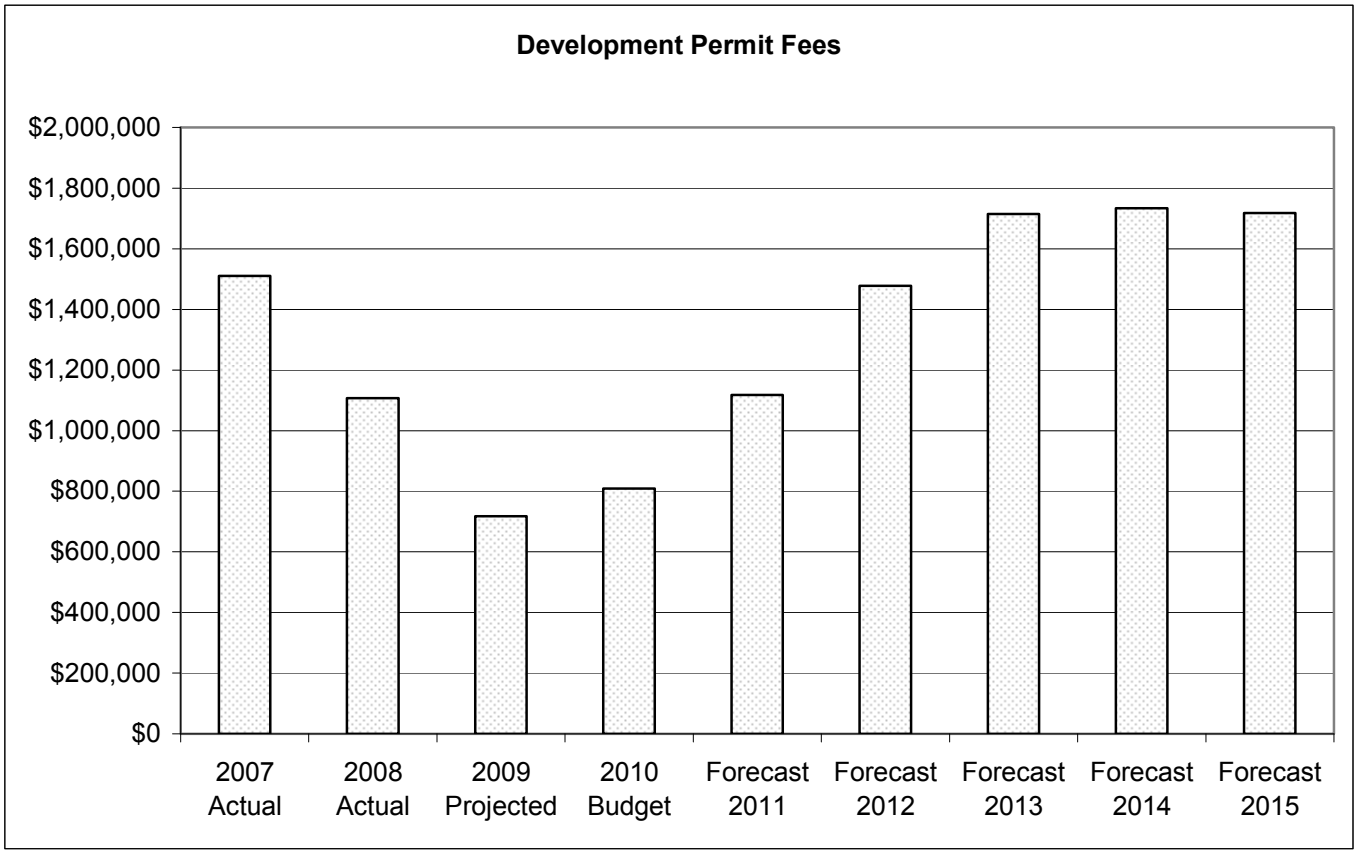
Building permit revenue, and the associated plan check revenue, is a significant portion of the development permit revenue. The following is information on the number of building permits and the valuation of the improvements that have been issued for residential, commercial and multi-family for 2002 through August 2009:

	Residential				Commercial				Multi-Family			
	#	New Valuation	#	Add/Remodel Valuation	#	New Valuation	#	Add/Remodel Valuation	#	New Valuation	#	Add/Remodel Valuation
2009*	16	$2,845,516	99	$4,097,562	6	$737,214	31	$15,438,677	2	$760,274	3	$632,500
2008	40	$17,513,198	160	$7,154,664	20	$25,987,924	30	$10,290,322	0	$0	4	$383,000
2007	73	$20,148,056	201	$8,199,607	9	$11,615,850	62	$5,605,906	9	$40,602,076	10	$387,000
2006	60	$17,523,561	201	$9,077,307	10	$15,394,780	33	$2,878,823	18	$11,284,286	4	$112,294
2005	64	$18,632,605	190	$9,106,623	12	$19,499,583	63	$11,662,368	19	$14,646,526	16	$372,975
2004	57	$7,990,568	179	$6,502,577	9	$12,831,853	54	$4,019,805	7	$8,343,302	2	$98,600
2003	77	$13,952,978	204	$6,670,855	8	$5,747,717	56	$7,517,594	6	$3,804,853	6	$412,191
2002	75	$13,139,618	179	$6,966,343	7	$7,202,078	45	$3,697,389	16	$6,679,036	9	$765,004

*Through August 2009 Source: City of Shoreline

Development Fee Historical Comparisons

2007 Actuals	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
$1,510,190	$1,107,017	$717,468	$809,000	$1,117,638	$1,477,834	$1,714,823	$1,733,854	$1,718,411
Annual Change	($403,173)	($389,549)	$91,532	$308,638	$360,196	$236,990	$19,030	($15,443)
% Change	(26.70%)	(35.19%)	12.76%	38.15%	32.23%	16.04%	1.11%	(0.89%)



Grants

In 2010, the General Fund is projected to receive $311,298 in grant funding from a variety of sources to support health and human services programs, traffic enforcement, and recycling programs. The City is projecting to receive $344,494 in grants during 2009. Typically, the largest grants received in the General Fund are for the Community Development Block Grant (CDBG) which funds various human services.

Street Fund Revenues

In the past, the major revenue sources for the maintenance of the City's streets were motor vehicle fuel tax and county vehicle license fees. These sources alone, however, were not sufficient to fully fund the street maintenance needs and as a result, the General Fund subsidized the City's street maintenance programs. In 2002 this subsidy was $1,420,529. In November of 2002, Washington state voters approved Initiative 776 (I-776). This initiative repealed the local vehicle license fee that had been collected by King County and distributed to local cities. This resulted in a loss of nearly $485,000 or 34.6% of the Street Fund's 2003 operating revenues. In response to this loss, non-street operating expenditure reductions were made totaling $184,000 and capital expenditures were reduced by $300,000, in order to increase the General Fund subsidy for street operations. The total subsidy was $1,465,764 in 2004, $1,411,690 in 2005, $1,565,131 in 2006, $1,390,121 in 2007, $1,407,006 in 2008 and is expected to be and $1,250,760 for 2009 and $1,023,492 in 2010.

Fuel Tax

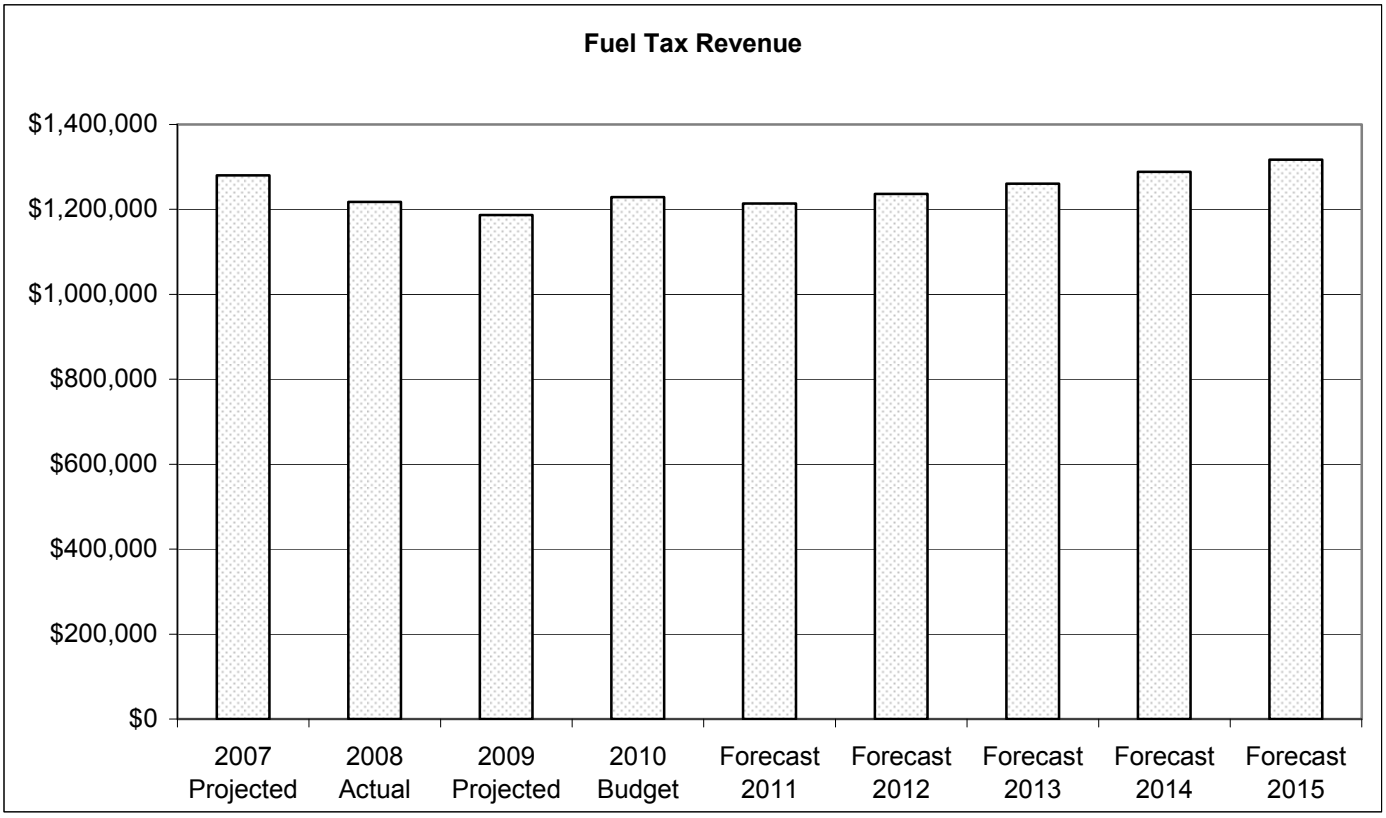
State collected gasoline and diesel fuel tax is shared with cities and towns on a per capita basis. This revenue is to be used for residential street and arterial street repairs and maintenance. The tax is a flat amount per gallon sold. Since receipts in this category are dependent on consumption, and not price, the significant increase in gas prices has decreased the amount of fuel sold.

In the past, approximately 68% of the revenue was required to be spent on street maintenance. This was deposited into the Street Fund. The remaining funds were restricted to construction, improvement and repair of arterials and city streets. This portion was deposited into the Arterial Street Fund and then transferred to the Roads Capital Fund to support the annual road surface maintenance project. The State Legislature eliminated the restrictions on the use of fuel tax revenues during the 2005 legislative session. The City continued to deposit 56% of the original distribution into the City's Street Fund for ongoing street maintenance activities. The remaining 44% was deposited directly into the Roads Capital Fund to support the annual road surface maintenance project. In July of 2009, the City Council formed a Transportation Benefit District which adopted a $20 vehicle license fee to become effective in 2010. This fee will be used for the preservation and maintenance of City streets in the Roads Capital Fund. This fee is expected to generate an additional $550,000; therefore beginning in 2010, the entire amount of fuel tax received will be deposited in the City Street Fund.

2008 collections totaled $1,217,849 which was below 2007 collections by $62,247 or 4.86%. Revenues are projected to continue to decline during 2009 to $1,186,902 down by $30,947 or 2.54%. Revenues have fallen off during the recession as consumption has declined. We are expecting some recovery during 2010 with estimated collections of $1.23 million, an increase of about 3.57%. We anticipate a slight reduction in 2011 due to several potential incorporations. Due to the unpredictability of fuel prices we are projecting annual revenue increases from 1.81% to 2.21%.

Fuel Tax Historical Comparisons

2007 Projected	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
$1,280,096	$1,217,849	$1,186,902	$1,229,262	$1,214,125	$1,236,130	$1,260,843	$1,288,244	$1,316,772
Annual Change	($62,247)	($30,947)	$42,360	($15,137)	$22,005	$24,714	$27,400	$28,528
% Change	(4.86%)	(2.54%)	3.57%	(1.23%)	1.81%	2.00%	2.17%	2.21%

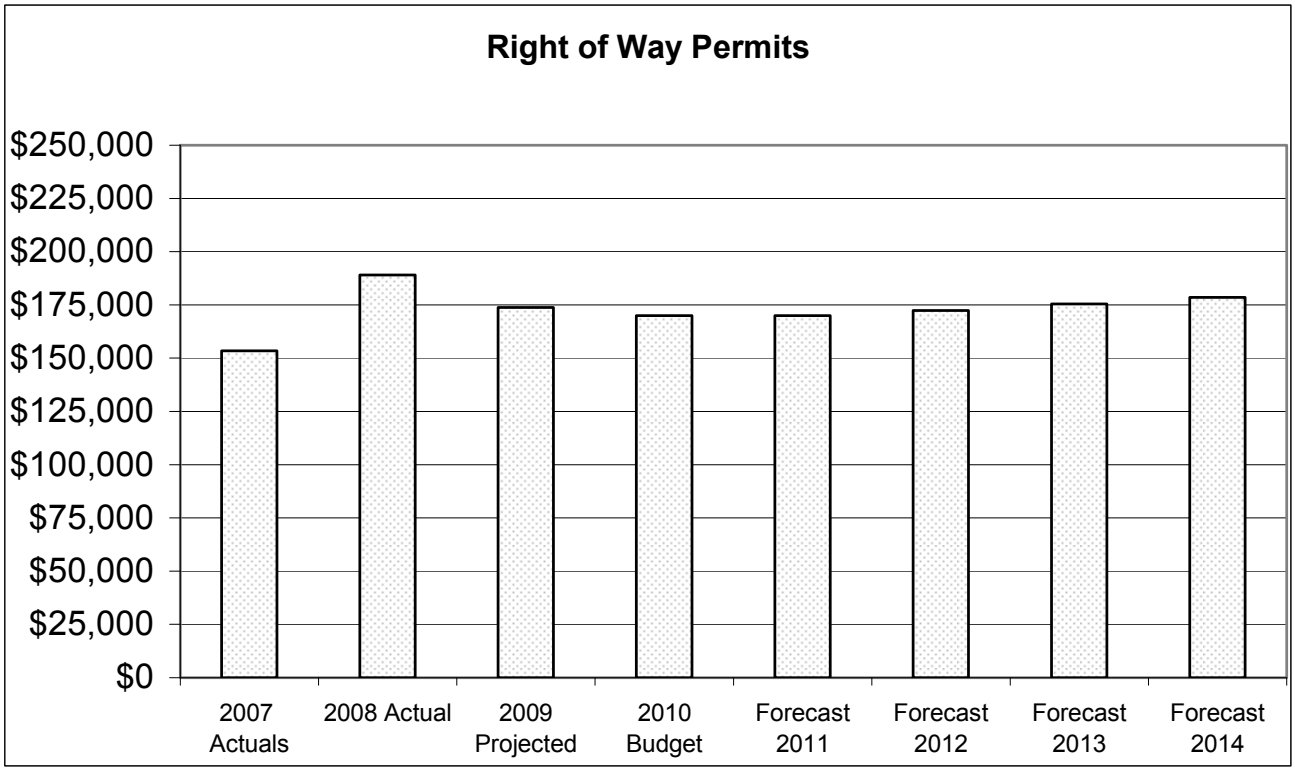


Right-of-Way Permit Fees

Fees are charged for the use of the City's right-of-way. Prior to 2002, these revenues were reported with other development fee revenue. In 2002, all right-of-way activity was transferred to the City's Street Fund. Collections in 2002 totaled $128,119; with $114,814 in 2003; $103,132 in 2004; $213,514 in 2005; $153,803 in 2006; $153,499 in 2007, $189,040 in 2008 and projected revenues of $173,907 for 2009. This revenue source has been affected by the drop in the level of construction activity occurring within the City. As history shows, collections can vary slightly from year to year based on the level of activity. 2010 revenue is expected to decrease slightly by $3,907 to $170,000 and remain at that point in 2011. Revenues are expected to rise slightly by 1.41% to 1.79% between 2012 and 2015.

Right-of-Way Permit Fee Historical Comparisons

2007 Actual	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
$153,499	$189,040	$173,907	$170,000	$170,000	$172,393	$175,512	$178,500	$181,695
Annual Change	$35,541	($15,133)	($3,907)	$0	$2,393	$3,119	$2,988	$3,196
% Change	23.15%	(8.01%)	(2.25%)	0.00%	1.41%	1.81%	1.70%	1.79%



Surface Water Utility Revenues

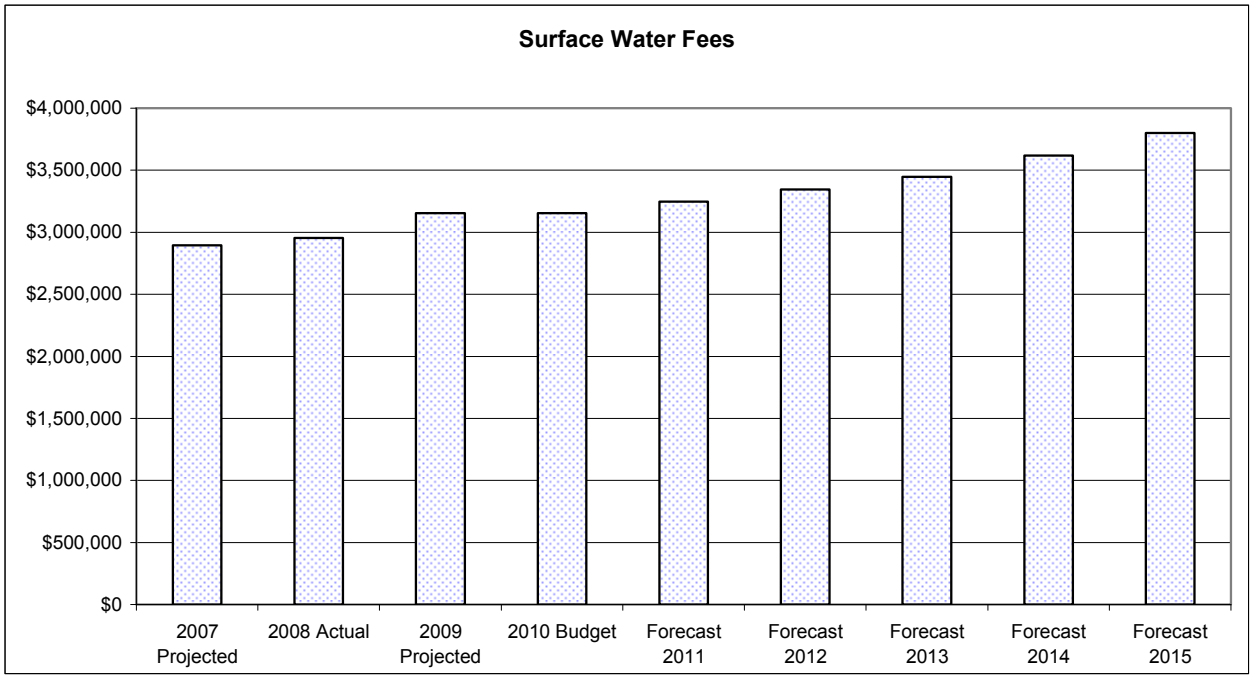
The 2010 budget accounts for the surface water utility operations in a Surface Water Utility Fund. This fund includes revenue from storm drainage utility fees and investment interest.

The City contracts with King County to collect the utility revenues via the annual property tax assessments. In 2005, the City Council adopted a Surface Water Master Plan. This plan includes operational needs and capital projects for the next twenty years to improve drainage, surface water facilities, and stream habitat within the City. This plan included a surface water utility fee structure that would support both the operational and capital needs of the utility. The current 2009 annual rate for a single-family residence is estimated at $130, a 5% increase from the 2008 rate. This rate will remain the same for 2010, but is projected to increase by 3% in 2011 through 2013 and by 5% in 2014 and 2015. Multi-family and commercial users are charged at a rate that reflects the area of impervious surface. These rates will be increased by the same percentages as single-family residence rate.

Projected 2009 revenues are $3,154,297. 2010 collections are expected to remain the same since the rate will not be adjusted. In 2010 the City will complete a rate study to determine if the rate structure should be modified in the future to meet the long-term needs of the utility.

Surface Water Utility Fund Historical Comparisons

2007 Projected	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
$2,895,615	$2,955,819	$3,154,297	$3,154,297	$3,248,926	$3,346,394	$3,446,785	$3,619,125	$3,800,081
Annual Change	$60,204	$198,478	$0	$94,629	$97,468	$100,391	$172,340	$180,956
% Change	2.08%	6.71%	0.00%	3.00%	3.00%	3.00%	5.00%	5.00%



Capital Improvement Fund Revenues

Real Estate Excise Tax (REET)

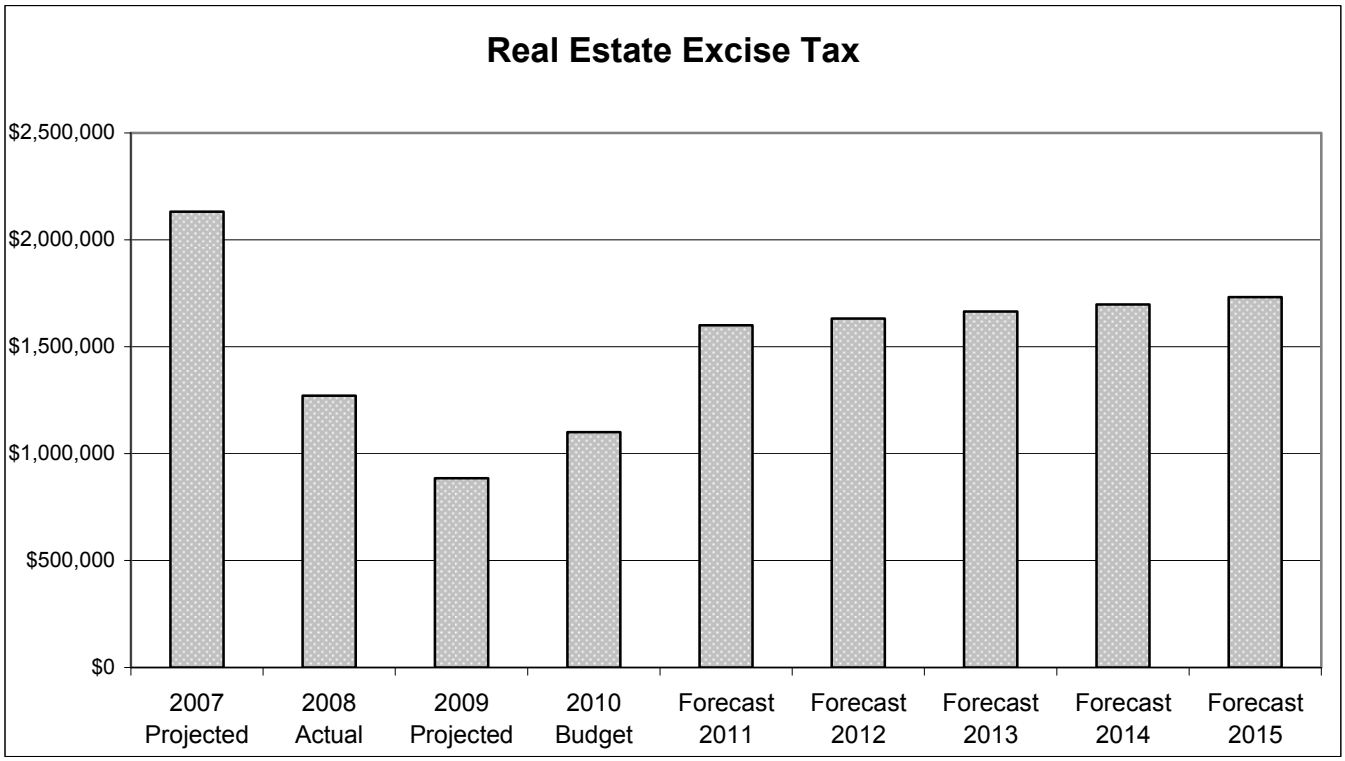
All real estate property sales in the county are taxed at a rate of 1.28%. A portion of these revenues, equal to a 0.5% tax rate, is distributed to the cities by King County on a monthly basis. The use of REET funds is restricted by State law. The first 0.25% of the REET tax rate must be spent on capital projects listed in the City's Comprehensive Plan. These projects could include local capital improvements, including streets, parks, pools, municipal buildings, etc. The second 0.25% of the REET tax rate must be spent on public works projects for planning, acquisition, construction, reconstruction, repair, replacement, or improvement of streets roads, highways, sidewalks, street lighting, etc.

In 2001, Shoreline received $1,502,980 in real estate excise tax revenues. In 2002, the City received $1,359,470, a 9.5% decrease. In 2003, collections equaled $1,702,913 a 25% increase over the prior year. In 2004, the City received $2,016,595, an 18.4% increase over prior year. In 2005 the City received $2,675,632 a 32.68% increase over 2004. These large increases were due to unprecedented growth in the price of real estate and in the number of homes and commercial properties sold in Shoreline. However, real estate sales began to slow in 2006 and REET collections totaled $2,565,362 down from 2005 by 4.12%. The number of real estate transactions continued to decline during 2007, resulting in total collections of $2,131,416. 2008 saw the biggest decline ever experienced by the City as collections totaled only $1,271,030 a decline from 2007 of 40.37%. We are projecting that REET revenue will decline even further during 2009 by another $387,030 or 30.45%. 2010 revenues are projected to increase by $216,000 or 24.43%% to $1,100,000 as the real estate market begins to recover. Starting in 2009, a portion of the first 0.25% of the tax will be used for debt service payments for City Hall. During 2009, we expect to use $262,203 of REET. In future years the amount of REET required for the debt service is $663,646. Since we are only projected to collect $550,000 of REET from the first 0.25% of the tax during 2010, the General Fund will provide the additional amount.

Real Estate Excise Tax (REET) Historical Comparisons

2007 Projected	2008 Actual	2009 Projected	2010 Budget	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014	Forecast 2015
$2,131,416	$1,271,030	$884,000	$1,100,000	$1,600,000	$1,632,000	$1,664,640	$1,697,932	$1,731,892
Annual Change	($860,386)	($387,030)	$216,000	$500,000	$32,000	$32,640	$33,292	$33,960
% Change	(40.37%)	(30.45%)	24.43%	45.45%	2.00%	2.00%	2.00%	2.00%

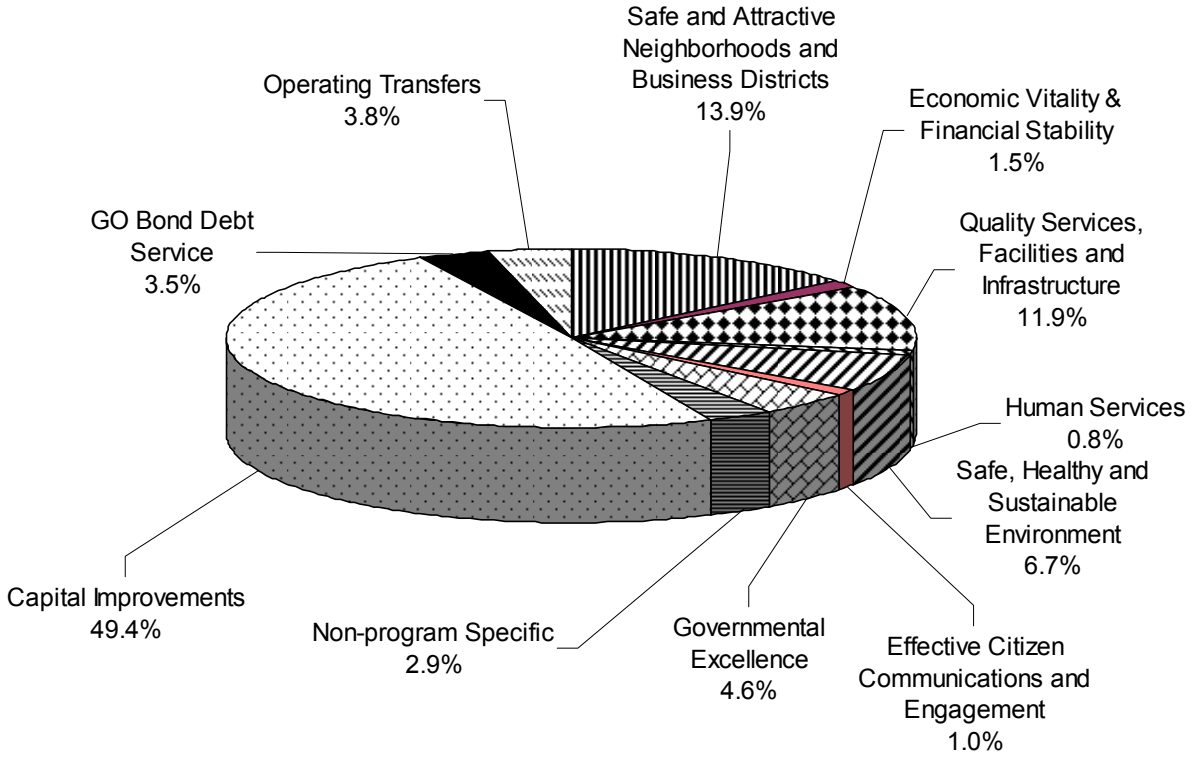
Real Estate Excise Tax (REET) Historical Comparisons continued



Capital Grants

In 2010, Shoreline is projected to receive nearly $25.6 million in grant funding from federal, state and local sources to fund a variety of capital projects. The majority of these grants are related to the Aurora Avenue North Improvements – 165th to 205th project. Grants are applied for and received for specific capital improvements. The amount of capital grants received in any given year can vary greatly depending on the number of projects, their cost and the amount of grant funding available. For more details, see the Capital Improvement Plan section of this document.

2010 BUDGET DISTRIBUTED BY STRATEGIC OBJECTIVES



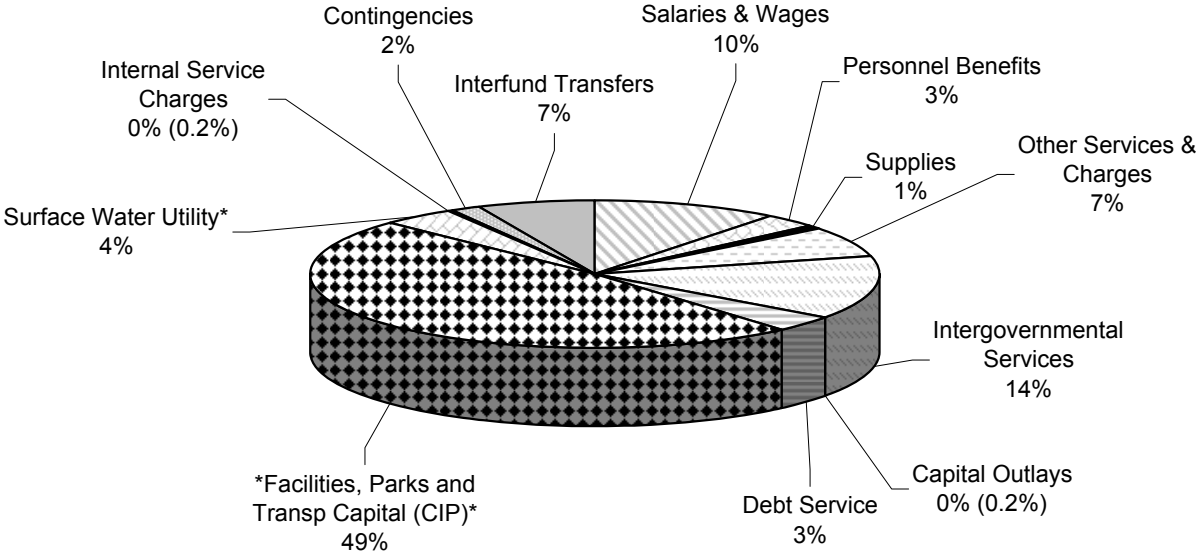
2010 Program Budget Summary

Program List	2010Proposed Budget	
24 Hour Customer Response Team	$ 160,631	
Aquatics	831,919	
Athletic Field Maintenance & Operations	293,555	
Building and Inspections Team	612,311	
City Council	166,439	
City Manager's Office	777,453	
Code Enforcement	396,990	
Communications	249,180	
Current Planning Team	404,501	
Economic Development: Business Attraction and Retention	208,231	
Emergency Management Planning	144,136	
Employee Recruitment, Compensation Administration & Organizational Development	395,192	
Environmental Services	348,838	
Finance Administration	285,188	
Financial Planning and Accounting Services	745,517	
General Recreation Programs	905,781	
Geographical Information Systems	167,989	
Grant Research & Development	19,592	
Human Services: Support for Social Agencies	650,727	
Information Technology Operations and Security Administration	943,366	
Information Technology Strategic Plan Implementation	240,092	
Intergovernmental Participation	121,698	
Intergovernmental Relations	213,715	
Jail	1,150,500	
Legal Services	393,747	
Municipal Court	150,000	
Neighborhoods	172,329	
Park and Opens Space Maintenance Program	1,097,580	
Parks Administration	461,320	
Parks Cultural Services Program	228,766	
Permit Services Team	670,829	
Planning - Long Range Team	430,579	
Planning and Development Operations Support Team	237,939	
Police Administration	924,852	
Police Community Storefronts	327,651	
Police Investigations Crime Analysis	805,074	
Police Patrol	4,665,290	
Police Support Services	1,487,608	
Police Traffic Enforcement	809,113	
Prosecuting Attorney	167,143	
Public Defender	177,623	
Public Facility & Vehicle Maintenance & Operations	930,042	
Public Records & City Council Meeting Management	393,383	
Public Works Administration	197,123	
Purchasing Services	163,129	
Recreation Facility Rental Program	33,288	
Right-of-Way Permit and Inspection Program	163,689	
School Resource Officer Program	158,649	
Street Crime Investigations	660,274	
Street Operation	2,081,737	
Surface Water Utility	4,893,489	
Teen Recreation Programs	434,876	
Traffic Services	239,232	
Sub-Total Program Expenditures	$ 33,989,895	
Non-Program Expenditures		
City-Wide:		
Contingencies	1,365,859	
Supplies, Equipment, Election & Liability Insurance	768,381	
Code Abatement	100,000	
Asset Seizure	41,500	
Public Arts	35,000	
Equipment Replacement	100,000	
Unemployment	30,000	
Highland Plaza and Highland Park Center	22,944	
Sub-Total Non-Program Expenditures		2,463,684
General Obligation Bond Debt Service		2,955,496
Revenue Stabilization Transfer to General Fund		980,000
Operating Transfers (General Fund)		2,208,600
Capital Improvement Program		41,507,105
TOTAL 2010 BUDGET		$84,104,780

Expenditure by Object Category

	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget
Expenditures by Object Category						
Operations:						
Salaries & Wages	$ 7,929,432	$ 8,406,083	$ 8,951,334	$ 8,842,500	$ 8,906,477	$ (44,857)
Personnel Benefits	2,375,841	2,682,357	2,856,966	2,816,109	2,583,856	(273,110)
Supplies	799,340	1,037,297	854,991	757,463	753,082	(101,909)
Other Services & Charges	5,675,820	5,675,592	6,493,601	6,043,484	5,536,717	(956,884)
Intergovernmental Services	9,823,451	10,365,002	11,374,075	10,992,884	11,620,813	246,738
Capital Outlays	323,400	329,345	427,486	282,084	134,632	(292,854)
Debt Service	1,635,928	1,661,779	1,676,850	1,939,053	2,955,496	1,278,646
Subtotal Operations	$ 28,563,212	$ 30,157,455	$ 32,635,303	$ 31,673,577	$ 32,491,073	$ (144,230)
Other Financing Uses:						
Facilities, Parks and Transp Capital (CIP)	$ 23,378,591	$ 14,833,468	$ 77,747,045	$ 57,351,661	$ 40,863,326	(36,883,719)
*Surface Water Utility	2,406,104	6,590,901	6,249,252	5,564,662	3,574,617	(2,674,635)
Internal Service Charges	322,839	286,946	268,840	274,652	198,701	(70,139)
Contingencies	-	-	1,001,980	455,581	1,392,416	390,436
Interfund Transfers	11,275,041	5,960,677	4,901,693	5,163,896	5,584,647	682,954
Subtotal Other Financing Uses	$ 37,382,575	$ 27,671,992	$ 90,168,810	$ 68,810,452	$ 51,613,707	$ (38,555,103)
Total Expenditures & Uses	$ 65,945,787	$ 57,829,447	$ 122,804,111	$ 100,484,029	$ 84,104,780	$ (38,699,331)

**These categories include salaries and benefits for City staff. In 2010, these total* $ 2,423,680



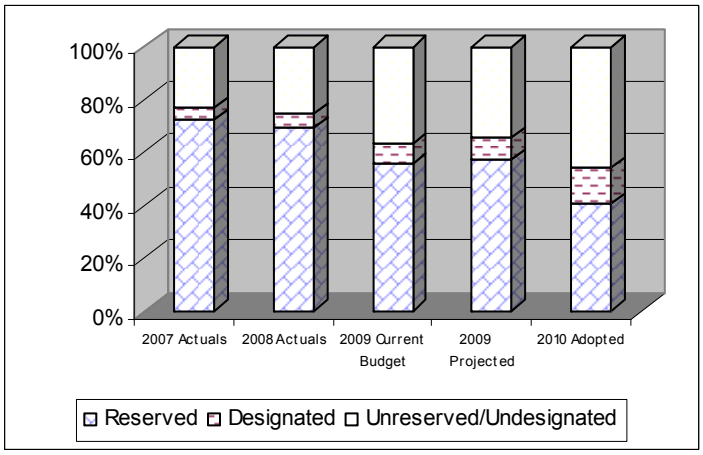
Ending Fund Balances

The following table and graphs illustrate the City's ending fund balance between 2007 and 2010. The fund balances are segregated into three major components: unreserved/undesignated, reserved, and designated.

	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Adopted
Reserved:					
General Capital Fund	17,236,076	14,449,488	4,837,467	5,962,881	1,400,716
City Facility -Major Maintenance Fund	200,971	188,221	49,423	181,099	126,425
Roads Capital Fund	7,818,978	7,274,232	725,914	5,390,895	2,326,046
Street Fund	1,199,962	975,811	619,333	905,679	863,290
2006 General Obligation Bond Fund	142,978	236,444	197,520	259,594	277,744
2009 General Obligation Bond Fund	-	-	-	-	-
Surface Water Utility Fund	9,645,634	6,269,944	7,113,463	3,668,890	2,042,118
Subtotal Reserved	36,244,599	29,394,140	13,543,120	16,369,038	7,036,339
Designated:					
Equipment Replacement Fund	1,718,686	1,766,690	1,429,797	1,947,381	1,981,691
Vehicle Maintenance & Operations	71,079	60,905	63,559	33,132	16,310
Unemployment Fund	70,417	72,612	62,323	58,288	39,288
Code Abatement Fund	163,082	167,211	138,756	221,779	203,879
State Drug Enforcement Forfeiture Fund	24,623	52,729	5,464	17,403	17,403
Federal Drug Enforcement Forfeiture Fund	-	-	-	5,067	5,067
Public Art Fund	242,813	198,908	106,397	86,908	52,908
Subtotal Designated	2,290,700	2,319,055	1,806,296	2,369,958	2,316,546
Unreserved/Undesignated:					
General Fund	5,318,604	4,605,361	3,251,226	4,401,016	3,459,872
General Reserve Fund	-	-	-	-	-
Revenue Stabilization Fund	6,125,357	6,125,357	5,651,156	5,530,398	4,550,398
Subtotal Unreserved/Undesignated	11,443,961	10,730,718	8,902,382	9,931,414	8,010,270
	49,979,260	**42,443,913**	**24,251,798**	**28,670,410**	**17,363,155**

Unreserved/Undesignated Fund Balances

The unreserved/undesignated fund balance is the balance of net financial resources that are available for discretionary appropriations. The 2010 proposed budget estimates unreserved/undesignated fund balance of $8,010,270 at the end of 2010.



Reserved Ending Fund Balances

The second component of ending fund balance is those funds reserved for a specific purpose. These funds are not available for appropriation because they are legally restricted. These reserves primarily represent monies allocated for capital and specific maintenance purposes. The reserved fund balances are estimated to be $7,036,339 at the end of 2010.

Designated Ending Fund Balances

The third component of ending fund balances, totaling $2,316,546 in 2010, is those moneys that have been earmarked for specific purposes (equipment replacement, unemployment, etc.). Although designated for specific purposes, there is the ability to appropriate some of these funds for other purposes since the original source of the funds was general revenues from the General Fund.

Change in Ending Fund Balance
2010 Budget Compared to 2009 Projected

	2009 Projected Ending Fund Balance	2010 Adopted Ending Fund Balance	Change in Fund Balance	% Change
General Fund	$ 4,401,016	$ 3,459,872	$ (941,144)	(21%)
Street Fund	905,679	863,290	(42,389)	(5%)
Revenue Stabilization Fund	5,530,398	4,550,398	(980,000)	(18%)
Code Abatement Fund	221,779	203,879	(17,900)	(8%)
State Drug Enforcement Forfeiture Fund	17,403	17,403	-	0%
Federal Drug Enforcement Forfeiture Fund	5,067	5,067	-	0%
Public Art Fund	86,908	52,908	(34,000)	(39%)
General Obligation Bond Fund	259,594	277,744	18,150	7%
General Capital Fund	5,962,881	1,400,716	(4,562,165)	(77%)
City Facility -Major Maintenance Fund	181,099	126,425	(54,674)	(30%)
Roads Capital Fund	5,390,895	2,326,046	(3,064,849)	(57%)
Surface Water Utility Fund	3,668,890	2,042,118	(1,626,772)	(44%)
Vehicle Operations Fund	33,132	16,310	(16,822)	(51%)
Equipment Replacement Fund	1,947,381	1,981,691	34,310	2%
Unemployment Fund	58,288	39,288	(19,000)	(33%)
	$ 28,679,150	**$ 19,367,895**	**$ (11,307,255)**	**(39%)**

Explanation of Changes in Fund Balance Greater Than 10%

General Fund - The 2010 ending fund balance is $941,144 less than the projected 2009 ending fund balance. Available fund balance is being used for the General Fund contingency of $550,000, the Insurance Reserve of $255,000, $113,646 is being used for City Hall Debt Service and $22,498 is being used for facilities management service support as the City Hall building systems come on line.

Revenue Stabilization Fund - The 2010 ending fund balance is $980,000 less than the projected 2009 fund balance. This amount of fund balance is being appropriated and will be transferred to the General Fund to offset some of the revenues forecasted to be lost as the economic downturn continues into 2010. This is the purpose of the Revenue Stabilization Fund.

Public Art Fund – The 2010 ending balance is $34,000 less than the projected 2009 ending balance. As capital projects have been constructed, funds have been accumulating in this fund. During 2010, work will continue on several public arts projects using the accumulated balance.

General Capital Fund– The 2010 ending balance is $4,562,165 less than the projected 2009 ending balance. Accumulated funds will be used for the completion of the garage portion of the City Hall/Civic Center project and remaining bond proceeds will be used to complete the open space and park improvement projects that were included in the 2006 parks bond issue.

City Facility – Major Maintenance Fund – The 2010 ending fund balance is $54,647 less than the 2009 projected ending balance as these funds that have accumulated over time will be used during 2010 for capital projects.

Roads Capital Fund – The 2010 ending fund balance is $3,064,849 less than the projected 2009 ending fund balance. Accumulated funds will be used for various transportation improvement projects.

Surface Water Utility Fund – The 2010 ending fund balance is $1,626,772 less than the projected 2009 ending fund balance. These funds will be used to complete numerous flood protection, water quality improvements and stream rehabilitation projects.

Vehicle Operations Fund – The 2010 ending fund balance is $16,822 less than the projected 2009 ending fund balance. These funds will be used as a contingency for increases in fuel and repair costs.

Unemployment Fund - The 2010 ending fund balance is $19,000 less than the projected 2009 ending fund balance. Accumulated fund balance will be used for increased costs related to unemployment claims.

Municipal Debt Capacity

There are four types of General Obligation Debt that the City is currently authorized to use for financing purposes. They each have statutory limitations and require approval by either the City Council or City voters.

1. General Purpose Voted Debt: As authorized by the Revised Code of Washington (RCW) 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. This requires a 60% vote of the City electorate and must have a voter turnout of at least 40% of the last State general election. The debt would be repaid from an increase to the City's existing property tax levy. An amount up to 2.5% of the City's assessed value can be levied or an estimated $198,489,901for 2009.

2. General Purpose Councilmanic Debt: The City Council may approve bond issues without voter approval up to 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, councilmanic debt was available for lease-purchase contracts only (RCW 35.43.200). This statutory authority can be used for any municipal purpose now, including using the entire 1.5% for bonds. Councilmanic debt must be approved by a majority of the City Council and must be repaid from existing operational revenue sources. In July of 2009, the City Council authorized the issuance of bonds totaling $22,145,000 to purchase the Civic Center/City Hall. The bonds will be repaid over the next 30 years. In 2009 the City Council can levy up to $96,948,940 or 1.5% of the City's estimated assessed value.

   The total General Purpose General Purpose Voted Debt and Councilmanic Debt cannot exceed 2.5% of the City's assessed value.

Under RCW 39.36.030(4), the public may also vote to approve park facilities and utility bond issues, each of which is also limited to no more than 2.5% of the City's assessed valuation.

3. Parks and Open Space Debt: The City is authorized to issue debt and increase the property tax levy for acquiring or developing open space and park facilities. This requires a 60% vote of the City electorate and must have a voter turnout of at least 40% of the last State general election. Debt is repaid from the increased property tax levy. In May of 2006, Shoreline voters approved a bond levy totaling $18,795,000 for open space acquisition and parks improvements. The bonds will be repaid over the next 15 years. An amount up to 2.5% of the City's estimated assessed value, less outstanding debt, can be levied or $182,559,901 for 2009. The projected rate for 2009 is 22 cents per $1,000 assessed valuation.

4. Utility Purpose Debt: The City is authorized to issue debt and increase the property tax levy for utility purposes if a utility is owned and controlled by the City. This requires a 60% vote of the City electorate and must have a voter turnout of at least

40% of the last State general election. Debt would be repaid from the increased property tax levy. An amount up to 2.5% of the City's estimated assessed value can be levied $198,489,901 for 2009.

CITY OF SHORELINE TOTAL DEBT CAPACITY

Assessed Valuation: $ 7,939,596,024

		General Purpose Debt		Parks & Open Space Debt	Utility Purpose Debt	
Legal Limits		Councilmanic (Non-Voted)	Voted Debt (60% of Voters)	Voted Debt (60% of Voters)	Voted Debt (60% of Voters)	**TOTAL DEBT CAPACITY**
	1.50%	$119,093,940				$ 119,093,940
	2.50%		$ 198,489,901	$ 198,489,901	$ 198,489,901	$ 595,469,702
Debt Limit:		$ 119,093,940	$ 98,489,901	$ 198,489,901	$ 198,489,901	$ 714,563,642
Outstanding Debt:		$ (22,145,000)	$ -	$ (15,930,000)	$ -	$ (38,075,000)
Remaining Debt Capacity		$ 96,948,940	$ 198,489,901	$ 182,559,901	$ 98,489,901	$ 676,488,642

Other Long Term Debt

In addition to general obligation debt, the City can utilize a number of other long-term debt instruments, including special assessment bonds and loans from the State of Washington's Public Works Trust Fund. Special assessment bonds are used to finance public improvements that benefit a specified group of property owners, and are funded from the collection of special assessment payments from property owners. Loans from the Public Works Trust Fund (PWTF) can be used for pre-construction and construction activities for the repair, replacement, rehabilitation, reconstruction, or improvement of eligible public works systems to meet current standards for existing users, and may include reasonable growth as part of the project.

Public Works Trust Fund Loan Debt

The City currently has two PWTF Loans, both of which are being used to fund improvements to the City's drainage facilities. These loans are the obligation of the Surface Water Fund and are backed by the surface water fees collected from property owners and are not considered in the City's general obligation debt and are not subject to the limitation of indebtedness calculation.

Ronald Bog Drainage Improvements This public works trust fund loan was approved for a total of $4,055,500 on 6/18/2001. The interest rate of the loan is 0.5%. This project is located in the Ronald Bog Basin whose boundaries are Stone Ave. N., N. 190th St., 15th Ave. N.E., and N.E. 167th St. Improvements will be made to the

watercourse from the Ronald Bog outlet to N. 167th Street along Corliss Avenue N. and near Corliss Place. A detention facility and wetland restoration are planned for Cromwell Park. A stormwater conveyance line was uilt along Serpentine Avenue (completed in 2004). These improvements will reduce the flooding of homes and roadways south of Ronald Bog, at N.E. 175th Street and 10th Ave. N.E., and west of 5th Ave. N.E./Serpentine Place.

3rd Avenue N.W. Drainage Improvements This public works trust fund loan was approved for a total of $1,959,500 on 6/18/2001 with an interest rate of 0.5%. This project is located between 3rd and 6th Avenues N.W. from N.W. 176th Street to Richmond Beach Road. This project constructed drainage improvements to alleviate flooding impacts to approximately 20 homes. The existing North Pond facility was expanded to mitigate for the peak flows from the new conveyance system and prevent increased erosion in downstream Boeing Creek.

Schedule of Long Term Debt

Fund	Fund Name	Type of Debt	Issue Date	Maturity Date	Total Amount Authorized	Interest Rate	Outstanding Debt 12/31/2009	Avg. Annual Debt Service
Fund 201	Unltd. Tax GO Bond Fund , 2006	Parks & Open Space Bonds	12/13/2006	12/1/2021	$ 18,795,000	3.55% - 4.09%	$ 15,930,000	$ 1,689,975
Fund 211	Ltd Tax GO Bond 2009	General Purpose Councilmanic Bonds	8/10/2009	12/1/2039	$ 22,145,000	3.0% - 6.4%	$ 22,145,000	$ 1,282,472
N/A		General Purpose Voter Approved Bonds	N/A					
N/A		Utility Purpose Bonds	N/A					
N/A		Special Assessment Bonds	N/A					
		Public Works Trust Fund Loans						
Fund 401	Surface Water Utility Fund	Ronald Bog Drainage Improvements	6/18/2001	7/1/2021	$ 4,055,500	0.5%	$ 2,547,138	$ 212,261
Fund 401	Surface Water Utility Fund	3rd Avenue Drainage Improvements	6/18/2001	7/1/2021	$ 1,959,500	0.5%	$ 1,370,558	$ 114,213
		Total Public Works Trust Fund Loans			$ 6,015,000		$ 3,917,696	$ 326,474
		Total Long Term Debt			$ 46,955,000		$ 41,992,696	$ 3,298,921

City of Shoreline Debt Polices

The Objectives of the City's Debt Management Policy are:

A. To limit the use of debt so that debt service payments will be a predictable and manageable part of the operating budget.

B. To raise capital at the lowest cost, consistent with the need to borrow. This will be accomplished by:

   1. Keeping a high credit rating (while making attempts to strengthen credit rating).
   2. Maintaining a good reputation in the credit markets by adjusting the capital program for regular entry to the bond market and by managing the annual budget responsibly.
   3. Institute and maintain procedures that ensure full and timely repayment of City obligations.

General Debt Policies

Before issuing any debt, the City will consider the impacts of such debt on the operating budget, the effect on the City's credit rating, the debt capacity remaining under constitutional and statutory limitations, the most cost-effective term, structure, and type of debt, and the impact on taxpayers.

Disclosure statements will be used to keep taxpayers and investors informed of the City's financial position. These include printed copies of:

A. Annual reports
B. Operating budget and Capital Facilities Plan
C. Official Statements

Debt issues will be sold on a competitive basis (except when conditions make a negotiated sale preferable) and awarded to the bidder who produces the lowest true interest cost.

Debt issues may be sold on a negotiated basis if the issue is unusually large or small, the project is complex, the issue is a refunding, flexibility is desired in the structure, the market is volatile, or other conditions make it in the City's best interest to conduct a negotiated sale.

Long Term Debt: Long term debt will be used to maintain and develop the municipal infrastructure when the economic life of a fixed asset exceeds five years.

Revenue bonds will generally be used for projects which are financially self-sustaining.

General Obligation bonds can be used to finance public works projects which benefit the community and where there are sufficient dedicated revenues to amortize the debt.

General Obligation pledges can be used to back self-sustaining projects financed through
revenue bonds when costs can be reduced and the municipal credit rating is not put in jeopardy by this action.

The City may rely on a local improvement district program for certain local or neighborhood street and utility improvements.

The City will use interfund borrowing where such borrowing is cost effective to both the borrowing and the lending fund. Such borrowing shall implement Council directed policy in a simplified manner, such as borrowing associated with interim financing for local improvement district projects.

CITY OF SHORELINE

OPERATING BUDGET

DEPARTMENT/FUND OVERVIEW

The following charts provide an illustration of the relationship between the City's departments and funds. Most departments manage programs in the General Fund. Finance, Police, Planning & Development Services and Public Works are also responsible for programs in other funds.

	Operating Budget					*Debt Service*
Fund / Revenue	**General Fund**	**Street Fund**	**Revenue Stabilization Fund**	**Code Abate. Fund**	**Asset Seizure Fund**	**General Obligation Bond Fund**
Operating Expenditures						
City Council	$166,439					
City Manager	$1,448,579					
City Clerk	$393,384					
City Attorney	$560,889					
Finance	$4,820,813					
Human Resources	$395,192					
Police	$9,838,511				$41,500	
Criminal Justice	$1,478,123					
Parks & Recreation	$4,287,085					
Planning & Dev. Services	$2,512,201			$100,000		
Public Works	$1,335,479	$2,059,162				
Community Services	$1,368,769					
Operating Expenditures	$28,605,464	$2,059,162	$0	$100,000	$41,500	$0
Debt Service	$0	$0	$0	$0	$0	$2,955,496
Capital Expenditures	$0	$0	$0	$0	$0	$0
Capital Expenditures	$0	$0	$0	$0	$0	$0
Transfers Out	$2,208,600	$425,497	$980,000	$0	$0	$0
Total Expenditures	**$30,814,064**	**$2,484,659**	**$980,000**	**$100,000**	**$41,500**	**$2,955,496**

	Capital Budget			*Enterprise Fund*	*Internal Service Fund*				
Fund / Revenue	**General Capital Fund**	**Facilty Major Maint. Fund**	**Roads Capital Fund**	**Surface Water Utility Fund**	**Public Arts Fund**	**Equip. Repl. Fund**	**Vehicle Ops. & Maint. Fund**	**Unemp. Fund**	**Total City**
Operating Expenditures									
City Council									$166,439
City Manager									$1,448,579
City Clerk									$393,384
City Attorney									$560,889
Finance						$100,000		$30,000	$4,950,813
Human Resources									$395,192
Police									$9,880,011
Criminal Justice									$1,478,123
Parks & Recreation					$35,000				$4,322,085
Planning & Dev. Services									$2,612,201
Public Works							$163,467		$3,558,108
Community Services									$1,368,769
Operating Expenditures	$0	$0	$0	$0	$35,000	$100,000	$163,467	$30,000	$31,134,593
Debt Service	$0	$0	$0	$0	$0	$0	$0	$0	$2,955,496
Capital Expenditures	$5,634,596	$104,000	$35,091,000	$0	$0	$0	$0	$0	$40,829,596
Surface Water Utility	$0	$0	$0	$3,600,447	$0	$0	$0	$0	$3,600,447
Transfers Out	$574,536	$0	$102,973	$1,293,042	$0	$0	$0	$0	$5,584,648
Total Expenditures	**$6,209,132**	**$104,000**	**$35,193,973**	**$4,893,489**	**$35,000**	**$100,000**	**$163,467**	**$30,000**	**$84,104,780**

City of Shoreline - 2010 FTE Summary

Department	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2010 Changes
City Council	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	0.00
City Manager	10.50	8.50	9.50	9.00	9.50	9.50	9.50	10.50	9.50	9.50	9.50	0.00
City Clerk	3.00	4.00	4.00	4.00	4.00	3.80	3.80	3.80	3.80	3.80	4.00	0.20
Community Services	3.00	8.00	8.00	6.00	7.80	7.80	7.80	7.80	9.20	9.18	8.18	(1.00)
City Attorney	1.00	1.00	1.00	2.50	3.50	3.50	3.00	3.00	3.00	3.00	3.00	0.00
Finance / Information Services	14.00	16.63	17.13	17.13	17.33	16.82	17.82	18.10	18.10	18.20	18.50	0.30
Human Resources	2.50	2.50	2.50	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police	1.00	1.00	1.00	1.00	2.00	2.00	2.00	1.00	1.00	1.00	0.00	(1.00)
Planning and Development	27.00	28.50	26.00	25.90	25.90	26.90	28.50	28.50	28.50	27.00	24.35	(2.65)
Services												0.00
Parks, Recreation & Cultural	17.12	21.65	22.02	24.52	23.30	23.30	25.82	26.80	27.30	27.30	27.30	0.00
Services												0.00
Public Works	28.00	27.50	30.00	33.10	35.60	36.10	37.00	37.00	38.00	39.00	39.00	0.00
Total FTE	114.12	126.28	128.15	133.15	138.93	139.72	145.24	146.50	148.40	147.98	143.83	(4.15)

Explanation of 2010 Changes in FTE

City Clerk

0.20 FTE Administrative Assistant position I from Planning and Development Services was transferred to City Clerk.

Community Services

The Customer Response Team (CRT) Lead Representative position was eliminated. The position became vacant in 2009 and we are not recommending it to be filled in light of the City's long-term financial projections.

Finance / Information Services

0.30 FTE Administrative Assistant position I from Planning and Development Services was transferred to Finance.

Police

The Police Administrative Assistant II has been eliminated as a City position. For operational ease, this position will be filled through the King County police contract.

Planning and Development Services

An Administrative Assistant II position was eliminated. The position became vacant in 2009 and we are not recommending it to be filled in light of the City's long-term financial projections. The Administrative position III was reduced to 0.85 FTE; and a 0.5 FTE Administrative Assistant I postion was transferred to Finance and City Clerk's office. A Technical Assistant position was transferred to Public Works.

Public Works

A Technical Assistant position was transferred from Planning and Development Services. A Capital Project Manager II Position has been eliminated. The position became vacant in 2009 and we are not recommending it to be filled in light of the City's long-term financial projections.

2010 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
City Council	Mayor	1	1.00
City Council	Deputy Mayor	1	1.00
City Council	Councilmember	5	5.00
	Department Total	7	7.00
City Manager	City Manager	1	1.00
City Manager	Assistant City Manager	1	1.00
City Manager	Management Analyst	2	2.00
City Manager	Executive Asst. to the City Manager	1	1.00
City Manager	Administrative Assistant II	1	0.50
City Manager	Administrative Assistant III	1	1.00
City Manager	Economic Development Program Manager	1	1.00
City Manager	Intergovernmental Programs Manager	1	1.00
City Manager	Communications Specialist	1	1.00
	Department Total	10	9.50
City Clerk	City Clerk	1	1.00
City Clerk	Deputy City Clerk	1	1.00
City Clerk	Records & Information Manager	1	0.80
City Clerk	Administrative Assistant II	1	1.00
City Clerk	Administrative Assistant I	1	0.20
	Department Total	5	4.00
Community Services	Community Services Manager	1	1.00
Community Services	Grants Specialist	0	0.18
Community Services	Neighborhoods Coordinator	1	1.00
Community Services	Human Services Planner (Associate Planner)	1	0.50
Community Services	Administrative Assistant II	2	1.50
Community Services	Emergency Management Coordinator	1	1.00
Community Services	Customer Response Team (CRT) Supervisor	1	1.00
Community Services	CRT Representative	2	2.00
	Department Total	9	8.18
City Attorney	City Attorney	1	1.00
City Attorney	Assistant City Attorney	1	1.00
City Attorney	Administrative Assistant II	1	1.00
	Department Total	3	3.00
Finance & Information Services	Finance Director	1	1.00
Finance & Information Services	Finance Manager	1	1.00
Finance & Information Services	Purchasing Officer	1	1.00
Finance & Information Services	Finance Technician	2	1.38
Finance & Information Services	AP/Payroll Technician	1	1.00
Finance & Information Services	Payroll Officer	1	1.00
Finance & Information Services	Senior Accountant	1	1.00

2010 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
Finance & Information Services	Budget Analyst	2	2.00
Finance & Information Services	Grants Specialist	1	0.82
Finance & Information Services	Administrative Assistant III	1	1.00
Finance & Information Services	Administrative Assistant I	1	0.30
Finance & Information Services	Information Systems Manager	1	1.00
Finance & Information Services	Database Administrator	1	1.00
Finance & Information Services	GIS Specialist	1	1.00
Finance & Information Services	Network Administrator	1	1.00
Finance & Information Services	Web Developer	1	1.00
Finance & Information Services	Computer/Network Specialist	2	2.00
	Department Total	20	18.50
Human Resources	Human Resource Director	1	1.00
Human Resources	Human Resources Analyst	1	1.00
Human Resources	Administrative Assistant III	1	1.00
	Department Total	3	3.00
Parks & Recreation	Parks Director	1	1.00
Parks & Recreation	Recreation Superintendent	1	1.00
Parks & Recreation	Recreation Coordinator I	3	2.00
Parks & Recreation	Recreation Coordinator II	2	2.00
Parks & Recreation	Administrative Assistant I	1	0.50
Parks & Recreation	Administrative Assistant II	2	2.00
Parks & Recreation	Administrative Assistant III	1	1.00
Parks & Recreation	Recreation Assistant I	1	0.50
Parks & Recreation	Recreation Assistant II	2	1.38
Parks & Recreation	Recreation Assistant III	1	1.00
Parks & Recreation	Recreation and Class Program Assistant	1	1.00
Parks & Recreation	Parks Superintendent	1	1.00
Parks & Recreation	Senior Parks Maintenance Worker	1	1.00
Parks & Recreation	Parks Maintenance Worker I	2	2.00
Parks & Recreation	Parks Maintenance Worker II	3	3.00
Parks & Recreation	Parks Project Coordinator	1	1.00
Parks & Recreation	Teen Program Assistant	3	2.70
Parks & Recreation	Senior Lifeguard	3	2.35
Parks & Recreation	Lifeguard 2	1	0.88
	Department Total	31	27.30
Planning & Development Services	Planning & Development Services Director	1	1.00
Planning & Development Services	Assistant Director, PADS	1	0.90
Planning & Development Services	Management Analyst	1	1.00
Planning & Development Services	Permit Services Manager	1	1.00
Planning & Development Services	Senior Planner	2	2.00
Planning & Development Services	Building Official	1	1.00
Planning & Development Services	Associate Planner	6	5.60

2010 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
Planning & Development Services	Plans Examiner II	1	1.00
Planning & Development Services	Plans Examiner III	2	2.00
Planning & Development Services	Development Review Engineer I	1	1.00
Planning & Development Services	Development Review Engineer II	1	1.00
Planning & Development Services	Combination Inspector	2	2.00
Planning & Development Services	Code Enforcement Officer	1	1.00
Planning & Development Services	Technical Assistant	2	2.00
Planning & Development Services	Administrative Assistant II	1	1.00
Planning & Development Services	Administrative Assistant III	1	0.85
	Department Total	25	24.35
Public Works	Public Works Director	1	1.00
Public Works	Management Analyst	1	1.00
Public Works	Capital Projects Administrator	1	1.00
Public Works	Transportation Services Division Manager	1	1.00
Public Works	Capital Projects Manager II	4	4.00
Public Works	Capital Project Technician	1	1.00
Public Works	Construction Inspector Supervisor	1	1.00
Public Works	Senior Planner (Aurora Corridor Project)	1	1.00
Public Works	Public Works Operations Manager	1	1.00
Public Works	Public Works Maintenance Supervisor	1	1.00
Public Works	Senior Public Works Maintenance Worker	1	1.00
Public Works	Public Works Maintenance Worker II	7	7.00
Public Works	Surface Water & Env. Svcs. Manager	1	1.00
Public Works	Fleet, Facilities & Property Management Supervis	1	1.00
Public Works	Facilities Maint. Worker II	1	1.00
Public Works	Administrative Assistant II	4	4.00
Public Works	Administrative Assistant III	1	1.00
Public Works	Engineering Technician	3	3.00
Public Works	Traffic Engineer	1	1.00
Public Works	Associate Traffic Engineer	1	1.00
Public Works	Environmental Educator	1	1.00
Public Works	Environmental Program Assistant	1	1.00
Public Works	Surface Water Quality Specialist	1	1.00
Public Works	Right-of-Way Inspector	2	2.00
	Department Total	39	39.00
	Total City Personnel	152	143.83

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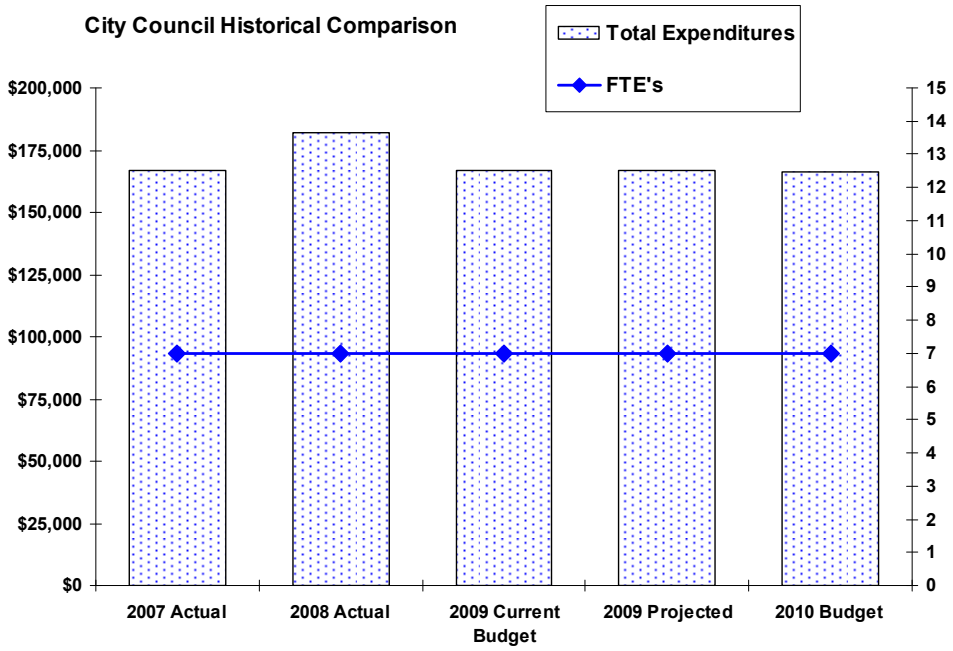
City Council

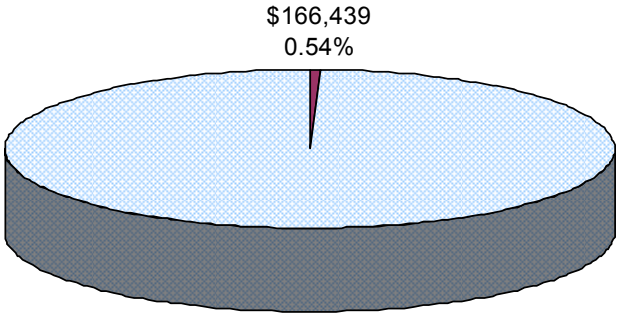
City Council
2010 Budget

Mission Statement

"The City Council is a representative body, comprised of seven citizens elected by the community to provide leadership to the organization and community. The Council seeks to maintain a healthy, vibrant and attractive place to live and work by adopting policies that create and support the values and vision of our community."



2010 City Council as a Share of the General Fund



2009 Key Accomplishments in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Adopted a Vision Statement and Framework Goals for the 2011 update of City's Comprehensive Plan
- Continued to support the Citizen Advisory Committee drafting the Southeast Neighborhoods Subarea Plan

Quality Services, Facilities and Infrastructure

- Broke ground for Phase II of the Aurora Corridor Improvement Project from 165th to 185th Streets
- Dedicated Kayu Kayu Ac Park, improvements at Richmond Beach Saltwater Park, South Woods frontage and trail improvements, and Shoreview off-leash dog area
- Dedicated the new Civic Center/City Hall
- Continued to work with regional transportation authorities to ensure Shoreline's interests are protected

Human Services

- Convened Human Services Task Force to assist in the development of an updated Human Services Strategy

Safe, Healthy, and Sustainable Environment

- Supported the annual Shoreline Solar Project Fair through sponsorship and active participation
- Updated the City's tree retention policies
- Adopted a new Stormwater Manual and associated development code amendments to reduce pollutants in stormwater runoff
- Adopted a comprehensive environmental purchasing policy for the City

Economic Vitality and Financial Stability

- Adopted an ordinance establishing interim regulations for the Midvale Avenue North demonstration area where a form-based code is applicable

- Adopted an ordinance establishing a business licensing program to enhance economic development

City Council
2010 Budget

Governmental Excellence

- Actively participated in regional committees to ensure Shoreline residents are adequately represented when developing regional solutions to a variety of issues
- Received an “unqualified,” or clean, opinion on the City’s 2008 financial statements, and no exceptions within the accountability and Federal Single Audit reports from the Washington State Auditor’s Office

Effective Citizen Communication and Engagement

- Hosted the eleventh annual volunteer recognition breakfast to recognize the accomplishments of volunteers in service to the City of Shoreline
- Hosted several town hall meetings on Shoreline’s Vision and Framework Goals for the next 20 years
- Supported a celebration of diversity through a community-wide public art project as part of the Shoreline-Lake Forest Park Arts Council annual arts festival

2009 – 2010 CITY COUNCIL WORKPLAN

Goal No. 1 Implement the adopted Community Vision by updating the Comprehensive Plan and key development regulations in partnership with residents, neighborhoods and businesses

Goal No. 2 Provide safe, efficient and effective infrastructure to support our land use, transportation and surface water plans

Goal No. 3 Implement the Economic Development Strategic Plan

Goal No. 4 Create an "environmentally sustainable community"

Goal No. 5 Complete the projects approved with the 2006 Parks Bond

Goal No. 6 Construct the Civic Center/City Hall project

Goal No. 7 Construct the Aurora Improvements from 165th to 205th Streets

Goal No. 8 Develop a Fircrest master plan in partnership with the state

Goal No. 9 Develop a "healthy city" strategy to ensure the community's access to needed human services

Goal No. 10 Provide enhanced opportunities for effective citizen communication and engagement

City Council
2010 Budget

City Council 2007 - 2010 Budget Comparison By Program							
Program Budget	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
City Council	$166,952	$182,145	$166,962	$166,962	$166,439	($523)	(0.3%)
Total Expenditures	$166,952	$182,145	$166,962	$166,962	$166,439	($523)	(0.31%)
Program Revenue							
City Council	$0	$0	$0	$0	$0	$0	0.00%
General Fund Subsidy	$166,952	$182,145	$166,962	$166,962	$166,439	($523)	(0.31%)
Total Resources	$166,952	$182,145	$166,962	$166,962	$166,439	($523)	(0.31%)
Department Statistics							
FTE's	7	7	7	7	7	0	0

City Council 2007 - 2010 Budget Comparison By Object							
Object Category	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Salaries	$60,900	$60,813	$60,900	$60,900	$60,900	$0	0.0%
Personnel Benefits	$56,353	$61,446	$61,162	$61,162	$60,639	($523)	(0.9%)
Supplies	$560	$766	$1,500	$1,500	$1,500	$0	0.0%
Other Services & Charges	$49,139	$59,120	$43,400	$43,390	$43,400	$0	0.0%
Intergovernmental Services	$0	$0	$0	$10	$0	$0	0.0%
Total Expenditures	$166,952	$182,145	$166,962	$166,962	$166,439	($523)	(0.31%)
Revenue							
Other Revenue	$0	$0	$0	$0	$0	$0	0.00%
General Fund Subsidy	$166,952	$182,145	$166,962	$166,962	$166,439	($523)	(0.31%)
Total Resources	$166,952	$182,145	$166,962	$166,962	$166,439	($523)	(0.31%)
Department Statistics							
FTE's	7	7	7	7	7	0	0
% of General Fund	0.51%	0.59%	0.52%	0.54%	0.54%	0.02%	4.37%

2010 Key Department Budget Changes

Personnel Benefits

- Includes changes in the employer contribution for PERS
- Does not include projected increase in health benefits costs. A citywide contingency has been included in the proposed budget

CITY COUNCIL

PROGRAM PURPOSE:

The City Council is a representative body, comprised of seven citizens elected by the community to provide leadership to the organization and community. The Council seeks to maintain a healthy, vibrant and attractive place to live and work by adopting policies that create and support the values and vision of our community.

STRATEGIC OBJECTIVES:

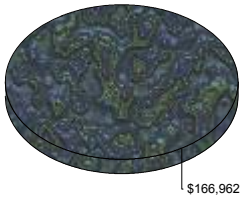
Governmental Excellence

Measurement: EFFECTIVENESS	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Percentage of residents that are very/somewhat satisfied with the overall quality of leadership	**41%**	**41%**	**47%**	**47%**	**50%**
Percentage of residents who believe the City is moving in the right direction	**59%**	**59%**	**60%**	**60%**	**60%**

2009 Budget

Program Expenditures	**166,962**
Program Revenue	**0**
General Support	**166,962**

Program Revenue vs General Support

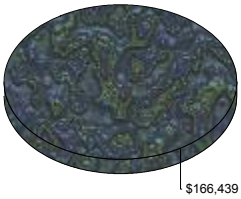


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**166,439**
Program Revenue	**0**
General Support	**166,439**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

CITY OF SHORELINE

City Manager's Office

City Manager's Office
2010 Budget

Mission Statement

"Implement Council goals and direction, provide organizational leadership, and ensure the delivery of efficient and effective public services."

Department Programs

City Manager's Office

6.0 FTE

Economic Development Program

1.0 FTE

Intergovernmental Relations Program

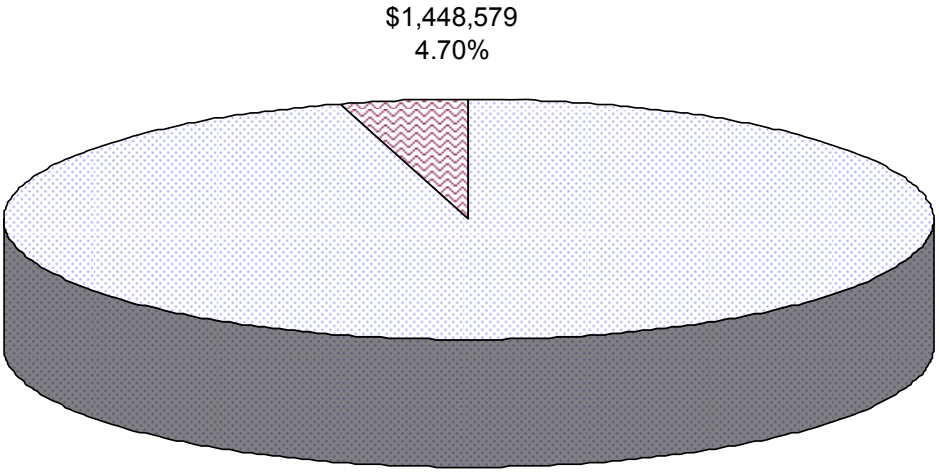
1.25 FTE

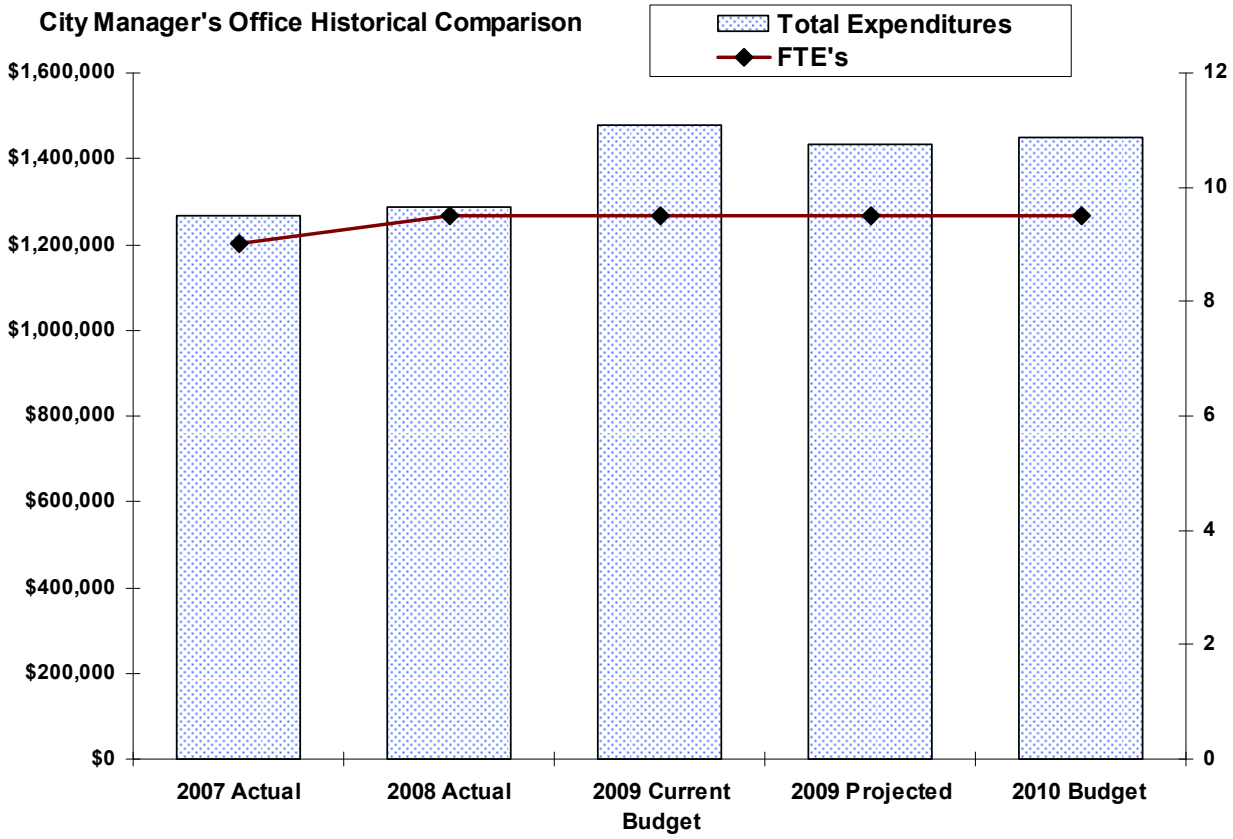
Communications Program

1.25 FTE

City Manager's Office
2010 Budget

2010 City Manager's Office as a Share of the General Fund





2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Participated in all federally mandated emergency preparedness training and exercises
- Provided regular environmental "Did You Know?" and crime prevention features in *Currents*

Quality Services, Facilities and Infrastructure

- New Civic Center/City Hall completed and opened for business
- Broke ground on Phase II of the Aurora Avenue North Improvement Project from 165th to 185th Street
- Dedicated Kayu Kayu Ac Park, improvements at Richmond Beach Saltwater Park, and the off-leash dog area at Shoreview Park

Economic Vitality and Financial Stability

- Managed establishment of the Midvale Avenue demonstration area highlighting possible changes to RB (Residential Business) zoning regulations along Aurora
- Continued administration of the Small Business Assistance Program with a focus on small business retention and growth, business education, best practices education, financing assistance, environmental cost-savings programs, and monthly business classes featuring experts in specific business practices
- Began implementation of the Long-Range Financial Citizen Advisory Committee recommendations, including the establishment of a Transportation Benefit District in Shoreline
- Established a working relationship with the Shoreline Community College's continuing education programs, Business Accelerator Program, Registered Nursing Program, and Automotive Technician Program
- Created a service contract with the Shoreline Chamber of Commerce to support and perform pro-business programs such as marketing events, community outreach programs, business support, and greater Shoreline business community promotions
- Established working relationships with key community organizations including Shoreline School District, Shoreline Community College, Shoreline Council of Neighborhoods, enterprise Seattle, Washington State Department of Community, Trade and Economic Devlopment (CTED), Commercial Real Estate Development Association (NAIOP), International Council of Shopping Centers (ICSC), and the Washington Economic Development Administration (WAEDA) Prosperity Partnership

- Researched potential new business relocations, development opportunities, and key site developers in the commercial/retail and residential sectors
- Standards and Poor's upgraded Shoreline's bond rating from AA- to AA+

Governmental Excellence

- Worked with other municipalities to address regional jail services, including negotiating a contract extension with King County, a new contract with Yakima County, and for the construction of a regional jail facility
- Received an "unqualified" opinion from the Washington State Auditor's Office annual audit - the eight consecutive year to receive this recognition
- Completed the City's Continuity of Operations/Continuity of Government Plan.
- Conducted 2009 employee satisfaction survey and developed an action plan to improve work environment and employee satisfaction
- Conducted citywide customer service training for City staff
- Received the International City/County Management Association Center for Performance Measurement Certificate of Distinction for City's performance measurement program

Effective Citizen Communication and Engagement

- Processed and responded to approximately 400 citizen letters and/or emails on behalf of the Council and City Manager's Office
- Created more opportunities for citizen communication on City's redesigned website

2010 Key Department Objectives in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Ensure staff participates in federally mandated emergency preparedness training and that the City continues to prepare for emergencies and disasters
- Update and oversee the implementation of the Hazard Mitigation Plan
- Continue working with southeast neighborhoods to develop the Southeast Neighborhoods Subarea Plan

Quality Services, Facilities and Infrastructure

- Continue to track the "community report card"
- Substantially complete 2006 Parks Bond projects
- Acquire Leadership Energy and Environmental Design (LEED) certification for new City Hall

City Manager's Office
2010 Budget

Safe, Healthy, and Sustainable Environment

- Continue to implement the environmental sustainability strategies
- Implement a comprehensive environmental purchasing policy

Human Services

- Develop and implement a strategy to ensure the community has access to needed human services

Economic Vitality and Financial Stability

- Continue to implement the Long-Range Financial Citizen Advisory Committee's recommendations
- Work with the Economic Development Advisory Committee to identify community and economic development issues and work plan priorities for the Economic Development Program
- Encourage transit-oriented development plan for Aurora Park and Ride lot at N. 192nd Street
- Develop and implement a strategy to utilize the arts, culture, and historic resources in economic development

Governmental Excellence

- Continue collaborating with other municipalities in regional jail planning
- Implement action plan developed through employee satisfaction survey
- Negotiate acquisition of Seattle Public Utilities water system in Shoreline

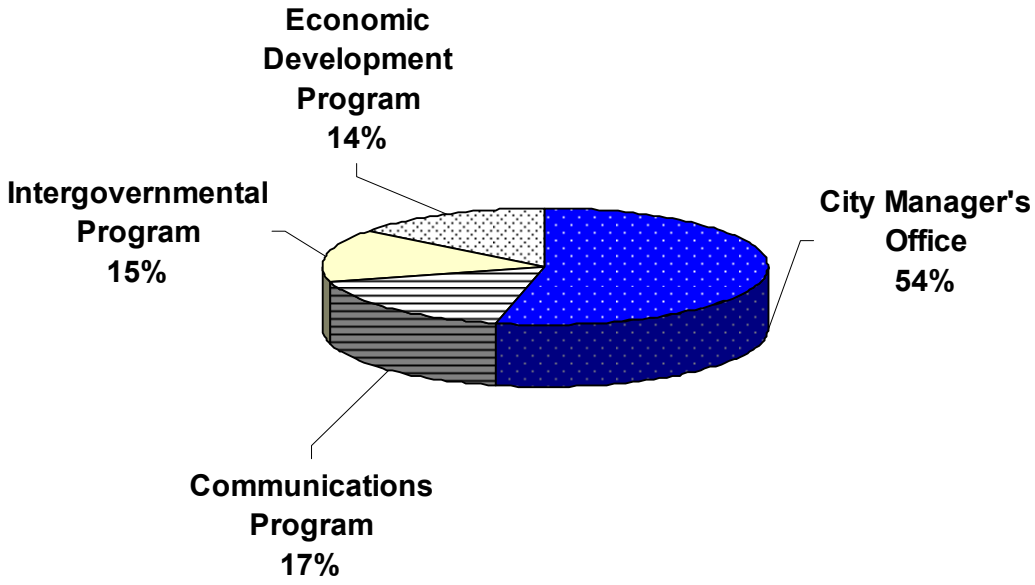
Effective Citizen Communication and Engagement

- Ensure citizens are informed of City business through a variety of communication methods, including the City's website
- Provide greater opportunity for citizen input using a variety of methods, including town hall meetings, surveys, and online polling
- Conduct fifth biennial citizen satisfaction survey providing critical feedback to service delivery quality
- Encourage community groups to use the new City Hall for meetings and other gatherings

City Manager's Office
2010 Budget

City Manager's Office 2007 - 2010 Budget Comparison By Program							
Program Expenditures	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
City Manager's Office	$659,964	$705,025	$781,897	$777,483	$777,453	($4,444)	(0.57%)
Communications Program	$226,995	$246,415	$237,071	$236,882	$249,180	$12,109	5.11%
Intergovernmental Program	$99,626	$194,781	$215,540	$216,540	$213,714	($1,826)	(0.85%)
Economic Development Program	$281,152	$140,572	$244,554	$203,652	$208,232	($36,322)	(14.85%)
Total Expenditures	$1,267,737	$1,286,793	$1,479,062	$1,434,557	$1,448,579	($30,483)	(2.06%)
Program Revenue							
Miscellaneous Revenue	$0	$0	$0	$0	$0	$0	0.00%
General Fund Subsidy	$1,267,737	$1,286,793	$1,479,062	$1,434,557	$1,448,579	($30,483)	(2.06%)
Total Resources	$1,267,737	$1,286,793	$1,479,062	$1,434,557	$1,448,579	($30,483)	(2.06%)
Department Statistics							
FTE's	9.03	9.5	9.5	9.5	9.5	0	0.00%

2010 City Manager's Program Breakdown



City Manager's Office
2010 Budget

City Manager's Office 2007 - 2010 Budget Comparison By Object							
Object Category	2007 Actual	2008 Actual	2009 Current Budget	2009 Projected	2010 Budget	2009 Current Budget versus 2010 Budget	Percentage Change
Salaries	$689,121	$746,070	$837,764	$837,764	$860,398	$22,634	2.70%
Personnel Benefits	$179,912	$219,788	$244,776	$244,778	$225,081	($19,695)	(8.05%)
Supplies	$11,161	$11,880	$8,850	$8,897	$8,025	($825)	(9.32%)
Other Services & Charges	$387,543	$309,035	$387,672	$342,528	$355,075	($32,597)	(8.41%)
Intergovernmental Services	$0	$20	$0	$10	$0	$0	0.00%
Capital Outlays	$0	$0	$0	$0	$0	$0	0.00%
Interfund Payments for Service	$0	$0	$0	$580	$0	$0	0.00%
Total Expenditures	$1,267,737	$1,286,793	$1,479,062	$1,434,557	$1,448,579	($30,483)	(2.06%)
Revenue							
Miscellaneous Revenue	$0	$0	$0	$0	$0	$0	0.00%
General Fund Subsidy	$1,267,737	$1,286,793	$1,479,062	$1,434,557	$1,448,579	($30,483)	(2.06%)
Total Resources	$1,267,737	$1,286,793	$1,479,062	$1,434,557	$1,448,579	($30,483)	(2.06%)
Department Statistics							
FTE's	9.03	9.5	9.5	9.5	9.5	0	0
% of General Fund	3.85%	4.15%	4.58%	4.66%	4.70%	0.12%	2.54%

2010 Key Department Budget Changes

Salaries

- Includes applicable step increases.

Personnel Benefits

- Includes change in the employer contribution for PERS, changes in Medicare and Social Security replacement based on adjustments in salaries and associated benefits for the additional extra help hours
- Does not include projected increase in health benefits costs. A citywide contingency has been included in the proposed budget

Supplies

- Decreased $825 based on historical expenditures.

Other Services & Charges

- The decrease of $32,597 in this category is the result of:
    - Decreasing Professional Services by $32,842 :
        - Canceling the Information Mailer $10,000.
        - Adding $31,000 from Communications Professional Services for the citizen survey to be done every 2 years.
        - Removing $5,000 in Governmental Relations one-time funding to account for a longer legislative session.
        - Removing CCD contract carryover for $20,842.
        - Decreasing Economic Development funding by $21,000 based on historical use.

    - Decreasing City Manager's Office funding by $7,000 based on historical use.
- Increasing Travel by $6,760 :
    - Adding $1,100 to Economic Development based on historical use.
    - Adding $5,660 to Government Relations in order to be able to make two lobbying trips to Washington DC and to attend two Association of Washington Cities (AWC) and two National League of Cities meetings.
- Reducing Communications Advertising by $6,500 based on historical usage.

CITY OF SHORELINE

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CITY MANAGER'S OFFICE

PROGRAM PURPOSE:

The City Manager's Office is accountable to the City Council for operational and financial resultsand organizational leadership.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percent of residents who are very/somewhat satisfied with the overall quality of services	75%	75%	70%	70%	75%
Percentage of employees who have a clear understanding of City's mission, goals, and organizational values	94%	98%	98%	98%	98%
Percentage of employees who rate the City as "one of the best" or "above average" as an organization to work for compared with other organizations	73%	76%	76%	80%	80%
Percentage of residents that rate the value of services received for their city taxes paid as Good or Excellent.	50%	50%	41%	41%	50%
Percentage of residents who are satisfied or very satisfied with the effectiveness of the City Manager and appointed staff	50%	50%	54%	54%	60%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Number of regular City employees per 1,000 population	2.6	2.7	2.6	2.7	2.6
Operating expenditures per capita (actual $)	$526	$527	$554	$573	$584
Operating expenditures per capita (constant $)	$253	$244	$259	$265	$252
Operating revenue per capita (constant $)	$256	$258	$255	$250	$245
Program budget as a percent of the City's operating budget	2.5%	2.5%	2.4%	2.5%	2.4%
Support service costs as a percentage of the City's operating expenditures	17.34%	15.83%	16.36%	17.60%	16.26%
Total average process time to respond to citizen letters or emails (calendar days).	12	14	16	12	11

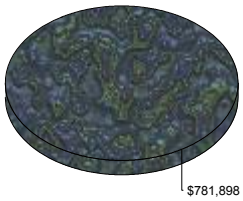
CITY MANAGER'S OFFICE

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	6	6	6	6	6

2009 Budget

Program Expenditures	**781,898**
Program Revenue	**0**
General Support	**781,898**

Program Revenue vs General Support

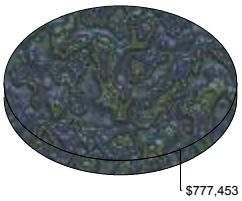


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**777,453**
Program Revenue	**0**
General Support	**777,453**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

COMMUNICATIONS

PROGRAM PURPOSE:

The Communications program develops and uses two-way communication resources to deliver and elicit useful information to and from our residents and other key stakeholders.

STRATEGIC OBJECTIVES:

Effective Citizen Communication and Engagement

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of internal customers rating Communications overall services as good or excellent	93%	93%	95%	95%	95%
Percentage of residents who are satisfied with quality of programming on City's Government Access Channel	45%	45%	41%	41%	43%
Percentage of residents who are satisfied with the quality of the City's newsletter, "Currents"	79%	79%	76%	76%	79%
Percentage of residents who are satisfied with the quality of the City's website	53%	53%	49%	49%	53%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of website visits	185,242	209,111	215,000	181,140	200,000

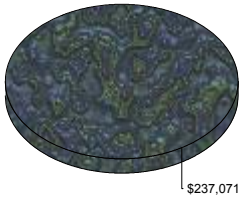
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	1.47	1.47	1.25	1.25	1.25

COMMUNICATIONS

2009 Budget

Program Expenditures	**237,071**
Program Revenue	**0**
General Support	**237,071**

Program Revenue vs General Support

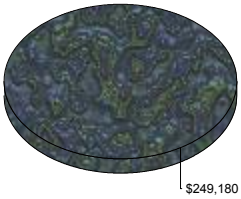


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**249,180**
Program Revenue	**0**
General Support	**249,180**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

INTERGOVERNMENTAL RELATIONS

PROGRAM PURPOSE:

The Intergovernmental Relations program provides staff support for legislative objectives and intergovernmental alliances and partnerships that further the City's goals and priorities.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of internal customers rating Community Intergovernmental Relations overall services as good or excellent	95%	96%	96%	96%	96%

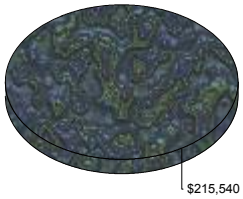
Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Intergovernmental Relations as a percentage of the City's operating budget	.40%	.66%	.70%	.67%	.68%

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	0.56	0.56	1.25	1.25	1.25

2009 Budget

Program Expenditures	215,540
Program Revenue	0
General Support	215,540

Program Revenue vs General Support

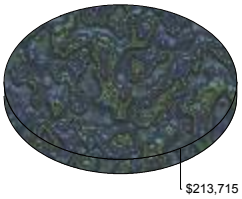


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	213,715
Program Revenue	0
General Support	213,715

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

ECONOMIC DEVELOPMENT: BUSINESS ATTRACTION AND RETENTION

PROGRAM PURPOSE:

To bring together public and private resources necessary to enhance the existing business environment in Shoreline and ensure the long-term viability of the City's economic base.

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

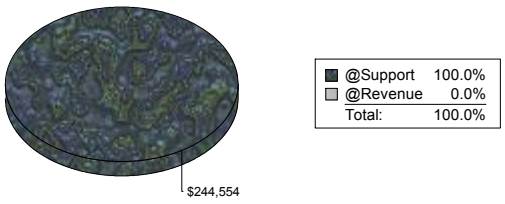
Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of City assessed valuation that is classified commercial	9.09%	9.15%	9.20%	8.70%	9.20%
Sales Tax Per Capita	$115.30	$124.74	$124.26	$114.07	$1113.78

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	1	1	1	1	1

2009 Budget

Program Expenditures	244,554
Program Revenue	0
General Support	244,554

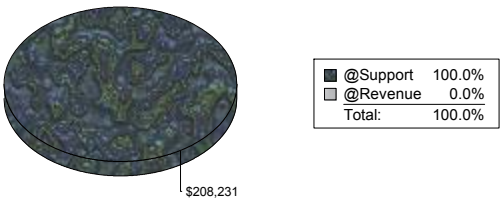
Program Revenue vs General Support



2010 Budget

Program Expenditures	208,231
Program Revenue	0
General Support	208,231

Program Revenue vs General Support



CITY OF SHORELINE

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City Clerk

City Clerk
2010 Budget

Mission Statement

The Office of the City Clerk supports open government and the democratic process by preserving and maximizing public access to the City's official records and by facilitating the legislative process

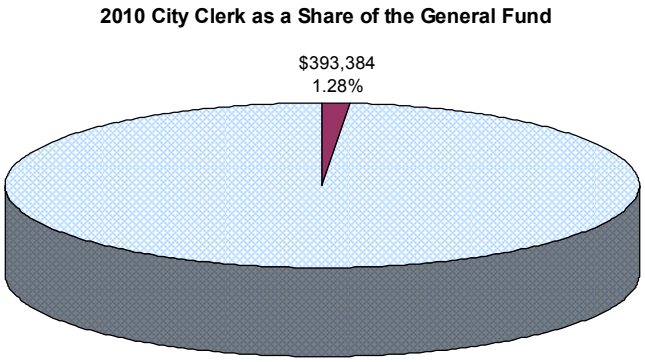
Department Programs

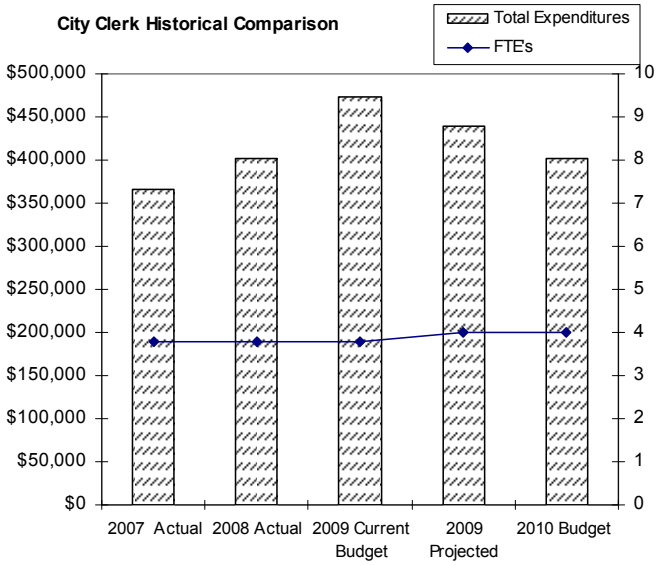
Public Records and City Council Meeting Management

4.0 FTE

Sister City

0.0 FTE





2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Effective Citizen Communication and Engagement

- Manage streaming video capability for on-demand viewing of City Council meetings and other content from the City Web site.
- Enhance e-government by posting and maintaining major service contracts, interlocal agreements, and franchises on the City's website.
- Provide seamless transition and effectively maintain customer service levels while moving into the new Civic Center/City Hall.
- Coordinate activities of visiting Sister City delegation.

Governmental Excellence

- Administer state grant for the preservation and microfilming of essential records.
- Work with departments in the protection of essential and permanent records to meet state requirements and to provide back-up in case of emergency.
- Implement e-mail archiving system to achieve search capability and retention management of e-mail records.
- Provide training on e-mail management and retention policy to City departments.

2010 Key Department Objectives in Support of the City's Strategic Objectives:

Effective Citizen Communication and Engagement

- Enhance e-government by posting and maintaining ordinances, resolutions, and a public record index on the City's website.
- Administer newly established business license program.

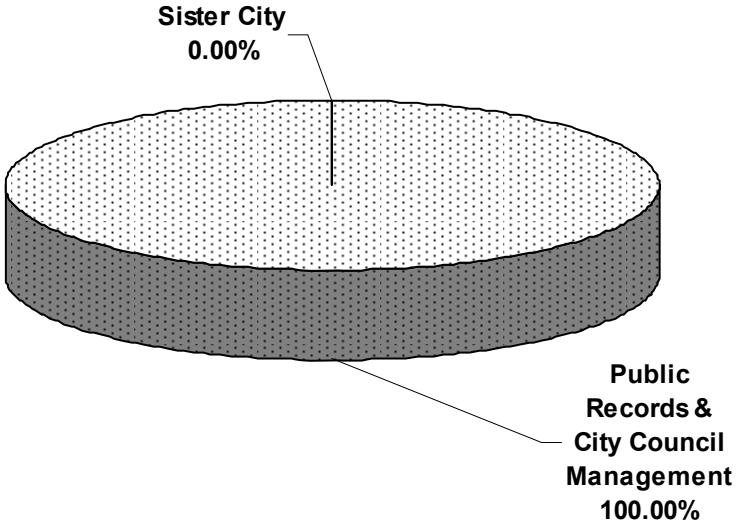
Governmental Excellence

- Train staff on records management and disclosure at time of hire.
- Work with departments in the protection of essential and permanent records to meet state requirements and to provide back-up in case of emergency.
- Manage e-mail archiving system to achieve search capability and retention management of e-mail records.

City Clerk
2010 Budget

City Clerk 2007 - 2010 Program Budget Comparison							
Program Expenditures	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Public Records & City Council Management	$359,357	$398,425	$475,253	$442,727	$393,384	($81,869)	(17.23%)
Sister City	$6,984	$4,073	$6,800	$6,800	$0	($6,800)	(100.00%)
Total Program Budget	$366,341	$402,498	$482,053	$449,527	$393,384	($88,669)	(18.39%)
Program Revenue							
Public Records & City Council Management	$22,403	$17,318	$61,248	$32,964	$13,450	($47,798)	(78.04%)
Total Program Revenue	$22,403	$17,318	$61,248	$32,964	$13,450	($47,798)	(78.04%)
General Fund Subsidy	$343,938	$385,180	$420,805	$416,563	$379,934	($40,871)	(9.71%)
Total Resources	$366,341	$402,498	$482,053	$449,527	$393,384	($88,669)	(18.39%)
Program Statistics							
FTE's	3.8	3.8	3.8	4	4	0.2	5.26%

2010 City Clerk Program Breakdown



City Clerk
2010 Budget

City Clerk 2007 - 2010 Budget Comparison By Object							
Object Category	2007 Actual	2008 Actual	2009 Current Budget	2009 Projected	2010 Budget	2009 Current Budget versus 2010 Budget	Percentage Change
Salaries	$207,748	$228,895	$253,552	$253,357	$260,190	$6,638	2.62%
Personnel Benefits	$78,164	$87,957	$97,112	$97,085	$91,844	($5,268)	(5.42%)
Supplies	$4,984	$4,147	$5,500	$5,042	$6,300	$800	14.55%
Other Services & Charges	$74,095	$80,609	$124,889	$93,043	$34,250	($90,639)	(72.58%)
Intergovernmental Services	$1,350	$890	$1,000	$1,000	$800	($200)	(20.00%)
Total Expenditures	$366,341	$402,498	$482,053	$449,527	$393,384	($88,669)	(18.39%)
Revenue							
Licenses & Permits	$20,777	$16,897	$20,650	$14,948	$8,450	($12,200)	(59.08%)
Charges for Goods and Services	$1,626	$421	$11,000	$884	$5,000	($6,000)	(54.55%)
Intergovernmental Revenues	$0	$0	$29,598	$17,132	$0	($29,598)	(100.00%)
Total City Clerk Revenue	$22,403	$17,318	$61,248	$32,964	$13,450	($47,798)	(78.04%)
General Fund Subsidy	$343,938	$385,180	$420,805	$416,563	$379,934	($40,871)	(9.71%)
Total Resources	$366,341	$402,498	$482,053	$449,527	$393,384	($88,669)	(18.39%)
Department Statistics							
FTE's	3.8	3.8	3.8	4	4	0.2	0
% of General Fund	1.11%	1.30%	1.49%	1.46%	1.28%	(0.22%)	(14.56%)

2010 Key Department Budget Changes

Expenditures

Salaries

- Includes applicable step increases and the elimination of all extra help hours
- Continue 0.2 FTE Administrative Assistant I transferred from Planning and Development Services during 2009

Personnel Benefits

- Includes change in employer contribution for PERS, and changes in Medicare and Social Security replacement based on adjustments in salaries
- Does not include projected increase in health benefits costs. A citywide contingency has been included in the proposed budget

Supplies

- Includes an increase in anticipation of acquiring new audio recording system

Other Services & Charges

- The decrease of $90,639 in this category is the result of:
  - Temporarily suspending the funding for Sister Cities Program due to economic situation $6,800
  - Decreasing Professional Services by $71,918 by:
    - Removing $29,598 funding from WA State Records Grants awarded in 2009 for preservation of permanent records

        - Reducing Hearing Examiner fees by $2,320 based on historical expenditures
        - Eliminating $40,000 for the contract for taping of City Council meetings and other events that may need video or audio taping due to new City Hall facility. Funding for support in the area will be transferred to the Information Technology Division.
    - Adding $6,000 in funding for council meeting dinners. This cost was previously included in the City Council budget
    - Increasing Advertising by $1,500 based on historical expenditures.
    - Eliminating $9,000 in Operating Rentals and Lease that covered the City Council and Hearing Examiner meetings at the Shoreline Center since meetings will be held in the new Council Chambers
    - Reducing Repairs & Maintenance by $3,665 since Information Technology took over the repair and maintenance of equipment for Channel 21 and audio recording equipment
    - Reducing Advertising Franchise Fees by $6,000 to reflect only one franchise renewal during 2010

Intergovernmental Services
- Includes a $200 reduction for background checks for specialty license renewals

Revenues

Licenses and Permits
- The elimination of $12,000 in Adult Entertainers Licenses is due to the closing of the Adult Entertainment establishment located in Shoreline

Charges for Goods and Services
- Reduced Franchise Reimbursement by $6,000 since we are only anticipating publishing one franchise

Intergovernmental Revenues
- Removed $29,598 from Washington State Records Grant received in 2009

PUBLIC RECORDS & CITY COUNCIL MEETING MANAGEMENT

PROGRAM PURPOSE:

The City Clerk's Office oversees the legal and efficient operation of City Council meetings and Hearing Examiner appeal hearings and manages the availability, protection and retention of City records to facilitate the democratic process for the citizens of Shoreline.

STRATEGIC OBJECTIVES:

Effective Citizen Communication and Engagement

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of City Council packets available to the public on the City website the day after receipt by City Councilmembers	95%	95%	95%	100%	100%
Percentage of external customers who rate the City Clerk's public discosure process as very good or excellent	95%	94%	94%	100%	100%
Percentage of internal customers rating the City Clerk's Office services very good or excellent	99%	99%	100%	100%	100%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of boxes of records accessioned into the Records Center	224	170	196	200	200
Number of City Council packets and sets of minutes produced	44	46	45	44	44
Number of contracts and property records, agreements processed, recorded, and/or filed	366	369	410	380	375
Number of items uploaded to the web site or network	1,420	1,877	1,719	1,500	2,000
Number of pages of public records provided	10,230	5,999	2,272	7,900	8,000
Number of public records requests processed	210	135	109	170	173
Number of specialty business licenses issued	176	173	138	180	180

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	3.8	3.8	3.8	4.0	4.0

PUBLIC RECORDS & CITY COUNCIL MEETING MANAGEMENT

2009 Budget

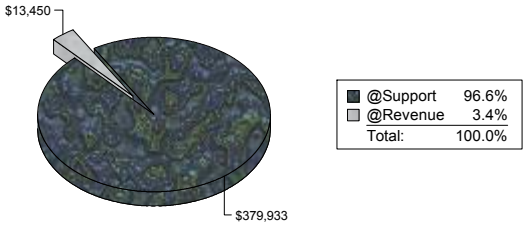
Program Expenditures	**475,253**
Program Revenue	**61,248**
General Support	**414,005**

Program Revenue vs General Support

2010 Budget

Program Expenditures	**393,383**
Program Revenue	**13,450**
General Support	**379,933**

Program Revenue vs General Support



SISTER CITY RELATIONS

PROGRAM PURPOSE:

To seek international relationships which will enhance Shoreline citizens' understanding of other cultures, and/or which will allow the City to engage in productive and mutually beneficial exchanges of new technology, techniques, and solutions to problems with cities of comparable development.

STRATEGIC OBJECTIVES:

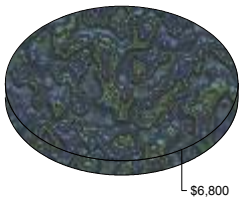
Effective Citizen Communication and Engagement

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Sister Cities Association meetings and events supported by City staff.	0	10	2	8	2

2009 Budget

Program Expenditures	**6,800**
Program Revenue	**0**
General Support	**6,800**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**0**
Program Revenue	**0**
General Support	**0**

Program Revenue vs General Support

@Support	0.0%
@Revenue	0.0%
Total:	100.0%

Community Services

Community Services
2010 Budget

Mission Statement

The Community Services Division provides leadership, support and direct services which connect individuals, families, neighborhoods, businesses and non-profit organizations with the information and resources they need to enhance the community's quality of life.

Department Programs

Human Services

1.47 FTE

Emergency Management Planning

1.29 FTE

Neighborhoods

1.29 FTE

24 Hour Customer Response Team

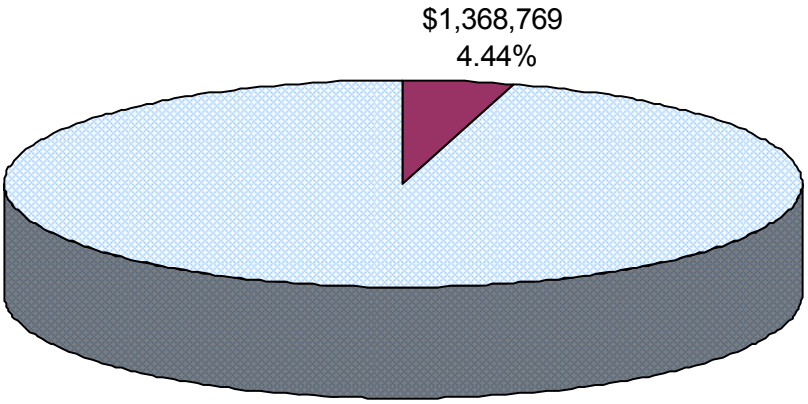
1.65 FTE

Code Enforcement Team

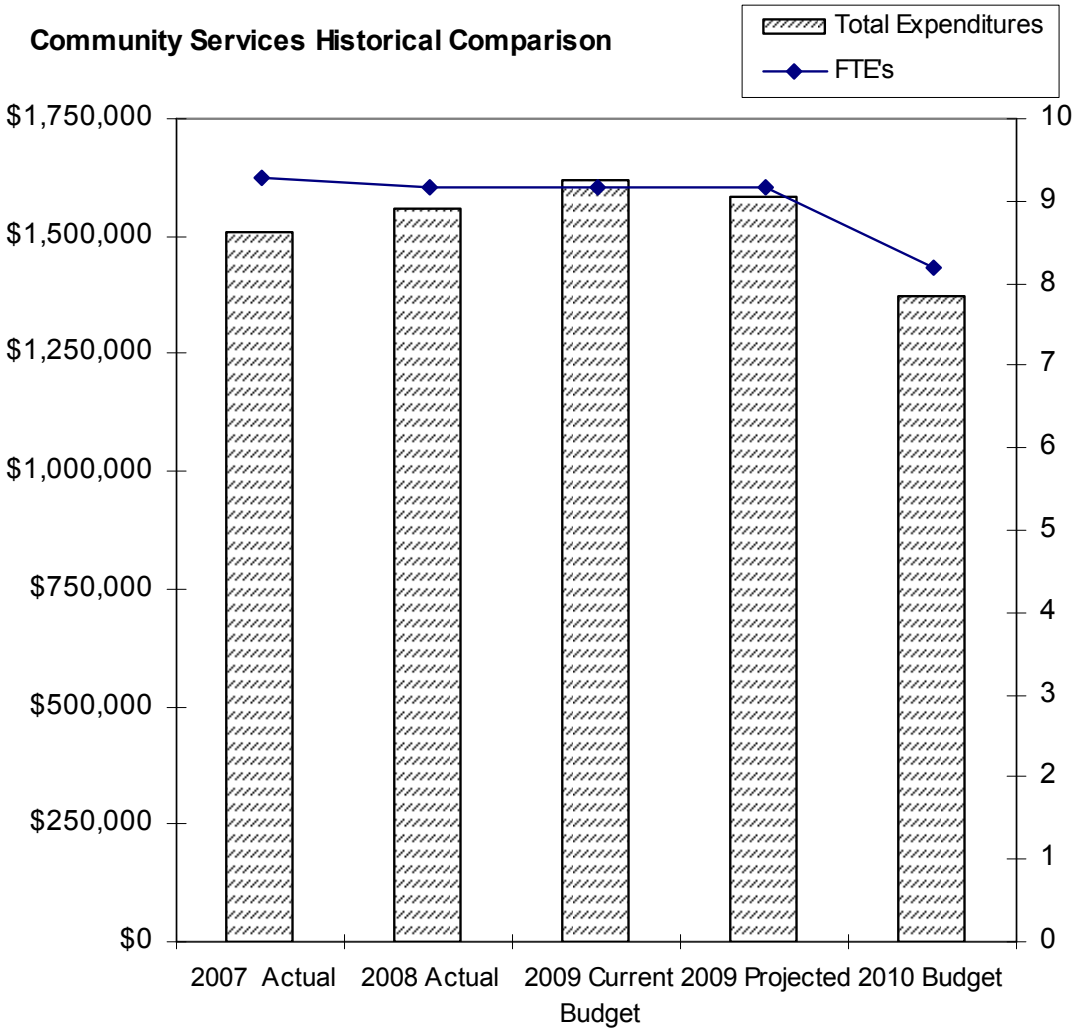
2.48 FTE

Community Services
2010 Budget

2010 Community Services as a Share of the General Fund



Community Services Historical Comparison



2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Effective Citizen Communication and Engagement

- Enhanced City's website with links to resource information, other agencies, non-profits and neighborhood associations
- Recruited and trained 23 community volunteers to become registered disaster volunteer workers so that they can be mobilized to assist the City during a disaster for shelter management and vulnerable populations checks
- Coordinated monthly Council of Neighborhoods meetings and neighborhood association participation and outreach to residents at events such as Swingin' Summer's Eve, Celebrate Shoreline and National Night Out Against Crime
- Provided administrative and technical assistance to neighborhood groups; i.e. newsletters, community events and grant applications. Provided support for neighborhood-wide events in seven neighborhoods
- Provided training for two neighborhood leaders and neighborhood coordinator through attendance at Neighborhoods USA Conference in Spokane. Offered two training workshops to develop neighborhood leaders and enhance operation of neighborhood associations as non-profits
- Established faith-based networking initiative to improve emergency preparedness
- Expanded emergency preparedness capabilities by acquiring two AmeriCorps Vista volunteers
- Provided quality customer service by providing 24-hour on-call accessibility

Governmental Excellence

- Provided leadership, support and direct access to link residents, neighborhoods, businesses and non-profits to city services. Represented the city at community events and provided education on all city programs
- Completed the 2004-2009 Hazard Mitigation Plan which enables the City to be eligible for disaster assistance
- Participated in eGov/SharePoint site that enables the city to share Human Services contract information with other participating municipalities. The site also streamlines the application and reporting process for Human Services agencies.

Safe and Attractive Neighborhoods and Business Districts

- Awarded six neighborhood mini-grants
- Facilitated citywide emergency exercise
- Established seven "Ready Neighborhoods"
- Identified appropriate uses for American Recovery Reinvestment Act (ARRA) funding to support implementation of Green Streets demonstration project and sidewalk accessibility

- Neighborhood enhancement through the Proactive Code Compliance Program addressing graffiti, junk and abandoned vehicles, accumulation of refuse, junk and excessive debris stored on private property. Approximately 430 sites were investigated and brought into compliance
- Neighborhood Management of the Adopt-A-Road program, currently there are 23 participants.

Human Services

- Coordinated services between citizens and the King County Housing Repair Program and King County Solid Waste Voucher Program
- Convened 18 member Human Services Task Force and updated Human Services Plan and Desired Outcomes
- Provided leadership and guidance to the operation of the North Urban Human Services Alliance and the Shoreline/Northshore Community Network – both providing advocacy and support to agencies and programs serving Shoreline
- Improved readiness of governments, agencies and local organizations to support vulnerable populations in emergency situations
- Partnered with non-profits, King County and United Way to improve community agencies' Continuity of Operations readiness
- Co-led two task forces and committees to address Shorelines needs for Out of School Time care for youth
- Implemented Utility Rebate program with Hopelink to assist low income residents' with utility bills
- Continued outreach to vulnerable populations by partnering with King County. The King County Regional Public Education Committee is focused on translating emergency preparedness into multiple languages

2010 Key Department Objectives in Support of the City's Strategic Objectives:

Effective Citizen Communication and Engagement

- Create training and development opportunities for existing and future neighborhood leaders
- Support outreach and publicity efforts of other city departments to promote citizen engagement in planning, policy development and projects by acting as liaison to neighborhood groups
- Support expanded involvement of neighborhoods in Ready Neighborhood planning and preparation by training those that are most at risk
- Enhance skills in emergency preparation and response for neighborhood leaders and registered volunteer disaster workers

- Support involvement of neighbors in community building activities resulting in an increase in community participation in neighborhood mini-grant projects and neighborhood events.

- Provide technical assistance and grant development workshop to neighborhood group

Governmental Excellence

- Continuing efforts to develop new initiatives to assist departments with areas of concern to citizens like the Abandoned Vehicle Program, the Utility Tax Relief Program, and the Proactive Code Compliance Program
- Enhance the capabilities of our primary Emergency Operating Center (EOC) to meet the needs of a functional EOC when activated
- Implement the new 2009-2011 Hazard Mitigation Plan to accomplish eight key mitigation strategies

Safe and Attractive Neighborhoods and Business Districts

- Continued improvement of neighborhood conditions through the proactive code compliance program and Adopt-A-Road program
- Expand volunteer opportunities through outreach on Adopt-a-Road program
- Improve coordination of emergency preparation and response among local agencies e.g. Shoreline Water, Ronald Waste Water, Seattle Public Utilities, Seattle City Light, Shoreline Fire to ensure effective emergency response
- Initiate *Ready Business* outreach to assist local businesses to remain open during and/or after an emergency

Human Services

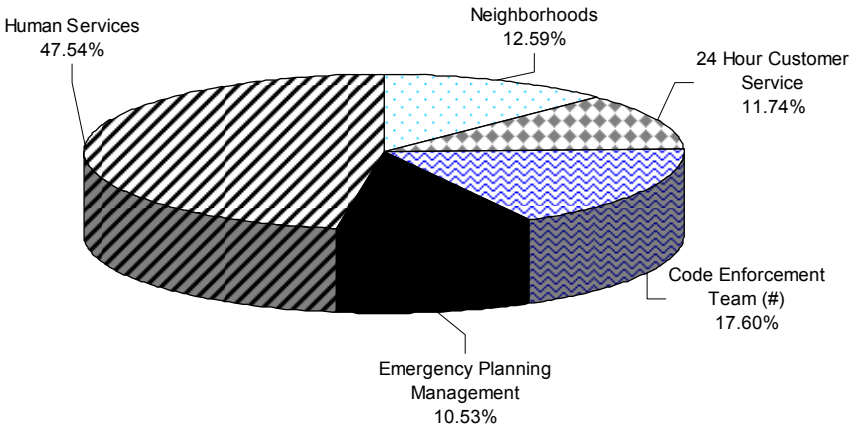
- Initiate and complete the update of the Youth Policy Plan in conjunction with Shoreline Schools, youth serving agencies, and organizations
- Complete biennial allocation of human services funds using updated H.S. Plan and Desired Outcomes
- Implement key strategies identified in the updated Human Services Plan
- Ensure translated public education materials are made available to those populations by working with Center for Human Services, faith based organizations, business community, and United Way

Community Services
2010 Budget

Community Services 2007 - 2010 Budget Comparison by Program							
Program Expenditures	2007 Actual	2008 Actual	2009 Current Budget	2009 Projected	2010 Budget	2009 Current Budget versus 2010 Budget	Percentage Change
Neighborhoods	$133,736	$161,182	$181,260	$175,662	$172,329	($8,931)	(4.93%)
24 Hour Customer Service	$149,232	$162,838	$171,117	$160,671	$160,631	($10,486)	(6.13%)
Code Enforcement Team (#)	$302,987	$330,609	$347,419	$326,212	$240,947	($106,472)	(30.65%)
Emergency Planning Management	$273,807	$270,903	$226,024	$225,706	$144,136	($81,888)	(36.23%)
Human Services	$648,454	$635,415	$694,359	$694,915	$650,726	($43,633)	(6.28%)
Total Program Budget	$1,508,216	$1,560,947	$1,620,179	$1,583,166	$1,368,769	($251,410)	(15.52%)
Program Revenue							
Emergency Planning Management	$154,244	$127,421	$66,036	$66,036	$0	($66,036)	(100.0%)
Customer Response Team	$245	$73	$0	$351	$0	$0	
Human Services	$176,141	$186,501	$176,244	$177,942	$174,392	($1,852)	(1.05%)
Total Program Revenue	$330,630	$313,995	$242,280	$244,329	$174,392	($67,888)	(28.02%)
General Fund Subsidy	$1,177,586	$1,246,952	$1,377,899	$1,338,837	$1,194,377	($183,522)	(13.32%)
Total Resources	$1,508,216	$1,560,947	$1,620,179	$1,583,166	$1,368,769	($251,410)	(15.52%)
Program Statistics							
FTE's	9.27	9.18	9.18	9.18	8.18	($1)	(10.89%)

(#) The total program costs for Code Enforcement are $400,131 for 2010. The remaining $159,184 is in the Planning and Development Services Department.

2010 Community Services Program Breakdown



Community Services
2010 Budget

Community Services 2007 - 2010 Budget Comparison By Object							
Object Category	2007 Actual	2008 Actual	2009 Current Budget	2009 Projected	2010 Budget	2009 Current Budget versus 2010 Budget	Percentage Change
Salaries	$609,244	$637,407	$670,441	$646,994	$594,271	($76,170)	(11.4%)
Personnel Benefits	$186,540	$206,681	$219,011	$212,205	$181,557	($37,454)	(17.1%)
Supplies	$37,647	$42,470	$36,170	$36,186	$23,633	($12,537)	(34.7%)
Other Services & Charges	$595,239	$644,902	$658,039	$655,540	$555,152	($102,887)	(15.64%)
Intergovernmental Services	$16,845	$14,926	$20,502	$16,225	$5,000	($15,502)	(75.6%)
Capital Outlays	$48,895	$0	$0	$0	$0	$0	
Interfund Payments for Service	$13,806	$14,561	$16,016	$16,016	$9,156	($6,860)	(42.83%)
Total Expenditures	$1,508,216	$1,560,947	$1,620,179	$1,583,166	$1,368,769	($251,410)	(15.52%)
Revenue							
Intergovernmental Revenue	$330,385	$303,922	$240,760	$242,838	$174,392	($66,368)	(27.57%)
Miscellaneous Revenue	$245	$10,073	$1,520	$1,491	$0	($1,520)	(100.00%)
Total Revenue	$330,630	$313,995	$242,280	$244,329	$174,392	($67,888)	(28.02%)
General Fund Subsidy	$1,177,586	$1,246,952	$1,377,899	$1,338,837	$1,194,377	($183,522)	(13.32%)
Total Resources	$1,508,216	$1,560,947	$1,620,179	$1,583,166	$1,368,769	($251,410)	(15.52%)
Department Statistics							
FTE's	9.27	9.18	9.18	9.18	8.18	($1)	0
% of General Fund	4.58%	5.04%	5.02%	5.15%	4.44%	(0.58%)	(11.54%)

2010 Key Department Budget Changes

Expenditures

Salaries

- Includes applicable step increases and the elimination of the Customer Response Team Lead position.

Personnel Benefits

- Includes changes in the employer contribution for PERS and changes in Medicare and Social Security replacement based on adjustments salaries
- Does not include projected increase in health benefits costs. A citywide contingency has been included in the proposed budget
- Elimination of benefits related to Customer Response Team Lead position.

Supplies

- Decreased supplies by $12,267 due to the completion of activity supported by an emergency management grant

Other Services & Charges

- The decrease of $102,887 in this category is the result of:
    - Decreasing Professional Services by $95,359 as follows:

        - Removing $53,769 in Homeland Security Grant in Emergency Management – Grant Completed
        - Removing $40,000 in Human Services one-time funding for Human Services and Youth Services Plan
        - Removing $1,000 in Schools Out Grant in Human Services
        - Decreasing Neighborhoods by $340 and Customer Response Team by $250 based on historical usage
    - Increasing postage by $1,400 based on historical usage
    - Decreasing travel by $3,300 based on historical usage
    - Removing $6,353 in City Grants to Other Agencies 2008 carryover
    - Decreasing Operating Rentals & Lease by $1,700. Council of Neighborhoods and neighborhood associations will meet at the new City Hall

Intergovernmental Services

- Decreased by $15,502 due to the transfer of the 800 MHz Radio access fees to the citywide non-departmental program

Interfund Payments for Service

- Decreased equipment replacement charge by $6,860 representing 2/3 of the annual replacement installment as the equipment replacement schedule is being extended by 1 year

Revenues

Intergovernmental Revenues

- Removed $35,267 FEMA Indirect WA State Grant and $30,769 State Homeland Security Grant in Emergency Services

Miscellaneous Revenues

- Removed $1,520 from YWCA of Seattle Schools Out Grant

CITY OF SHORELINE

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NEIGHBORHOODS

PROGRAM PURPOSE:

The Council of Neighborhoods was created in 1996 by City Council Resolution No. 54 to provide a vehicle for two-way communication between the City and its residents. The Neighborhoods program provides support, advice and assistance to the Council of Neighborhoodsand neighborhood associations to build healthy, vibrant neighborhoods.

The Mini-Grant program was created in 1996 by City Council Resolution No. 54 to provide funding for neighborhood groups to make improvements that enhance the Shoreline community.

STRATEGIC OBJECTIVES:

Effective Citizen Communication and Engagement

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of internal customers rating neighborhoods overall services as good or excellent	80%	80%	80%	80%	80%
Percentage of residents rating the condition of their neighborhoods as excellent or good	58%	58%	62%	62%	62%
Percentage of residents who think Shoreline is an excellent or good place to live	91%	91%	93%	93%	93%
Percentage of residents who think that the overall quality of life in the City is excellent or good	83%	83%	84%	84%	84%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Dollar value of improvements funded through the mini-grant program	$26,137	$12,265	$20,000	$20,000	$20,000
Number of Neighborhoods/Grants	7	3	5	5	6

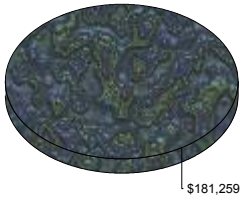
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	1.47	1.47	1.29	1.29	1.29

NEIGHBORHOODS

2009 Budget

Program Expenditures	**181,259**
Program Revenue	**0**
General Support	**181,259**

Program Revenue vs General Support

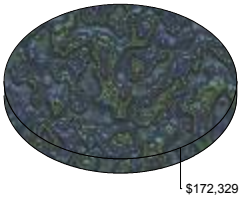


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**172,329**
Program Revenue	**0**
General Support	**172,329**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

24 HOUR CUSTOMER RESPONSE TEAM

PROGRAM PURPOSE:

Responds to internal and external inquiries, concerns, suggestions and complaints and provide reliable resolution and follow up to guarantee customer satisfaction. Provide telephone and in-person problem resolution and follow-up.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of customer requests responded to within 24 hours	97%	97%	95%	93%	95%
Percentage of external customers giving CRT services a good or excellent rating	98%	97%	98%	98%	98%
Percentage of requests inspected within 5 working days.	97%	98%	93%	95%	97%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Average cost per service request	$89	$94	$110	$114	$90
Average number of service requests per FTE	928	967	875	878	1,115

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Adopt-A-Road Cleanups supported				25	40
Number of customer requests for service	3,062	2,611	2,064	1,952	1,840
Number of service requests for flooding/drainage	230	346	95	70	70
Number of service requests for hazard/hazmat	213	167	174	132	120
Number of service requests for litter/garbage	358	404	281	280	300
Number of service requests for roads repair	118	104	64	98	100

24 HOUR CUSTOMER RESPONSE TEAM

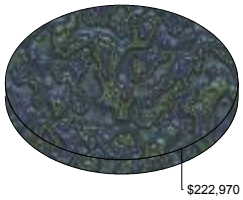
	2006	2007	2008	2009 Est.	2010 Target
Number of service requests for signs.	375	425	302	294	325
Number of service requests for vegetation	393	293	189	196	225

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	1.65	1.75	2.36	2.20	1.65

2009 Budget

Program Expenditures	222,970
Program Revenue	0
General Support	222,970

Program Revenue vs General Support

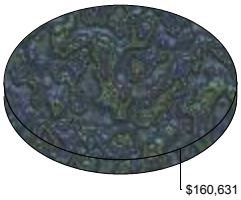


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	160,631
Program Revenue	0
General Support	160,631

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

CODE ENFORCEMENT TEAM

PROGRAM PURPOSE:

The Code Enforcement Team enforces the City's codes and regulations to implement community values and to sustain a safe and attractive City.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Average number of calendar days from request initiation to compliance (Abandoned Vehicles)	8	6	6	7	6
Average number of calendar days from request initiation to voluntary compliance (Strike 1 & 2)	43	37	51	34	35
Percent of abandoned vehicles tagged within 24 hours of notification	97%	98%	96%	96%	99%
Percentage of all code enforcement actions resolved by voluntary compliance (Strike 1&2)	94%	98%	96%	98%	95%
Percentage of cases closed by induced compliance (Strike 3) annually	26%	30%	39%	35%	35%
Percentage of cases open beyond 365 days (Strike 3)	58%	60%	73%	65%	65%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Code Enforcement expenditures per capita (Strike 3)	$2.88	$3.13	$3.23	$2.93	$2.87
Number of Active Cases per FTE (Strike 3)	115	137	116	136	99
Number of code enforcement actions (Strike 1&2) per FTE	942	972	869	889	1008
Number of Proactive CE Program actions			247	580	580

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of code enforcement requests for action	1,602	2,243	2,407	2,643	2,760

CODE ENFORCEMENT TEAM

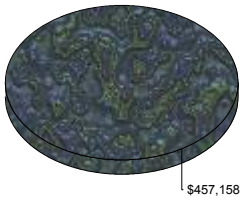
	2006	2007	2008	2009 Est.	2010 Target
Number of service requests for parking/abandoned	**1,083**	**1,402**	**1,200**	**1,026**	**1,200**
Number of service requests for vandalism/graffiti	**72**	**386**	**599**	**652**	**600**
Total number of code enforcement actions resolved (Strike 1&2)	**1,353**	**2,081**	**2,236**	**2,172**	**2,200**

Measurement: **INPUT**	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	**4.9**	**4.9**	**4.9**	**4.39**	**3.5**

2009 Budget

Program Expenditures	**457,158**
Program Revenue	**0**
General Support	**457,158**

Program Revenue vs General Support

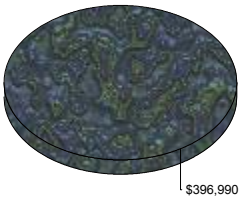


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**396,990**
Program Revenue	**0**
General Support	**396,990**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

EMERGENCY MANAGEMENT PLANNING

PROGRAM PURPOSE:

Emergency Management - provides the ability for the city to prepare for, to respond to, to mitigate for, and recover from emergencies and disasters that impact the City of Shoreline. This is done by educating staff and community members in emergency management issues so that we can minimize the loss of life and injury, protect the economy, property and the environment and restore effective management to the city as quickly as possible after an event.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percent of Hazard Mitigation Plan completed	**79%**	**96%**	**100%**	**100%**	**100%**
Percent of regular staff trained in emergency planning and preparedness	**70%**	**70%**	**70%**	**70%**	**70%**
Percent of required staff who are trained to federal mandates in emergency management practices	**99%**	**100%**	**100%**	**100%**	**100%**

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of classes and staff trained facilitated by EMC	**20 : 18**	**7 : 73**	**4 : 91**	**3:56**	**2:20**
Number of Community Emergency Response volunteers trained	**34**	**23**	**21**	**20**	**20**
Number of presentations and training provided to the community (block watches, neighborhoods, businesses, faith groups, civic groups and staff)	**9**	**34**	**42**	**70**	**70**
Number of table tops, functional and full scale excercises conducted	**2**	**3**	**2**	**1**	**1**

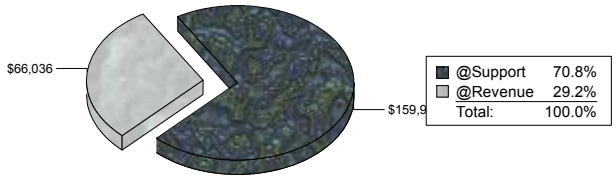
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Amount of Grant funds awarded to the City	**$80,654**	**$26,162**	**$123,077**	**$35,441**	**$38,000**
Budgeted FTEs	**1**	**1**	**1.3**	**1.3**	**1.3**

EMERGENCY MANAGEMENT PLANNING

2009 Budget

Program Expenditures	**226,024**
Program Revenue	**66,036**
General Support	**159,988**

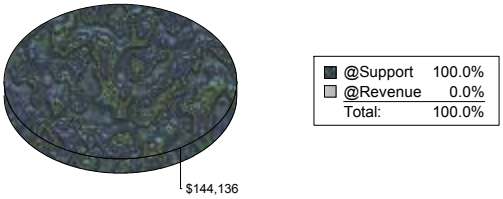
Program Revenue vs General Support



2010 Budget

Program Expenditures	**144,136**
Program Revenue	**0**
General Support	**144,136**

Program Revenue vs General Support



HUMAN SERVICES: SUPPORT FOR SOCIAL AGENCIES

PROGRAM PURPOSE:

Human Services fosters the development of an effective and accessible system of human services to meet the needs of Shoreline residents.

STRATEGIC OBJECTIVES:

Human Services

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of client based outcome goals met by human services contractors	85%	85%	85%	85%	85%
Percentage of service goals met by human service contractors	91%	88%	85%	85%	85%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Program cost per capita	$10.80	$12.19	$11.89	$12.79	$11.95
Program expenditures as a percentage of City's operating budget	1.89%	2.34%	2.20%	2.23%	2.00%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of community partnerships and collaborations supported	10	10	9	8	8
Number of individuals served at the Shoreline Senior Center	1,403	1,440	1,500	1,525	1,525
Number of major home repair projects completed	5	4	5	5	7
Number of minor home repairs households served.	33	43	60	60	50
Number of programs managed	23	24	24	24	24

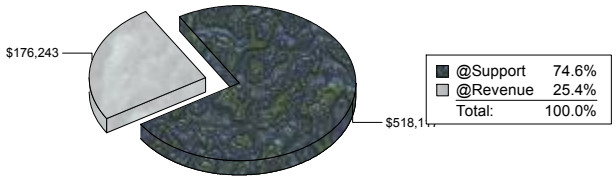
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	1.8	1.8	1.47	1.47	1.47

HUMAN SERVICES: SUPPORT FOR SOCIAL AGENCIES

2009 Budget

Program Expenditures	**694,360**
Program Revenue	**176,243**
General Support	**518,117**

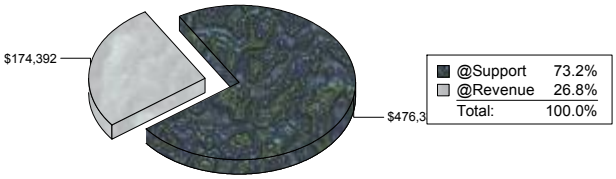
Program Revenue vs General Support



2010 Budget

Program Expenditures	**650,727**
Program Revenue	**174,392**
General Support	**476,335**

Program Revenue vs General Support



CITY OF SHORELINE

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City Attorney

City Attorney
2010

"The City Attorney provides accurate and timely legal advice to the Council, City departments and advisory boards and commissions to improve effectiveness and minimize risk of City operations and oversees criminal justice services to the public"

Department Program and Activities

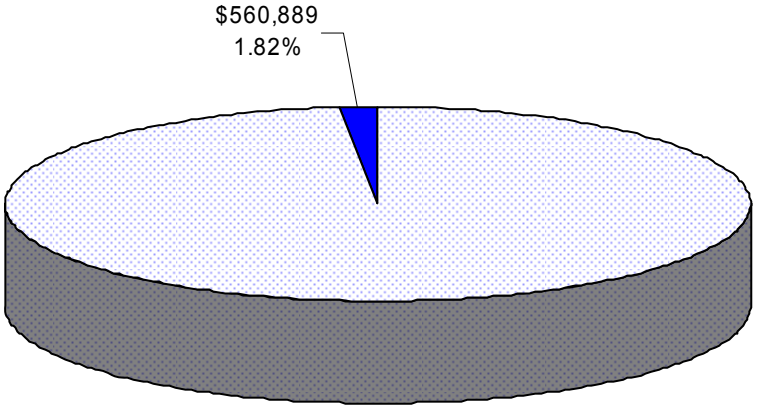
Legal Services

3.00 FTE

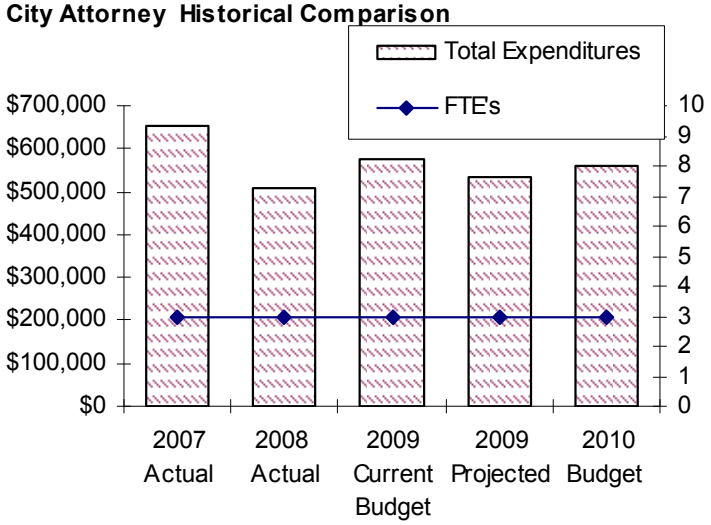
Prosecuting Attorney & Domestic Violence Victim Coordinator

0.0 FTE
(Contracted Service)

2010 City Attorney as a Share of the General Fund



City Attorney Historical Comparison



City Attorney
2010

2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Governmental Excellence

- Revised email retention and public disclosure process
- Completed the Comcast franchise extension

Safe and Attractive Neighborhoods and Business Districts

- Negotiated joint use agreements for Cromwell Park with King County and Hamlin Park with Washington State Department of Social and Health Services.

Quality Services, Facilities, and Infrastructure

- Completed Civic Center development and financing agreements
- Took possession of City Hall from Opus upon substantial completion.
- Completed right of way property certification for the Aurora project 165th – 185th segment.
- Facilitated the establishment of the Shoreline Transportation Benefit District

Economic Vitality and Financial Stability

- Developed interim regulations of Regional Business Land Use District and Midvale Avenue Pilot Area.

City Attorney
2010

2010 Key Department Objectives in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Draft regulations for surplusing real property.

Quality Services, Facilities, and Infrastructure

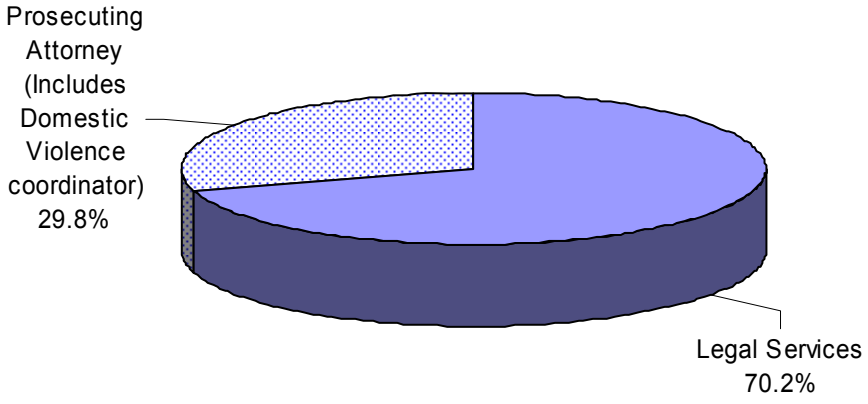
- Complete Aurora property acquisition settlements and condemnation suits.
- Develop long term private lease agreements for third floor of City Hall.

Safe, Healthy and Sustainable Environment

- Support revisions to Development Code Tree Regulations.

Program Budget	2007 Actual	2008 Actual	2009 Current Budget	2009 Projected	2010 Budget	2009 Current Budget versus 2010 Budget	Percentage Change
Legal Services	$501,750	$354,016	$408,068	$368,074	$393,746	(14,322)	(3.51%)
Prosecuting Attorney	$153,000	$153,000	$167,143	$167,143	$167,143	0	0.00%
Total Expenditures	$654,750	$507,016	$575,211	$535,217	$560,889	(14,322)	(2.49%)
Program Revenue							
Other evenue R	$0	$0	$0	$0	$0	0	0.00%
General Fund Subsidy	$654,750	$507,016	$575,211	$535,217	$560,889	(14,322)	(2.49%)
Total Resources	$654,750	$507,016	$575,211	$535,217	$560,889	(14,322)	(2.49%)

2010 City Attorney Program Breakdown



City Attorney
2010

City Attorney 2007 - 2010 Budget Comparison By Object							
Object Category	2007 Actual	2008 Actual	2009 Current Budget	2009 Projected	2010 Budget	2009 Current Budget versus 2010 Budget	Percentage Change
Salaries	$243,621	$253,819	$282,077	$254,100	$287,782	5,705	2.02%
Benefits	$60,897	$66,791	$74,365	$65,750	$67,138	(7,227)	(9.72%)
Supplies	$1,206	$1,535	$1,350	$1,350	$1,050	(300)	(22.22%)
Other Services & Charges	$349,026	$184,841	$217,419	$214,017	$204,919	(12,500)	(5.75%)
Intergovernmental Services	$0	$30	$0	$0	$0	0	0.00%
Capital Outlays	$0	$0	$0	$0	$0	0	0.00%
Interfund Payments for Service	$0	$0	$0	$0	$0	0	0.00%
Total Expenditures	$654,750	$507,016	$575,211	$535,217	$560,889	(14,322)	(2.49%)
Revenue							
Other Revenue	$0	$30	$0	$0	$0	0	0.00%
General Fund Subsidy	$654,750	$506,986	$575,211	$535,217	$560,889	(14,322)	(2.49%)
Total Resources	$654,750	$507,016	$575,211	$535,217	$560,889	(14,322)	(2.49%)
Department Statistics							
FTE's	3.00	3.00	3.00	3.00	3.00	0	0.00%
% of General Fund	1.99%	1.64%	1.78%	1.74%	1.82%	0.04%	2.10%

2010 Key Department Budget Changes

Salaries

- Includes applicable step increases.

Personnel Benefits

- Includes change in employer contribution for PERS, and changes in Medicare and Social Security replacement based on adjustments in salaries
- Does not include projected increase in health benefits costs. A citywide contingency has been included in the proposed budget

Supplies

- Reduced office supplies by $300.

Other Services & Charges

- Reduced by $13,100 for outside legal counsel to reflect long term historical trends.
- Filing and recording fees increased by $800 due to King County charging higher fees for legal filings.
- No cost increase in the City's contract with the Prosecuting Attorney.

LEGAL SERVICES

PROGRAM PURPOSE:

The City Attorney provides accurate and timely legal advice to the Council, City departments and advisory boards and commissions to improve effectiveness and minimize risk of City operations

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Pecentage of customers rating timeliness of legal services as good or excellent	81%	81%	81%	81%	82%
Percentage of internal customers rating legal Services overall as good or excellent	84%	84%	85%	85%	86%

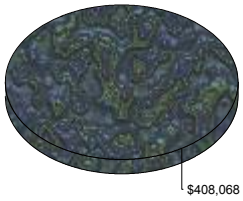
Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Program budget as a percent of the City's operating budget	1.4%	1.8%	1.19%	1.18%	1.23%

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	3	3	3	3	3

2009 Budget

Program Expenditures	408,068
Program Revenue	0
General Support	408,068

Program Revenue vs General Support

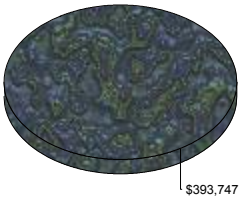


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	393,747
Program Revenue	0
General Support	393,747

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

PROSECUTING ATTORNEY

PROGRAM PURPOSE:

The Prosecuting Attorney prosecutes violations of the Shoreline Municipal Code.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

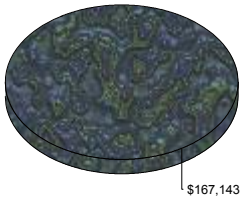
Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Total Number of Criminal Cases	1,319	1,424	1338	1529	1500

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted Contracted FTEs	0	0	0	0	0

2009 Budget

Program Expenditures	167,143
Program Revenue	0
General Support	167,143

Program Revenue vs General Support

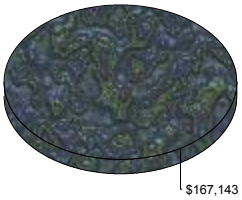


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	167,143
Program Revenue	0
General Support	167,143

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

Finance

Finance
2010 Budget

Mission Statement

The Finance Department provides excellent and innovative financial and technological services to City Departments for the purpose of enhancing the community of Shoreline.

Department Programs

Financial Planning and Accounting Services

6.625 FTE

Purchasing Services

1.75 FTE

IT Strategic Plan Implementation

1.55 FTE

IT Operations & Security Administration

4.4 FTE

Geographical Information Services

1.05 FTE

Intergovernmental Participation

0.0 FTE

Finance Administration

2.3 FTE

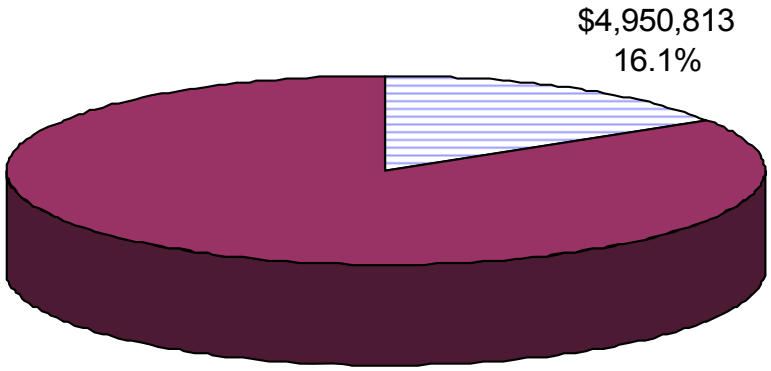
Grant Development

0.2 FTE

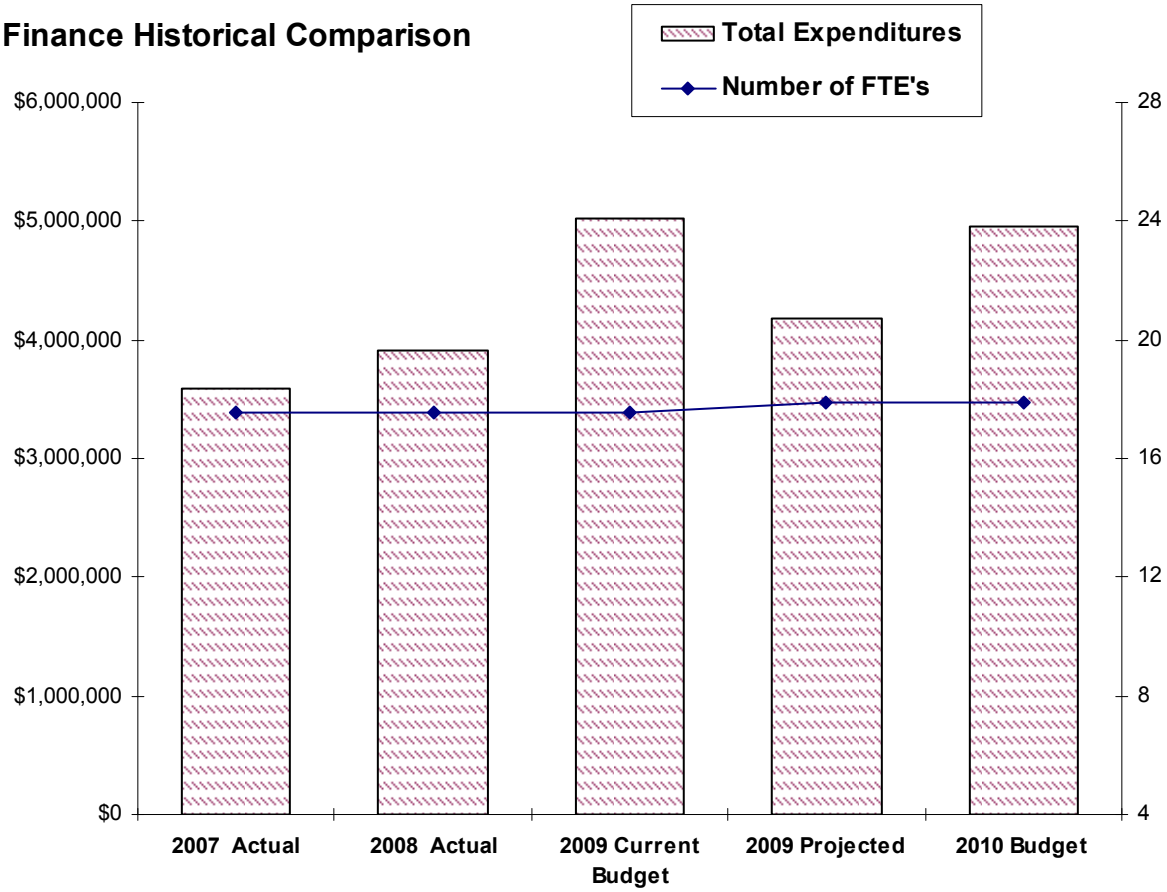
*An additional 0.62 FTE is budgeted in the Capital Funds

Finance
2010 Budget

2010 Finance as a Share of the General Fund



Finance Historical Comparison



2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Quality Services, Facilities and Infrastructure

- Upgraded the City's financial software to version 7i of the Integrated Financial Accounting Software (IFAS)
- Implementation of Phase I of transfer of City's P-card program from JP Morgan Chase to US Bank.
- Implemented the technology component of the new City Hall
- Designed and implemented new network technology in the new City Hall
- Enhanced reporting capabilities for the Information Services Help Desk
- Participated in the city-wide customer service training and focused on how to enhance our customer service delivery
- Worked with Public Works Engineering Division to enhance financial tracking and reporting capabilities related to capital projects

Governmental Excellence

- Completed the 2008 financial statements and 2008 audit receiving a clean audit opinion
- Received a AA+ general obligation bond rating from Standard and Poor's
- Developed the 2010-2015 Capital Improvement Program
- Established the City's business license program

Economic Vitality and Financial Stability

- Secured grant funding in support of City Council goals and City operational needs
- Provided guidance to the City Manager and City Council on 2009 budget revisions as a result of the impacts from the economic recession
- Provided support to establish the Shoreline Transportation Benefit District (TBD) as a result of the Citizens Advisory Committee Recommendation
- Secured, tracked and reported funding received through the American Reinvestment and Recovery Act
- Issued $22.1 million of general obligation bonds with a total interest cost of 3.93%

Effective Citizen Communication and Engagement

- Facilitated the Citizens Advisory Committee on Community Priorities/Long-Range Financial Planning which presented their final recommendations to the City Council in June 2009
- Implemented a communication plan regarding the Committee's recommendations

2010 Key Department Objectives in Support of the City's Strategic Objectives:

Quality Services, Facilities and Infrastructure

- Train department users on the new screens in the 7i version of IFAS and upgrade to version 7.9 and train users on new functionality
- Implementation of Phase 2 of transfer of City's P-card program from JP Morgan Chase to US Bank
- Develop the City's Information Technology Strategic Plan for 2010-2012
- Upgrade desktop software applications, including workstations' operating system to Office 2007
- Continue to enhance customer service delivery
- Conduct the biennial internal customer service survey

Governmental Excellence

- Complete the 2009 financial statements and 2009 audit with the goal of a clean audit opinion
- Facilitate the development of the 2011-2016 Capital Improvement Program

Economic Vitality and Financial Stability

- Continue to seek grant funding in support of City Council goals and City operational needs
- Implement the financial strategies recommended by the Citizens Advisory Committee on Long-Range Financial Planning

Effective Citizen Communication and Engagement

- Develop a performance report to the Citizens of the City's programs based on performance measurement data collected over the last three years
- Continue implementation of the communication plan on long-term financial planning

Finance
2010 Budget

Finance 2007 - 2010 Budget Comparison By Programs							
Program Budget	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Finance Administration	$227,443	$270,914	$288,057	$295,628	$285,189	($2,868)	(1.00%)
Financial Planning & Accounting Services	$597,981	$699,683	$802,207	$793,025	$745,518	($56,689)	(7.07%)
Purchasing Services	$156,983	$166,588	$174,701	$168,460	$163,128	($11,573)	(6.62%)
Geographical Information Services	$173,773	$160,179	$245,376	$245,936	$167,989	($77,387)	(31.54%)
Information Technology Operations & Security	$900,661	$901,811	$1,008,948	$1,031,181	$943,364	($65,584)	(6.50%)
Information Technology Strategic Plan Implementation	$293,698	$324,256	$276,872	$276,872	$240,094	($36,778)	(13.28%)
Grant Research & Development	$13,595	$18,671	$19,986	$19,886	$19,593	($393)	(1.97%)
Intergovernmental Participation	$104,648	$111,725	$117,368	119,788	$121,698	$4,330	3.69%
Non-Program Expenses (Citywide, Equipment Replacement, Unemployment)	$1,118,867	$1,251,700	$2,081,968	$1,234,609	$2,264,240	$182,272	8.75%
Total Expenditures	$3,587,649	$3,905,527	$5,015,483	$4,185,385	$4,950,813	($64,670)	(1.29%)
Revenue							
Finance Administration	$0	$1	$0	$0	$0	$0	0.00%
Financial Planning & Accounting Services	$1,802	$1,803	$1,800	$1,801	$1,800	$0	0.00%
Purchasing Services	$0	$0	$0	$0	$0	$0	0.00%
Geographical Information Services	$0	$0	$0	$0	$0	$0	0.00%
Information Technology Operations & Security Administration	$0	$0	$0	$0	$0	$0	0.00%
Information Technology Strategic Plan Implementation	$0	$0	$0	$0	$0	$0	0.00%
Grant Research	$0	$0	$0	$0	$0	$0	0.00%
Intergovernmental Participation	$0	$0	$0	$0	$0	$0	0.00%
Non-Program Expenses (Citywide, Equipment Replacement, Unemployment)	$281,348	$254,164	$180,373	$205,550	$107,553	($72,820)	(40.37%)
Total Finance Revenue	$283,150	$255,967	$182,173	$207,351	$109,353	($72,820)	(39.97%)
Use of Equipment Replacement Fund Balance	$0	$0	$167,868	$0	$67,243	($100,625)	(59.94%)
Use of Unemployment Fund Balance	$0	$0	$2,500	$0	$19,000	$16,500	660.00%
General Fund Subsidy	$3,304,499	$3,649,560	$4,662,942	$3,978,034	$4,755,217	$92,275	1.98%
Total Resources	$3,587,649	$3,905,527	$5,015,483	$4,185,385	$4,950,813	($64,670)	(1.29%)
Department Statistics							
Number of FTE's	17.58	17.58	17.58	17.87	17.87	0.29	1.65%

Finance
2010 Budget

Finance 2007 - 2010 Operating Budget Comparison By Object							
Object Category Name	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Salary	$1,210,094	$1,273,929	$1,378,089	$1,376,326	$1,395,937	$17,848	1.30%
Benefits	$347,448	$395,963	$422,345	$419,692	$386,574	($35,771)	(8.47%)
Supplies	$181,313	$436,298	$249,915	$155,162	$196,945	($52,970)	(21.20%)
Other Services & Charges	$1,470,561	$1,386,159	$1,459,606	$1,455,109	$1,277,122	($182,484)	(12.50%)
Intergovernmental Services	$164,901	$224,585	$187,346	$195,836	$312,718	$125,372	66.92%
Capital Outlays	$30,347	$36,526	$308,565	$170,471	$0	($308,565)	(100.00%)
Interfund Payments for Service, Contingencies & Depreciation	$182,985	$152,067	$1,009,617	$412,789	$1,381,517	$371,900	36.84%
Total Expenditures	$3,587,649	$3,905,527	$5,015,483	$4,185,385	$4,950,813	($64,670)	(1.29%)
Revenue							
Licenses and Permits	$0	$0	$0	$0	$0	$0	0.00%
Intergovernmental Revenues	$0	$4,431	$0	$0	$0	$0	0.00%
Charges for Goods and Services	$1,800	$1,800	$1,800	$1,800	$1,800	$0	0.00%
Miscellaneous Revenues	$281,187	$249,736	$180,373	$205,551	$107,553	($72,820)	(40.37%)
Other Financing Sources & Non-Re	$163	$0	$0	$0	$0	$0	
Total Finance Revenue	$283,150	$255,967	$182,173	$207,351	$109,353	($72,820)	(39.97%)
Use of Equipment Replacement Fund Balance			$167,868		$67,243	($100,625)	(59.94%)
Use of Unemployment Fund Balance			$2,500		$19,000	$16,500	660.00%
General Fund Subsidy	$3,304,499	$3,649,560	$4,662,942	$3,978,034	$4,755,217	$92,275	1.98%
Total Resources	$3,587,649	$3,905,527	$5,015,483	$4,185,385	$4,950,813	($64,670)	(1.29%)
Department Statistics							
% of General Fund	10.3%	10.3%	14.6%	12.0%	13.8%	(0.81%)	(5.56%)
Number of FTE's	17.58	17.58	17.58	17.87	17.87	0.29	1.65%

Expenditures By Fund	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
General Fund	$3,383,032	$3,693,092	$4,640,279	$4,048,049	$4,820,813	$180,534	3.89%
Equipment Replacement Fund	$198,909	$207,601	$365,204	$117,336	$100,000	($265,204)	(72.62%)
Unemployment Fund	$5,708	$4,834	$10,000	$20,000	$30,000	$20,000	200.00%
Total Fund Expenditures	$3,587,649	$3,905,527	$5,015,483	$4,185,385	$4,950,813	($64,670)	(1.29%)
Revenue By Fund							
General Fund	$7,634	$12,869	$6,800	$8,648	$6,800	$0	0.00%
Equipment Replacement Fund	$272,065	$241,070	$172,873	$198,027	$101,553	($71,320)	(41.26%)
Unemployment Fund	$3,451	$2,028	$2,500	$676	$1,000	($1,500)	(60.00%)
Total Fund Revenue	$283,150	$255,967	$182,173	$207,351	$109,353	($72,820)	(39.97%)

2009 Key Department Budget Changes

Salaries

- Includes applicable step increases and the elimination of all extra help hours
- Continue 0.3 FTE Administrative Assistant I transferred from Planning and Development Services during 2009. Increase off-set by elimination of extra-help budget

Personnel Benefits

- Includes change in employer contribution for PERS, and changes in Medicare and Social Security replacement based on adjustments in salaries

- Does not include projected increase in health benefits costs. A citywide contingency has been included in the proposed budget

Supplies
- Removed one-time funding of $9,000 for cost allocation software
- Removed one-time funding of $3,000 for equipment in support of upgrade of financial system
- Reduced office supplies by $1,050
- Reduced operating supplies by $11,750
- Reduced one-time funding totaling $30,000 for replacement of network infrastructure

Other Services & Charges
- Removed one-time funding of $88,448 for the upgrade of the city's financial system
- Reduced professional services in Technology Plan by $35,501
- Removed one-time funding of $72,418 in GIS for aerial photos
- Reduced GIS professional services by $8,000
- Added $25,000 in IT Operations for audio and videotaping services

Intergovernmental Services
- Increased citywide budget by $82,182 to include voter registration and other election costs
- Added $16,225 for the Eastside Public Access fees for 46 radios.
- Added $3,440 for increased surface water management fees for city property
- Increased funding for payments by $20,000 for unemployment billings from state

Capital Outlay
- Removed one-time funding of $46,551 for UPS backup batteries for City Hall
- Removed one-time funding of $26,810 for new vehicle for Construction Supervisor
- Removed one-time funding of $102,095 for the replacement of three vehicles and one tractor, $13,109 for a GIS plotter, and $120,000 for the replacement of copiers

Interfund Payments for Services
- Charges for the replacement of equipment and for operational and maintenance cost of vehicles decreased by $7,835

Citywide Contingencies
- Includes $68,348 for projected increase in health benefit costs
- Includes $459,000 to represent the potential loss from temporary reduction of the gambling tax rate during the Aurora construction project

FINANCE ADMINISTRATION

PROGRAM PURPOSE:

Finance Administration is responsible for the overall leadership and management of the department. The division focuses on process and policy development and provides general administrative support to all Finance divisions.

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

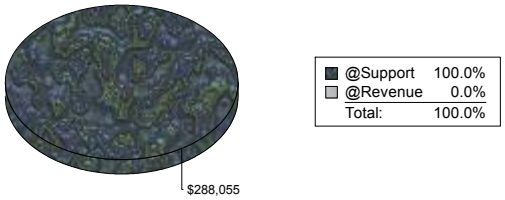
Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Received a clean audit opinion the the financial statements	YES	YES	YES	YES	YES

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Finance FTE per 1,000 population	0.34	0.34	0.34	0.34	0.33

2009 Budget

Program Expenditures	**288,055**
Program Revenue	**0**
General Support	**288,055**

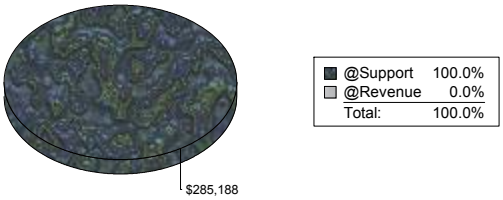
Program Revenue vs General Support



2010 Budget

Program Expenditures	**285,188**
Program Revenue	**0**
General Support	**285,188**

Program Revenue vs General Support



CITY OF SHORELINE

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FINANCIAL PLANNING AND ACCOUNTING SERVICES

PROGRAM PURPOSE:

This program provides financial analysis, financial reporting, accounting services, and financial planning to support City departments making fiscal and organizational decisions resulting in the optimization of city resources.

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Actual revenue collections compared to projected revenues.	102.7%	103.02%	99%	97% -105%	97% -105%
Basis points in which investment returns exceed the City's benchmark	-37	4	28	25	10
Percentage of customers rating Financial Operations services as good or excellent	96.7%	96.7%	94.0%	94%	98%
Percentage of customers rating the Budget Division services as good or excellent	98%	98%	94%	94%	98%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Financial planning and accounting services as a % of the City's operating budget.	2.6%	2.7%	2.7%	2.6%	2.5%
Number of accounts payable checks processed per dedicated FTES.	3,621	3,648	3,787	3,850	3,900
Number of payroll checks processed per dedicated FTES.	6,112	6,214	6,278	6,703	6,700

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of accounts payable checks	3,621	3,648	3,787	3,850	3,900
Number of payroll checks processed	6,112	6,200	6,278	6,703	6,700

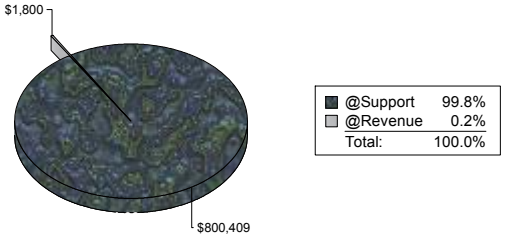
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	8.5	8.63	8.63	8.63	8.63

FINANCIAL PLANNING AND ACCOUNTING SERVICES

2009 Budget

Program Expenditures	**802,209**
Program Revenue	**1,800**
General Support	**800,409**

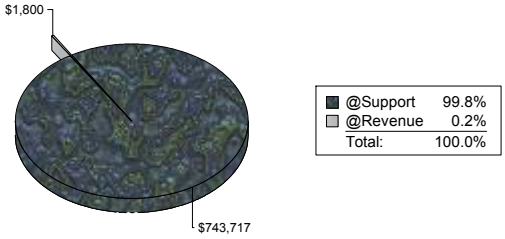
Program Revenue vs General Support



2010 Budget

Program Expenditures	**745,517**
Program Revenue	**1,800**
General Support	**743,717**

Program Revenue vs General Support



PURCHASING SERVICES

PROGRAM PURPOSE:

Purchasing provides City departments with knowledge and resources to obtain goods and services for the best value, while complying with applicable Federal, State, and City procurement regulations

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Number of protests filed per $25 million purchased	0	0	0	0	0
Percentage of awards and solicitations made without protest	100%	100%	100%	100%	100%
Percentage of customers rating the Purchasing Division services as good or excellent	88%	88%	94%	94%	95%
Percentage of internal customers rating the Purchasing Division responsiveness of services as good or excellent	88%	88%	92%	92%	94%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Dollar Amount of Central Purchasing Office Purchases per Central Purchasing Office FTE	$24.6M	$28.1M	$25.0M	$25.0M	$25.0 M
Number of Purchasing transactions per FTE	209	209	215	215	215
Percentage of purchasing transactions conducted using procurement and credit cards	2.0%	3.0%	3.0%	3.0%	3.0%

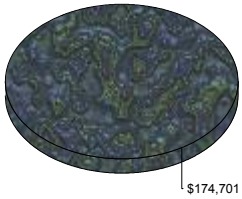
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	1.62	1.75	1.75	1.75	1.75
Number of protests filed and sustained	0	0	0	0	0

PURCHASING SERVICES

2009 Budget

Program Expenditures	**174,701**
Program Revenue	**0**
General Support	**174,701**

Program Revenue vs General Support

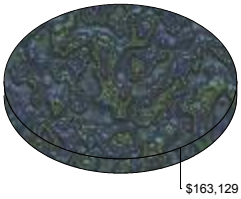


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**163,129**
Program Revenue	**0**
General Support	**163,129**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

GEOGRAPHICAL INFORMATION SYSTEMS

PROGRAM PURPOSE:

Geographical Information Systems manages enterprise wide data so that it is readily available to City departments to support their decision-making and planning processes.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of customers rating the GIS services as good or excellent	98%	98%	100%	100%	95%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Number of Service Requests completed per FTE	147	150	150	150	160

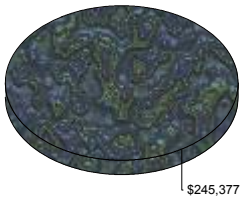
Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Service Requests	147	150	150	150	160

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	1.05	1.05	1.05	1.05	1.05

2009 Budget

Program Expenditures	**245,377**
Program Revenue	**0**
General Support	**245,377**

Program Revenue vs General Support

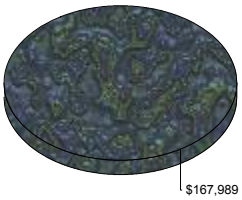


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**167,989**
Program Revenue	**0**
General Support	**167,989**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

INFORMATION TECHNOLOGY STRATEGIC PLAN IMPLEMENTATION

PROGRAM PURPOSE:

Information Technology Strategic Plan Implementation provides needs assessment, justification, alternatives analysis, oversight, project management, and on-site consultation advisory services to City departments/staff to successfully deliver projects in the City's IT Strategic Plan, aimed at enhancing service levels and streamlining business processes through the utilization of technology.

STRATEGIC OBJECTIVES:

Governmental Excellence

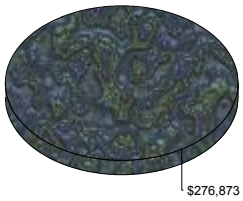
Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Information Technology Strategic Plan expenditures as a percentage of the City's operating budget	1.1%	1.1%	2.0%	0.89%	0.75%

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	2.35	2.35	1.55	1.55	1.55
Total capital expenditures for IT activities and equipment	$319,019	$338,742	$409,321	$214,226	$340,094

2009 Budget

Program Expenditures	276,873
Program Revenue	0
General Support	276,873

Program Revenue vs General Support

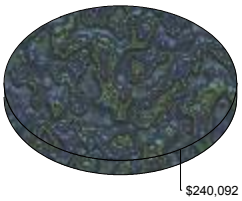


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	240,092
Program Revenue	0
General Support	240,092

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

INFORMATION TECHNOLOGY OPERATIONS AND SECURITY ADMINISTRATION

PROGRAM PURPOSE:

IT Operations and Security Administration provides technology infrastructure that supports the daily operations of City departments in achieving their goals and objectives.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Help Desk calls resolved within 8 hours	65%	66%	68%	68%	68%
Percentage of customers rating the Information Technology Division services as good or excellent	88%	88%	86%	86%	88%
Percentage of help desk calls resolved and/or repaired within 24 hours	95%	95%	95%	95%	95%
Percentage of Help Desk calls resolved at time of call	33%	33%	34%	34%	34%
Percentage of Help Desk calls resolved within 4 hours	55%	55%	56%	56%	56%
Percentage of telephone system problems resolved within 24 hours	70%	68%	73%	73%	73%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Central info tech operating maintenance and capital expenditures per workstation.	$5,824	$6,022	$6,269	$6,826	$6,185
Central IT operating & maintenance expenditures per workstation (excluding telephone service & Tech Plan)	$3,146	$3,419	$3,492	$4,481	$3,690
Information technology operating and maintenance expenditures as a percentage of the City's operating budget	3.0%	2.3%	3.04%	3.31%	2.96%
Number of workstations per Central IT FTE	33	35	35	35	35

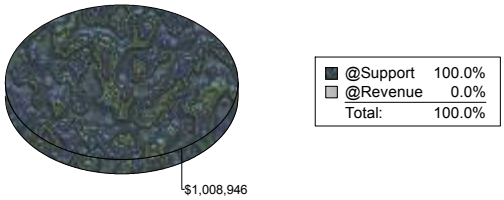
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	4.4	4.4	4.4	4.4	4.4

INFORMATION TECHNOLOGY OPERATIONS AND SECURITY ADMINISTRATION

2009 Budget

Program Expenditures	**1,008,946**
Program Revenue	**0**
General Support	**1,008,946**

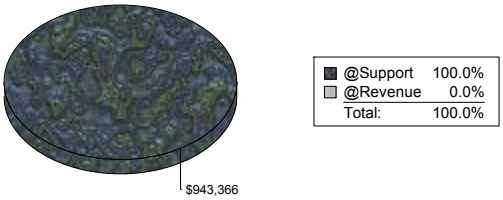
Program Revenue vs General Support



2010 Budget

Program Expenditures	**943,366**
Program Revenue	**0**
General Support	**943,366**

Program Revenue vs General Support



GRANT RESEARCH & DEVELOPMENT

PROGRAM PURPOSE:

The Grant Development program coordinates and supports all City Departmental grant seeking efforts designed to increase resources available for General Fund and Capital Improvement Program Budgets

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of customers rating the Grant Development services as good or excellent	92%	92%	94%	94%	94%
Percentage of grant applications successfully awarded	64%	89%	68%	77%	60%
Percentage of internal customers rating Grant Assistance overall services as good or excellent	89%	89%	84%	84%	86%

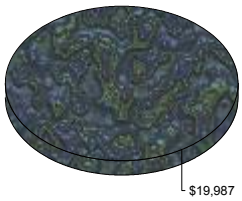
Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Grant Applications Submitted	28	20	19	17	14

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	.20	.20	.20	.20	.20

2009 Budget

Program Expenditures	19,987
Program Revenue	0
General Support	19,987

Program Revenue vs General Support

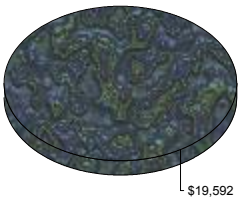


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	19,592
Program Revenue	0
General Support	19,592

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

INTERGOVERNMENTAL PARTICIPATION

PROGRAM PURPOSE:

City participation in organizations that provide a forum for city staff and/or council members to address federal, state, and regional issues and that provide financial or legislative support to the City. Includes the following organizations: Seashore Transportation Forum, Suburban Cities, Association of Washington Cities, Economic Development Council of Seattle & King County, National League of Cities, Puget Sound Regional Council, Puget Sound Clean Air Agency, and the Shoreline Chamber of Commerce.

STRATEGIC OBJECTIVES:

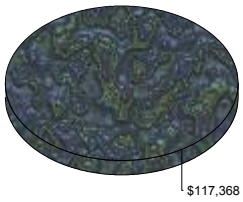
Governmental Excellence

Measurement: **EFFICIENCY**	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Program expenditures as a percentage of the City's total operating budget	**0.29%**	**0.36%**	**0.35%**	**0.39%**	**0.41%**

2009 Budget

Program Expenditures	**117,368**
Program Revenue	**0**
General Support	**117,368**

Program Revenue vs General Support

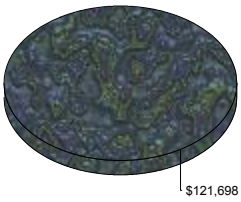


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**121,698**
Program Revenue	**0**
General Support	**121,698**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

CITY OF SHORELINE

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CITY OF SHORELINE

Human Resources

Human Resources
2010 Budget

Mission Statement

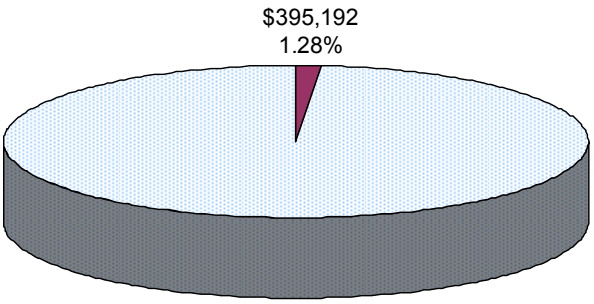
The mission of Human Resources is to foster and support our organizational values and goals to attract, retain and develop a professional and committed workforce that provides the highest quality and value in customer service

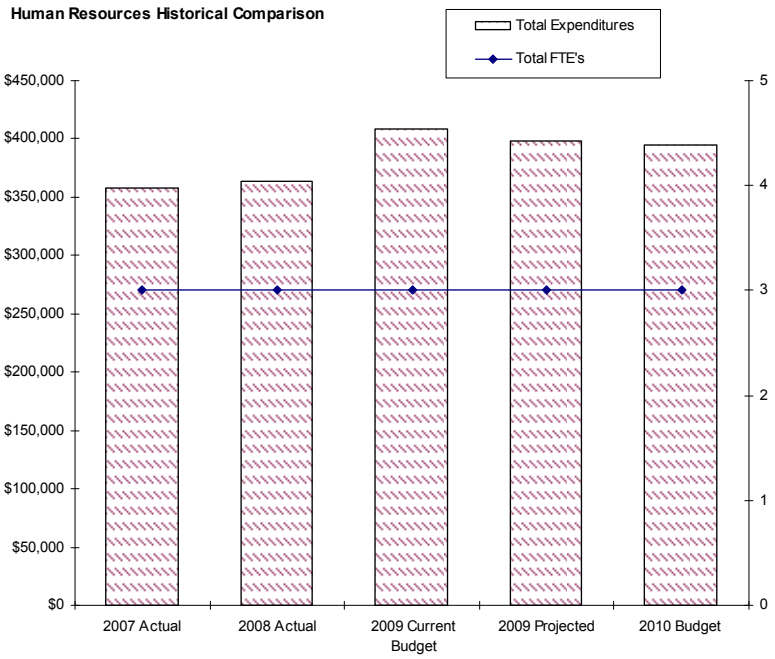
Department Programs

Employment Recruitment and Compensation Administration

3.0 FTE

2010 Human Resources as a Share of the General Fund





2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Governmental Excellence

- Implemented a citywide customer service and ethics training programs
- Participated in the ongoing planning, implementation and training associated with the IFAS 7i upgrade, Employee Online, tracking tools, etc.
- Began developing leadership and supervisory skills guidelines and sponsored supervisory training
- Completed the drug and alcohol audit
- Updated the Personnel Policy to comply with changes in family leave laws and to clarify retirement policy
- Assisted with the website redesign and update of the Human Resources Portal on the City Intranet
- Served on the WA Public Employer Labor Relations Board / and statewide Employee Benefit Advisory Committee

2010 Key Department Objectives in Support of the City's Strategic Objectives:

Governmental Excellence

- Design and implement Supervisor Orientation classes
- Work with departments to implement action plans based on the results of the 2009 Employee Satisfaction Survey
- Review and revise our performance evaluation system. Provide training to staff and supervisors on revised performance evaluation system
- Identify and implement an online application program

Human Resources
2010 Budget

Human Resources 2007 - 2010 Budget Comparison By Program							
Program Budget	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Employment Recruitment and Compensation Administration	$357,459	$363,373	$408,073	$397,722	$395,192	($12,881)	(3.16%)
Total Program Budget	$357,459	$363,373	$408,073	$397,722	$395,192	($12,881)	(3.16%)
Program Revenue							
Other Revenue	$1,753	$11,356	$8,000	$11,366	$8,000	$0	0.00%
General Fund Subsidy	$355,706	$352,017	$400,073	$386,356	$387,192	($12,881)	(3.22%)
Total Resources	$357,459	$363,373	$408,073	$397,722	$395,192	($12,881)	(3.16%)
Department Statistics							
Total FTE's	3.00	3.00	3.00	3.00	3.00	0	0.00%

Human Resources 2007 - 2010 Budget Comparison By Object							
Object Category	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Salaries	$222,531	$234,693	$252,327	$252,717	$259,450	$7,123	2.82%
Personnel Benefits	$58,256	$64,129	$69,690	$69,725	$63,486	($6,204)	(8.90%)
Supplies	$10,611	$8,577	$8,900	$8,900	$8,900	$0	0.00%
Other Services & Charges	$66,061	$55,964	$77,156	$66,380	$63,356	($13,800)	(17.89%)
Intergovernmental Services	$0	$10	$0	$0	$0	$0	0.00%
Total Expenditures	$357,459	$363,373	$408,073	$397,722	$395,192	($12,881)	(3.16%)
Revenue							
Other Revenue	$1,753	$11,356	$8,000	$11,366	$8,000	$0	0.00%
General Fund Subsidy	$355,706	$352,017	$400,073	$386,356	$387,192	($12,881)	(3.22%)
Total Resources	$357,459	$363,373	$408,073	$397,722	$395,192	($12,881)	(3.16%)
Department Statistics							
Total FTE's	3.00	3.00	3.00	3.00	3.00	0	0.00%
% of General Fund	1.08%	1.17%	1.26%	1.29%	1.28%	0.02%	1.40%

2010 Key Department Budget Changes

Salaries

- Includes the applicable step increases.

Personnel Benefits

- Includes changes in the employer contribution for PERS and changes in Medicare and Social Security replacement based on adjustments to salaries
- Does not include projected increase in health benefits costs. A citywide contingency has been included in the proposed budget

Other Services & Charges

- The decrease of $13,800 in this category is the result of:
  - Reducing advertising by $15,000 as a result of using more online advertising methods
  - Restoring $1,200 in Registration/Training/Admission to cover the Cascade Institute registration

EMPLOYEE RECRUITMENT, COMPENSATION ADMINISTRATION & ORGANIZATIONAL DEVELOPMENT

PROGRAM PURPOSE:

This program creates an environment which attracts, retains and develops a professional and committed workforce to support delivery of the highest quality public services to Shoreline residents.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Benefits as a percentage of Salaries & Benefits	21.2%	22.9%	35.2%	31.3%	29.5%
Percentage of customers rating Human Resources services as good or excellent	87%	87%	90%	90%	92%
Percentage of employees who rate the City of Shoreline as one of the best organizations to work for compared to other organizations	73%	76%	76%	80%	80%
Percentage of employees who would recommend Working for the City to a friend	89%	88%	88%	89%	89%
Percentage of regular staff who terminated employment during the year	11%	8%	6.2%	7%	7%
Salary and Benefits as a Percent of the Operating Budget	33.19%	31.49%	45.23%	46.18%	43.94%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Average number of working days for external recruitment (PT/FT)	56	32	40	31	30
Human resource budget as a percent of the operating budget	1.4%	1.4%	1.4%	1.3%	1.2%
Ratio of human resources FTE's to total benefitted FTE's	1:48.8	1:48.8	1:48.8	1:48.8	1:47.9

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of position recruitments conducted (FT, PT, EH)	37	38	30	25	25
Number of training sessions conducted or sponsored	N/A	30	27	30	25

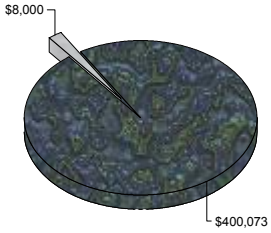
EMPLOYEE RECRUITMENT, COMPENSATION ADMINISTRATION & ORGANIZATIONAL DEVELOPMENT

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	3	3	3	3	3

2009 Budget

Program Expenditures	**408,073**
Program Revenue	**8,000**
General Support	**400,073**

Program Revenue vs General Support

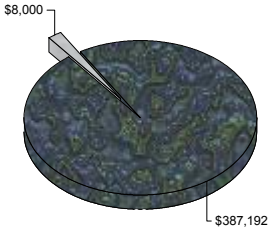


@Support	98.0%
@Revenue	2.0%
Total:	100.0%

2010 Budget

Program Expenditures	**395,192**
Program Revenue	**8,000**
General Support	**387,192**

Program Revenue vs General Support



@Support	98.0%
@Revenue	2.0%
Total:	100.0%

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Police

Police
2010 Budget

Mission Statement

"The mission of the Shoreline Police Department is to prevent crime and create an environment where people feel safe, while providing quality, professional law enforcement services designed to improve public safety."

2010 Department Programs

Administration

0.0 FTE
5.8 Contract FTE

Patrol

0.0 FTE
28.0 Contract FTE

Investigations Crimes Analysis

0.0 FTE
5.0 Contract FTE

Street Crimes Investigations

0.0 FTE
4.0 Contract FTE

Traffic Enforcement

0.0 FTE
5.0 Contract FTE

Special Support Services

0.0 FTE
(contracted service)
Indirect Equivalent to 13.31 FTE

School Resource Officer Program

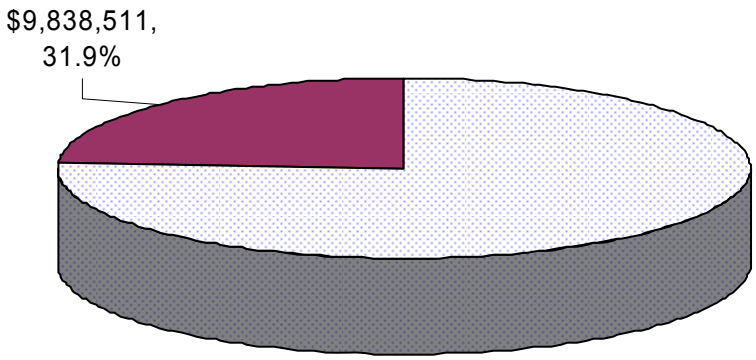
0.0 FTE
1.0 Contract FTE

Community Storefronts

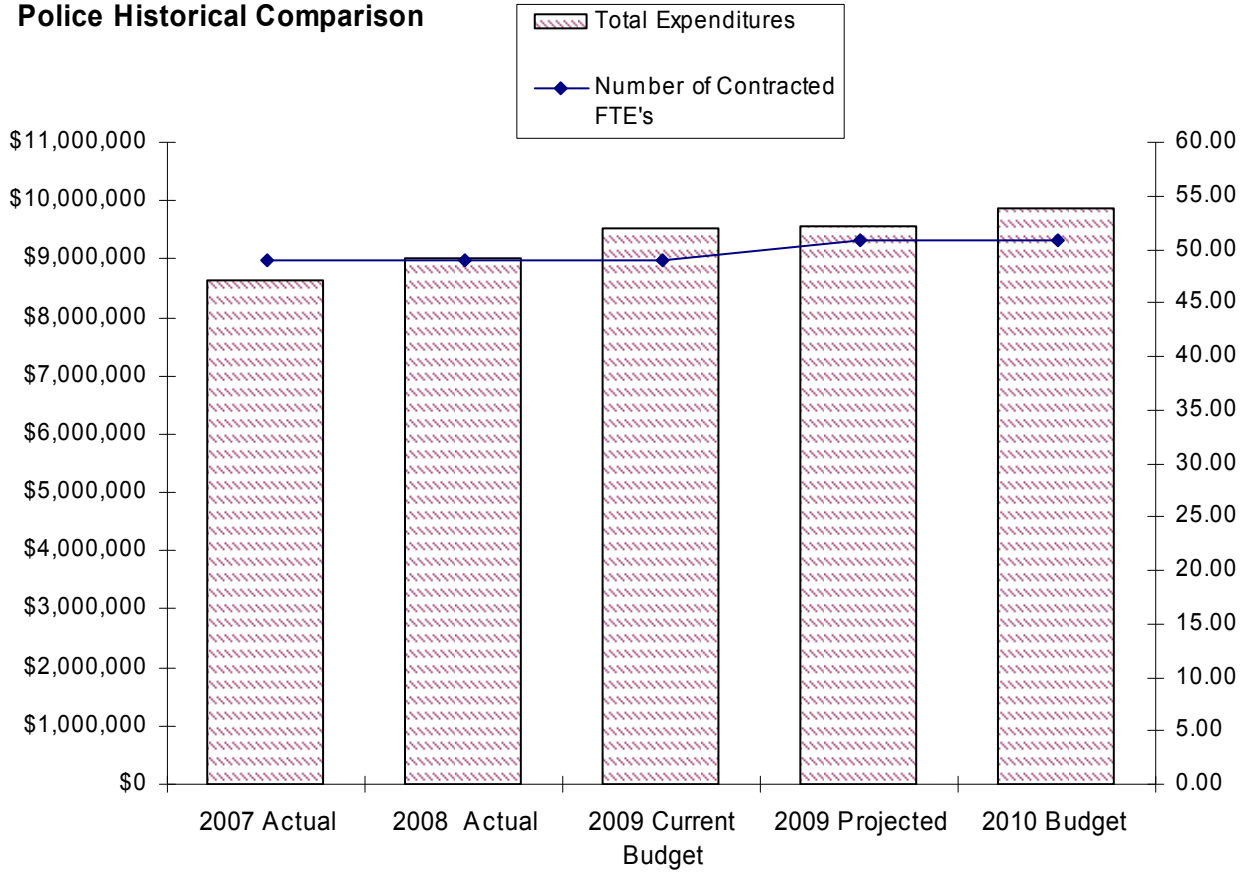
0.0 FTE
2.0 Contract FTE

Police
2010 Budget

2010 Police Services General Fund Portion as a Share of the General Fund



Police Historical Comparison



2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Improved the Shoreline police response in the city emergency operations plan through drills involving a train derailment event. This event was coordinated through utilization of the Police and Fire Emergency Operations Centers, following National Incident Management System/Incident Command System training mandates.
- Continued to implement the auto theft action plan including the sale of the "Club" anti-auto theft device.
- Continued to implement and enforce a traffic enforcement plan in cooperation with the Neighborhood Traffic Safety Program and the Shoreline School District.
- Strengthened the Civil Abatement Program in coordination with Code Enforcement program.
- Increased active block watch programs and increased public involvement in Police sponsored events, including National Night Out Against Crime.
- Established a safety committee to enhance neighborhood/student safety and awareness through cooperation with Shoreline Fire, the Shoreline School District and City staff.

2010 Key Department Objectives in Support of the City's Strategic Objectives

Safe and Attractive Neighborhoods and Business Districts

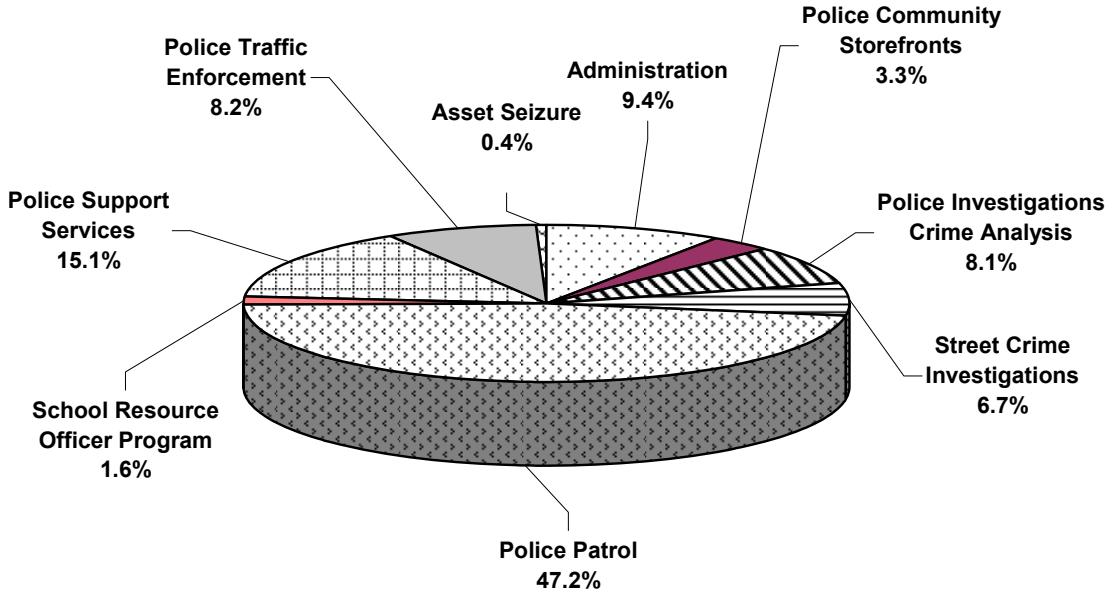
- Continue to work with the Shoreline Emergency Management Coordinator to enhance response to major events.
- Continue implementing the auto theft action plan and the traffic enforcement enhancement plan.
- Implement the Anti-Graffiti program in partnership with the School District, businesses and community groups.
- Increase active block watch programs.
- In cooperation with Public Works, identify high traffic accident areas and work to reduce the number of traffic collisions.
- Continue to implement and enhance the Memory Impaired Assistance Program
- Continuing joint training with the Shoreline Fire Department in the areas of crime scene management.

Police
2010 Budget

Police 2007 - 2010 Budget Comparison By Program							
Program Budget	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Administration	$830,656	$908,896	$938,585	$865,191	$924,852	($13,733)	(1.5%)
Police Community Storefronts	$273,022	$291,222	$308,677	$313,601	$327,651	$18,974	6.1%
Police Investigations Crime Analysis	$1,036,781	$579,440	$757,065	$771,727	$805,074	$48,009	6.3%
Street Crime Investigations	$0	$585,003	$619,507	$626,731	$660,274	$40,767	6.6%
Police Patrol	$3,991,682	$4,163,280	$4,595,724	$4,610,967	$4,665,290	$69,566	1.5%
School Resource Officer Program	$134,761	$138,978	$148,856	$148,856	$158,649	$9,793	6.6%
Police Support Services	$1,628,108	$1,581,623	$1,325,549	$1,378,354	$1,487,608	$162,059	12.2%
Police Traffic Enforcement	$693,871	$727,102	$758,243	$780,283	$809,113	$50,870	6.7%
Teen Recreation*	$29,019	$0	$0	$0	$0	$0	0.0%
Asset Seizure	$13,567	$27,416	$86,500	$81,500	$41,500	($45,000)	(52.0%)
Total Program Budget	$8,631,467	$9,002,960	$9,538,706	$9,577,210	$9,880,011	$341,305	3.6%
Program Revenue							
Administration	$660	$0	$1,000	$6,213	$1,000	$0	0.0%
Storefronts	$1,469	$501	$0	$850	$0	$0	0.0%
Public Safety Patrol	$1,390,497	$1,358,842	$1,266,298	$1,212,801	$1,206,716	($59,582)	(4.7%)
School Resource Officer Program	$60,432	$64,127	$55,008	$55,425	$79,129	$24,121	43.8%
Police Traffic Enforcement	$92,027	$38,772	$10,000	$15,204	$10,000	$0	0.0%
Teen Recreation*	$10,584	$0	$0	$0	$0	$0	
Asset Seizure	$19,946	$55,522	$86,500	$51,241	$41,500	($45,000)	(52.0%)
Total Program Revenue	$1,575,615	$1,517,845	$1,418,806	$1,341,734	$1,338,345	($80,461)	(5.7%)
Use of Asset Seizure Fund Balance	($6,379)	($28,106)	$0	$30,259	$0	$0	0.0%
General Fund Subsidy	$7,062,231	$7,513,221	$8,119,900	$8,205,217	$8,541,666	$421,766	5.2%
Total Resources	$8,631,467	$9,002,960	$9,538,706	$9,577,210	$9,880,011	$341,305	3.6%

Police
2010 Budget

2010
Police Program Breakdown



Police
2010 Budget

Police 2007 - 2010 Operating Budget Comparison By Object							
Object Category	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Salary	$49,179	$58,028	$58,290	$48,944	$0	($58,290)	(100.0%)
Personnel Benefits	$17,672	$21,174	$21,575	$3,063	$0	($21,575)	(100.0%)
Supplies	$48,579	$39,135	$37,699	$52,665	$26,900	($10,799)	(28.6%)
Other Services & Charges	$62,237	$65,342	$73,780	$72,234	$64,965	($8,815)	(11.9%)
Intergovernmental Services	$8,443,408	$8,809,446	$9,245,966	$9,305,816	$9,755,600	$509,634	5.5%
Capital Outlays	$0	$0	$98,096	$90,288	$25,000	($73,096)	(74.5%)
Interfund Payments for Service	$10,392	$9,835	$3,300	$4,200	$7,546	$4,246	128.7%
Total Expenditures	$8,631,467	$9,002,960	$9,538,706	$9,577,210	$9,880,011	$341,305	3.58%
Revenue Source							
Taxes	$1,297,341	$1,265,507	$1,109,432	$1,056,000	$1,100,000	($9,432)	(0.9%)
Intergovernmental Revenues	$179,881	$164,893	$213,874	$224,743	$189,845	($24,029)	(11.2%)
Charges for Goods and Services	$902	$531	$1,000	$2,000	$2,000	$1,000	100.0%
Fines and Forfeits	$75,741	$30,810	$8,000	$6,400	$5,000	($3,000)	(37.5%)
Miscellaneous Revenues	$21,750	$56,104	$21,500	$52,591	$41,500	$20,000	93.0%
Total Revenue	$1,575,615	$1,517,845	$1,353,806	$1,341,734	$1,338,345	($15,461)	(1.1%)
Use of Asset Seizure Fund Balance	($6,379)	($28,106)	$65,000	$30,259	$0	($65,000)	0.0%
General Fund Subsidy	$7,062,231	$7,513,221	$8,119,900	$8,205,217	$8,541,666	$421,766	5.2%
Total Resources	$8,631,467	$9,002,960	$9,538,706	$9,577,210	$9,880,011	$341,305	3.6%

The Police Department budget includes two City funds, the General Fund and the Asset Seizure Fund. The fund breakdown is displayed below.

Expenditures By Fund	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
General Fund Expenditures	$8,617,900	$8,975,544	$9,452,206	$9,495,710	$9,838,511	$386,305	4.1%
Asset Seizure Fund Expenditures	$13,567	$27,416	$86,500	$81,500	$41,500	($45,000)	(52.0%)
Total Fund Expenditures	$8,631,467	$9,002,960	$9,538,706	$9,577,210	$9,880,011	$341,305	3.6%
Revenue By Fund							
General Fund Revenue	$1,555,669	$1,462,323	$1,332,306	$1,290,493	$1,296,845	($35,461)	(2.7%)
Asset Seizure Fund Revenues	$19,946	$55,522	$86,500	$51,241	$41,500	($45,000)	(52.0%)
Total Fund Revenue	$1,575,615	$1,517,845	$1,418,806	$1,341,734	$1,338,345	($80,461)	(5.7%)

Police
2010 Budget

2010 Key Department Budget Changes

Salaries

- The only City position within the Police Department an Administrative Assistant II was eliminated during 2009 and the staffing requirement was transferred to the County and will be a part of the police contract for services.

Personnel Benefits

- Elimination of the City position resulted in a decrease in benefit costs.

Supplies

- Removed one time funding that was used to purchase recognition software and digital cameras totaling $10,799.

Other Services & Charges

- Decrease of $8,815 in this category is a result of:
  - $3,280 for one–time consultant services for the mobile license recognition service.
  - Reduced utility costs by $635 based upon actual consumption
  - Increase training by $100
  - Removed one-time funding of $5,000 from seizure revenues for training and registration.
  -

Intergovernmental Services

- The King County Contract for Police Services is increasing by $509,634 or 5.5% from 2009. The increase includes projected increases for salaries and benefits along with other associated costs, and the inclusion of an additional .80 contract Administrative position.

Capital Outlays

- Decrease of $73,096 in this category is a result of:
  - $20,921 removed for one-time funding to purchase the mobile license recognition system.
  - $22,175 removed for the purchase of video equipment
  - $30,000 reduction in equipment purchased with Asset Seizure funding.

Interfund Payment for Service

- Increased by $4,246 to cover increased costs for maintaining City owned police vehicles.

POLICE ADMINISTRATION

PROGRAM PURPOSE:

Administration establishes policy and priorities in order to deliver police services in Shoreline based upon Council direction and community input

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Complaints by citizens against Shoreline Police Officers	5	3	4	5	5
Part I Crime Rates Per 1,000 Residents	41.9	34	33	40	40
Percentage of citizens very satisfied or somewhat satisfied with the overall quality of local police protection	75%	75%	76%	76%	85%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Police Costs Per Capita	$153.5	$162.02	$167.96	$176.88	$181.12

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Police Contacts	29,506	25,249	29,750	28,000	29,000

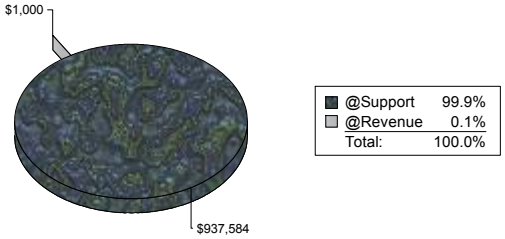
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted Contracted FTEs	5	5	5	5	5.8
Budgeted FTEs	1	1	1	1	0

POLICE ADMINISTRATION

2009 Budget

Program Expenditures	**938,584**
Program Revenue	**1,000**
General Support	**937,584**

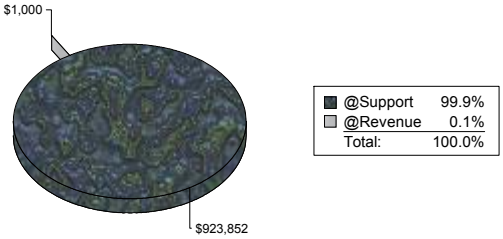
Program Revenue vs General Support



2010 Budget

Program Expenditures	**924,852**
Program Revenue	**1,000**
General Support	**923,852**

Program Revenue vs General Support



POLICE PATROL

PROGRAM PURPOSE:

Patrol responds to calls for service, enforces criminal laws and performs self-initiating activity to keep citizens safe.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of citizens feeling safe in their neighborhood at night	71%	71%	77%	77%	85%
Percentage of citizens feeling safe in their neighborhood during the day	92%	92%	96%	96%	95%
Response Time to Priority 1 Calls (minutes)	7.00	6.83	6.80	6.83	7
Response Time to Priority 2 Calls (minutes)	11.36	11.49	11.40	11.49	12
Response time to Priority X Calls (minutes)	3.91	3.75	4.00	3.75	4.0

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Alternative Calls Handled	830	651	960	750	250
Number of dispatched calls for service.	13,663	12,096	13,900	13,000	13,000
Number of Self-initiated Police Activities	15,844	13,153	16,000	15,000	16,000

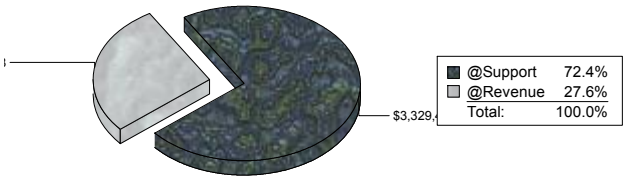
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted Contracted FTEs	28	28	28	28	28

POLICE PATROL

2009 Budget

Program Expenditures	**4,595,724**
Program Revenue	**1,266,298**
General Support	**3,329,426**

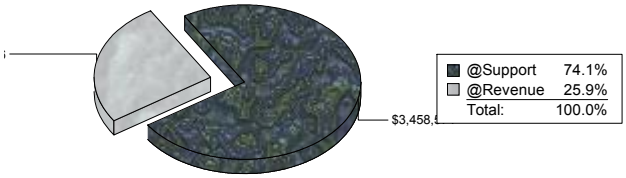
Program Revenue vs General Support



2010 Budget

Program Expenditures	**4,665,290**
Program Revenue	**1,206,716**
General Support	**3,458,574**

Program Revenue vs General Support



POLICE INVESTIGATIONS CRIME ANALYSIS

PROGRAM PURPOSE:

To investigate crime and solve cases in order to keep the community safe.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Number of cases closed and cleared by arrest (Part I and Part II Crimes)	1,544	1,404	1,400	1,450	1,500

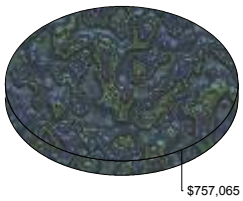
Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Adult Charges & Arrest	1,811	1,753	1,800	1,800	1,800
Number of Juvenile Charges & Arrest	230	190	210	215	225
Part I crime	2,212	1,830	2,000	2,000	2,000

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted Contracted FTEs	4.0	4.0	4.0	5.0	5.0

2009 Budget

Program Expenditures	757,065
Program Revenue	0
General Support	757,065

Program Revenue vs General Support

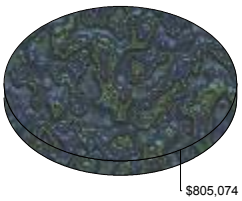


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	805,074
Program Revenue	0
General Support	805,074

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

POLICE TRAFFIC ENFORCEMENT

PROGRAM PURPOSE:

The Traffic Unit provides motorist education and enforces traffic laws, with the City of Shoreline in order to keep motorists and citizens safe.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of citizens who are satisfied or very satisfied with the enforcement of local traffic laws.	57%	57%	67%	67%	75%

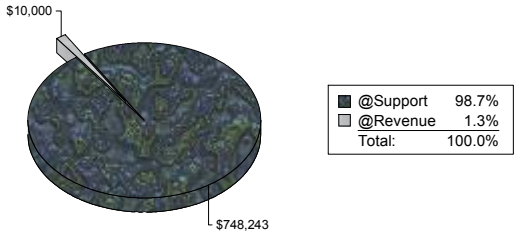
Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of citizen traffic complaints referred to Police Department	126	58	100	60	100
Number of collisions with police response.	564	483	450	440	400
Number of Traffic Citations	9,231	8,968	7,000	7,500	8,000

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted Contracted FTEs	4	5	5	5	5

2009 Budget

Program Expenditures	758,243
Program Revenue	10,000
General Support	748,243

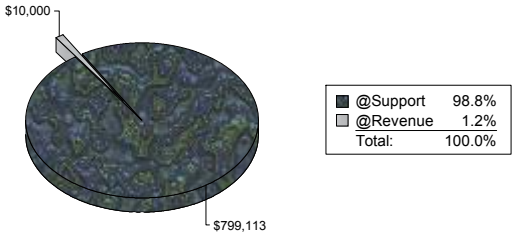
Program Revenue vs General Support



2010 Budget

Program Expenditures	809,113
Program Revenue	10,000
General Support	799,113

Program Revenue vs General Support



STREET CRIME INVESTIGATIONS

PROGRAM PURPOSE:

The Street Crimes Unit proactively responds to crimes such as narcotics activities, code violations in the adult entertainment industry and vice activities in the City; to investigate these crimes and solve cases in order to keep the community safe and improve the quality of life for residents.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: WORKLOAD	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Felony Charges Filed	**123**	**104**	**125**	**125**	**125**
Misdemeanor cases closed "Cleared by Arrest"	**124**	**51**	**110**	**100**	**115**
Number of Assigned Narcotic Activity Reports (neighborhood drug complaints)	**35**	**30**	**30**	**30**	**30**
Number of Narcotics Investigations	**157**	**100**	**100**	**100**	**110**
Number of Vice Arrests	**49**	**45**	**50**	**50**	**50**

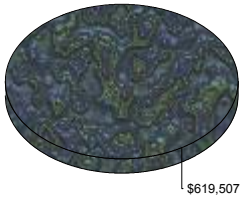
Measurement: INPUT	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Budgeted Contracted FTEs	**3.0**	**3.0**	**4.0**	**4.0**	**4.0**

STREET CRIME INVESTIGATIONS

2009 Budget

Program Expenditures	**619,507**
Program Revenue	**0**
General Support	**619,507**

Program Revenue vs General Support

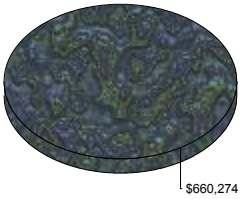


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**660,274**
Program Revenue	**0**
General Support	**660,274**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

POLICE SUPPORT SERVICES (911 CENTER, MAJOR CRIME INVESTIGATION, CANINE SERVICES, ETC.)

PROGRAM PURPOSE:

Support Services provides emergency communications and special investigation on major crimes in order to solve cases committed in Shoreline and apprehend offenders.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

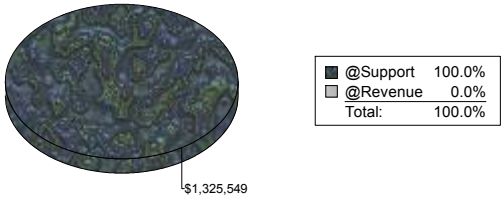
Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Dispatched calls for service	13,663	12,096	12,500	12,100	13,000
Number of Air Support (Helicopter) Flight Hours	9.2	12.1	9	11	10
Number of Bomb Disposal Unit responses	6	4	6	4	5
Number of canine calls for service	73	55	75	60	50
Number of Hostage & Barricade Incidents	5	3	5	4	4
Number of major accident reconstruction incidents (3 year average)	12	12	12	12	12
Total number of canine hours of service	109	85.5	120	100	75

POLICE SUPPORT SERVICES (911 CENTER, MAJOR CRIME INVESTIGATION, CANINE SERVICES, ETC.)

2009 Budget

Program Expenditures	**1,325,549**
Program Revenue	**0**
General Support	**1,325,549**

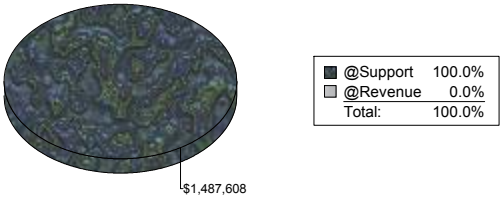
Program Revenue vs General Support



2010 Budget

Program Expenditures	**1,487,608**
Program Revenue	**0**
General Support	**1,487,608**

Program Revenue vs General Support



POLICE COMMUNITY STOREFRONTS

PROGRAM PURPOSE:

Community Storefronts work collaboratively with local residents, businesses, and schools in order to address issues that affect the community.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Number of active block watch groups	125	85	81	81	60

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Court reminder program contacts	5,173	3,338	5,200	5,000	5,000
Number of Citizen Contacts	3,776	4,000	4,200	4,200	4,000
Number of crime prevention vacation house checks performed	240	250	250	250	250
Storefront Volunteer Hours	5,000	5,250	5,200	5,200	5,200
Victim Call Back Calls made	437	500	600	620	600

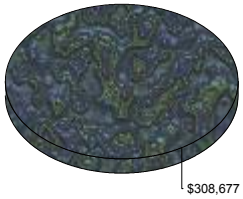
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted Contracted FTEs	2	2	2	2	2

POLICE COMMUNITY STOREFRONTS

2009 Budget

Program Expenditures	**308,677**
Program Revenue	**0**
General Support	**308,677**

Program Revenue vs General Support

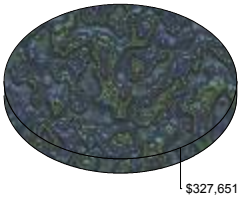


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**327,651**
Program Revenue	**0**
General Support	**327,651**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

SCHOOL RESOURCE OFFICER PROGRAM

PROGRAM PURPOSE:

The School Resource Officer (SRO) program facilitates a safe learning environment for students and staff; SRO's provide security, mentoring, and teach a variety of classes to students and staff in the Shoreline School District and some private schools in Shoreline.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

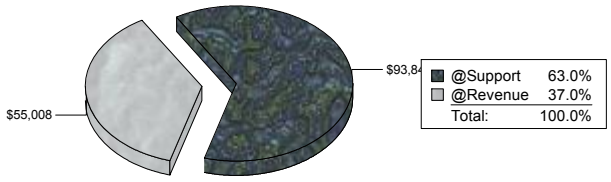
Measurement: WORKLOAD	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Number of Classes Taught through the SRO program	**140**	**15**	**15**	**15**	**15**
Number of School Resource Officer Hours	**2,448**	**2,080**	**2,080**	**2080**	**2,080**
Number of students taught	**2,500**	**500**	**500**	**500**	**500**

Measurement: INPUT	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Budgeted Contracted FTEs	**1**	**1**	**1**	**1**	**1**

2009 Budget

Program Expenditures	**148,856**
Program Revenue	**55,008**
General Support	**93,848**

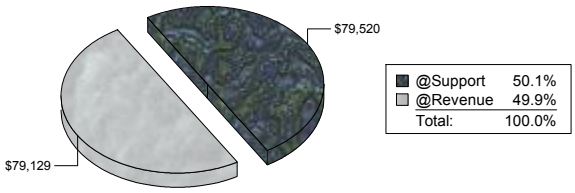
Program Revenue vs General Support



2010 Budget

Program Expenditures	**158,649**
Program Revenue	**79,129**
General Support	**79,520**

Program Revenue vs General Support



Criminal Justice

Criminal Justice
2010 Budget

Mission Statement

"The mission of the Criminal Justice program is to provide for the fair and timely adjudication of misdemeanant cases and develop cost effective alternatives to effect the resulting judicial decisions and sentencing requirements."

Department Programs

Jail Contract

0.0 FTE
(Contract Service)

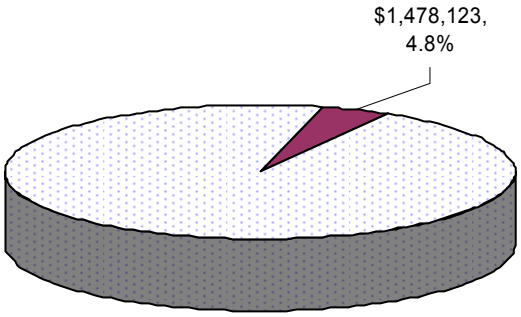
Public Defender

0.0 FTE
(Contract Service)

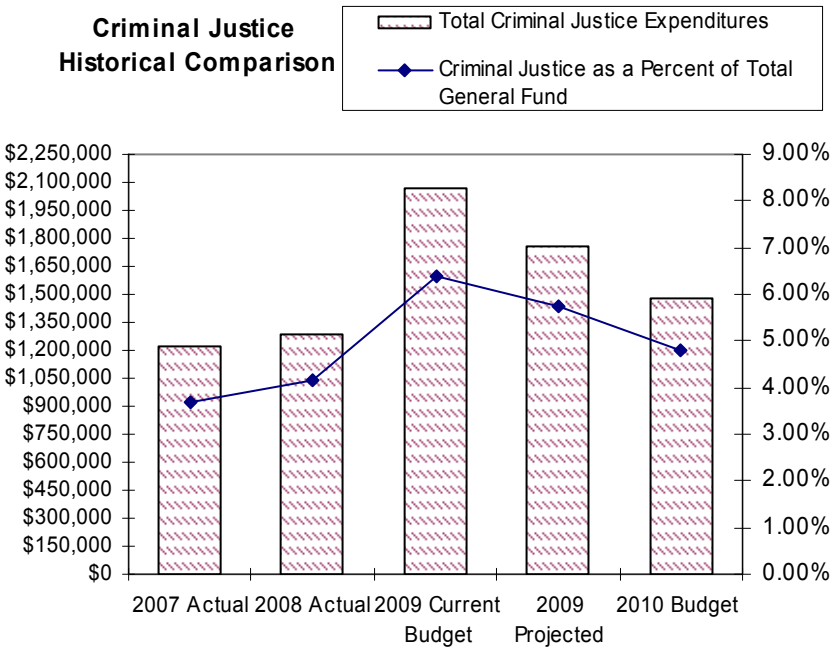
Municipal Court

0.0 FTE
(Contract Service)

2010 Criminal Justice as a Share of the General Fund



Criminal Justice Historical Comparison



Criminal Justice
2010 Budget

2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Quality Services, Facilities and Infrastructure

- Continued to conduct planning efforts with north and east King County cities for a regional misdemeanant correctional facility.

Economic Vitality and Financial Stability

- Continued to provide oversight for cost effective court services provided by the King County District Court.
- Continued to monitor the City's jail population to provide assurance they were being housed in the Yakima County and Issaquah Municipal Jails when appropriate.
- Monitored and tracked the use of alternative sentencing alternatives such as the King County work release program, electronic home detention, and work crew.
- Monitored Yakima County Jail's education and training programming so that Shoreline inmates have access to and participate in these programs.
- Worked with the King County District to expand the County's Mental Health Court to Shoreline misdemeanant defendants.

2010 Key Department Objectives in Support of the City's Strategic Objectives

Quality Services, Facilities and Infrastructure

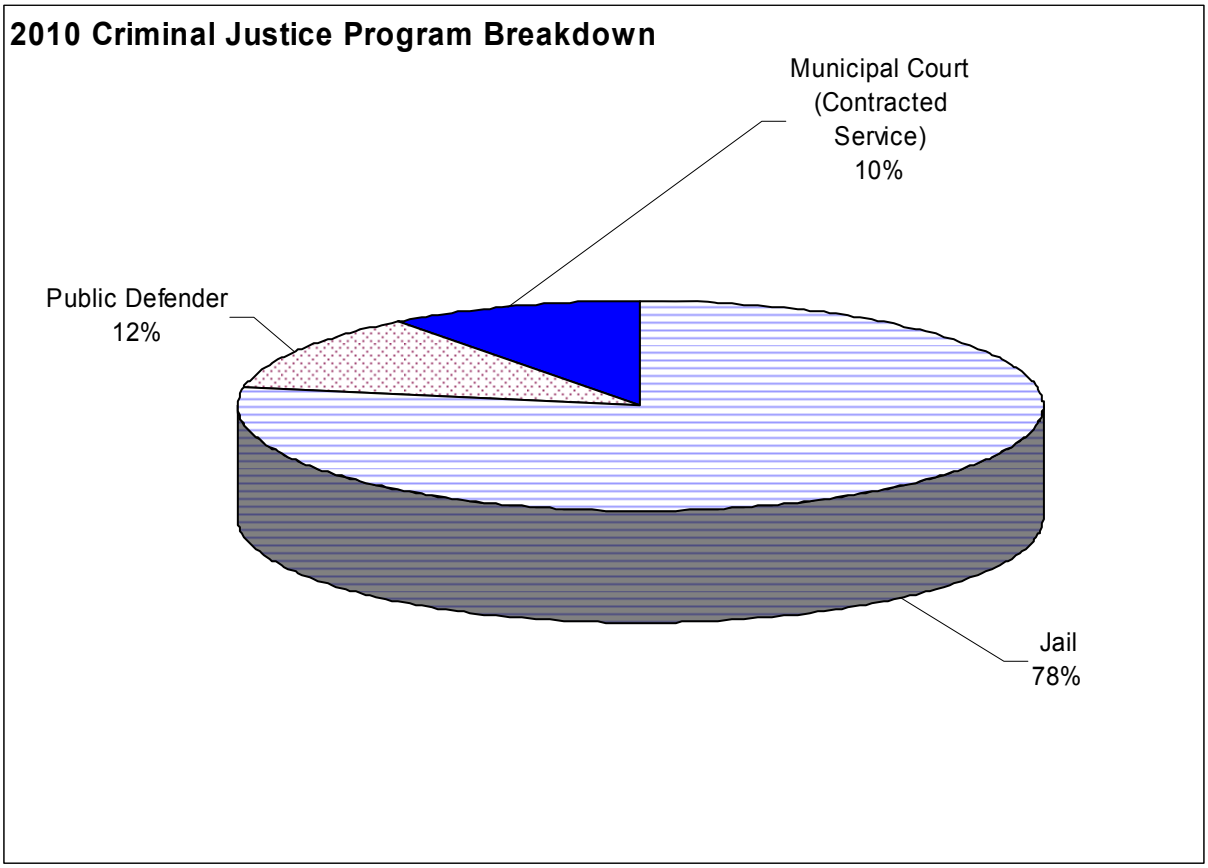
- Continue planning efforts with north and east King County cities for a regional misdemeanant correctional facility, including completion of the Environmental Impact Statement for the potential jail sites in north and east King County.

Economic Vitality and Financial Stability

- Continue to work with the King County District Court to decrease Court costs by supporting additional Court workload being shifted to the Shoreline Courthouse.
- Continue to work to decrease jail costs by tracking the jail population, working with the District Court to increase its use of alternative sentencing methods, including the King County Mental Health Court, and exploring jail contracting alternatives with other correctional facilities.

Criminal Justice
2010 Budget

Criminal Justice 2007 - 2010 Budget Comparison By Program							
Expenditures by Program	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Jail	$1,058,112	$1,028,957	$1,300,000	$1,076,300	$1,150,500	(149,500)	(11.5%)
Public Defender	$158,922	$168,243	$175,039	$175,039	$177,623	2,584	1.5%
Jail Planning/Site Analysis*	$0	$3,362	$440,391	$382,441	$0	(440,391)	(100.0%)
Municipal Court (Contracted Service)	$0	$88,252	$147,456	$127,840	$150,000	2,544	1.7%
Total Program Expenditures	$1,217,034	$1,288,814	$2,062,886	$1,761,620	$1,478,123	(584,763)	(28.3%)
Revenue By Program							
Jail	$0	$2,281	$0	$1,100	$0	0	0.0%
Public Defender	$0	$0	$0	$0	$0	0	0.0%
Jail Planning/Site Analysis*	$0	$0	$440,391	$385,803	$0		
Municipal Court (Contracted Service)	$0	$0	$0	$0	$0	0	0.0%
Total Revenue	$0	$2,281	$440,391	$386,903	$0	(440,391)	0.0%
General Fund Subsidy	$1,217,034	$1,286,533	$1,622,495	$1,374,717	$1,478,123	(144,372)	(8.9%)
Total Criminal Justice Resources	$1,217,034	$1,288,814	$2,062,886	$1,761,620	$1,478,123	(584,763)	(28.3%)
Department Statistics							
Contracted Service no FTE's	NA	NA	NA	NA	NA	NA	NA
*Jail Planning and Site Analysis is one-time program expenses							



Criminal Justice
2010 Budget

Criminal Justice 2007 - 2010 Budget Comparison By Object							
Object Category Name	2007 Actual	2008 Actual	2009 Current Budget	2009 Projected	2010 Budget	2009 Current Budget versus 2010 Budget	Percentage Change
Salary	$0	$0	$0	$0	$0	$0	0.0%
Benefits	$0	$0	$0	$0	$0	$0	0.0%
Supplies	$0	$763	$0	$0	$0	$0	0.0%
Services	$156,159	$166,500	$381,344	$354,316	$173,123	($208,221)	(54.6%)
Intergovernmental Services	$1,060,875	$1,121,551	$1,681,542	$1,407,304	$1,305,000	($376,542)	(22.4%)
Capital $0		$0	$0	$0	$0	$0	0.0%
Interfund Payments for Service	$0	$0	$0	$0	$0	$0	0.0%
Total Criminal Justice Expenditures	$1,217,034	$1,288,814	$2,062,886	$1,761,620	$1,478,123	($584,763)	-28.3%
Revenue Source							
Licenses and Permits	$0	$0	$0	$0	$0	$0	0.0%
Intergovernmental Revenues	$0	$0	$440,391	$385,803	$0	($440,391)	100.0%
Charges for Goods and Services	$0	$2,281	$0	$1,100	$0	$0	0.0%
Fines & Forfeits	$0	$0	$0	$0	$0	$0	0.0%
Total Revenue	$0	$2,281	$440,391	$386,903	$0	($440,391)	100.0%
General Fund Subsidy	$1,217,034	$1,286,533	$1,622,495	$1,374,717	$1,478,123	($144,372)	(8.9%)
Total Criminal Justice Resources	$1,217,034	$1,288,814	$2,062,886	$1,761,620	$1,478,123	($584,763)	(28.3%)
Department Statistics							
Criminal Justice as a Percent of Total General Fund	3.69%	4.16%	6.39%	5.73%	4.80%	(1.6%)	(25.0%)
Contracted Service no FTE's	NA	NA	NA	NA	NA	NA	NA

2010 Departmental Highlights

Salaries and Personnel Benefits

- All programs are contracted services, there are no FTEs.

Other Services & Charges

- Increase of $2,587 in District Court services for the 2010 budget due to the actual gap between court service costs and fine related revenue being larger than the projected gap in 2009.
- Increase of $2,584 in the Public Defender Program for the 2010 budget due to the incorrect contract increase budgeted for in 2009. As per the Public Defender's contract, the contract increases on an annual basis at the same rate at the City's COLA increase. In the 2009 budget, the Public Defender's budget and contract amount was only increased 3.5%, not the correct rate of the 2009 adopted COLA, 5.22%. As there is no COLA increase for the 2010 budget, this increase over the 2009 adopted budget reflects the difference in the COLA increase that should have been adopted in 2009 and what was adopted (1.72% increase).
- Removed $210,805 in one-time planning and site analysis funding for the proposed new municipal jail complex.

Intergovernmental Services

- Decrease Jail costs by $149,500 due to a projected decrease in the amount of jail days required to house Shoreline prisoners. The use of alternative sentencing methods is the primary reason for the decrease in Jail days.

JAIL

PROGRAM PURPOSE:

The Jail program accounts for the costs of screening, booking and imprisonment of misdemeanant offenders. This service is provided through interlocal agreements with the King County and Yakima County jails.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Average cost per jail day used	**$89.05**	**$103.83**	**$106.43**	**$125.03**	**$125.40**
Percentage of days held at Yakima County Jail Facility	**60%**	**49%**	**55%**	**48%**	**45%**

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Total Jail Days Used	**14,510**	**10,110**	**9,616**	**8,598**	**8,600**

2009 Budget

Program Expenditures	**1,300,000**
Program Revenue	**0**
General Support	**1,300,000**

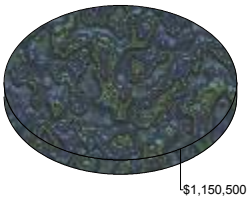
Program Revenue vs General Support

@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**1,150,500**
Program Revenue	**0**
General Support	**1,150,500**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

PUBLIC DEFENDER

PROGRAM PURPOSE:

The Public Defender provides legal representation for indigent criminal defendants

STRATEGIC OBJECTIVES:

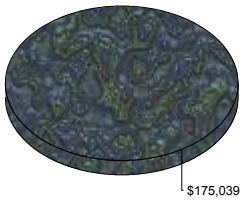
Governmental Excellence

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of cases represented	817	900	950	925	900

2009 Budget

Program Expenditures	**175,039**
Program Revenue	**0**
General Support	**175,039**

Program Revenue vs General Support

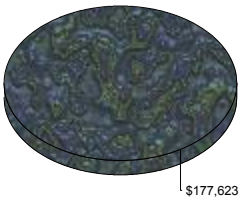


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**177,623**
Program Revenue	**0**
General Support	**177,623**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

MUNICIPAL COURT

PROGRAM PURPOSE:

The City contracts with King County to provide municipal court services for the City of Shoreline

STRATEGIC OBJECTIVES:

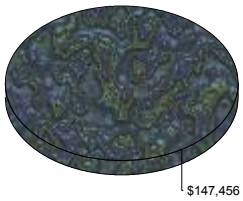
Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Percentage of days held at Yakima County Jail Facility	60%	49%	55%	48%	60%

2009 Budget

Program Expenditures	147,456
Program Revenue	0
General Support	147,456

Program Revenue vs General Support

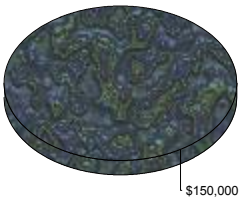


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	150,000
Program Revenue	0
General Support	150,000

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

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Parks, Recreation And Cultural Services

PRCS

Parks, Recreation and Cultural Services (PRCS)
2010 Budget

Mission Statement

"Provide life-enhancing experiences and promote a healthy community, and to bring our culture to life and transfer it to the next generation"

Department Programs

Parks Administration

3.50 FTE

Athletic Field Maintenance & Operations

2.125 FTE

Parks & Open Space Maintenance

5.525 FTE

Aquatics

5.70 FTE

Recreation Facility Rental Program

.375 FTE

General Recreation Programs

4.275 FTE

Teen Recreation Programs

4.10 FTE

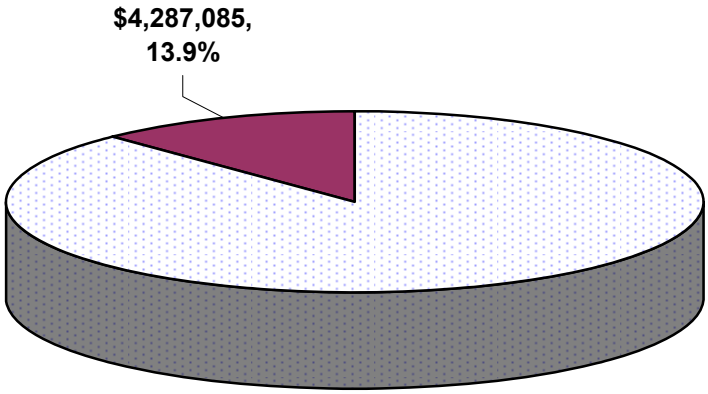
Parks Cultural Services Programs

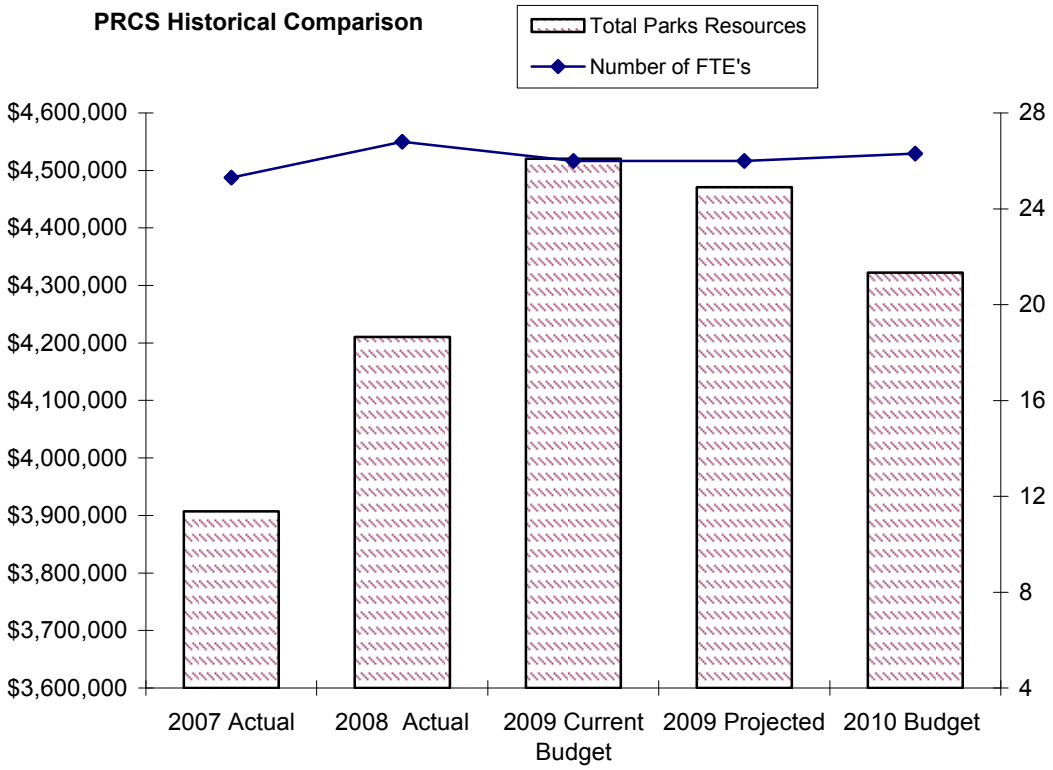
.70 FTE

*An Additional Parks & Recreation 1.0 FTE is budgeted in the Capital Funds

Parks, Recreation and Cultural Services (PRCS)
2010 Budget

2010 PRCS Department as a Share of the General Fund





Parks, Recreation and Cultural Services (PRCS) 2010 Budget

2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Quality Services, Facilities and Infrastructure

- Successful bid of the Parks, Landscaping & Maintenance Services contract. This saved the City a significant amount of funds
- Resurfaced the Tennis Courts at Hillwood Park.
- Relamped & installed new Ballasts on lights at Shoreline Park's A & B soccer fields
- Completed and dedicated the Park Bond Improvements at Richmond Beach Saltwater Park in March
- Completed and dedicated the implementation of the Shoreview Pilot Off-Leash Area in April and Saltwater Park Timed Use site in November
- Began construction for Cromwell and Hamlin Park Improvement Projects
- Named, completed and dedicated Kayu Kayu Ac Park at the Richmond Beach Pump Station Property
- Completed and dedicated the pedestrian sidewalk at South Woods.
- Completed the vegetation study at Hamlin Park
- Finished design for Richmond Highlands Restroom and Hamlin Trail Corridor improvements
- Began the Master Planning process for Kruckeberg Garden
- Used maintenance closure to bring the Shoreline Pool into compliance with the Virginia/Graham/Baker Act
- Replaced aging waveless lane lines to assist lap and various competitive swim programs and increased the attendance for Gator Swim Team (194 swimmers) over 2008's maximized 183
- Provided pool space to programs from Fircrest Pool closure; added special population drop-ins during midmorning family/lap swims; added the Multiple Sclerosis exercise class; and increased ADA pool chairlift usage
- Assisted the new Dale Turner YMCA aquatic staff in training their staff by giving them access to deep water for lifeguard certification requirements of deep water rescue and deep water backboard training
- Summer Camp Shoreline enrollment at the Spartan Recreation Center brought over 120 youth per day to the program. Highlights included the group games and swimming components

Human Services

- Established a Shoreline Step Team, "Pulse", an effort to encourage and foster self-empowerment, academic success, determination and team work. *Pulse* performs monthly at various events for vast audiences. This year's performances included show's for: the City of Shoreline's Talent Show and break dance competition, Shoreline City

Council, Shorewood's African Art Show, the NAACP picnic, the University of Washington and other agencies
- All summer session Skateboard Classes full with a waitlist
- Established a Shorecrest Lunch Program and have implemented lunch programs at all secondary schools in the district
- Established Youth Ambassador Program to work on behalf of all youth in Shoreline, partnering with local agencies and government, to address issues youth deem important
- Operated youth day camps during school year vacations, such as spring break, mid-winter break, etc.
- Completed the emergency shelter kit and operation plan for the Spartan Recreation Center and trained CERT volunteers
- Completion and dedication of the sundial artwork at Richmond Beach Saltwater Park as part of the park re-development. "Reflex Solaris" was designed by artists Laura Haddad and Tom Drugan.
- Temporary Art Installations on exhibit at the Kruckeberg Botanic Garden May through August. This is a pilot project for a more extensive temporary outdoor sculpture program.
- Artwork created for the Spartan Recreation Center. Virginia Paquette's "Roll, Spin, Jump" a dichroic acrolith piece will be installed in the lobby.
- Artist Kristin Tollefson's "Rain Tree" created for installation at Cromwell Park as part of the park re-development. Installation 2009-10.
- Artist Kristin Tollefson's "Dew Bead" spheres will be installed at Hamlin Park as part of the park re-development. Installation 2009-10.
- Pedestrian level artwork final design by artist Ellen Sollod included in construction documents for the second mile of the Aurora Corridor. Installation 2010.
- Gallery at City Hall: a rotating exhibit program for small interior two and three-dimensional art is in development by City staff in collaboration with the Shoreline-LFP Arts Council debuts October 2009.

2010 Key Department Objectives in Support of the City's Strategic Objectives

Quality Services, Facilities, and Infrastructure

- Complete the design and construction of Cromwell Park and Hamlin Park funded through the 2006 Bond Issue
- Continue implementation of park signage strategy
- Facilitate the development of Trail Corridors
- Expand the summer 'Counselor-in-Training' program. Increase the number of sessions to four two-week sessions for summer 2010.
- Expand skateboard classes from two weeks to four weeks
- Establish a mentorship program in conjunction with our Identity Conference (Teen Program)

- Resurface tennis courts at Richmond Beach Community Park

Safe and Attractive Neighborhoods and Business Districts

- Continue the planning and implementation of Spartan Recreation Center serving as an emergency Red Cross shelter

Safe, Healthy, and Sustainable Environment

- Research potential ways to reduce waste and introduce recycling at late night and after-school programs (Teen Program)
- Work with Seattle Urban Nature to protect and preserve natural area and park understory
- Provide a pesticide-free park system for the City of Shoreline

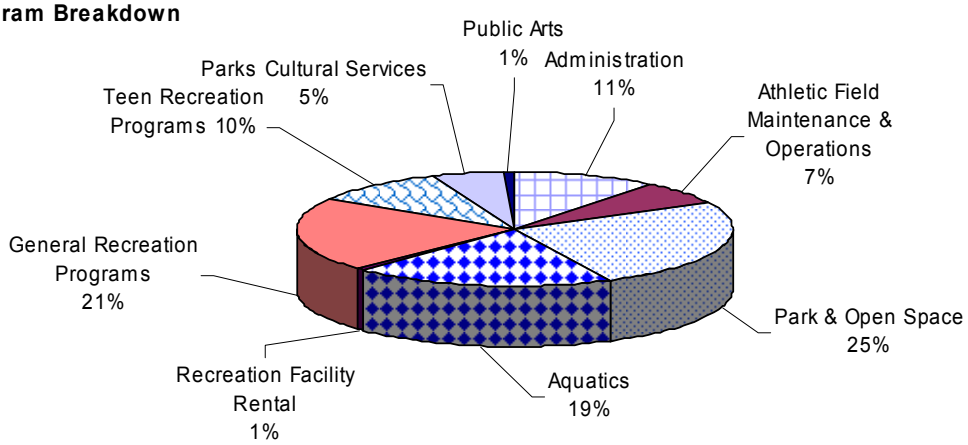
Effective Citizen Communication and Engagement

- Increase local and regional volunteer projects through our youth ambassador program (Teen Program)

Parks, Recreation and Cultural Services (PRCS) 2010 Budget

Parks, Recreational & Cultural Services 2007- 2010 Comparison By Program							
Expenditures By Program	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Administration	$403,551	$429,888	$436,737	$443,694	$461,320	$24,583	5.63%
Athletic Field Maintenance & Operations	$261,569	$272,486	$304,325	$309,529	$293,555	($10,770)	(3.54%)
Park & Open Space	$1,005,561	$1,045,108	$1,188,642	$1,189,615	$1,097,580	($91,062)	(7.66%)
Aquatics	$742,166	$767,255	$843,987	$828,601	$831,920	($12,067)	(1.43%)
Recreation Facility Rental	$28,039	$29,352	$31,522	$33,199	$33,288	$1,767	5.60%
General Recreation Programs	$830,972	$909,220	$908,809	$865,088	$905,780	($3,029)	(0.33%)
Teen Recreation Programs	$369,327	$443,404	$447,801	$447,086	$434,876	($12,925)	(2.89%)
Parks Cultural Services	$230,712	$232,252	$244,167	$239,832	$228,766	($15,401)	(6.31%)
Public Arts	$35,184	$81,287	$114,500	$114,500	$35,000	($79,500)	(69.43%)
Total Expenditure	$3,907,081	$4,210,252	$4,520,489	$4,471,144	$4,322,085	($198,404)	(4.39%)
Revenue By Program							
Administration	$0	$893	($45,000)	($45,000)	($45,000)	$0	0.00%
Athletic Field Maintenance & Operations	$243,450	$268,142	$257,268	$280,185	$277,637	$20,369	7.92%
Park & Open Space	$8,060	$98,689	$41,327	$38,375	$38,254	($3,073)	(7.44%)
Aquatics	$361,540	$383,260	$364,950	$355,480	$361,700	($3,250)	(0.89%)
Recreation Facility Rental	$80,676	$83,575	$83,325	$91,138	$90,325	$7,000	8.40%
General Recreation Programs	$543,568	$597,402	$664,600	$591,445	$660,900	($3,700)	(0.56%)
Teen Recreation Programs	$35,835	$49,051	$37,838	$38,992	$38,965	$1,127	2.98%
Parks Cultural Services	$17,221	$19,232	$16,000	$17,450	$16,000	$0	0.00%
Public Arts	$37,743	$37,382	$2,500	$2,500	$1,000	($1,500)	(60.00%)
Total Operations Revenue	$1,328,093	$1,537,626	$1,422,808	$1,370,564	$1,439,781	$16,973	1.19%
General Fund Subsidy	$2,581,547	$2,628,721	$2,985,681	$2,988,580	$2,848,304	($137,377)	(4.60%)
Use of Public Arts Fund Balance	($2,559)	$43,905	$112,000	$112,000	$34,000	($78,000)	(69.64%)
Total Resources	$3,907,081	$4,210,252	$4,520,489	$4,471,144	$4,322,085	($198,404)	(4.39%)

2010
PRCS Program Breakdown



Parks, Recreation and Cultural Services (PRCS)
2010 Budget

Parks, Recreational & Cultural Services 2007 - 2010 Budget Comparison By Object							
Object Category Name	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Reclassified expenses	$95	$0	$0	$0	$0	$0.00	0.0%
Salary	$1,874,659	$1,960,618	$2,106,403	$2,072,495	$2,138,547	$32,144	1.5%
Benefits	$544,432	$598,208	$654,492	$652,647	$624,695	($29,797)	(4.6%)
Supplies	$191,469	$213,106	$185,267	$181,846	$185,167	($100)	(0.1%)
Other Services & Charges	$1,167,844	$1,272,188	$1,325,484	$1,278,693	$1,240,244	($85,240)	(6.4%)
Intergovernmental Services	$5,882	$51,101	$87,450	$86,358	$46,398	($41,052)	(46.9%)
Capital Outlays	$48,597	$49,971	$90,850	$128,270	$30,000	($60,850)	(67.0%)
Interfund Payments for Service	$74,103	$65,060	$70,543	$70,835	$57,034	($13,509)	(19.2%)
Total Parks Expenditures	$3,907,081	$4,210,252	$4,520,489	$4,471,144	$4,322,085	($198,404)	(4.4%)
Revenue							
Licenses and Permits	$118	$200	$300	$3,000	$600	$300	100.0%
Intergovernmental Revenues	$38,755	$60,734	$34,953	$30,541	$26,780	($8,173)	(23.4%)
Charges for Goods and Services	$1,193,174	$1,278,036	$1,323,935	$1,275,726	$1,352,785	$28,850	2.2%
Fines	$667	$963	$0	$600	$0	$0	0.0%
Miscellaneous Revenues	$71,082	$166,474	$63,620	$60,697	$59,616	($4,004)	(6.3%)
Other Financing Sources	$24,297	$31,219	$0	$0	$0	$0	0.0%
Total Parks Revenue	**$1,328,093**	**$1,537,626**	**$1,422,808**	**$1,370,564**	**$1,439,781**	**$16,973**	**1.2%**
General Fund Subsidy	$2,581,547	$2,628,721	$2,985,681	$2,988,580	$2,848,304	($137,377)	(4.6%)
Use of Public Arts Fund Balance	($2,559)	$43,905	$112,000	$112,000	$34,000	($78,000)	(69.6%)
Total Parks Resources	**$3,907,081**	**$4,210,252**	**$4,520,489**	**$4,471,144**	**$4,322,085**	**($198,404)**	**(4.4%)**
Department Statistics							
% of General Fund	11.7%	13.3%	13.7%	14.2%	13.9%	0.26%	1.9%
Number of FTE's	25.3	26.8	26.0	26.0	26.3	0.3	1.2%

Parks, Recreational & Cultural Services 2007 - 2010 by Fund							
Expenditures By Program	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
General Fund	$3,871,897	$4,128,965	$4,405,989	$4,356,644	$4,287,085	($118,904)	(2.70%)
Public Arts Projects	$35,184	$81,287	$114,500	$114,500	$35,000	($79,500)	(69.43%)
Total Parks Budget	$3,907,081	$4,210,252	$4,520,489	$4,471,144	$4,322,085	($198,404)	(4.39%)

Parks, Recreation and Cultural Services (PRCS)
2010 Budget

2010 Key Department Budget Changes

Expenditures

Salaries
- Includes applicable step increases; the increase of a 0.3 FTE transferred back from capital projects.

Personnel Benefits
- Includes changes in employer contribution for PERS and changes in Medicare and Social Security replacement based on adjustments to salaries.

Supplies
- Minimal $100 reduction.

Other Services & Charges
- Decreased Parks Administration travel by $1,000.
- Decrease of $10,000 in the YMCA payment per the City's agreement with the YMCA.
- Reduced costs in the City's landscaping contract by $21,343, as a result of lower than expected bid from the new service provider.
- Funding for Kruckeberg Garden was reduced by $11,314 per the terms of the City's operating agreement.
- Increased Parks Operations water by $20,000 to cover the increasing irrigation needs of the City's park system.
- Reduced aquatics arthritis instructor services by $3,500 due to a decline in class attendance.
- Increase of $6,500 to cover required B & O taxes paid to the State for facility rentals.
- Reduced Aquatics natural gas costs by $15,950 due to Puget Sound Energy rate reduction.
- Reduced General recreation advertising by $1,500.
- Reduced General Recreation travel and training registration by $1,500.
- Reduced Teen program registration and training by $900.
- Reduced funding for the Shoreline Arts Council and Historical Museum by $12,248.
- Reduced professional services in Public Arts Fund by $25,000

Intergovernmental Services
- Increased police overtimes costs in the Teen program by $3,000
- Increased the budget for background checks in General Recreation by $200
- Reduced permits by $1,500 as capital project work is being completed
- Kruckeberg Garden Trust Fund expenditures not included in 2010 budget ($40,000)

Capital Outlays

- Removed $20,825 for park sign construction as the work was completed in 2009.
- Reduced public arts capital funding by $40,000 due to the timing of capital project construction.

Interfund Payments for Services

- Decreased vehicle operating and maintenance fees as replacement schedule is being delayed by 1 year

Revenues

Intergovernmental Revenue

- In 2009 Lake Forest Park terminated its resident discount and scholarship usage agreement with the City resulting in a $9,300 decrease in intergovernmental revenue.

Charges for Goods & Services

- Reduced pool activity based revenue by $2,250 due to a drop in usage.
- Increased athletic field rental revenue by $27,000 due to the continued popularity of the City's turf fields. Increased picnic shelter revenue by $1,000.
- Increased Special Recreation revenue by $3,000 to reflect participation level

PARKS ADMINISTRATION

PROGRAM PURPOSE:

Administer a full service Parks, Recreation and Cultural Services Department and provide long term planning and capital project oversight of park projects to support community use and meet public recreaiton needs of the community and provides support to the Shoreline Library Board.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Park acreage per thousand population	7.22	7.22	7.18	7.18	7.01
Percentage of citizens satisfied with Parks, Recreation and Cultural Services	81%	81%	82%	82%	82%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Parks Administration as a percent of the total Parks budget	9.56%	10.30%	10.2%	9.7%	10.7%
Parks and Recreation FTE per 1.000 population	.50	.50	.50	.49	.49
Recreation and athletic programming cost recovery percentage	51%	65.9%	67.35%	65.6%	67.3%

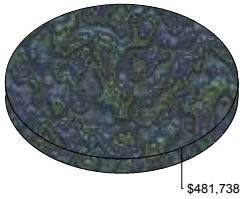
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	4	4	4	4	3.5
Number of volunteer hours	3,502	3,370	3,800	3,500	3,500

PARKS ADMINISTRATION

2009 Budget

Program Expenditures	**436,738**
Program Revenue	**-45,000**
General Support	**481,738**

Program Revenue vs General Support

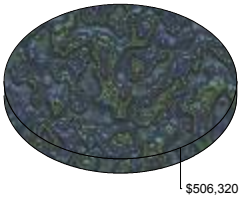


@Support	91.5%
@Revenue	(8.5)%
Total:	100.0%

2010 Budget

Program Expenditures	**461,320**
Program Revenue	**-45,000**
General Support	**506,320**

Program Revenue vs General Support



@Support	91.8%
@Revenue	(8.2)%
Total:	100.0%

ATHLETIC FIELD MAINTENANCE & OPERATIONS

PROGRAM PURPOSE:

Provide stewardship for the City's athletic fields and to create safe recreational opportunities for the well-being and enjoyment of the public.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Program Revenue as a percent of program expense	74.5%	64%	84.5%	90.5%	94.6%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of baseball fields	15	15	15	15	14
Number of baseball/soccer game field preps provided	1,301	1,312	1,270	1,290	1,290
Number of baseball/soccer practice field preps provided	1,330	1,340	1,300	1,300	1,300
Number of hours of adult field rentals	4,382	5,571	4,600	4,000	4,000
Number of hours of youth field rentals	12,268	13,755	15,000	14,000	14,000
Number of soccer fields	10	10	10	10	10

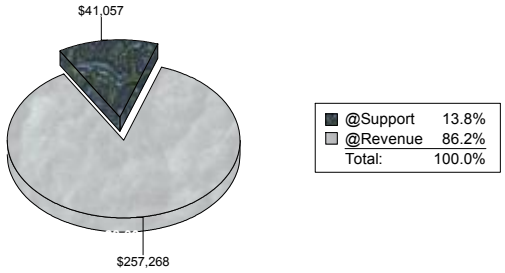
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	1.93	2.07	2.12	2.12	2.12

ATHLETIC FIELD MAINTENANCE & OPERATIONS

2009 Budget

Program Expenditures	**298,325**
Program Revenue	**257,268**
General Support	**41,057**

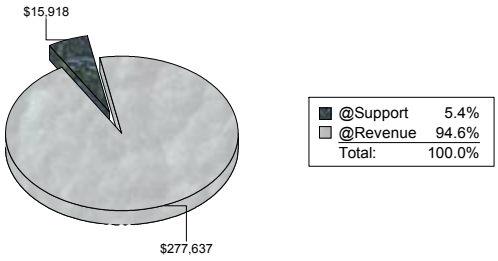
Program Revenue vs General Support



2010 Budget

Program Expenditures	**293,555**
Program Revenue	**277,637**
General Support	**15,918**

Program Revenue vs General Support



PARKS AND OPEN SPACE MAINTENANCE PROGRAM

PROGRAM PURPOSE:

Provide stewardship for the City's parks and open space system, including the preservation of important natural areas, the enhancement of quality parks, and to create safe recreational and educational opportunities for the well-being and enjoyment of the public.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Average Annual cost per acre of park property maintained	**$4,300**	**$3,752**	**$3,658**	**$3,616**	**$3,500**

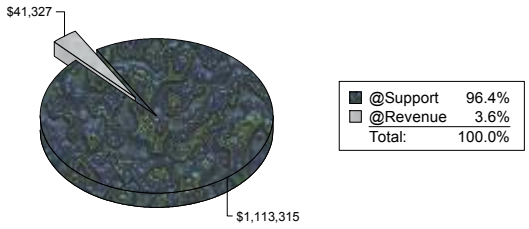
Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of acres of park and open space maintained	**356**	**381**	**381**	**381**	**381**

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	**4.675**	**5.5**	**5.5**	**5.5**	**5.5**
Total Cost of Contracted Maintenance Services	**$456,204**	**$367,000**	**$322,608**	**$339,951**	**$303,608**

2009 Budget

Program Expenditures	**1,154,642**
Program Revenue	**41,327**
General Support	**1,113,315**

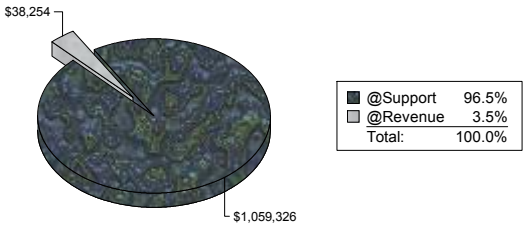
Program Revenue vs General Support



2010 Budget

Program Expenditures	**1,097,580**
Program Revenue	**38,254**
General Support	**1,059,326**

Program Revenue vs General Support



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AQUATICS

PROGRAM PURPOSE:

Provide safe, healthy, accessible and affordable programs and services for the Shoreline community. Provide diverse, life-long activities that meet evolving community needs in the areas of water safety, swimming skills, athletics, health, fitness, psychological well-being, certifications and recreational aquatics.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Drop-in participants per hour of drop-in opportunity.	16.96	16.82	17.34	17.45	17.45
Program Revenue as a percentage of program costs (added utilities in 2005).	49.6%	48.8%	49.95%	43.24%	43.48%
Revenue per hour of Shoreline Pool operation	$71.44	$72.02	$76.38	$72.73	$72.08

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of course participants	4,833	4,793	5,034	4,738	4,900
Number of drop-in participants	43,901	43,544	44,916	44,000	45,000
Number of hours of course instruction	5,027	5,161	5,020	5,000	5,020
Number of hours of drop-in opportunities (Lap & Rec Swim, Aerobic)	2,589	2,589	2,589	2,530	2,584
Number of pool rental hours.	4,168	3,892	3,987	3,900	4,000
Resident Course Participants	82.9%	83.2%	84%	75.5%	84%
Total Number of hours of pool operation	5,018	5,018	5,018	5,018	5,018

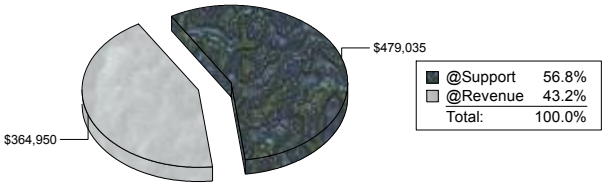
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	5.625	5.625	5.70	5.70	5.7

AQUATICS

2009 Budget

Program Expenditures	**843,985**
Program Revenue	**364,950**
General Support	**479,035**

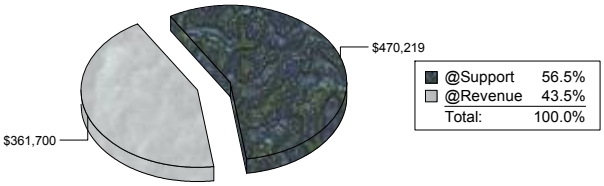
Program Revenue vs General Support



2010 Budget

Program Expenditures	**831,919**
Program Revenue	**361,700**
General Support	**470,219**

Program Revenue vs General Support



RECREATION FACILITY RENTAL PROGRAM

PROGRAM PURPOSE:

Provide opportunities for Shoreline residents to use recreational facilities and picnic shelters for special events.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Hours of Baseball/Softball Field Rentals	10,248	10,323	10,450	9,000	10,000
Hours of Football Field Rentals	987	1,042	1,100	700	800
Hours of Picnic Shelter Rentals	1,475	1,685	1,500	1,600	1,700
Hours of Rentals of Richmond Highlands Recreation Center	490	394	300	275	300
Hours of Rentals of Spartan Recreation Center	2,992	2,751	3,200	3,300	3,300
Hours of Soccer Field Rentals	6,230	8,104	7,500	8,000	8,400
Total Hours of facility rentals	22,422	24,299	28,050	22,975	25,000

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	0.37	0.37	0.37	0.37	0.37

RECREATION FACILITY RENTAL PROGRAM

2009 Budget

Program Expenditures	**31,521**
Program Revenue	**83,325**
General Support	**0**

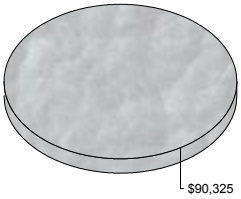
Program Revenue vs General Support

@Support	0.0%
@Revenue	100.0%
Total:	100.0%

2010 Budget

Program Expenditures	**33,288**
Program Revenue	**90,325**
General Support	**0**

Program Revenue vs General Support



@Support	0.0%
@Revenue	100.0%
Total:	100.0%

GENERAL RECREATION PROGRAMS

PROGRAM PURPOSE:

Develop and implement comprehensive recreation programs, services, and events targeting all ages and abilities, and a variety of special interests throughout the year to meet the needs of the community.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of class sessions, ie pre-ballet has 10 sessions = 10 classes, that were held that were offered	75%	80%	75%	80%	80%
Percentage of customers rating the quality of the programs as good or excellent	95%	95%	95%	95%	95%
Percentage of residents who participated in recreational programming offered by the City	70%	82%	70%	73%	75%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Average Number of Participants per Day	500	500	515	550	
Percent of general recreation program budget supported by fees.	47.6%	65.4%	65.7	73.1%	73.0%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of adult participants	22,567	34,767	19,500	35,000	30,000
Number of adult recreational classes held	187	190	180	185	180
Number of preschool participants	9,298	8,334	8,000	8,000	8,000
Number of preschool recreational classes held	123	139	125	125	100
Number of youth participants	5,632	5,725	6,000	6,500	6,500
Number of youth recreational classes held	252	352	300	350	350

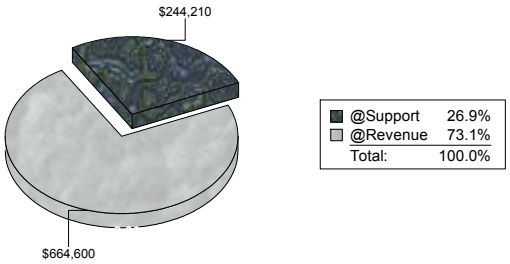
GENERAL RECREATION PROGRAMS

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	3.9	3.9	4.275	4.275	4.275

2009 Budget

Program Expenditures	**908,810**
Program Revenue	**664,600**
General Support	**244,210**

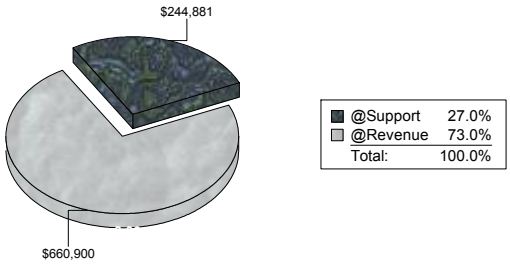
Program Revenue vs General Support



2010 Budget

Program Expenditures	**905,781**
Program Revenue	**660,900**
General Support	**244,881**

Program Revenue vs General Support



TEEN RECREATION PROGRAMS

PROGRAM PURPOSE:

The Teen Recreation program helps youth in the community, ages 12-19 years old, make successful life choices by being positive role models and offering diverse, challenging, safe and innovative programs. As a means of gauging progress toward this goal, the program uses 9 of the 40 Search Institute's Development Assets for success as guiding factors. The assets chosen focus on the following: giving teens useful roles, valuing their opinions, giving clear expectations, doing their homework, volunteerism, increasing their sense of personal responsibility, non-violent conflict resolution, adding more caring adults in their lives and helping them feel more in control over their life.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Percentage of surveyed participants that always or sometimes feel that the Teen Program provides all 9 of the development assets surveyed	**83%**	**73%**	**75%**	**75%**	**80%**

Measurement: EFFICIENCY	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Net cost per hour of teen recreation programs (net of revenue)	**$125.62**	**$117.97**	**$138.36**	**$143.19**	**$138.91**
Net Cost per Visit (net of revenues)	**$11.06**	**$10.68**	**$11.96**	**$12.24**	**$11.64**

Measurement: WORKLOAD	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Number of teen recreation program hours	**2,847**	**2,827**	**2,850**	**2,850**	**2,850**
Number of visits in the Teen Late Night Programs	**9,250**	**9,270**	**9,400**	**9,000**	**9,150**
Number of visits to all Teen Programs excluding Late Night	**22,818**	**21,954**	**23,500**	**24,000**	**24,250**
Total number of all visits.	**32,068**	**31,224**	**32,900**	**33,500**	**34,000**

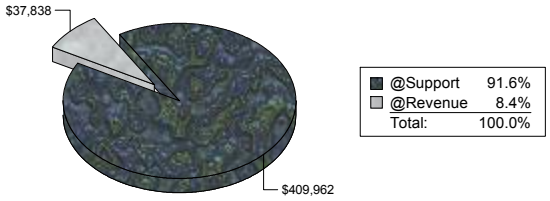
Measurement: INPUT	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Budgeted FTEs	**4.06**	**4.05**	**4.10**	**4.10**	**4.10**

TEEN RECREATION PROGRAMS

2009 Budget

Program Expenditures	**447,800**
Program Revenue	**37,838**
General Support	**409,962**

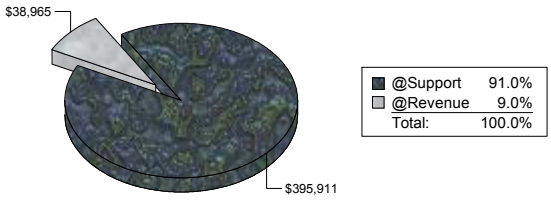
Program Revenue vs General Support



2010 Budget

Program Expenditures	**434,876**
Program Revenue	**38,965**
General Support	**395,911**

Program Revenue vs General Support



PARKS CULTURAL SERVICES PROGRAMS

PROGRAM PURPOSE:

The Parks Cultural Services Program provides a variety of community services and events: Celebrate Shoreline, Summer Lunchtime Music Series, Swingin' Summer Eve, Hamlin Haunt, Fall Library programs, and financial contributions to the Arts Council and Shoreline Museum.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Shoreline Historical Museum contribution per capita	$1.18	$1.18	$1.19	$1.23	$1.10
Shoreline/Lake Forest Park Arts Council contribution per capita	$1.18	$1.18	$1.19	$1.23	$1.10

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Fall library program participants	150	150	150	150	150
Hamlin Haunt attendance (2009 haunt will take place due to Park construction)	1,000	1,000	1,000	0	1,000
Number of Events Held During Celebrate Shoreline: Teen Event, Parade, Festival and Sand Castle Contest, Car Show, Rotary Run	6	6	6	6	6
Number of fall library programs	4	4	4	4	4
Number of Sponsors of Celebrate Shoreline Events	14	24	20	20	20
Number of summer lunchtime events	6	6	6	6	6
Summer lunchtime event attendance	2,200	2,400	2,400	2,400	2,400
Swingin' Summer Eve attendance	800	800	1,000	1,000	1,200

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Amount of sponsorship dollars for Celebrate Shoreline	$6,150	$9,900	$8,000	$12,000	$12,000

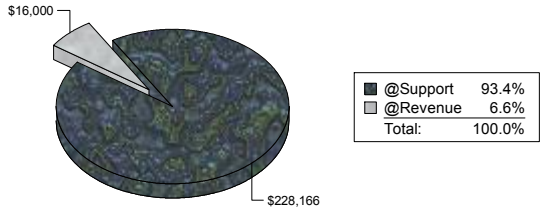
PARKS CULTURAL SERVICES PROGRAMS

	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	**0.75**	**0.75**	**0.70**	**0.70**	**0.70**
Total Cost for Swingin' Summer Eve Events	**$400**	**$400**	**$400**	**$400**	**$1,000**
Total Cost of Fall Library Program	**$1,200**	**$1,200**	**$1,200**	**$1,200**	**$1,200**
Total Cost of Hamlin Haunt	**$800**	**$800**	**$800**	**$0**	**$2,300**
Total Cost of Summer Lunchtime Events	**$3,000**	**$3,100**	**$3,100**	**$3,100**	**$3,900**

2009 Budget

Program Expenditures	**244,166**
Program Revenue	**16,000**
General Support	**228,166**

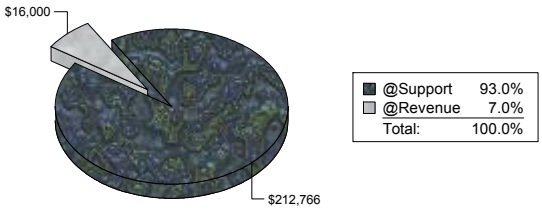
Program Revenue vs General Support



2010 Budget

Program Expenditures	**228,766**
Program Revenue	**16,000**
General Support	**212,766**

Program Revenue vs General Support



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CITY OF SHORELINE

PLANNING & DEVELOPMENT SERVICES

Planning & Development Services

Planning and Development Services
2010 Budget

Mission Statement

"Our mission is to ensure that the natural and built environments are healthy, safe, and reflect the community's vision by providing exceptional customer service, listening to our customers and citizens, and proactively solving problems."

Department Programs

Code Enforcement Team

1.46 FTE

Operations Support Team

2.15 FTE

Long Range Planning Team

3.89 FTE

Current Planning Team

4.12 FTE

Permit Services Team

7.06 FTE

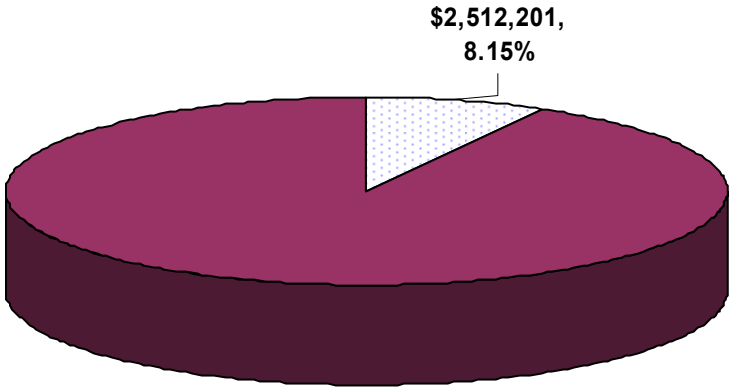
Building & Inspections Team

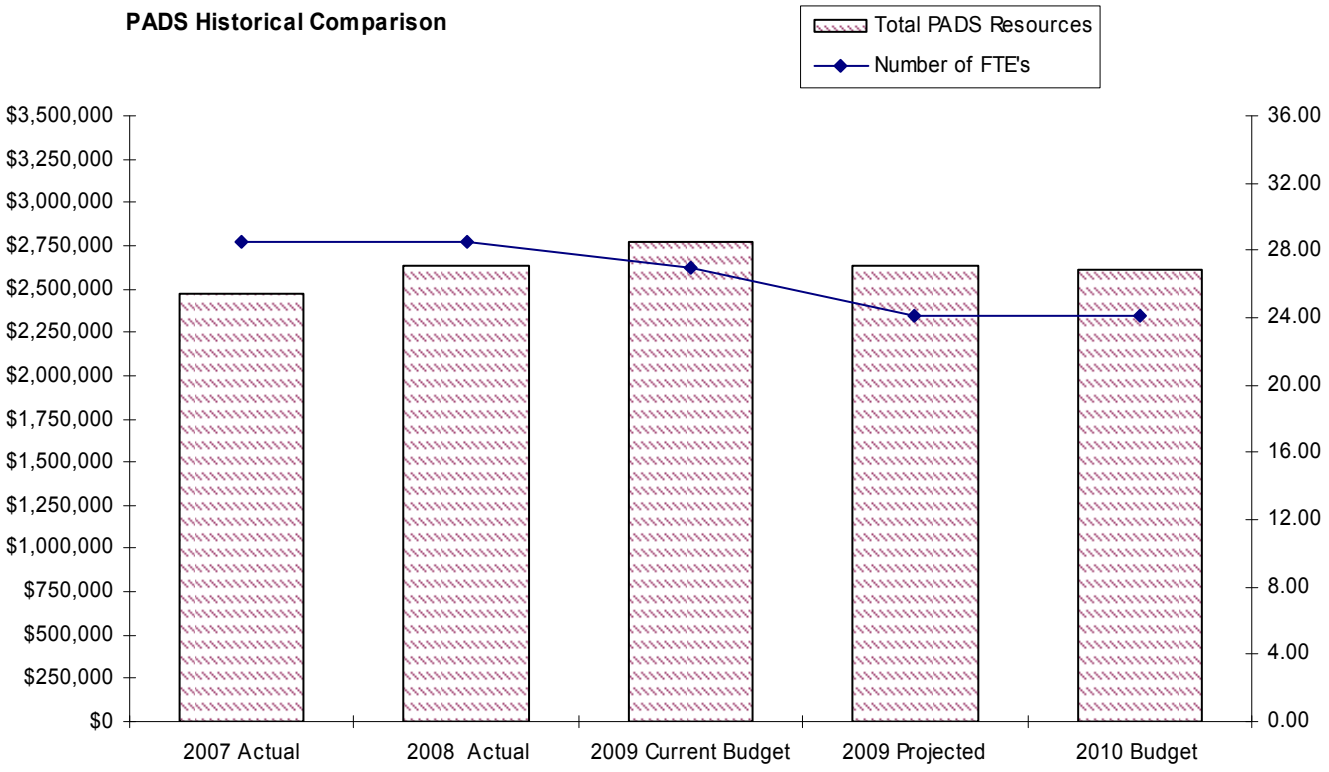
5.40 FTE

*An Additional 0.25 Planning & Development FTE is budgeted in the Roads Capital Funds

Planning and Development Services
2010 Budget

2010 PADS General Fund Portion as a Share of the General Fund





2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Completed the 20-year Vision for the City with Council adoption on May 11, 2009
- Facilitated a citizens committee to develop the Southeast Neighborhoods Subarea Plan
- Developed the Point Wells Subarea Plan and pre-annexation zoning to ensure that the City's interests are recognized during the development process and in the years following the property's redevelopment
- Worked with the Planning Commission and the community on the development Town Center Plan Phase II
- Utilized the City's abatement fund to clean-up two properties
- Supported Customer Response Team in the implementation of the Proactive Code Enforcement Program
- Worked with the Shoreline School District to amend development regulations to allow for increased heights to facilitate redevelopment of two high schools
- Facilitated development of a master development plan permit for the CRISTA campus
- Participated in the update of the Hazard Mitigation Plan
- Develop a way finding signage program

Quality Services, Facilities and Infrastructure

- The Inter-departmental Policy Group met regularly to enhance communication between departments by identifying and implementing policies and clarifying issues and code language
- Developed a program to qualify arborists, engineers, and scientists to perform work on critical areas
- Shifted specific quasi-judicial actions to the hearing examiner to allow the Planning Commission to work on more long range projects and minimize the legal risks per the WCIA audit
- Staff prepared 57 boxes of permanent records for the state archives and funded by a portion of the $29,598 records grant awarded to the City. The department has also prepared over 800 plans which were scanned and microfilmed according to the records retention guidelines.
- Expanded the Combination Inspector function to include capital project inspection support

Economic Vitality and Financial Stability

- Adopted interim regulations that increases density, if certain standards are met, for regional business properties located on Midvale Avenue between 175th and 185th Streets (Midvale Demonstration Area)
- Developed permanent Regional Business Zone regulations to replace interim regulations adopted in 2008
- Completed the Ronald Place street vacation to facilitate future redevelopment of the former Aurora Rents site at 175th Street and Aurora Avenue

Safe, Healthy and Sustainable Environment

- Assisted Public Works with the adoption and implementation of the Surface Water Management Code and Stormwater Manual, which includes low impact development standards
- Issued an administrative order clarifying the City's ditch infill policy
- Worked with the Planning Commission and the community to modify tree regulations in the Development Code
- Continued work to update the Shoreline Master Program
- Implemented the Environmental Sustainability Strategy by activating the City's inter-departmental Green Team
- Actively participated in the Public Health Lab Risk and Safety Assessment
- Building Official served on the State Building Code Council

2010 Key Department Objectives in Support of the City's Goals and Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Complete the Town Center Subarea Plan and implementing regulations
- Complete the Southeast Neighborhoods Subarea Plan and implementing regulations
- Implement the updated City Hazard Mitigation Plan
- Implement design review process and standards
- Implement the program for way finding signage

Planning and Development Services
2010 Budget

Safe, Healthy, and Sustainable Environment

- Update City codes to reflect the City's Vision and Framework Goals
- Assist the State to complete Fircrest's master development plan permit
- Implement the Environmental Sustainability Strategy by green-lining codes, developing indicator systems, and green purchasing policies
- Assist in Public Health Lab to complete its master development plan permit
- Complete the draft of Urban Design, Capital Facilities, and Parks elements of the Comprehensive Plan
- Complete and implement the new Engineering Development Guide
- Complete the Shoreline Master Program
- Adopt the 2009 model construction code updates and associated Washington State amendments
- Participate in the International Code Council 2010 hearings

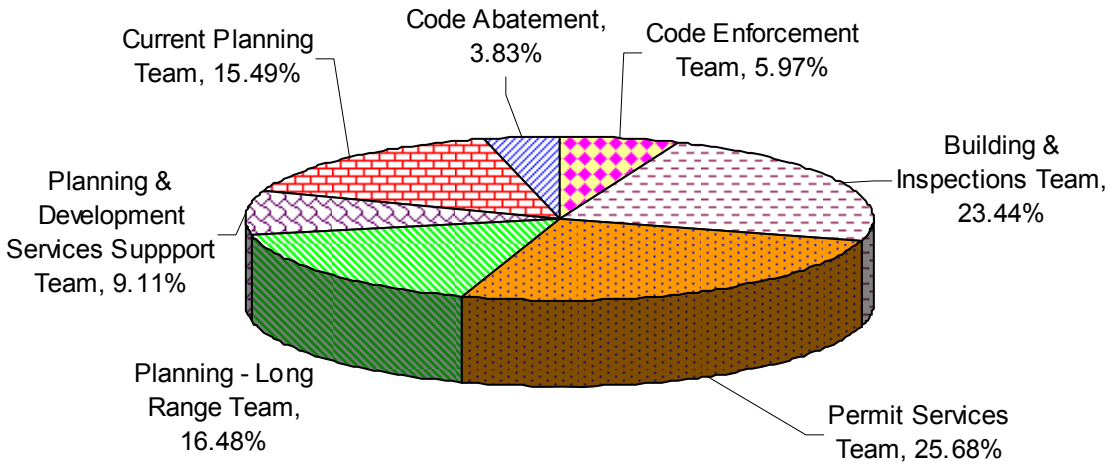
Quality Services, Facilities, and Infrastructure

- Cross train and shift staff members to provide a continuous presence at the front counter in response to staffing reductions
- Train additional staff to provide assistance to the Code Enforcement Program
- Work with Snohomish County and Point Wells developers to ensure that infrastructure improvements are identified and funded to mitigate future development impacts at Point Wells
- Further improvement of the working relationship with utility purveyors and the Shoreline Fire Department

Planning and Development Services
2010 Budget

Planning & Development Services 2007 - 2010 Budget Comparison By Program							
Program Budget	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Code Enforcement Team*	$166,708	$172,792	$161,594	$159,092	$156,042	($5,552)	(3.44%)
Building & Inspections Team	$586,340	$621,689	$601,606	$590,741	$612,312	$10,706	1.78%
Permit Services Team	$688,687	$734,337	$759,947	$725,831	$670,829	($89,118)	(11.73%)
Planning - Long Range Team	$314,214	$437,461	$481,068	$478,578	$430,579	($50,489)	(10.50%)
Planning & Development Services Support Team	$241,384	$244,991	$246,654	$239,700	$237,938	($8,716)	(3.53%)
Current Planning Team	$468,158	$417,089	$418,695	$411,149	$404,501	($14,194)	(3.39%)
Code Abatement	$1,688	$499	$100,000	$27,000	$100,000	$0	0.00%
Total Program Budget	$2,467,179	$2,628,858	$2,769,564	$2,632,091	$2,612,201	($157,363)	(5.68%)
*The Code Enforcement Program is also supported by 60% of the Customer Response Team.							
Program Revenue							
Building & Inspections Team	$823,434	$559,177	$502,848	$373,267	$389,400	($113,448)	(22.56%)
Permit Services Team	$389,214	$372,785	$335,232	$248,844	$259,600	($75,632)	(22.56%)
Planning - Long Range Team	$61,080	$88,252	$41,433	$36,474	$36,800	($4,633)	(11.18%)
Current Planning Team	$237,015	$138,927	$128,487	$109,983	$123,200	($5,287)	(4.12%)
Code Abatement	$13,571	$4,628	$87,500	$81,568	$82,100	($5,400)	(6.17%)
Total Program Revenue	$1,524,314	$1,163,769	$1,095,500	$850,136	$891,100	($204,400)	(18.66%)
General Fund Subsidy	$954,748	$1,469,218	$1,661,564	$1,836,523	$1,703,201	$41,637	2.51%
Use of Code Abatement Fund Balance	($11,883)	($4,129)	$12,500	($54,568)	$17,900	$5,400	43.20%
Total Resources	$2,467,179	$2,628,858	$2,769,564	$2,632,091	$2,612,201	($157,363)	(5.68%)

2010 PADS Program Breakdown



Planning and Development Services
2010 Budget

Planning & Development Services 2007 - 2010 Budget Comparison By Object							
Object Category Name	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Reclassified expenses	$993	$0	$0	$0	$0	$0	0.00%
Salary	$1,688,011	$1,804,659	$1,843,667	$1,814,977	$1,827,218	($16,449)	(0.89%)
Benefits	$523,227	$590,743	$609,108	$603,432	$543,391	($65,717)	(10.79%)
Supplies	$20,562	$13,307	$22,211	$12,483	$8,961	($13,250)	(59.66%)
Other Services & Charges	$222,252	$209,174	$288,417	$195,018	$226,848	($61,569)	(21.35%)
Intergovernmental Services	$5	$190	$0	$20	$0	$0	0.00%
Capital Outlays	$0	$10	$0	$0	$0	$0	0.00%
Interfund Payments for Service	$12,129	$10,775	$6,161	$6,161	$5,783	($378)	(6.14%)
Total PADS Expenditures	$2,467,179	$2,628,858	$2,769,564	$2,632,091	$2,612,201	($157,363)	(5.68%)
Revenue							
Licenses & Permits	$941,791	$657,896	$565,292	$506,441	$528,000	($37,292)	(6.60%)
Intergovernmental Revenue	$0	$51,898	$8,000	$8,062	$0	($8,000)	100.00%
Charges for Goods and Services	$568,952	$450,158	$434,708	$254,060	$281,000	($153,708)	(35.36%)
Fines	$6,038	$0	$0	$17,500	$0	$0	0.00%
Miscellaneous Revenues	$8,882	$4,639	$87,500	$64,073	$82,100	($5,400)	0.00%
Non revenues	($1,348)	$0	$0	$0	$0	$0	0.00%
Total PADS Revenue	$1,524,315	$1,164,591	$1,095,500	$850,136	$891,100	($204,400)	(18.66%)
General Fund Subsidy	$954,748	$1,469,218	$1,661,564	$1,836,523	$1,703,201	$41,637	2.51%
Use of Code Abatement Fund Balance	($11,883)	($4,129)	$12,500	($54,568)	$17,900	$5,400	43.20%
Total PADS Resources	$2,467,180	$2,629,680	$2,769,564	$2,632,091	$2,612,201	($157,363)	(5.68%)
Department Statistics							
% of General Fund	7.48%	8.48%	8.27%	8.47%	8.15%	(0.12%)	(1.47%)
Number of FTE's	28.50	28.50	27.00	26.02	24.10	-2.90	(10.7%)

Planning & Development Services 2007 - 2010 Budget Comparison By Fund							
Expenditures By Fund	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
General Fund	$2,465,491	$2,628,359	$2,669,564	$2,605,091	$2,512,201	($157,363)	(5.89%)
Code Abatement Fund	$1,688	$499	$100,000	$27,000	$100,000	$0	0.00%
Total Fund Expenditures	$2,467,179	$2,628,858	$2,769,564	$2,632,091	$2,612,201	($157,363)	(5.68%)
Revenue By Fund							
General Fund	$1,510,744	$1,159,963	$1,008,000	$768,568	$809,000	($199,000)	(19.74%)
Code Abatement Fund	$13,571	$4,628	$87,500	$64,068	$82,100	($5,400)	(6.17%)
Total Fund Revenues	$1,524,315	$1,164,591	$1,095,500	$832,636	$891,100	($204,400)	(18.66%)
General Fund Subsidy	$954,747	$1,468,396	$1,661,564	$1,854,023	$1,703,201	$41,637	2.51%
Use of Code Abatement Fund Balance	($11,883)	($4,129)	$12,500	($54,568)	$17,900	$5,400	0.00%
Total Fund Resources	$2,467,179	$2,628,858	$2,769,564	$2,632,091	$2,612,201	($157,363)	(5.68%)

Planning and Development Services
2010 Budget

2010 Key Department Budget Changes

Expenditures

Salaries

- Includes applicable step increases; the elimination of one Administrative Assistant II vacant position; one Technical Assistant position was transferred to Public Works; a 0.5 FTE Administrative Assistant I was transferred to Finance (0.3) and the City Clerk (0.2); and one Administrative Assistant III position was reduced to 0.80 FTE.

Personnel Benefits

- Does not include projected increase in health benefits costs. A citywide contingency has been included in the proposed budget
- Includes change in employer contribution for PERS, and changes in Medicare and Social Security replacement based on adjustments in salaries

Supplies

- Reduced office supplies by $6,000
- Reduced operating supplies by $4,100
- Reduced software upgrades/licenses by $1,600

Other Services and Charges

- Professional Services:
  - Removed one-time funding for Southeast Subarea plan ($20,000), Shoreline Master Plan ($8,000), and development of design review process and design standards for commercial areas ($25,000)
  - Increased by $5,000 for hearing examiner
- Reduced Printing & Binding by $8,500
- Reduced Advertising by $3,250
- Reduced Operating Rentals by $1,906 as Planning Commission meetings will now be held in City Hall

Intergovernmental Services

- No expenditures.

Capital Outlays

- No expenditures

Interfund Payment for Services

- Reduced vehicle operating and maintenance fees

Planning and Development Services
2010 Budget

Revenues

Licenses and Permits

- Reduced building permit revenue estimate by $20,654
- Reduce plumbing permit revenue estimate by $175
- Reduce electrical permit revenue estimate by $1,738
- Reduce mechanical permit revenue estimate by $11,005
- Reduce land use fee revenue estimate by $1,949
- Reduce fire system permit revenue by $1,771

Charges for Goods and Services

- Increase plumbing inspection fee revenue estimate by $8,747
- Reduce plan check fee revenue estimate by $162,484
- Increased Hearing Examiner fees by $5,000
- Reduce environmental review fee revenue by $4,971

Intergovernmental Revenue

- Removed 2009 one time grant funding of $8,000

Miscellaneous Revenue

- Reduced investment Interest revenue by $5,400

Fines, Non Revenue, & Other Financing Sources

- No revenue in 2009 or 2010

CODE ENFORCEMENT TEAM

PROGRAM PURPOSE:

The Code Enforcement Team enforces the City's codes and regulations to implement community values and to sustain a safe and attractive City.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Average number of calendar days from request initiation to compliance (Abandoned Vehicles)	8	6	6	7	6
Average number of calendar days from request initiation to voluntary compliance (Strike 1 & 2)	43	37	51	34	35
Percent of abandoned vehicles tagged within 24 hours of notification	97%	98%	96%	96%	99%
Percentage of all code enforcement actions resolved by voluntary compliance (Strike 1&2)	94%	98%	96%	98%	95%
Percentage of cases closed by induced compliance (Strike 3) annually	26%	30%	39%	35%	35%
Percentage of cases open beyond 365 days (Strike 3)	58%	60%	73%	65%	65%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Code Enforcement expenditures per capita (Strike 3)	$2.88	$3.13	$3.23	$2.93	$2.87
Number of Active Cases per FTE (Strike 3)	115	137	116	136	99
Number of code enforcement actions (Strike 1&2) per FTE	942	972	869	889	1008
Number of Proactive CE Program actions			247	580	580

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of code enforcement requests for action	1,602	2,243	2,407	2,643	2,760

CODE ENFORCEMENT TEAM

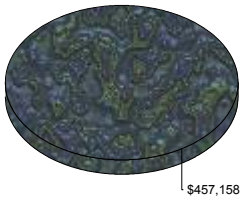
	2006	2007	2008	2009 Est.	2010 Target
Number of service requests for parking/abandoned	**1,083**	**1,402**	**1,200**	**1,026**	**1,200**
Number of service requests for vandalism/graffiti	**72**	**386**	**599**	**652**	**600**
Total number of code enforcement actions resolved (Strike 1&2)	**1,353**	**2,081**	**2,236**	**2,172**	**2,200**

Measurement: **INPUT**	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	**4.9**	**4.9**	**4.9**	**4.39**	**3.5**

2009 Budget

Program Expenditures	**457,158**
Program Revenue	**0**
General Support	**457,158**

Program Revenue vs General Support

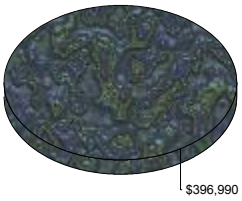


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**396,990**
Program Revenue	**0**
General Support	**396,990**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

BUILDING AND INSPECTIONS TEAM

PROGRAM PURPOSE:

The Building & Inspections Team perform reviews and make decisions on more complex building permits; to provide comprehensive inspections and approval of conditions for all permitted work; and to provide enforcement and education of the adopted codes and ordinances.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percent of customers who rated services as good or excellent.	82%	89%	80%	93%	95%
Percent of customers who said they were treated courteously by employees.	98%	94%	97%	96%	100%
Percent of customers who were satisfied with the clarity of inspection correction forms.	95%	89%	86%	90%	94%
Percent of customers who were satisfied with the timeliness of building inspections.	96%	100%	94%	90%	94%
Percent of customers who were satisfied with the updates they received regarding their project's status.	77%	81%	88%	92%	95%
Percent of customers who were satisfied with the usefulness of the pre-application process.	80%	86%	93%	92%	94%
Percentage of building permits issued on or before the target dates identified in SMC 20.30.040 (data includes days waiting for information)	84.8%	91.5%	95%	95%	95%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Average number of Inspections Completed Per Inspector per day	9	10	10	9	9

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Addition/Remodel Commercial Permits submitted	67	71	46	45	50
Number of Demolition Permits submitted	65	58	40	25	25
Number of Electrical Permits Submitted	33	108	67	50	50

BUILDING AND INSPECTIONS TEAM

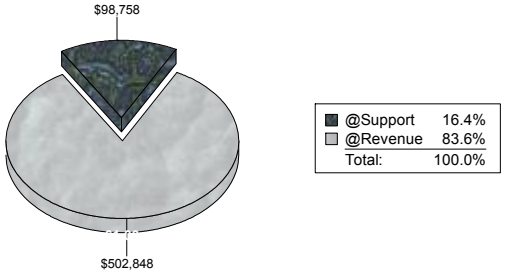
	2006	2007	2008	2009 Est.	2010 Target
Number of Fire Systems Permits submitted	**101**	**144**	**99**	**90**	**90**
Number of inspections completed annually	**4,236**	**5,151**	**4,888**	**4,500**	**4,250**
Number of Mechanical Permits submitted	**273**	**301**	**258**	**215**	**215**
Number of Miscellaneous Structures - Complex Permits submitted (retaining walls/rockeries, wireless facilities)	**20**	**22**	**7**	**12**	**12**
Number of New Construction Commercial Permits submitted	**23**	**18**	**23**	**12**	**20**
Number of Plumbing Permits submitted	**182**	**175**	**111**	**125**	**150**

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	**5.55**	**6.05**	**5.95**	**5.95**	**5.40**

2009 Budget

Program Expenditures	**601,606**
Program Revenue	**502,848**
General Support	**98,758**

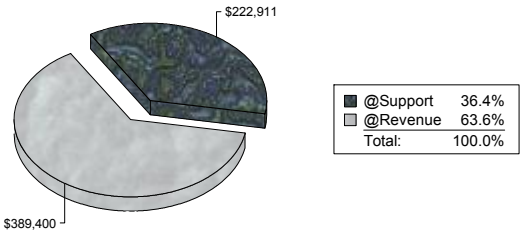
Program Revenue vs General Support



2010 Budget

Program Expenditures	**612,311**
Program Revenue	**389,400**
General Support	**222,911**

Program Revenue vs General Support



PERMIT SERVICES TEAM

PROGRAM PURPOSE:

The Permit Services Team provides accurate information and referral services; intake and issuance of all building and land use related permits; including expedited review for less complex projects.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percent of customers who rated services as good or excellent	82%	89%	80%	93%	95%
Percent of customers who said they were treated courteously by employees	98%	94%	97%	96%	100%
Percent of customers who were satisfied with the updates they received regarding their project's status	77%	81%	88%	92%	95%
Percent of customers who were satisfied with the usefulness of the pre-application process	80%	86%	93%	92%	94%
Percentage of permits issued on or before the target dates identified in SMC 20.30.040 (data includes days waiting for information)	90.5%	85.7%	83%	95%	95%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Average number of permit applications submitted per Technical Assistant	681	620	570	750	800
Average number of permits issued per Technical Assistant	560	620	504	700	725

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Accessory Dwelling Units (ADU) or Adult Family Home Applications submitted	3	5	6	4	4
Number of Addition/Remodel Single-family Residential Permits submitted	203	221	175	175	185
Number of Home Occupation, B&B, or Boarding House Permits submitted	10	2	4	4	4
Number of New Construction Single-family Residential Permits submitted	67	65	49	24	27

PERMIT SERVICES TEAM

	2006	2007	2008	2009 Est.	2010 Target
Number of Sign and Miscellaneous Structure Permits submitted	**49**	**49**	**33**	**38**	**40**
Number of walk-in customers served	**12,400**	**12,000**	**8,844**	**8,600**	**8,600**
Number Right-of-Way Permits submitted	**536**	**508**	**537**	**400**	**425**
Total Number of Applications submitted	**2,044**	**1,859**	**1,530**	**1,500**	**1,600**

Measurement: **INPUT**	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	**8.95**	**9.15**	**8.90**	**8.84**	**7.97**

2009 Budget

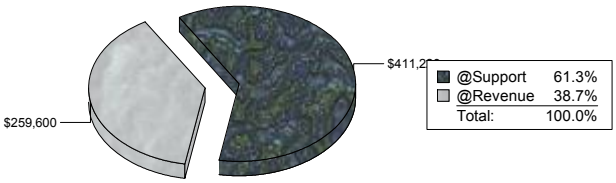
Program Expenditures	**759,948**
Program Revenue	**335,232**
General Support	**424,716**

Program Revenue vs General Support

2010 Budget

Program Expenditures	**670,829**
Program Revenue	**259,600**
General Support	**411,229**

Program Revenue vs General Support



PLANNING - LONG RANGE TEAM

PROGRAM PURPOSE:

The Planning - Long Range Team provide opportunities for public input and develop staff reports and recommendations for all quasi-judicial and legislative permits and proposals

STRATEGIC OBJECTIVES:

Safe, Healthy and Sustainable Environment

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percent of customers who rated services as good or excellent.	82%	89%	80%	93%	95%
Percent of customers who said they were treated courteously by employees.	98%	94%	97%	96%	100%
Percent of customers who were satisfied with the updates they received regarding their project's status.	77%	81%	88%	92%	95%
Percent of customers who were satisfied with the usefulness of the pre-application process.	80%	86%	93%	92%	94%
Percentage of permits issued on or before target dates identified in SMC 20.30.060 (data includes days waiting for Information)	70.8%	75%	88%	80%	80%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Development Code amendments processed annually	7	20	65	15	18
Number of parcels rezoned					130
Number of Planning Commission meetings staffed	20	22	24	26	24
Number of public disclosure requests processed	78	72	72	65	45
Number of Rezones submitted	9	4	3	1	1
Number of staff hours processing Comprehensive Plan amendments	N/A	N/A	N/A	850	1,000

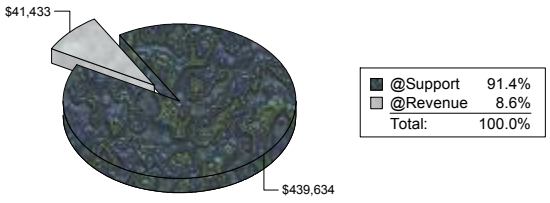
PLANNING - LONG RANGE TEAM

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	3.25	3.35	3.70	3.93	3.89

2009 Budget

Program Expenditures	**481,067**
Program Revenue	**41,433**
General Support	**439,634**

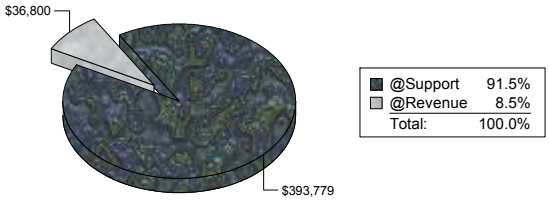
Program Revenue vs General Support



2010 Budget

Program Expenditures	**430,579**
Program Revenue	**36,800**
General Support	**393,779**

Program Revenue vs General Support



PLANNING AND DEVELOPMENT OPERATIONS SUPPORT TEAM

PROGRAM PURPOSE:

The Planning & Development Support Team provides support to enhance the Planning & Development Services Department's operations and systems through administrative and technical support; technology enhancements; managing fiscal and human resources, and implementation of a performance measurement system.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percent of customers who rated services as good or excellent.	82%	89%	80%	93%	95%
Percent of customers who said they were treated courteously by employees.	98%	94%	97%	96%	100%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Operations Support Team budget as a percent of the Planning and Development Services budget.	10.5%	9.8%	9.8%	8.7%	9.0%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of archival requests retrieved annually	403	321	238	225	180

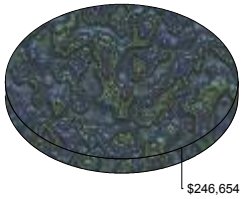
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	2.65	2.60	2.60	2.37	2.25

PLANNING AND DEVELOPMENT OPERATIONS SUPPORT TEAM

2009 Budget

Program Expenditures	**246,654**
Program Revenue	**0**
General Support	**246,654**

Program Revenue vs General Support

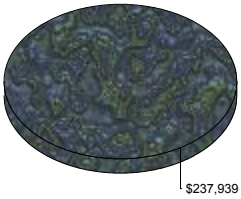


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**237,939**
Program Revenue	**0**
General Support	**237,939**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

CURRENT PLANNING TEAM

PROGRAM PURPOSE:

The Current Planning Team performs reviews and make decisions on administrative land use actions.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percent of customers who rated services as good or excellent.	82%	89%	80%	93%	95%
Percent of customers who said they were treated courteously by employees.	98%	94%	97%	96%	100%
Percent of customers who were satisfied with the updates they received regarding their project's status.	77%	81%	87%	92%	95%
Percent of customers who were satisfied with the usefulness of the pre-application process.	80%	86%	93%	92%	94%
Percentage of permits issued on or before target dates identified in SMC 20.30.040 and .050 (data includes days waiting for information)	53.6%	66.9%	62%	75%	80%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of Building Permits that require SEPA submitted (new commercial exceeding 4,000 square feet)	5	1	6	2	3
Number of Clearing & Grading Permits submitted	15	14	16	7	8
Number of Development Code interpretations submitted	18	14	12	10	10
Number of Final Short Plats submitted	14	20	12	5	7
Number of Lot Line Adjustments submitted	13	10	6	3	3
Number of Preliminary Short Plats submitted	16	21	11	7	7
Number of SEPA Threshold Determinations	17	17	9	8	12
Number of Site Development/Construction Permits submitted	6	15	12	8	8

CURRENT PLANNING TEAM

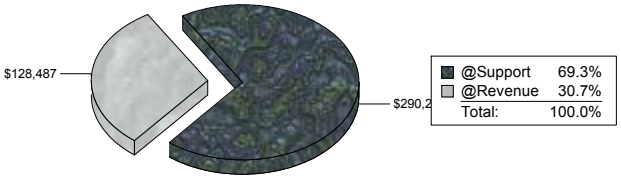
	2006	2007	2008	2009 Est.	2010 Target
Number of Temporary Use Permits submitted	3	3	3	2	2

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	4.55	4.7	4.7	4.44	4.38

2009 Budget

Program Expenditures	**418,695**
Program Revenue	**128,487**
General Support	**290,208**

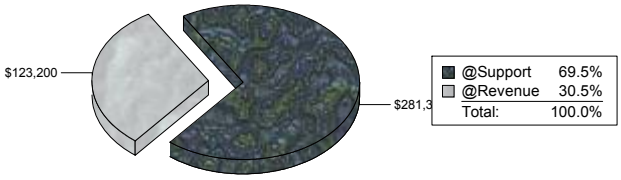
Program Revenue vs General Support



2010 Budget

Program Expenditures	**404,501**
Program Revenue	**123,200**
General Support	**281,301**

Program Revenue vs General Support



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CITY OF SHORELINE

Public Works

Public Works
2010 Budget

Mission Statement

"Public Works: What are we doing to make a difference? *Public Works employees are guided by the principles of integrity, respect and partnerships combined with innovation, hard work and customer responsiveness. We, as a team are dedicated to maintaining and improving our City's infrastructure through positive and proactive leadership, education, planning and the delivery of quality projects on time, on target and on budget while being strong stewards of the environment, public safety, and fiscal resources.* ***Public Works Employees strive to be known for getting it done …and done well."***

Department Programs

Administration

1.15 FTE

Public Facilities and Vehicle Maintenance & Operations

2.45 FTE

Environmental Services

1.35 FTE

Street Operations

7.86 FTE

Right of Way Permit & Inspection Program

1.85 FTE

Surface Water Utility

10.71 FTE

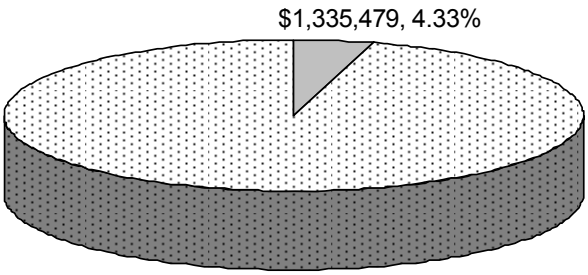
Traffic Services

1.5 FTE

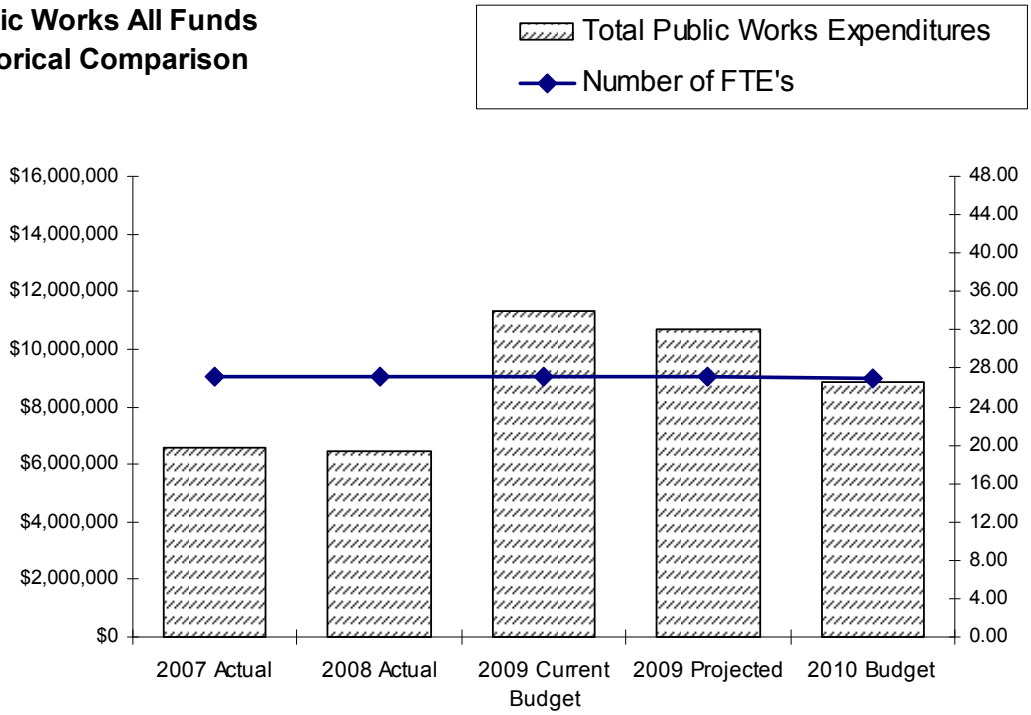
*An Additional 13.0 Public Works' FTEs are budgeted in the General and Roads Capital Funds

Public Works
2010 Budget

2010 General Fund Portion of Public Works as a Share of the General Fund



Public Works All Funds Historical Comparison



2009 Key Department Accomplishments in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhood's and Business Districts

- Implemented the West Nile Virus Response Plan and public information campaign in conjunction with Seattle/King County Public Health and the Washington Department of Health
- Performed weekly monitoring of swimming beaches at Echo Lake and Hidden Lake for bacteria and monitored the water quality in 7 streams and 2 lakes on a monthly basis
- Upgraded three traffic signals located at Dayton Ave N & N 160th St, Fremont Ave N & N 175th St and 15th Ave NE & NE 160th St as part of the Traffic Signal Rehabilitation Program
- Installed additional traffic calming devices on Ashworth Ave N and N 152nd St. and speed humps on N 179th and N 178th St east of Meridian Ave N
- Completed Neighborhood Traffic Action Plans for Highland Terrace, Hillwood, and Richmond Highlands neighborhoods.
- Updated the School Walking Route maps
- Managed the Street Light program, evaluating requests, issuing work orders
- Designed and started construction of the Green Streets Demonstration Project

Quality Services, Facilities, and Infrastructure

- Completed design, right-of-way acquisition and awarded the construction contract for Aurora from 165th to 185th
- Completed 30% design for the Aurora Project between 185th to 205th
- Relocated the City from the Shoreline Business Center, old City Hall and the City Annex to the newly constructed "Shoreline City Hall"
- Changed HVAC service vendors at the Shoreline Police Station at a cost savings to the City and maintained proper service levels
- Completed office improvements at the Hamlin yard facility for the Parks Department
- Completed the first year of street sweeping using our new Street Sweeper.
- Continued the program to convert stop signs faces to high intensity; replaced wood sign posts to metal sign posts; and completed painting legends, thermoplastic, paint striping and button and reflector replacement citywide
- Installed a Water Level Alarm system for monitoring the Ronald Bog water level and re-established the ditch line for better outflow of Ronald Bog
- Converted approximately 20 high pressure sodium street lights to more energy efficient LED lights

- Completed the King County Hidden Lake Sewer Trunk Line project, which included 6.7 miles of new sewer trunk line, frontage improvements for Hidden Lake Pump Station, relocation of 700 feet of gas main, asphalt overlay.
- Completed capital projects including N 167th and Whitman Ave. Drainage Improvements, South Woods Pedestrian Pathway Improvements, Kayu Kayu Ac Park, Saltwater Park, Midvale Drainage Project, Thornton Creek Basin Plan

Safe, Healthy and Sustainable Environment

- Published a "State of the Waters Report" based on regular water quality monitoring
- Completed the update of the Stormwater code to include Low Impact Development techniques and other change to comply with the Western Washington Phase II Municipal Storm water permit as part of the Nation Pollution Discharge Elimination System (NPDES) program
- Continued to offer and manage environmental min-grants to promote and educate residents on sustainable practices
- Assisted with obtaining and implementing Federal Energy Stimulus Grants, as well as King County Green Building grant, King Conservation District, and Seattle City Light grants for the City Hall/Civic Center projects
- Served approximately 1900 residents at the annual Natural Yard Care Event; 2,060 customers at Recycling Events, and chipped 1,450 trees at the Christmas Tree Recycling Event
- Implemented a Residential Green Building Remodeling Program
- Expanded advertising of the Car Wash Kit Program
- Actively participated in the Thornton Creek Watershed Oversight Committee, Lake Ballinger Watershed Meeting, WRIA 8, Regional Road Maintenance, Local Hazardous Waste Management Program, and Puget Sound Storm water Outreach for Regional Municipalities
- Developed the Climate Protection Program to collect and analyze data for baseline carbon footprint of Shoreline; continued to research energy and climate change initiatives

Public Works
2010 Budget

2010 Key Department Objectives in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhood's and Business Districts

- Install new traffic calming devices through the Neighborhood Traffic Safety Program (NTSP) and the Neighborhood Traffic Action Plan (NTAP) programs
- Complete Neighborhood Traffic Action Plans for Richmond Beach and Innis Arden and continue implementation of NTAP projects
- Manage the Traffic Count Program - including data collection, completing analyses, reports, and placement schedule of counters throughout the city
- Complete next phase of video log filming by WSDOT of the City's streets
- Develop a strategy to implement low-impact development within the City right-of-way

Quality Services, Facilities, and Infrastructure

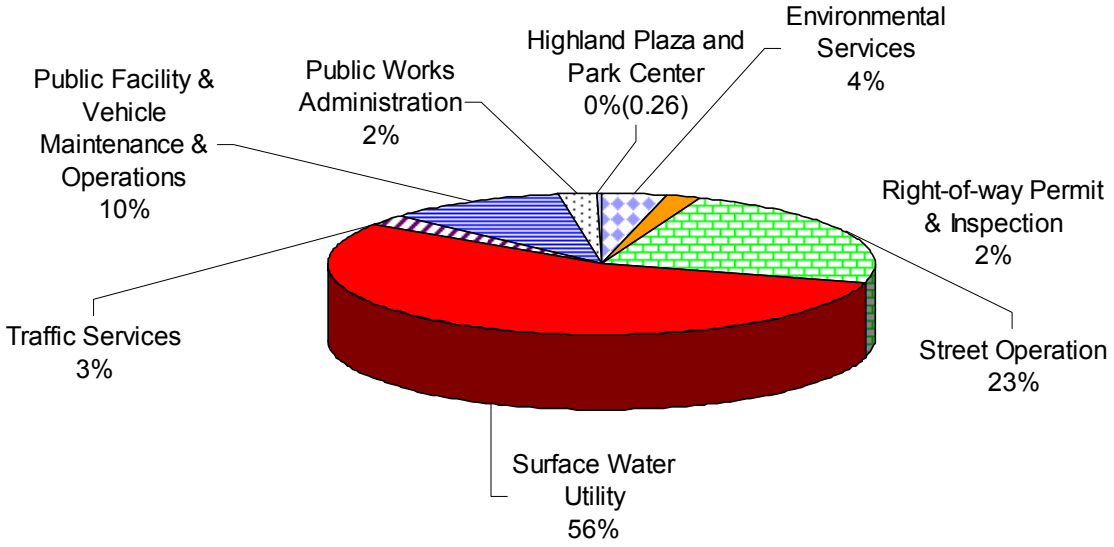
- Achieve "Substantial Completion" of Aurora from 165th to 185th.
- Complete the design and right-of-way acquisition for Aurora between 185th and 192nd and begin construction
- Provide customer service support for utility activity in the City right-of-way, including Comcast, Ronald Wastewater, Shoreline Water District, and Seattle City Light
- Construct small works drainage projects to upgrade and improve the existing storm system
- Completion of Richmond Beach Overcrossing, Cromwell Park and Stormwater Improvements, Hamlin Park Improvements, Traffic signal at NE 170th and 15th Ave NE, Priority Sidewalk at N Ashworth from 185th to 192nd
- Repair pool drains to comply with the Graeme Baker (VGB) Pool & Spa Safety Act
- Update the City Vehicle Use Policy and update the Preventive Maintenance Program for the City's Fleet Program

Safe, Healthy and Sustainable Environment

- Continue implementation of NPDES permit requirements
- Implement the Greenworks project program designed to improve water quality and habitat enhancement in our right-of-way
- Continue to implement a Green Building Program for residents and businesses and collaborate with CleanScapes to expand community outreach to reduce waste, conserve energy and recycle all materials, including hazardous waste

Public Works
2010 Budget

Public Works Breakdown by Program



Public Works Services 2007 - 2010 Budget Comparison By Program							
Program Budget	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Environmental Services	$236,754	$243,255	$331,936	$326,236	$348,837	$16,901	5.09%
Right-of-way Permit & Inspection	$97,262	$107,935	$103,108	$112,176	$163,689	$60,581	58.75%
Street Operation	$1,862,089	$2,207,300	$2,250,816	$2,257,780	$2,081,738	($169,078)	(7.51%)
Surface Water Utility	$2,887,542	$2,778,815	$7,102,927	$6,444,960	$4,893,489	($2,209,438)	(31.11%)
Traffic Services	$287,572	$233,028	$240,629	$240,629	$239,232	($1,397)	(0.58%)
Public Facility & Vehicle Maintenance & Operations	$848,057	$858,401	$1,078,818	$1,077,934	$930,041	($148,777)	(13.79%)
Public Works Administration	$300,687	$283,721	$211,898	$202,995	$197,124	($14,774)	(6.97%)
Highland Plaza & Park Center	$29,590	$48,438	$20,000	$20,000	$22,944	$2,944	14.72%
Total Program Budget	$6,549,553	$6,760,893	$11,340,132	$10,682,710	$8,877,094	($2,463,038)	(21.72%)
Program Revenue							
Environmental Services	$172,608	$251,111	$291,426	$291,794	$319,452	$28,026	9.62%
Right-of-way Permit & Inspection	$153,499	$187,027	$173,907	$173,907	$170,000	($3,907)	(2.25%)
Street Operation	$779,699	$730,078	$752,966	$691,508	$1,248,778	$495,812	65.85%
Surface Water Utility	$3,639,662	$3,812,276	$3,929,422	$3,843,906	$3,266,717	($662,705)	(16.87%)
Traffic Services	$42,456	$0	$0	$7,357	$0	$0	0.00%
Public Facility & Vehicle Maintenance & Operations	$147,980	$116,208	$175,359	$145,186	$146,645	($28,714)	(16.37%)
Highland Plaza & Park Center	$80,800	$129,800	$88,000	$88,000	$74,565	($13,435)	(15.27%)
Public Works Administration	$0	$0	$0	$0	$0	$0	0.00%
Total Program Revenue	$5,016,704	$5,226,500	$5,411,080	$5,241,658	$5,226,157	($184,923)	(3.42%)
General Fund Subsidy	$2,421,314	$2,333,527	$2,757,947	$2,742,092	$1,964,954	($792,993)	(28.75%)
Use of Streets Fund Balance	($118,994)	$224,152	$0	$70,133	$42,389	$42,389	0.00%
Use of Surface Water Utility Fund Balance	($752,120)	($1,033,461)	$3,173,505	$2,601,054	$1,626,772	($1,546,733)	(48.74%)
Use of Vehicle Oper. & Maint. Fund Balance	($17,493)	$10,175	($2,400)	$27,773	$16,822	$19,222	0.00%
Total Resources	$6,549,411	$6,760,893	$11,340,132	$10,682,710	$8,877,094	($2,463,038)	(21.72%)

Public Works
2010 Budget

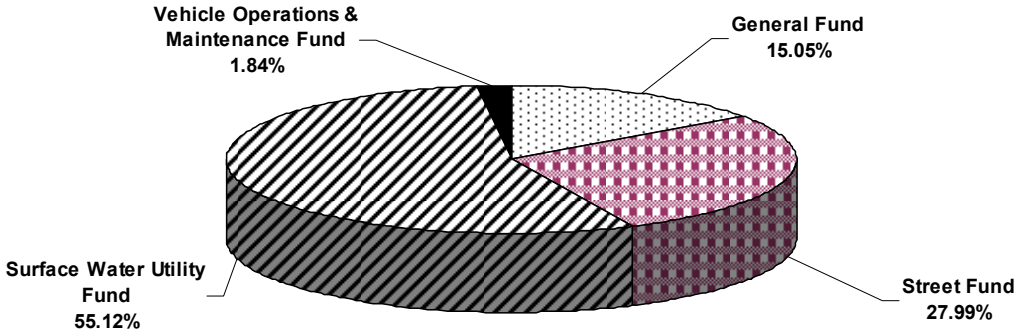
Public Works 2007 - 2010 Operating Budget Comparison By Object							
Object Category Name	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
Salaries	$1,581,084	$1,717,265	$2,019,616	$2,041,100	$1,992,487	($27,129)	(1.34%)
Personnel Benefits	$470,947	$537,491	$622,703	$621,296	$560,386	($62,317)	(10.01%)
Supplies	$366,952	$341,975	$374,474	$372,754	$365,231	($9,243)	(2.47%)
Other Services & Charges	$1,417,545	$2,174,641	$2,814,875	$2,551,247	$2,423,825	($391,050)	(13.89%)
Intergovernmental Services	$315,416	$275,643	$384,063	$358,989	$379,456	($4,607)	(1.20%)
Capital Outlay	$904,064	$34,848	$3,225,746	$2,788,240	$962,296	($2,263,450)	(70.17%)
Debt Service	$326,475	$326,475	$326,475	$326,475	$326,475	$0	0.00%
Debt Service Interest	$23,639	$52,579	$21,221	$21,221	$19,589	($1,632)	(7.69%)
Interfund Payments for Service	$1,143,431	$1,299,976	$1,550,959	$1,601,388	$1,847,349	$296,390	19.11%
Total Public Works Expenditures	$6,549,553	$6,760,893	$11,340,132	$10,682,710	$8,877,094	($2,463,038)	(21.72%)
Revenue Source							
Licenses and Permits	$153,499	$187,027	$173,907	$173,907	$170,000	($3,907)	(2.25%)
Intergovernmental Revenues	$986,226	$1,321,889	$1,077,643	$1,164,677	$1,447,086	$369,443	34.28%
Charges for Goods and Services	$2,900,891	$2,956,176	$3,103,688	$3,154,547	$3,154,297	$50,609	1.63%
Fines & Forfeits	$1,808	$73	$0	$10	$0	$0	0.00%
Other Financing Sources	$5,151	$0	$516,714	$164,050	$0	($516,714)	(100.00%)
Miscellaneous Revenues	$969,271	$761,335	$539,128	$584,467	$454,774	($84,354)	(15.65%)
Total Revenue	$5,016,846	$5,226,500	$5,411,080	$5,241,658	$5,226,157	($184,923)	(3.42%)
General Fund Subsidy	$2,421,314	$2,333,527	$2,757,947	$2,742,092	$1,964,954	($792,993)	(28.75%)
Use of Streets Fund Balance	($118,994)	$224,152	$0	$70,133	$42,389	$42,389	
Use of Surface Water Utility Fund Balance	($752,120)	($1,033,461)	$3,173,505	$2,601,054	$1,626,772	($1,546,733)	(48.74%)
Use of Vehicle Oper. & Maint. Fund Balance	($17,493)	$10,175	($2,400)	$27,773	$16,822	$19,222	0 .00%
Total Resources	$6,549,553	$6,760,893	$11,340,132	$10,682,710	$8,877,094	($2,463,038)	(21.72%)
Department Statistics							
General Fund Portion of Public Works as a % of Total General Fund	**3.90%**	**4.22%**	**4.56%**	**4.73%**	**4.33%**	**(0.22%)**	**(4.86%)**
Number of FTE's	**27.08**	**27.15**	**27.17**	**27.17**	**26.87**	**-0.30**	**(1.10%)**

The Public Works Department includes four City Funds: the General Fund, Street Fund, Surface Water Utility Fund, and Vehicle Operations & Maintenance. The fund breakdown is displayed below.

Public Works Expenditures by Fund	**2007 Actual**	**2008 Actual**	**2009 Current Budget**	**2009 Projected**	**2010 Budget**	**2009 Current Budget versus 2010 Budget**	**Percentage Change**
General Fund	$1,284,601	$1,307,432	$1,469,693	$1,454,206	$1,335,479	($134,214)	(9.13%)
Street Fund	$2,246,923	$2,548,263	$2,594,553	$2,610,585	$2,484,659	($109,894)	(4.24%)
Surface Water Utility Fund	$2,887,542	$2,778,815	$7,102,927	$6,444,960	$4,893,489	($2,209,438)	(31.11%)
Vehicle Operations & Maintenance Fund	$130,487	$126,383	$172,959	$172,959	$163,467	($9,492)	(5.49%)
Total Public Works Expenditures	$6,549,553	$6,760,893	$11,340,132	$10,682,710	$8,877,094	($2,463,038)	(21.72%)

Public Works
2010 Budget

Public Works Breakdown by Fund



2010 Key Department Budget Changes

Expenditures

Salaries

- Includes the applicable step increases and the reallocation of some positions from operation to capital projects.

Personnel Benefits

- Includes changes in the employer contribution for PERS, changes in Medicare and Social Security replacement based on adjustments to salaries and associated benefits for the position changes mentioned above
- Does not include projected increase in health benefits costs. A citywide contingency has been included in the proposed budget

Supplies

- The decrease of $9,243 in this category is the result of:
    - Decreasing Public Works Administration supplies by $1,100, Facilities small tools and supplies by $2,538, Street Operations operating supplies by $8,203 based on historical expenditures
    - Increasing Surface Water Management supplies by $2,685 based on historical expenditures
    - Increasing $8,579 in Environmental Services program supplies.
    - Decreasing $8,566 in Vehicle Operations and Maintenance based on 2008 actual expenditures

Other Services & Charges

- The decrease of $391,050 in this category is the result of:
    - Removing $60,996 in carryovers from 2008 for Environmental Services and Facilities
    - Increasing Public Works postage by $708 based on historical expenditures

- Increasing Environmental Services printing & binding by $30,580 to cover the Green Building Program, self hauler ruling and other recycling events covered by CPG grant
- Decreasing Environmental Services Professional Services by $9,618
- Decreasing Public Work Administration travel by $3,299 based on historical expenditures
- Decreasing Facilities by $92,456 due to the new City Hall as follows:
  - Utilities – Water $27,600
  - Utilities - Electricity $62,992
  - Janitorial $15,938
  - Operating Rental & Leases ($270,741)
  - Equipment Rental $3,767
  - Repairs & Maintenance $37,988
  - Professional Services $30,000 – Facility Systems Management
- Eliminating Highland Plaza Professional Services $10,000
- Increasing Utilities for Highland Park Center by $5,944
- Increasing Street Operations utilities by $13,362 (Water $5,000, Garbage/Solid Waste $8,362) based on actual expenditures
- Decreasing Street Operations Travel by $1,500 based on actual expenditures
- Decreasing vehicle Operations and Maintenance by $21,648 based on 2008 actual expenditures
- Decreasing Street Operations Repairs and Maintenance by $36,033 based on historical expenditures
- The Surface Water Utility Capital activity in this category is decreasing by $207,918

Intergovernmental Services

- The decrease of $4,607 in this category is the result of:
  - Increasing Street Operations by $45,028 to cover repairs and maintenance to be done by King County
  - Decreasing Surface Water (Roads) for the repairs and maintenance that King County will not be doing

Capital Outlay

- The increase in Streets Operations by $109,632 is to purchase a 1 Ton Truck with snow plow, sander and de-icing tanks that will provide more capabilities compared to the existing trucks in our fleet
- The decrease represents the change in Surface Water Capital project expenses

Debt Service Interest

- Amount is based upon repayment schedule for the Public Works Trust Fund Loan (PWTFL)

Interfund Payments for Service

- The increase of $296,390 in this category is the result of:
    - Decreasing vehicle operations and maintenance by $8,269 based on 2008 actual expenditures
    - Decreasing vehicle and equipment replacement contributions by $21,389 delaying the replacement schedule by 1 year
    - Decreasing by $163,950 the cost overhead allocation for the Street Fund.
    - Adding a Vehicles Operations and Maintenance contingency of $21,322 which represents 15% of 2010 collections
    - The Surface Water Utility payment of General Fund overhead allocations is increasing by $492,391

Revenues

Licenses and Permits

- The decrease of $3,907 in Right of Way revenue is based on historical revenue and projections

Intergovernmental Revenues

- Increased $28,369 from Department of Ecology - CPG grant
- Removed $52,343 from FEMA Indirect WA State Grant.
- Removed $6,658 from Washington Disaster Assistance
- Decreased $49,267 in 2008 carryover from Department of Ecology – NPDES
- Increased fuel tax revenue by $528,685
- Reduced king County Flood Zone grant by $79,000 to reflect remainder of award

Charges for Goods and Services

- Surface water revenues will increase by $50,609 over 2009 based on information from King County. The fee will remain the same for 2010

Miscellaneous Revenue

- Decreased lease income for the Highland Plaza by $34,000 and increase the Highland Park center by $20,565.
- Decreased projected investment interest by $20,484.

Other Financing Sources

- Removed use of Public Works Trust Fund Loan based on the adopted CIP.

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PUBLIC WORKS ADMINISTRATION

PROGRAM PURPOSE:

Public Works Administration provides the department with overall management, leadership, grants and contract administration, process and policy development.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of invoices processed on time	100%	100%	100%	100%	100%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Public Works Administration as a percent of the total Public Works Budget	4.0%	6.2%	5.0%	4.0%	4.0%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of grant reimbursements processed	54	17	17	18	18
Number of vendor invoices processed	2,191	2,250	2,465	1,125	1,200
Total number of contracts processed	159	181	192	72	100
Total number of easements processed	12	11	15	35	20
Total number of interlocals processed	7	5	9	4	6

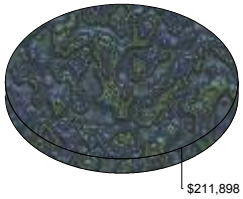
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	2.15	2.15	2.15	1.15	1.15

PUBLIC WORKS ADMINISTRATION

2009 Budget

Program Expenditures	**211,898**
Program Revenue	**0**
General Support	**211,898**

Program Revenue vs General Support

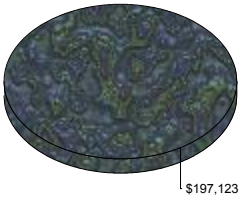


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**197,123**
Program Revenue	**0**
General Support	**197,123**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

PUBLIC FACILITY & VEHICLE MAINTENANCE & OPERATIONS

PROGRAM PURPOSE:

The Facilities Program manages and maintains the City's owned and leased buildings and vehicles keeping them in good working order to provide services to citizens and to promote good stewardship of City of Shoreline's assets

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of internal customers rating Facilities overall services as good or excellent	96%	96%	96%	96%	100%
Percentage of internal customers rating Fleet Maintenance overall services as good or excellent	85%	85%	78%	78%	100%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Average City fleet fuel efficiency miles per gallon	13.67	12.96	11.72		
Cost per square foot to maintain	$4.61	$2.86	$4.42	$5.00	$4.80
Fleet maintenance cost per mile - vehicles and light trucks	$0.15	$0.27	$0.43	$1.10	$1.09
Fleet maintenance cost per mile -heavy-duty trucks and equipment	$0.72	$0.87	$2.27	$1.22	$1.21
Number of square feet maintained (facilities) per FTE	76,845	69,205	60,989	57,666	65,161
Percentage of work orders that are fully completed on time	100%	100%	100%	100%	100%
Total contracted custodial expenditures per square foot for administrative/office facilities	$1.25	$2.52	$1.06	$0.90	$0.80
Total in-house custodial expenditures per square foot for administrative/office facilities	$0.03	$0.07	$0.04	$0.04	$0.03

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	2.45	2.45	2.45	2.45	2.45

PUBLIC FACILITY & VEHICLE MAINTENANCE & OPERATIONS

2009 Budget

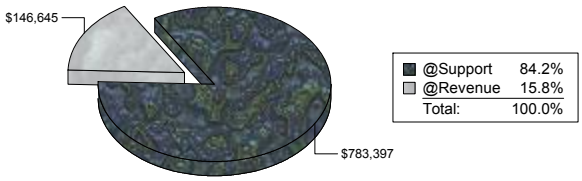
Program Expenditures	**1,078,818**
Program Revenue	**175,359**
General Support	**903,459**

Program Revenue vs General Support

2010 Budget

Program Expenditures	**930,042**
Program Revenue	**146,645**
General Support	**783,397**

Program Revenue vs General Support



ENVIRONMENTAL SERVICES

PROGRAM PURPOSE:

Provide waste reduction and recycling education programs to the community. Coordinate recycling events, provide resource materials (compost bins, etc.), and manage the City's single solid waste service contract.

STRATEGIC OBJECTIVES:

Safe, Healthy and Sustainable Environment

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of households participating in City recycling events	22.7%	26%	24%	26%	27%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Percentage of solid waste stream recycled from curbside residential collection	53%	56%	56%		

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Pounds of household batteries recycled	4,021	5,177	6,004	9,129	9,150

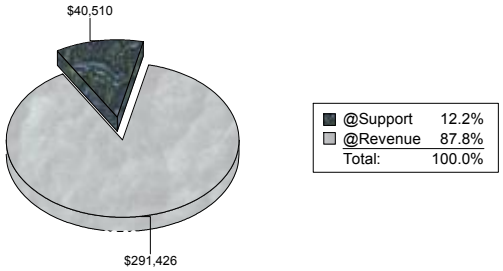
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	.35	.35	1.35	1.35	1.35
Number of households participating in annual recycling opportunities	5,184	5,587	5,151	5,483	5,500

ENVIRONMENTAL SERVICES

2009 Budget

Program Expenditures	**331,936**
Program Revenue	**291,426**
General Support	**40,510**

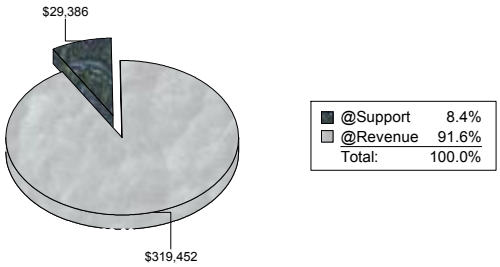
Program Revenue vs General Support



2010 Budget

Program Expenditures	**348,838**
Program Revenue	**319,452**
General Support	**29,386**

Program Revenue vs General Support



RIGHT-OF-WAY PERMIT AND INSPECTION PROGRAM

PROGRAM PURPOSE:

Review planned work and inspect construction/work taking place in the public right-of-way, manage City franchises in the right-of-way, and provide plan review services on planning and development project applications submitted to the City's Planning and Development Services Department.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Number of ROW inspections completed per FTE	804	981	1,031	1,200	1,000

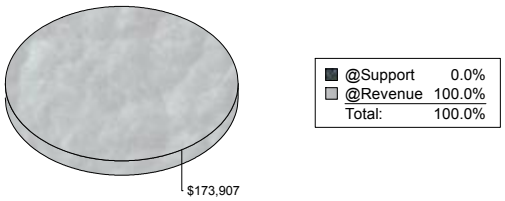
Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of inspections performed	1,608	1,962	1,778	1,600	1,600
Number of right-of-way permits issued	536	508	537	400	425

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	1.3	1.3	1.3	1.1	1.7

2009 Budget

Program Expenditures	103,109
Program Revenue	173,907
General Support	0

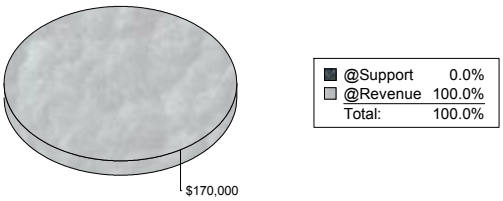
Program Revenue vs General Support



2010 Budget

Program Expenditures	163,689
Program Revenue	170,000
General Support	0

Program Revenue vs General Support



CITY OF SHORELINE

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STREET OPERATION

PROGRAM PURPOSE:

Vegetation & Tree Maintenance in Right-of-Way: Maintains public rights-of-way by tree trimming, controlling vegetation, grading and other methods.

Street Maintenance & Operations: Manages the city's road overlay, curb ramp, and sidewalk programs. Provides maintenance and upkeep of city streets and roads. This service includes pothole patching, crack sealing, street sweeping, and snow and ice removal. Provides general maintenance support for the City including signing, striping, fence/barricade repair, parking lot maintenance, and other odd jobs.

Street Lighting: Provides funding for street lights on arterial streets and traffic signalization. Maintains inventory data on all streetlights, through a GPS network mapping system.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Average pavement rating for arterials/collectors.	**73**	**73**	**76**	**65**	**65**
Average pavement rating for residential streets.	**80.8**	**80.8**	**80.8**	**71**	**71**
Percentage of citizens surveyed that are satisfied with the adequacy of city street lighting on arterial streets	**53%**	**53%**	**52%**	**52%**	**52%**
Weighted average pavement rating for all City streets.	**81.3**	**81.3**	**81.3**	**70**	**70**

Measurement: EFFICIENCY	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
Annual operating and maintenance costs per City traffic signal	**$2,709**	**$3,263**	**$4,342**	**$4,596**	**$4,596**
Annual street operation expenditures per paved lane mile in the City	**$3,500**	**$3,850**	**$4,719**	**$4,802**	**$4,456**
Cost per lane mile for asphalt overlay	**$75,723**	**$94,002**	**$132,901**	**$139,851**	**$140,000**
Cost per lane mile of street sweeping	**$25.86**	**$33.36**	**$37.74**	**$36.34**	**$37.07**

Measurement: WORKLOAD	**2006**	**2007**	**2008**	**2009 Est.**	**2010 Target**
In-house hours spent sanding & plowing roads	**396.50**	**255**	**1,056**	**1,100**	**200**

STREET OPERATION

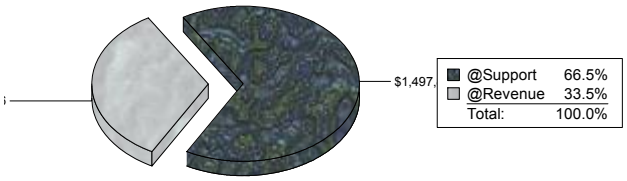
	2006	2007	2008	2009 Est.	2010 Target
Number of lane miles resurfaced with asphalt overlay	**8.28**	**6.7**	**5.0**	**5.0**	**4.4**
Number of lane miles swept	**1,958**	**2,892**	**2,961**	**2,965**	**2,545**
Number of potholes repaired	**40**	**43**	**64**	**60**	**50**
Number of traffic signs maintained	**391**	**529**	**182**	**420**	**450**

Measurement: **INPUT**	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	**9.25**	**9.25**	**9.25**	**9.25**	**7.86**

2009 Budget

Program Expenditures	**2,250,815**
Program Revenue	**752,966**
General Support	**1,497,849**

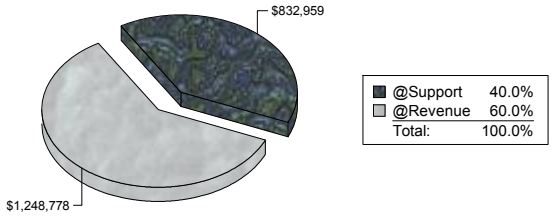
Program Revenue vs General Support



2010 Budget

Program Expenditures	**2,081,737**
Program Revenue	**1,248,778**
General Support	**832,959**

Program Revenue vs General Support



SURFACE WATER UTILITY

PROGRAM PURPOSE:

The Surface Water Management Program manages, operates and maintains the City's surface water infrastructure and natural channels to promote flood protection, comply with regulatory requirements, and to protect and enhance water quality and habitat through the practice and promotion of sound environmental stewardship.

STRATEGIC OBJECTIVES:

Safe, Healthy and Sustainable Environment

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of catch basins routinely cleaned annually	50%	37%	20%	33%	33%
Percentage of citizens who are very satisfied or satisfied with the adequacy of storm drainage services in their neighborhood	55%	55%	59%	59%	65%
Percentage of citizens who are very satisfied or satisfied with the overall quality of the City's stormwater system	62%	62%	60%	60%	65%
Percentage of drainage channels cleaned	.008%	.010%	.14%	.10%	.15%

Measurement: EFFICIENCY	2006	2007	2008	2009 Est.	2010 Target
Cost per catch basin - routine cleaning	18.00	17.50	29.18	29.68	30.00

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Approximate linear feet of stormwater pipes to maintain	640,000	640,000	640,000	640,000	640,000
Approximate total linear feet of ditches to maintain	150,000	150,000	150,000	150,000	150,000
Number of City owned Storm Water Facilites to inspect and maintain	31	31	31	31	31
Number of dams to inspect and maintain	5	5	5	5	5
Number of drainage or flooding service requests	242	414	97	90	80
Number of privately owned stormwater facilities to inspect	275	153	255	256	256

SURFACE WATER UTILITY

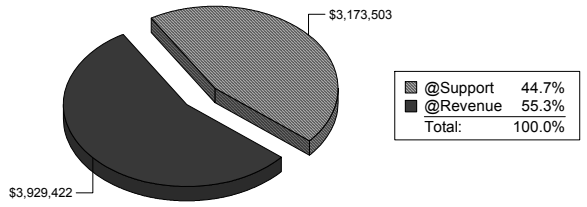
	2006	2007	2008	2009 Est.	2010 Target
Number of pump stations to inspect and maintain	5	5	5	7	7

Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	10.08	10.15	10.02	10.13	10.71

2009 Budget

Program Expenditures	**7,102,925**
Program Revenue	**3,929,422**
Use of Fund Balance	**3,173,503**

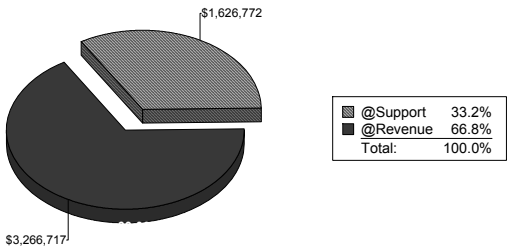
Program Revenue vs Use of Fund Balance



2010 Budget

Program Expenditures	**4,893,489**
Program Revenue	**3,266,717**
Use of Fund Balance	**1,626,772**

Program Revenue vs Use of Fund Balance



TRAFFIC SERVICES

PROGRAM PURPOSE:

Responsible for plan review, design and approval of all traffic control devices including streetlights, crosswalks, signals, signs, striping, etc; maintenance of traffic-related records including accident reports and signage/crosswalk inventories; preparation and documentation of city traffic standards; traffic counts and investigations and community education.

Provide traffic counts and investigations, community education, and management of the City's Neighborhood Traffic Safety Program (NTSP). Design traffic calming solutions that enhance the quality of life for Shoreline residents. Provide funding for special emphasis police traffic enforcement.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2006	2007	2008	2009 Est.	2010 Target
Percentage of citizens surveyed who are very satisfied or somewhat satisfied with the flow of traffic and congestion.	38%	38%	52%	52%	52%

Measurement: WORKLOAD	2006	2007	2008	2009 Est.	2010 Target
Number of active residential areas involved in the NTSP Program	42	52	56	45	45
Number of residential area traffic projects completed per year	50	26	17	10	10
Number of service requests received	221	87	56	50	50
Number of targeted law enforcement hours in a NTSP residential area.	950	756	734	400	615
Number of traffic counts completed each year	470	348	240	350	350
Number of work orders issued	350	1,284	3,033	750	350

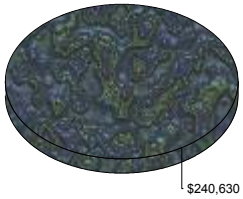
Measurement: INPUT	2006	2007	2008	2009 Est.	2010 Target
Budgeted FTEs	2.26	2.26	1.50	1.50	1.50

TRAFFIC SERVICES

2009 Budget

Program Expenditures	**240,630**
Program Revenue	**0**
General Support	**240,630**

Program Revenue vs General Support

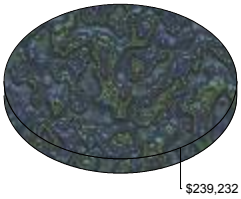


@Support	100.0%
@Revenue	0.0%
Total:	100.0%

2010 Budget

Program Expenditures	**239,232**
Program Revenue	**0**
General Support	**239,232**

Program Revenue vs General Support



@Support	100.0%
@Revenue	0.0%
Total:	100.0%

CITY OF SHORELINE

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BUDGET BY FUND

City Fund Structure

Fund Structure

The City has established a variety of funds that are used to collect revenues and hold funds in reserve for specified purposes. The City has five categories of funds; operating, capital, enterprise, internal service and agency. Operating funds collect a variety of revenues to support the City's various functions. Capital funds receive designated revenues and transfers-in from other funds to be used for specific capital projects. Enterprise funds are used to report activity related to the collection of an external fee for service. Internal service funds account for the goods and services provided internally on a cost-reimbursement basis. The City provides fiscal agency services to the Northshore/Shoreline Community Network. These transactions are reflected in an agency fund.

In 2010, the Roads Capital Fund will be the City's largest fund accounting for 41.85% of the City's total budget. The City's other funds in order of size are:

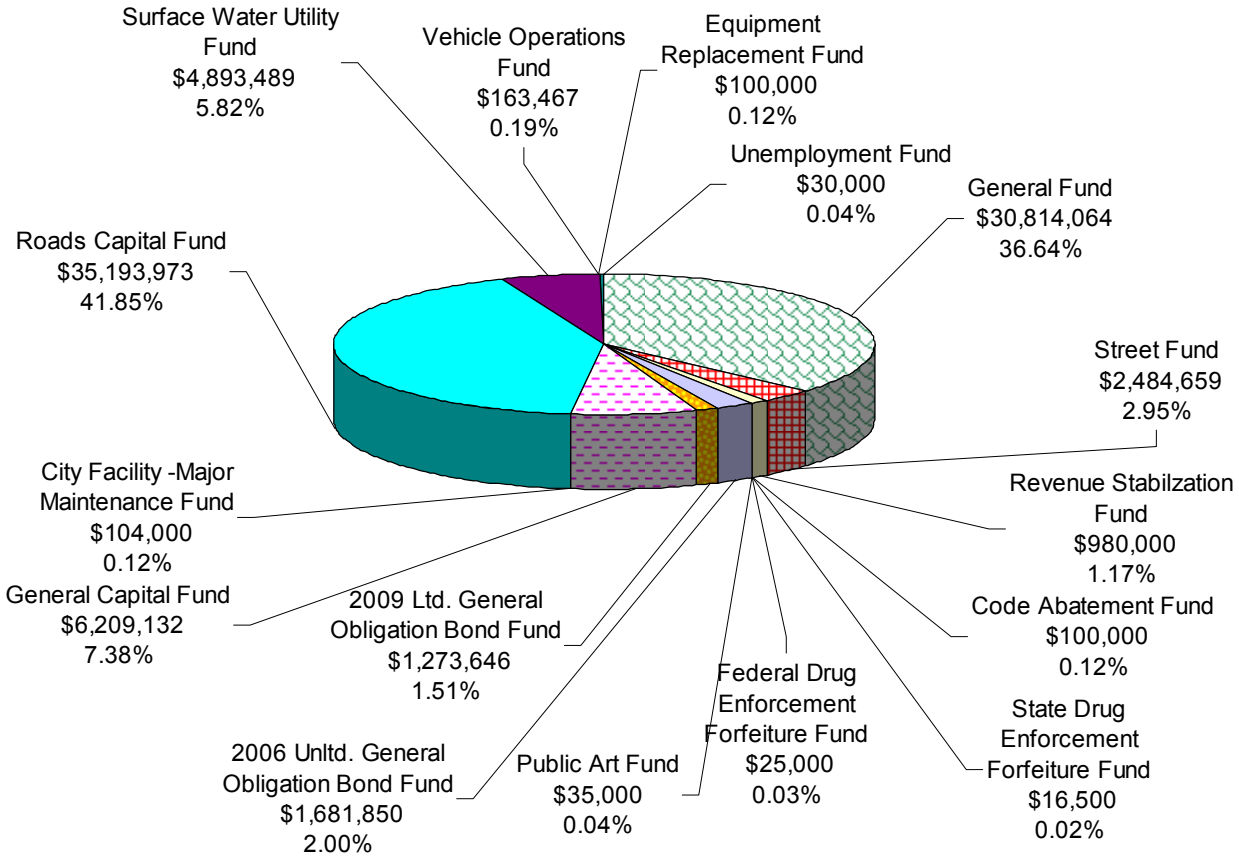
General Fund (36.64%),
General Capital Fund (7.38%),
Surface Water Utility Fund (5.82%),
Street Fund (2.95%),
2006 General Obligation Bond Fund (2.00%),
2009 General Obligation Bond Fund (1.51%),
Revenue Stabilization Fund and (1.17%),
Vehicle Operations & Maintenance Fund (0.19%),
City Facility – Major Maintenance Fund; Equipment Replacement Fund; and Code Abatement Fund (0.12% each),
Public Arts Fund and Unemployment Fund (0.04% each),
Federal Drug Enforcement Forfeiture Fund (0.03%),
State Drug Enforcement Forfeiture Fund (0.02%)

Fund Name	Description
	Operating Funds
Fund 001 **General Fund**	The General Fund is used to pay the expenses and liabilities of the City associated with general service functions that are not budgeted in special revenue funds. The primary sources of revenue are local taxes. Property tax and sales tax combined provide approximately 49% of the General Fund operating revenues.
	Special Revenue Funds
	Funds that include dedicated revenues for a specific purpose (e.g. roads, enforcement of drug laws, etc.), that require an additional level of accountability and are collected in a separate account.
Funds 101 **Street Fund**	The Street Fund is used to support roads and transportation programs. Fuel tax and a subsidy from the General Fund are the two sources of on-going support.
Fund 104 **General Reserve Fund**	The General Reserve Fund was used to provide for temporary financing of unforeseen needs of an emergency nature, adverse changes in the economic environment, and to facilitate the orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. This fund was closed at the end of 2007. The remaining balance was transferred to the Revenue Stabilization Fund.
Fund 107 **Code Abatement Fund**	The purpose of this fund is to provide resources for city code abatement efforts (public nuisances, dangerous buildings, etc.). The costs associated with the abatement will be charged to the owner of the property either as a lien on the property or on the tax bill. Recovered monies would replenish the fund for future abatement efforts.
Fund 108 **State Drug Enforcement Forfeiture Fund**	The purpose of this fund is to account for monies received by the City from the State of Washington through King County representing the City's share of assets seized and forfeited during the joint investigations of illegal drug activity with state agencies.

Fund Name	Description
Fund 109 **Public Arts Fund**	The purpose of this fund is to account for the 1% for Arts program. An amount equal to 1% of capital construction contracts will be transferred from each capital fund. Funding will be utilized for public art projects.
Fund 112 **Federal Drug Enforcement Forfeiture Fund**	The purpose of this fund is to account for monies received by the City representing the City's share of assets seized and forfeited during the joint investigations of illegal drug activity with federal agencies.
Fund 190 **Revenue Stabilization Fund**	The Revenue Stabilization Fund will accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods.
	Debt Service Fund
	A fund established to account for the accumulation of resources for; and the payment of, general long-term debt principal and interest.
Fund 201 **2006 General Obligation Bond Fund**	This fund is used to record the property tax revenues and debt service payments related to the 2006 General Obligation bonds issued to fund open space acquisitions and park improvements**.**
Fund 211 **2009 Limited Tax General Obligation Bond Fund**	This fund is used to record the principal and debt service payments related to the 2009 Limited Tax General Obligation bonds issued to fund the acquisition of the new City Hall.
	Capital Funds
	Funds that are specifically designated for major capital improvements.
Fund 301 **General Capital Fund**	The General Capital Fund receives funds that are designated specifically for capital purposes. The primary source of dedicated revenue is Real Estate Excise Tax (REET) and General Fund transfers. These funds are used for facility, recreation, parks and open space projects.
Fund 312 City Facility-Major Maintenance Fund	This fund was established in 2005. This capital fund will account for the long-term maintenance of City Facilities.
Fund 330 **Roads Capital Fund**	The Roads Capital Fund receives funds that are designated specifically for capital purposes. The primary source of dedicated revenue is Real Estate Excise Tax (REET) and federal, state, and local grant sources. These funds are used for street and transportation related projects.
	Enterprise Fund
	A proprietary fund type is used to report an activity for which a fee is charged to external users for goods or services. Usually an activity accounted for in an enterprise fund indicates that the fees charged should cover both operational and capital activities of the activity.
Fund 401 **Surface Water Utility Fund**	This fund includes all operations and capital improvements related to surface water management and drainage. The City charges property owners an annual surface water fee that is used to fund these activities.
	Internal Service Funds
	A type of proprietary fund which accounts for the goods and services which are provided to other units of the City and payment by the benefiting unit is intended to fund the costs of providing the services.
Fund 501 **Vehicle Operations and Maintenance Fund**	The Vehicle Operations and Maintenance Fund accounts for the costs of operating and maintaining city vehicles and auxiliary equipment. An annual charge is made to department budgets using City vehicles and other equpment to support this purpose.

Fund Name	Description
Fund 503 Equipment Replacement Fund	The Equipment Replacement Fund is used to account for the future replacement of all City assets, including purchased vehicles, computer equipment, furniture, buildings, other equipment, etc. An annual allocation is charged to departments for the replacement of vehicles and other equipment.
Fund 505 Unemployment Fund	An annual allocation is made to this Fund in lieu of making contributions to the State unemployment insurance.
	Agency Fund
	Used to account for assets held by a government as an agent for individuals, private organizations, other government agencies and/or other funds.
Fund 651 Northshore / Shoreline Community Network	The city provides fiscal agency services through an interlocal agreement to the Northshore/Shoreline Community Network. The network's Executive Board retains complete control over the day-to-day administrative activities. This fund is custodial in nature and does not involve the measurement of results of operations. Therefore, the City does not appropriate a budget for this fund.

2010 Budget by Fund



All Funds Historical Revenue/Expenditure Summary

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget
RESOURCES							
Beginning Fund Balance	**$ 47,775,713**	**$ 57,613,795**	**$ 49,979,260**	**$ 44,392,529**	**$ 42,443,913**	**$ 28,670,410**	**$ (15,722,119)**
Revenues & Transfers-In							
General Fund	$ 27,759,213	$ 29,637,925	$ 30,286,869	$ 30,908,971	$ 30,563,419	$ 29,872,920	(1,036,051)
Street Fund	2,604,567	2,365,917	2,324,112	2,594,553	2,540,452	2,442,270	(152,283)
General Reserve Fund	114,516	138,122	-	-	-	-	-
Revenue Stabilzation Fund	-	6,125,357	-	-	-	-	-
Code Abatement Fund	34,608	13,571	4,628	87,500	81,568	82,100	(5,400)
State Drug Enforcement Foerfeiture Fund	5,674	19,947	55,522	21,500	16,174	16,500	(5,000)
Federal Drug Enforcement Foerfeiture Fund	-	-	-	30,000	35,067	25,000	(5,000)
Public Art Fund	33,458	37,744	37,382	2,500	2,500	1,000	(1,500)
2006 General Obligation Bond Fund	10,000	1,768,906	1,755,245	1,700,000	1,700,000	1,700,000	-
2009 General Obligation Bond Fund	-	-	-	-	262,203	1,273,646	1,273,646
General Capital Fund	23,210,148	5,603,793	4,540,562	24,604,588	25,405,626	1,646,967	(22,957,621)
City Facility -Major Maintenance Fund	80,265	59,712	35,797	9,331	9,331	49,326	39,995
Roads Capital Fund	22,005,780	8,367,100	6,977,400	38,319,284	21,801,390	32,129,124	(6,190,160)
Surface Water Utility Fund	3,206,383	3,639,662	3,812,276	3,929,422	3,843,906	3,266,717	(662,705)
Vehicle Operations Fund	99,095	147,980	116,208	175,359	145,186	146,645	(28,714)
Equipment Replacement Fund	364,967	372,065	341,070	272,873	298,027	134,310	(138,563)
Unemployment Fund	13,319	13,453	7,028	7,500	5,676	11,000	3,500
Total Revenues & Transfers-In	$ 79,541,993	$ 58,311,254	$ 50,294,099	$ 102,664,027	$	$ 72,797,525	$ (29,865,856)
Total Resources	**$ 127,317,706**	**$ 115,925,049**	**$ 100,273,359**	**$ 147,055,910**	**$ 129,154,438**	**$ 101,467,935**	**$ (45,587,975)**
USES							
Expenditures & Transfers Out							
General Fund	$ 28,802,060	$ 32,961,486	$ 31,000,112	$ 32,263,106	$ 30,767,764	$ 30,814,064	$ (1,449,042)
Street Fund	2,302,168	2,246,923	2,548,263	2,594,553	2,610,585	2,484,659	(109,894)
General Reserve Fund	-	2,412,984	-	-	-	-	-
Revenue Stabilzation Fund	-	-	-	594,959	594,959	980,000	385,041
Code Abatement Fund	2,325	1,688	499	100,000	27,000	100,000	-
State Drug Enforcement Forfeiture Fund	9,152	13,567	27,416	56,500	51,500	16,500	(40,000)
Federal Drug Enforcement Forfeiture Fund	-	-	-	30,000	30,000	25,000	(5,000)
Public Art Fund	72,072	35,184	81,287	114,500	114,500	35,000	(79,500)
2006 Unltd. General Obligation Bond Fund	-	1,635,928	1,661,779	1,676,850	1,676,850	1,681,850	5,000
2009 Ltd. General Obligation Bond Fund	-	-	-	-	262,203	1,273,646	1,273,646
General Capital Fund	11,493,904	12,184,531	7,327,150	36,477,287	33,892,233	6,209,132	(30,268,155)
City Facility -Major Maintenance Fund	51,913	47,812	48,547	55,953	16,453	104,000	48,047
Roads Capital Fund	24,459,263	11,245,004	7,522,146	41,189,313	23,684,727	35,193,973	(5,995,340)
Surface Water Utility Fund	2,264,702	2,887,542	7,187,966	7,102,927	6,444,960	4,893,489	(2,209,438)
Vehicle Operations Fund	93,081	130,487	126,383	172,959	172,959	163,467	(9,492)
Equipment Replacement Fund	132,666	136,943	293,065	365,204	117,336	100,000	(265,204)
Unemployment Fund	20,603	5,708	4,834	10,000	20,000	30,000	20,000
Total Expenditures & Transfers Out	$ 69,703,909	$ 65,945,787	$ 57,829,447	$ 122,864,029	$ 84,104,780	$	$ (38,699,331)
Ending Fund Balance	**$ 57,613,795**	**$ 49,979,259**	**$ 42,443,912**	**$ 24,251,799**	**$ 28,670,410**	**$ 17,363,155**	**$ (6,888,644)**
Total Uses	**$ 127,317,704**	**$ 115,925,046**	**$ 100,273,359**	**$ 147,055,910**	**$ 129,154,439**	**$ 101,467,935**	**$ (45,587,975)**

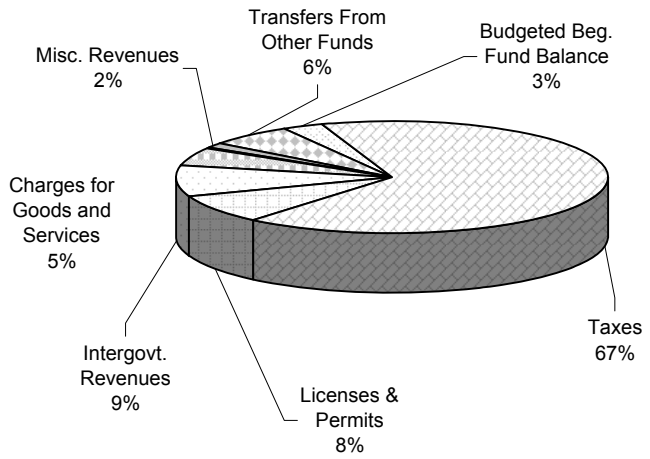
General Fund (001) Summary

The General Fund is used to pay the expenses and liabilities of the City associated with general service functions that are not budgeted in special revenue funds. The primary sources of revenue are general purpose State and local taxes. Property tax and sales tax combined equal approximately 47% of the General Fund operating revenues.

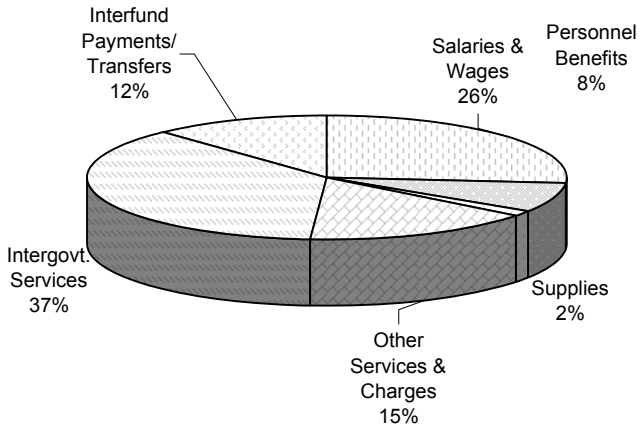
Department: Various
Program: Various

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ 9,685,010**	**$ 8,642,165**	**$ 5,318,604**	**$ 4,605,361**	**$ 4,605,361**	**$ 4,401,016**	**$ (204,345)**	**(4%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 1,354,137	$ -	$ 941,144	$ (412,993)	(30%)
Taxes	19,538,008	20,766,954	21,232,720	20,874,557	20,730,217	20,463,111	(411,446)	(2%)
Licenses & Permits	2,643,507	2,836,316	2,624,170	2,555,963	2,519,410	2,602,430	46,467	2%
Intergovt. Revenues	2,092,877	2,308,689	2,397,736	3,206,996	3,121,417	2,721,411	(485,585)	(15%)
Charges for Goods and Services	1,643,770	1,770,090	1,736,669	1,772,443	1,538,020	1,642,585	(129,858)	(7%)
Fines and Forfeits	18,581	128,986	52,841	8,000	38,650	5,000	(3,000)	(38%)
Misc. Revenues	618,629	803,533	985,707	720,268	684,546	510,309	(209,959)	(29%)
Prior Year Adjustment	-	(23,090)	(210)	-	11,254	-	-	
Total Revenue	$ 26,555,372	$ 28,591,478	$ 29,029,633	$ 30,492,364	$ 28,643,514	$ 28,885,990	$ (1,606,374)	(5%)
Transfers From Other Funds	1,203,841	1,046,447	1,257,236	1,770,744	1,919,905	1,928,074	157,330	9%
Total Funding Sources	$ 27,759,213	$ 29,637,925	$ 30,286,869	$ 32,263,108	$ 30,563,419	$ 30,814,064	$ (1,449,044)	(4%)
Use of Funds								
Salaries & Wages	$ 6,798,844	$ 7,268,329	$ 7,713,202	$ 8,167,961	$ 8,050,615	$ 8,145,544	$ (22,417)	(0%)
Personnel Benefits	1,868,663	2,165,616	2,449,283	2,599,499	2,556,252	2,357,640	(241,859)	(9%)
Supplies	569,491	545,073	760,544	524,990	501,059	474,950	(50,040)	(10%)
Other Services & Charges	5,029,184	5,269,068	4,922,176	5,666,445	5,312,100	4,761,279	(905,166)	(16%)
Intergovt. Services	9,384,516	9,682,720	10,218,743	11,216,306	10,825,115	11,398,016	181,710	2%
Capital Outlays	116,092	103,249	121,345	137,282	167,056	-	(137,282)	(100%)
Interfund Payments/Transfers	5,035,270	7,927,431	4,814,819	3,950,623	3,355,567	3,676,635	(273,988)	(7%)
Total Expenditures	$ 28,802,060	$ 32,961,486	$ 31,000,112	$ 32,263,106	$ 30,767,764	$ 30,814,064	$ (1,449,042)	(4%)
Ending Fund Balance	**$ 8,642,165**	**$ 5,318,604**	**$ 4,605,361**	**$ 3,251,226**	**$ 4,401,016**	**$ 3,459,872**	**$ 208,646**	**6%**
Total FTE's	**110.18**	**112.43**	**114.31**	**112.81**	**110.78**	**107.91**	**(4.90)**	**(4%)**

2010 Funding Sources



2010 Use of Funds



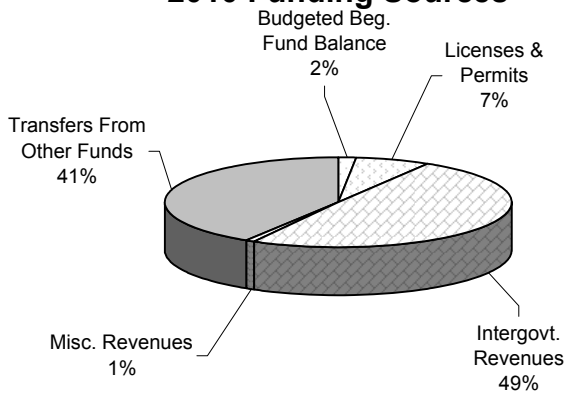
Street Fund (101) Summary

The Street Fund provides support for roads and transportation maintenance and right of way activities. Fuel tax is the major source of revenue. Funds are transferred from the General Fund to subsidize the Street Operations and Traffic Services programs.

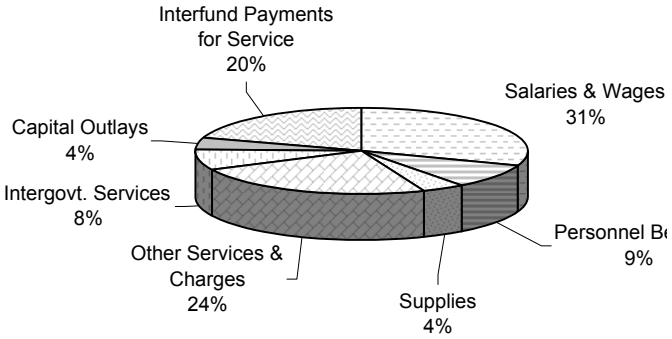
Department: Public Works
Programs: Right of Way Permit & Inspection
Street Operations
Traffic Services

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginnning Fund Balance	**$ 778,567**	**$ 1,080,968**	**$ 1,199,962**	**$ 619,333**	**$ 975,811**	**$ 905,679**	**$ 286,346**	**46%**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ -		$ 42,389	$ 42,389	
Licenses & Permits	153,800	153,499	189,040	173,907	173,907	170,000	(3,907)	(2%)
Intergovt. Revenues	779,083	752,050	679,803	712,966	684,411	1,229,262	516,296	72%
Charges for Goods and Services	-	4,956	-	-	-	-	-	
Fines and Forfeits	22	1,808	73	-	10	-	-	0%
Misc. Revenues	89,055	63,341	50,202	40,000	14,444	19,516	(20,484)	(51%)
Prior Year Adjustment	-	142	(2,013)	-	-	-	-	
Total Revenue	$ 1,021,960	$ 975,796	$ 917,105	$ 926,873	$ 872,772	$ 1,461,167	$ 534,294	58%
Transfers From Other Funds	1,582,607	1,390,121	1,407,006	1,667,680	1,667,680	1,023,492	(644,188)	(39%)
Total Funding Sources	$ 2,604,567	$ 2,365,917	$ 2,324,112	$ 2,594,553	$ 2,540,452	$ 2,484,659	$ (109,894)	(4%)
Use of Funds								
Salaries & Wages	$ 611,305	$ 661,103	$ 692,881	$ 778,372	$ 786,941	$ 760,933	$ (17,439)	(2%)
Personnel Benefits	183,944	210,225	233,074	257,467	259,857	226,216	(31,251)	(12%)
Supplies	155,771	137,010	92,744	110,799	103,102	102,496	(8,303)	(7%)
Other Services & Charges	337,096	333,413	698,062	621,899	610,863	597,429	(24,470)	(4%)
Intergovt. Services	181,573	129,885	141,425	142,769	142,769	187,797	45,028	32%
Capital Outlays	-	133,200	-	-	-	109,632	109,632	
Interfund Payments for Service	832,479	642,087	690,077	683,247	707,053	500,156	(183,091)	(27%)
Total Expenditures	$ 2,302,168	$ 2,246,923	$ 2,548,263	$ 2,594,553	$ 2,610,585	$ 2,484,659	$ (109,894)	(4%)
Ending Fund Balance	**$ 1,080,968**	**$ 1,199,962**	**$ 975,811**	**$ 619,333**	**$ 905,679**	**$ 863,290**	**$ 243,957**	**39%**
Total FTE's	**12.05**	**12.05**	**12.05**	**12.65**	**11.85**	**11.21**	**(1.44)**	**(11%)**

2010 Funding Sources



2010 Use of Funds



General Reserve Fund (104) Summary

The purpose is to maintain reserves to provide temporary financing of unforeseen needs of an emergency nature, adverse changes in the economic environment, and to facilitate the orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. The fund was created in 1997 with a transfer from the General Fund.

In 2006, the General Reserve Fund when combined with the undesignated General Fund fund balance of $6.7 million created a total reserve of $9 million, 32% of the projected General Fund operating revenues. City policy required the City to maintain a minimum reserve equal to 10% of budgeted General Fund funding sources. In 2007, Council revised the City reserves and eliminated the need for this fund. This fund was formally closed in late 2007 and its remaining fund balance will be transferred to the new Revenue Stabilization Fund.

Department: Finance
Program: Reserves

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ 2,160,346**	**$ 2,274,862**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
Funding Sources								
Total Revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Miscellaneous Revenues	114,516	137,077	-	-	-	-	-	
Transfers From Other Funds	-	1,045	-	-	-	-	-	
Total Funding Sources	$ 114,516	$ 138,122	$ -	$ -	$ -	$ -	$ -	
Use of Funds								
Interfund Payments for Service	$ -	$ 2,412,984	$ -	$ -	$ -	$ -	$ -	
Total Expenditures	$ -	$ 2,412,984	$ -	$ -	$ -	$ -	$ -	
Ending Fund Balance	**$ 2,274,862**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

2010 Funding Sources

No Revenues are being proposed for appropriation at this time. This fund will be closed in late 2007. This fund is being displayed for historical purposes only.

2010 Use of Funds

No Revenues are being proposed for appropriation at this time. This fund will be closed in late 2007. This fund is being displayed for historical purposes only.

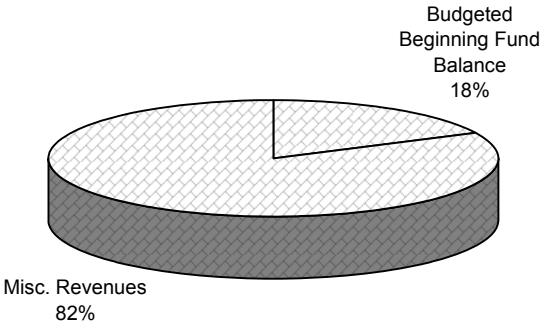
Code Abatement Fund (107) Summary

The Code Abatement Fund provides funding for City code abatement efforts (public nuisances, dangerous buildings, etc.). The costs associated with the abatement will be charged to the owner of the property either as a lien on the property or on the tax bill. Recovered monies would replenish the fund for future abatement efforts. This fund was established in 2002 by a transfer from the General Fund.

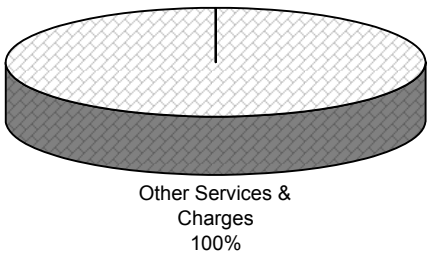
Department: Planning & Development Services
Program: Code Abatement Operations

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ 118,916**	**$ 151,199**	**$ 163,082**	**$ 151,256**	**$ 167,211**	**$ 221,779**	**$ 70,523**	**47%**
Funding Sources								
Budgeted Beginning Fund Balar	$ -	$ -	$ -	$ 12,500	$ -	$ 17,900	$ 5,400	43%
Fines and Forfeits	5,731	$ 6,038	$ -	$ -	$ 17,500	$ -	$ -	
Misc. Revenues	8,877	$ 8,881	$ 4,628	$ 87,500	$ 64,068	$ 82,100	$ (5,400)	(6%)
Prior Year Adjustments	-	$ (1,348)	$ -	$ -	$ -	$ -	-	
Total Revenue	$ 14,608	$ 13,571	$ 4,628	$ 100,000	$ 81,568	$ 100,000	$ -	0%
Other Financing/Transfers In	20,000	-	-	-	-	-	-	0%
Total Funding Sources	$ 34,608	$ 13,571	$ 4,628	$ 100,000	$ 81,568	$ 100,000	$ -	0%
Use of Funds								
Supplies								
Other Services & Charges	2,325	1,688	499	100,000	27,000	100,000	-	0%
Capital Outlays	-	-	-	-	-	-	-	
Interfund Payments for Service	-	-	-	-	-	-	-	
Total Expenditures	$ 2,325	$ 1,688	$ 499	$ 100,000	$ 27,000	$ 100,000	$ -	0%
Ending Fund Balance	**$ 151,199**	**$ 163,082**	**$ 167,211**	**$ 138,756**	**$ 221,779**	**$ 203,879**	**$ 65,123**	47%
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

2010 Funding Sources



2010 Use of Funds



Public Arts Fund (109) Summary

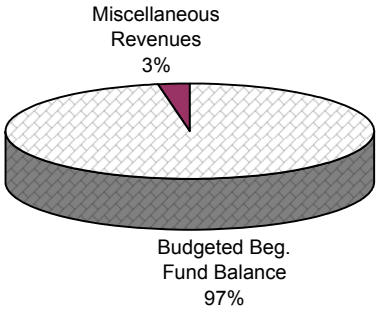
The Public Arts Fund accounts for the 1% for Arts Program. An amount equal to 1% of annual capital construction is transferred from each capital fund into this fund. Funding will be utilized to support public art projects.

Department: Parks, Recreation, and Cultural Services
Program: Public Arts Administration

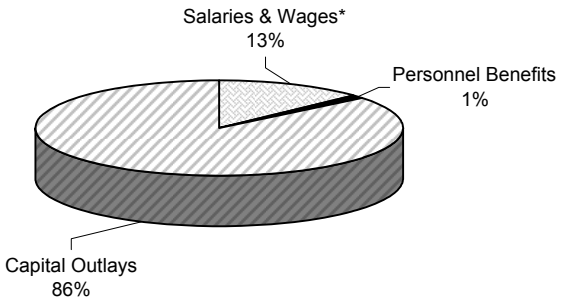
	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ 278,867**	**$ 240,253**	**$ 242,813**	**$ 218,397**	**$ 198,908**	**$ 86,908**	**$ (131,489)**	**(60%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 112,000		$ 34,000	$ (78,000)	(70%)
Miscellaneous Revenues	26,172	13,446	6,163	2,500	2,500	1,000	(1,500)	(60%)
Transfers From Other Funds	7,286	28,758	31,219	-	-	-	-	
Prior Year Adjustments	-	(4,460)	-	-	-	-	-	
Total Funding Sources	$ 33,458	$ 37,744	$ 37,382	$ 114,500	$ 2,500	$ 35,000	$ (79,500)	(69%)
Use of Funds								
Salaries & Wages*	$ -	$ 8,269	$ 12,486	$ 18,000	$ 6,500	$ 4,600	$ (13,400)	(74%)
Personnel Benefits	-	670	1,023	1,475	555	400	(1,075)	(73%)
Supplies	-	681	-	-	-	-	-	
Other Services & Charges	-	975	67,778	25,000	-	-	(25,000)	(100%)
Capital Outlays	49,132	24,589	-	70,025	107,445	30,000	(40,025)	(57%)
Interfund Payments for Service	22,940	-	-	-	-	-	-	
Total Expenditures	$ 72,072	$ 35,184	$ 81,287	$ 114,500	$ 114,500	$ 35,000	$ (79,500)	(69%)
Ending Fund Balance	**$ 240,253**	**$ 242,813**	**$ 198,908**	**$ 106,397**	**$ 86,908**	**$ 52,908**	**$ (53,489)**	**(50%)**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

* Salaries and wages expenditures represent Payments for Extra Help staff

2010 Funding Sources



2010 Use of Funds



State Drug Enforcement Forfeiture Fund (108) Summary

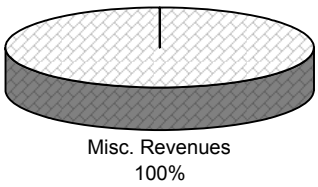
The purpose of the State Drug Enforcement Forfeiture Fund is to account for Satate seizure funds received by the City. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate drug related crimes and incidents.

Department: Police
Program: State Seizures

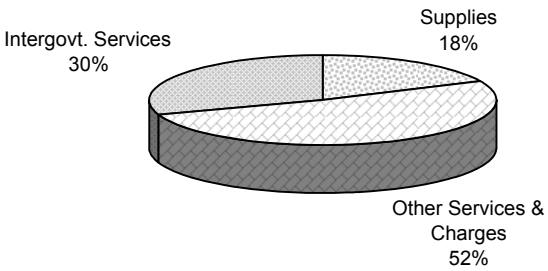
	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ 21,722**	**$ 18,243**	**$ 24,623**	**$ 40,464**	**$ 52,729**	**$ 17,403**	**$ (23,061)**	**(57%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 35,000	$ -	$ -	$ -	0%
Fines & Forfeits	-	326	-	-	-	-	-	
Misc. Revenues	5,674	19,753	55,522	21,500	16,174	16,500	(5,000)	(23%)
Prior Year Adjustment	-	(132)	-	-	-	-	-	
Total Revenue	$ 5,674	$ 19,947	$ 55,522	$ 56,500	$ 16,174	$ 16,500	$ (5,000)	(9%)
Transfers From Other Funds							-	
Total Funding Sources	$ 5,674	$ 19,947	$ 55,522	$ 56,500	$ 16,174	$ 16,500	$ (5,000)	(9%)
Use of Funds								
Salaries & Wages*	$ -	$ -	$ -	$ 5,000	$ 4,944	$ -	(5,000)	(100%)
Supplies	1,796	1,741	16,017	8,000	11,100	3,000	(5,000)	(63%)
Other Services & Charges	7,356	6,695	11,399	13,500	13,264	8,500	(5,000)	(37%)
Intergovernmental Services	-	5,131	-	5,000	5,000	5,000	-	0%
Capital Outlays	-	-	-	25,000	17,192	-	(25,000)	0%
Total Expenditures	$ 9,152	$ 13,567	$ 27,416	$ 56,500	$ 51,500	$ 16,500	$ (40,000)	(71%)
Ending Fund Balance	**$ 18,243**	**$ 24,623**	**$ 52,729**	**$ 5,464**	**$ 17,403**	**$ 17,403**	**$ 11,939**	**219%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

* Salaries and wages expenditures represent Payments for Overtime

2010 Funding Sources



2010 Use of Funds



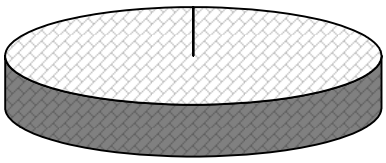
Federal Drug Enforcement Forfeiture Fund (112) Summary

The purpose of the Federal Drug enforcement Forfeiture Fund is to account for Federal seizure funds received by the City. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate drug related crimes and incidents.

Department: Police
Program: Federal Seizures

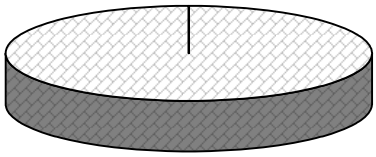
	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,067**	**$ 5,067**	
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 30,000	$ -	$ -	(30,000)	(100%)
Misc. Revenues				-	35,067	25,000	25,000	
Total Revenue	$ -	$ -	$ -	$ 30,000	$ 35,067	$ 25,000	$ (5,000)	(17%)
Transfers From Other Funds	-	-	-	-	-	-	-	
Total Funding Sources	$ -	$ -	$ -	$ 30,000	$ 35,067	$ 25,000	$ (5,000)	(17%)
Use of Funds								
Capital Outlays	$ -	$ -	$ -	$ 30,000	$ 30,000	$ 25,000	$ (5,000)	0%
Total Expenditures	$ -	$ -	$ -	$ 30,000	$ 30,000	$ 25,000	$ (5,000)	(17%)
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,067**	**$ 5,067**	**$ 5,067**	
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

2010 Funding Sources



Misc. Revenues
100%

2010 Use of Funds



Capital Outlays
100%

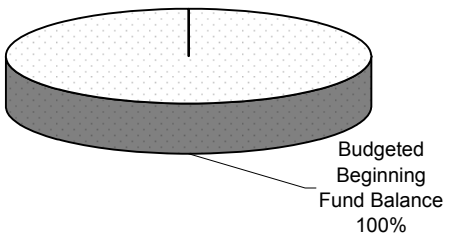
Revenue Stabilization Fund (190) Summary

The Revenue Stabilization Fund was created in late 2007 as an outcome of the revised reserve policy adopted by the City Council earlier in 2007. The Revenue Stabilization Fund will accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods. The minimum reserve level to meet this requirement for 2008 is $6,234,000. Investment interest from these funds will be allocated to the General Fund.

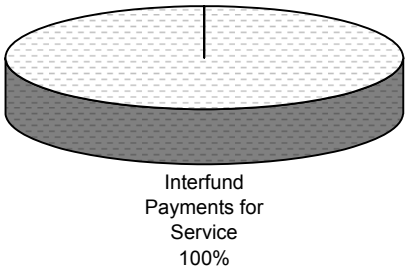
Department: Finance
Program: Reserves

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ -**	**$ -**	**$ 6,125,357**	**$ 6,246,115**	**$ 6,125,357**	**$ 5,530,398**	**$ (715,717)**	**(11%)**
Funding Sources								
Budgeted Beginning Fund Balar	$ -	$ -	$ -	$ -	$ -	$ 980,000	$ 980,000	
Miscellaneous Revenues	-	120	-	-	-	-	-	
Total Revenue	$ -	$ 120	$ -	$ -	$ -	$ 980,000	$ -	
Transfers From Other Funds		6,125,237	-	-	-	-	-	
Total Funding Sources	$ -	$ 6,125,357	$ -	$ -	$ -	$ 980,000	$ -	
Use of Funds								
Interfund Payments for Service	$ -	$ -	$ -	$ 594,959	$ 594,959	$ 980,000	$ 385,041	65%
Total Expenditures	$ -	$ -	$ -	$ 594,959	$ 594,959	$ 980,000	$ 385,041	65%
Ending Fund Balance	**$ -**	**$ 6,125,357**	**$ 6,125,357**	**$ 5,651,156**	**$ 5,530,398**	**$ 4,550,398**	**$ (1,100,758)**	
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

2010 Funding Sources



2010 Use of Funds



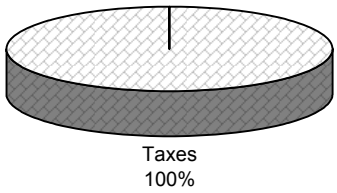
General Obligation Bond Fund (201)

This fund is used to record the property tax revenues and debt service payments related to the 2006 General Obligation bonds issued to fund open space acquisitions and park improvements.

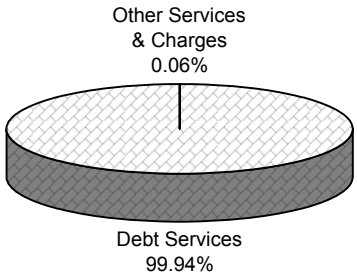
Department: Debt Services Department
Program: Unlimited Tax GO Bond

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ -**	**$ 10,000**	**$ 142,978**	**$ 174,370**	**$ 236,444**	**$ 259,594**	**$ 85,224**	**49%**
Funding Sources								
Taxes	$ -	$ 1,768,906	$ 1,755,245	$ 1,700,000	$ 1,700,000	$ 1,700,000	$ -	0%
Miscellaneous Revenues	-	-	-	-	-	-	-	
Total Revenue	$ -	$ 1,768,906	$ 1,755,245	$ 1,700,000	$ 1,700,000	$ 1,700,000	$ -	0%
Transfers From Other Funds	10,000	-	-	-	-	-	$ -	
Total Funding Sources	$ 10,000	$ 1,768,906	$ 1,755,245	$ 1,700,000	$ 1,700,000	$ 1,700,000	$ -	0%
Use of Funds								
Other Services & Charges	$ -	$ -	$ 304	$ 1,000	$ 1,000	$ 1,000	$ -	0%
Debt Services	-	1,635,928	1,661,475	1,675,850	1,675,850	1,680,850	$ 5,000	0%
Total Expenditures	$ -	$ 1,635,928	$ 1,661,779	$ 1,676,850	$ 1,676,850	$ 1,681,850	$ 5,000	0%
Ending Fund Balance	**$ 10,000**	**$ 142,978**	**$ 236,444**	**$ 197,520**	**$ 259,594**	**$ 277,744**	**$ 80,224**	**41%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

2010 Funding Sources



2010 Use of Funds



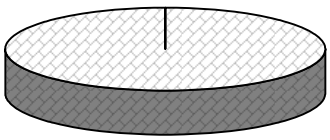
Limited Tax General Obligation Bond Fund (211)

This fund is used to record the principal and debt service payments related to the 2009 Limited Tax General Obligation bonds issued to fund the acquisition of the new City Hall.

Department: Debt Services Department
Program: Limited Tax GO Bond

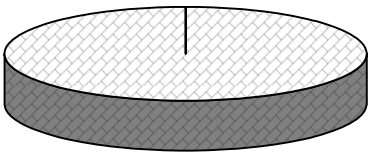
	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
Funding Sources								
Budgeted Beginning Fund Balar	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Total Revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Transfers From Other Funds	-	-	-	-	262,203	1,273,646	$ 1,273,646	
Total Funding Sources	$ -	$ -	$ -	$ -	$ 262,203	$ 1,273,646	$ 1,273,646	
Use of Funds								
Other Services & Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Debt Services	-	-	-	-	262,203	1,273,646	1,273,646	
Total Expenditures	$ -	$ -	$ -	$ -	$ 262,203	$ 1,273,646	$ 1,273,646	
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

2010 Funding Sources



Transfers From Other Funds 100%

2010 Use of Funds



Debt Services 100%

General Capital Fund (301) Summary

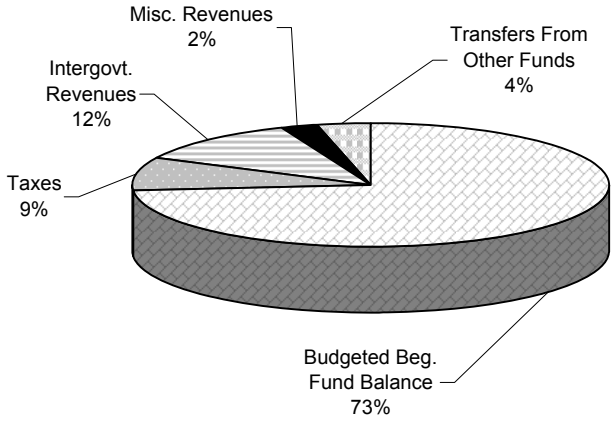
The General Capital Fund receives resources that are designated specifically for capital purposes. The primary on-going dedicated resource is real estate excise tax (REET). Other revenue sources include General Fund support and dedicated project grants. Projects in the General Capital Fund are divided into three major categories: facilities projects, parks projects and open space projects. For a complete discussion of this fund refer to the Capital Improvement Program section of this document.

Department: Public Works

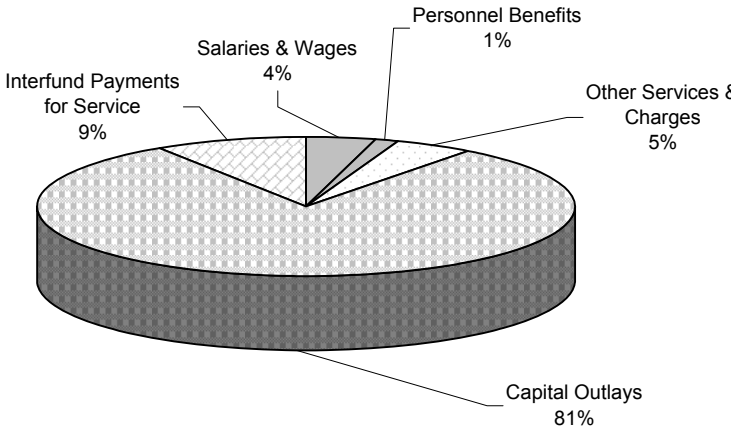
Programs: General Capital Engineering
General Capital Projects

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ 12,100,573**	**$ 23,816,814**	**$ 17,236,076**	**$ 16,710,167**	**$ 14,449,488**	**$ 5,962,881**	**$ (10,747,286)**	**(64%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 11,872,698	$ -	$ 4,562,165	$ (7,310,533)	(62%)
Taxes	1,282,681	1,020,708	535,515	313,330	442,000	550,000	236,670	76%
Intergovt. Revenues	406,492	1,695,706	1,078,984	2,583,853	1,450,167	718,430	(1,865,423)	(72%)
Misc. Revenues	831,739	984,665	479,414	348,514	222,624	153,537	(194,977)	(56%)
Prior Year Adjustments	-	2,651	-	-	-	-	-	
Total Revenue	$ 2,520,912	$ 3,703,730	$ 2,093,913	$ 15,118,395	$ 2,114,791	$ 5,984,132	$ (9,134,263)	(60%)
Other Financing	18,994,498	-	-	20,690,891	22,710,835	-	(20,690,891)	(100%)
Transfers From Other Funds	1,694,738	1,900,063	2,446,649	668,000	580,000	225,000	(443,000)	(66%)
Total Funding Sources	$ 23,210,148	$ 5,603,793	$ 4,540,562	$ 36,477,286	$ 25,405,626	$ 6,209,132	$ (30,268,154)	(83%)
Use of Funds								
Salaries & Wages	$ 85,717	$ 111,019	$ 218,730	$ 362,596	$ 549,522	$ 264,308	$ (98,288)	(27%)
Personnel Benefits	23,404	35,546	68,821	120,105	121,027	76,612	(43,493)	(36%)
Supplies	29,206	18,291	21,337	2,900	14,166	1,500	(1,400)	(48%)
Other Services & Charges	203,941	1,353,150	1,153,745	1,183,529	1,130,328	298,376	(885,153)	(75%)
Intergovt. Services	6	12,953	540	-	326	-	-	
Capital Outlays	10,914,279	10,604,040	5,792,450	34,773,613	31,776,076	4,993,458	(29,780,155)	(86%)
Debt Services	185,080	-	-	-	-	-	-	
Interfund Payments for Service	52,271	49,532	71,527	34,545	300,788	574,878	540,333	1564%
Total Expenditures	$ 11,493,904	$ 12,184,531	$ 7,327,150	$ 36,477,288	$ 33,892,233	$ 6,209,132	$ (30,268,156)	(83%)
Ending Fund Balance	**$ 23,816,814**	**$ 17,236,076**	**$ 14,449,488**	**$ 4,837,467**	**$ 5,962,881**	**$ 1,400,716**	**$ (3,436,751)**	**(71%)**
Total FTE's	**1.48**	**2.23**	**2.50**	**2.92**	**4.94**	**3.47**	**0.55**	**19%**

2010 Funding Sources



2010 Use of Funds



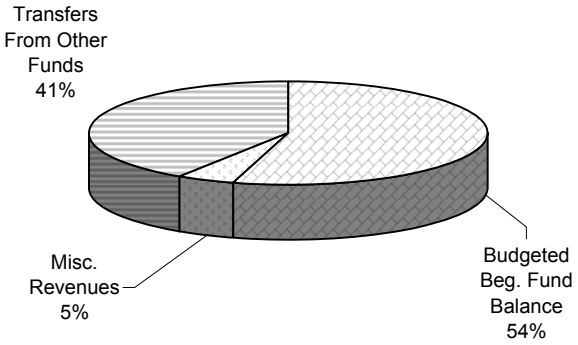
City Facility -Major Maintenance Fund (312) Summary

This fund was established in 2005. Projects in this capital fund will include major repairs and replacement of City facilities such as the police station, recreation centers and pool. The allocation of resources in this fund will be done through the City's capital improvement program.

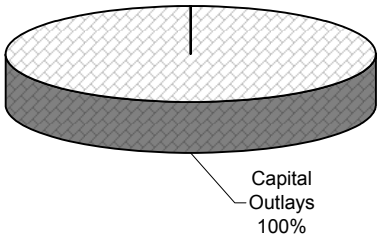
Department: Public Works
Program: Major Maintenance Projects

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ 160,723**	**$ 189,073**	**$ 200,971**	**$ 96,045**	**$ 188,221**	**$ 181,099**	**$ 85,054**	**89%**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 50,654		$ 58,706	$ 8,052	16%
Misc. Revenues	10,265	10,922	5,797	5,299	5,299	5,294	(5)	(0%)
Prior Year Adjustments	-	(1,210)	-	-	-	-	-	
Total Revenue	$ 10,265	$ 9,712	$ 5,797	$ 55,953	$ 5,299	$ 64,000	$ 8,047	14%
Transfers From Other Funds	70,000	50,000	30,000	4,032	4,032	44,032	40,000	992%
Total Funding Sources	$ 80,265	$ 59,712	$ 35,797	$ 59,985	$ 9,331	$ 108,032	$ 48,047	80%
Use of Funds								
Supplies	$ -	$ -	$ -	$ -	$ 904	$ -	-	
Other Services & Charges	13,940	-	48,547	7,500	7,096	-	(7,500)	(100%)
Capital Outlays	37,973	47,812	-	48,453	8,453	104,000	55,547	115%
Total Expenditures	$ 51,913	$ 47,812	$ 48,547	$ 55,953	$ 16,453	$ 104,000	$ 48,047	86%
Ending Fund Balance	**$ 189,073**	**$ 200,971**	**$ 188,221**	**$ 49,423**	**$ 181,099**	**$ 126,425**	**$ 77,002**	**156%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

2010 Funding Sources



2010 Use of Funds



Roads Capital Fund (330) Summary

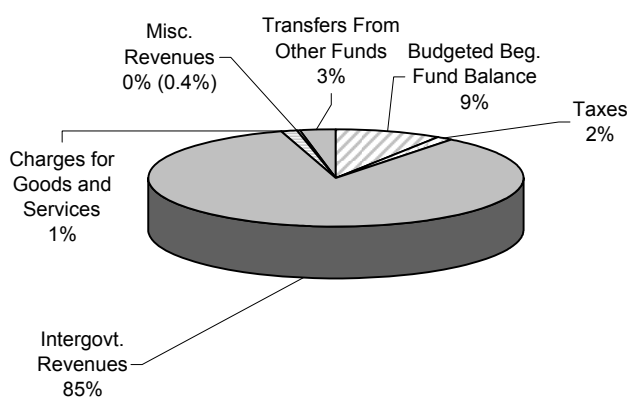
The Roads Capital Fund receives resources that are designated specifically for capital purposes. The primary on-going dedicated resource is real estate excise tax (REET). Other dedicated sources include fuel tax which is collected in the Arterial Street Fund and transferred to this fund and various project grants. Projects in the Roads Capital Fund are divided into three major categories: pedestrian/non-motorized projects, system preservation projects, and safety/operational projects. For a complete discussion of this fund refer to the Capital Improvement Program section of this document.

Department: Public Works
Programs: Roads Capital Engineering
Roads Capital Projects

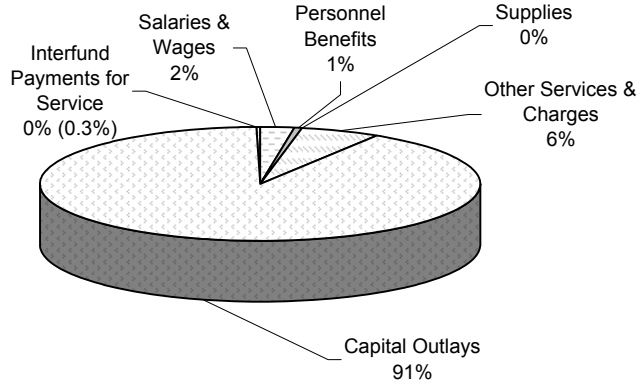
	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance*	**$ 13,150,365**	**$ 10,696,882**	**$ 7,818,978**	**$ 3,595,943**	**$ 7,274,232**	**$ 5,390,895**	**$ 1,794,952**	**50%**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 2,870,029	$ -	$ 3,203,766	$ 333,737	12%
Taxes	1,282,681	1,110,708	735,515	1,003,330	442,000	550,000	(453,330)	(45%)
Licenses & Permits	613	385	-	-	-	-	-	0%
Intergovt. Revenues	19,104,555	6,194,252	5,134,696	36,102,978	20,663,001	29,888,332	(6,214,646)	(17%)
Charges for Goods and Services	6,815	154,263	164,968	204,222	88,000	517,800	313,578	154%
Misc. Revenues	242,391	282,286	229,182	322,517	192,152	125,345	(197,172)	(61%)
Prior Year Adjustments	-	790	29,470	-	-	-	-	
Total Revenue	$ 20,637,055	$ 7,742,684	$ 6,293,831	$ 40,503,076	$ 21,385,153	$ 34,285,243	$ (6,217,833)	(15%)
Transfers From Other Funds	1,368,725	624,416	683,569	686,237	416,237	1,047,647	361,410	53%
Total Funding Sources	$ 22,005,780	$ 8,367,100	$ 6,977,400	$ 41,189,313	$ 21,801,390	$ 35,332,890	$ (5,856,423)	(14%)
Use of Funds								
Salaries & Wages	$ 837,015	$ 799,341	$ 719,715	$ 834,933	$ 741,357	$ 858,921	$ 23,988	3%
Personnel Benefits	211,343	215,750	208,567	254,997	252,675	232,201	(22,796)	(9%)
Supplies	68,075	40,876	44,179	10,206	40,510	3,530	(6,676)	(65%)
Other Services & Charges	2,598,878	1,827,649	3,695,285	5,070,490	2,609,532	2,037,258	(3,033,232)	(60%)
Intergovt. Services	90,015	189,290	111,738	13,027	8,994	-	(13,027)	(100%)
Capital Outlays	20,589,152	8,087,690	2,668,527	34,950,196	19,976,195	31,958,162	(2,992,034)	(9%)
Interfund Payments for Service	64,785	84,408	74,135	55,464	55,464	103,901	48,437	87%
Total Expenditures	$ 24,459,263	$ 11,245,004	$ 7,522,146	$ 41,189,313	$ 23,684,727	$ 35,193,973	$ (5,995,340)	(15%)
Ending Fund Balance	**$ 10,696,882**	**$ 7,818,978**	**$ 7,274,232**	**$ 725,914**	**$ 5,390,895**	**$ 2,326,046**	**$ 1,600,132**	**220%**
Total FTE's	**10.44**	**9.61**	**9.60**	**10.03**	**10.28**	**10.53**	**0.50**	**5%**

***The Fund Balance of the Arterial Street Fund was transferred to the Roads Capital Fund at the end of 2005.**

2010 Funding Sources



2010 Use of Funds



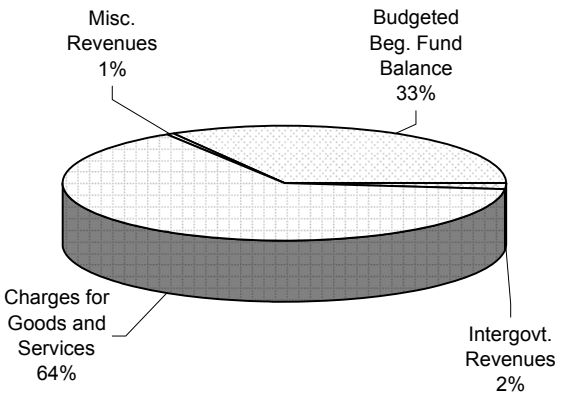
Surface Water Utility Fund (401) Summary

This fund is used to account for all operations and capital improvements related to surface water management and drainage. The City charges property owners an annual surface water fee that is used to fund these activities.

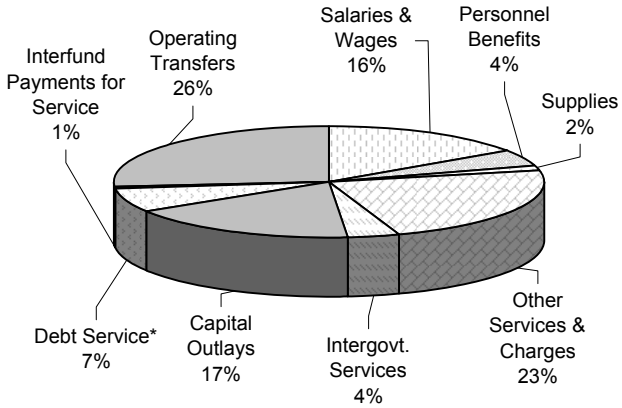
Department: Public Works
Programs: Surface Water Management
Various Surface Water Capital Projects

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**7,951,832**	**$ 8,893,514**	**$ 9,645,634**	**$ 10,286,968**	**$ 6,269,944**	**$ 3,668,890**	**$ (6,618,078)**	**(64%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 3,173,504		$ 1,626,772	$ (1,546,732)	(49%)
Intergovt. Revenues	20,367	-	557,032	224,879	370,350	80,000	(144,879)	(64%)
Charges for Goods and Services	2,655,939	2,895,615	2,955,819	3,103,688	3,154,297	3,154,297	50,609	2%
Misc. Revenues	482,137	626,171	299,425	84,141	155,209	32,420	(51,721)	(61%)
Capital Contributions	-	117,876	-	-	-	-	-	
Total Revenue	$ 3,158,443	$ 3,639,662	$ 3,812,276	$ 6,586,212	$ 3,679,856	$ 4,893,489	$ (1,692,723)	(26%)
Transfers From Other Funds	47,940	-	-	516,714	164,050	-	(516,714)	
Total Funding Sources	$ 3,206,383	$ 3,639,662	$ 3,812,276	$ 7,102,926	$ 3,843,906	$ 4,893,489	$ (2,209,437)	(31%)
Use of Funds								
Salaries & Wages	$ 489,647	$ 508,115	$ 538,070	$ 793,793	$ 810,674	$ 766,103	$ (27,690)	(3%)
Personnel Benefits	128,946	150,344	167,648	237,898	234,171	220,535	(17,363)	(7%)
Supplies	94,567	78,178	76,164	76,845	79,322	79,530	2,685	3%
Other Services & Charges	281,363	363,259	865,974	1,333,480	1,096,339	1,125,562	(207,918)	(16%)
Intergovt. Services	138,428	185,230	133,400	233,794	208,220	184,159	(49,635)	(21%)
Capital Outlays	419,398	770,864	4,460,317	3,225,746	2,788,240	852,664	(2,373,082)	(74%)
Debt Service*	344,953	350,114	349,328	347,696	347,696	346,064	(1,632)	(0%)
Interfund Payments for Service	19,607	39,601	35,174	38,923	65,546	25,830	(13,093)	(34%)
Operating Transfers	347,793	441,837	561,891	814,752	814,752	1,293,042	478,290	
Total Expenditures	$ 2,264,702	$ 2,887,542	$ 7,187,966	$ 7,102,927	$ 6,444,960	$ 4,893,489	$ (2,209,438)	(31%)
Ending Fund Balance	**$ 8,893,514**	**$ 9,645,634**	**$ 6,269,944**	**$ 7,113,463**	**$ 3,668,890**	**$ 2,042,118**	**$ (5,071,345)**	**(71%)**
Total FTE's	**10.08**	**10.15**	**10.02**	**9.57**	**10.13**	**10.71**	**1.14**	**12%**

2010 Funding Sources



2010 Use of Funds



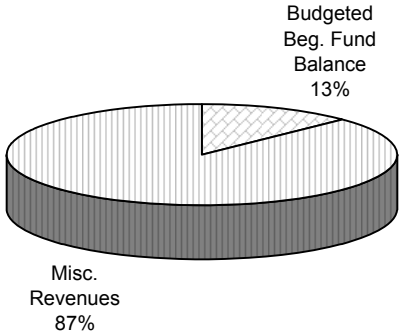
Vehicle Operations Fund (501) Summary

The Vehicle Operations and Maintenance Fund is used to account for the costs of operating and maintaining City vehicles and auxiliary equipment. Departments are assessed an annual charge for the estimated cost of the repair and maintenence of their vehicles along with projected fuel costs.

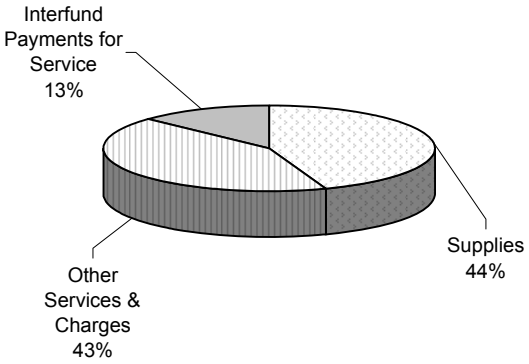
Department: Public Works
Program: Vehicle Operations & Maintenance

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ 47,572**	**$ 53,586**	**$ 71,079**	**$ 61,159**	**$ 60,905**	**$ 33,132**	**$ (28,027)**	**(46%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ -		$ 21,322	21,322	
Intergovernmental Revenues	-	-	-	30,000	-	-	(30,000)	(100%)
Misc. Revenues	$ 97,845	$ 142,875	$ 116,208	$ 145,359	$ 145,186	$ 146,645	$ 1,286	1%
Prior Year Adjustments	-	(46)	-	-	-	-		
Total Revenue	$ 97,845	$ 142,829	$ 116,208	$ 175,359	$ 145,186	$ 167,967	$ (7,392)	(4%)
Transfers From Other Funds	1,250	5,151	-	-	-	-		
Total Funding Sources	$ 99,095	$ 147,980	$ 116,208	$ 175,359	$ 145,186	$ 167,967	$ (7,392)	(4%)
Use of Funds								
Supplies	$ 53,987	$ 69,840	$ 82,927	$ 81,202	$ 92,202	$ 72,636	$ (8,566)	(11%)
Other Services & Charges	39,094	60,647	43,456	91,757	80,257	69,509	$ (22,248)	(24%)
Capital Layouts	-	-	-	-	500	-	$ -	
Interfund Payments for Service	-	-	-	-	-	21,322	$ 21,322	
Total Expenditures	$ 93,081	$ 130,487	$ 126,383	$ 172,959	$ 172,959	$ 163,467	$ (9,492)	(5%)
Ending Fund Balance	**$ 53,586**	**$ 71,079**	**$ 60,905**	**$ 63,559**	**$ 33,132**	**$ 16,310**	**$ (47,249)**	**(74%)**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

2010 Funding Sources



2010 Use of Funds



Equipment Replacement Fund (503) Summary

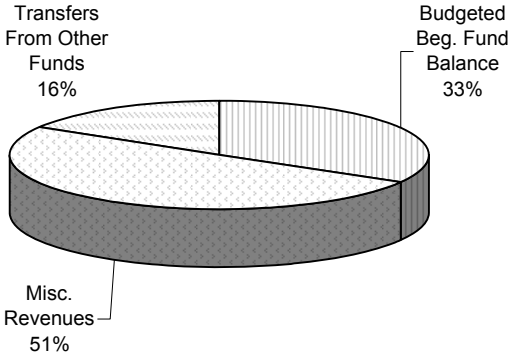
The Equipment Replacement Fund is used to account for the future replacement of City property. This includes replacement of vehicles, computers, servers and other related equipment. An annual transfer is made from the General Fund to support the replacement of all computer related equipment. Based upon the vehicle replacement schedule, departments are assessed an annual charge to cover the anticipated replacement cost for their vehicles.

Department: Finance

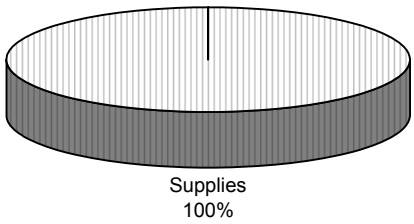
Programs: Operational Equipment Replacement
Technical

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ 1,251,262**	**$ 1,483,563**	**$ 1,718,686**	**$ 1,522,128**	**$ 1,766,690**	**$ 1,947,381**	**$ 425,253**	**28%**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 167,868	$ -	$ 67,243	$ (100,625)	(60%)
Misc. Revenues	264,967	271,467	241,070	172,873	198,027	101,553	(71,320)	(41%)
Prior Year Adjustments	-	598	-	-	-	-	-	
Total Revenue	$ 264,967	$ 272,065	$ 241,070	$ 340,741	$ 198,027	$ 168,796	$ (171,945)	(50%)
Transfers From Other Funds	100,000	100,000	100,000	100,000	100,000	32,757	(67,243)	(67%)
Total Funding Sources	$ 364,967	$ 372,065	$ 341,070	$ 440,741	$ 298,027	$ 201,553	$ (239,188)	(54%)
Use of Funds								
Supplies	$ 35,268	$ 45,676	$ 85,065	$ 130,000	$ 50,000	$ 100,000	$ (30,000)	(23%)
Other Services & Charges	4,254	4,309	-	-	-	-	-	0%
Capital Outlays	93,144	86,951	208,000	235,204	67,336	-	(235,204)	(100%)
Intergovernmental Services	-	7	-	-	-	-	-	
Total Expenditures	$ 132,666	$ 136,943	$ 293,065	$ 365,204	$ 117,336	$ 100,000	$ (265,204)	(73%)
Ending Fund Balance	**$ 1,483,563**	**$ 1,718,686**	**$ 1,766,690**	**$ 1,429,797**	**$ 1,947,381**	**$ 1,981,691**	**$ 551,894**	**39%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

2010 Funding Sources



2010 Use of Funds



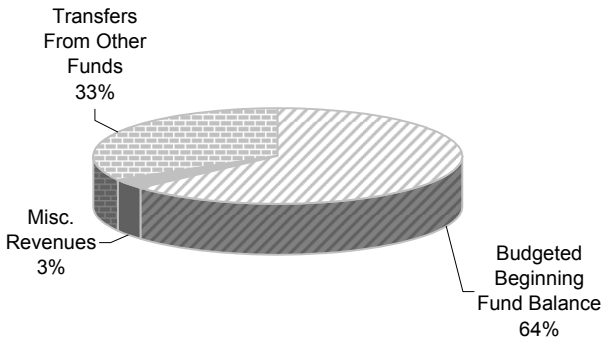
Unemployment Fund (505) Summary

An annual allocation is made to the Unemployment Fund in lieu of making contributions to state unemployment insurance. These funds are used to pay unemployment benefits for qualified City employees that leave City employment.

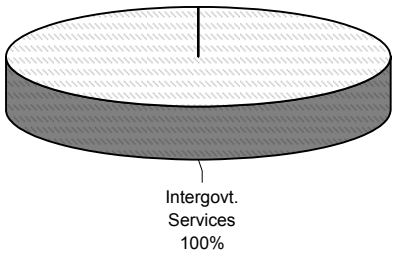
Department: Finance
Program: Unemployment Administration

	2006 Actuals	2007 Actuals	2008 Actuals	2009 Current Budget	2009 Projected	2010 Proposed Budget	2009 Current Budget vs. 2010 Proposed Budget	Percent Change
Beginning Fund Balance	**$ 69,958**	**$ 62,673**	**$ 70,417**	**$ 64,823**	**$ 72,612**	**$ 58,288**	**$ (6,535)**	**(10%)**
Funding Sources								
Budgeted Beginning Fund Balar	$ -	$ -	$ -	$ 2,500	$ -	$ 19,000	$ 16,500	660%
Miscellaneous Revenues	3,319	3,886	2,028	2,500	676	1,000	(1,500)	(60%)
Transfers From Other Funds	10,000	10,000	5,000	5,000	5,000	10,000	5,000	100%
Prior Year Adjustments	-	(433)	-	-	-	-	-	
Total Funding Sources	$ 13,319	$ 13,453	$ 7,028	$ 10,000	$ 5,676	$ 30,000	$ 20,000	200%
Use of Funds								
Intergovt. Services	$ 20,603	$ 5,708	$ 4,834	$ 10,000	$ 20,000	$ 30,000	$ 20,000	200%
Total Expenditures	$ 20,603	$ 5,708	$ 4,834	$ 10,000	$ 20,000	$ 30,000	$ 20,000	200%
Ending Fund Balance	**$ 62,673**	**$ 70,417**	**$ 72,612**	**$ 62,323**	**$ 58,288**	**$ 39,288**	**$ (6,535)**	**(10%)**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

2010 Funding Sources



2010 Use of Funds



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CITY OF SHORELINE

CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM

Introduction

The Capital Improvement Plan provides a multi-year list of proposed major capital expenditures and associated operating costs for the City. This plan attempts to set funding strategies not only for the current year, but also to project future needs for major construction, land acquisition and equipment needs that improve the cultural environment, capital infrastructure and recreational opportunities for the citizens of Shoreline. Capital expenditures are viewed not only in the context of how much the new project will cost, but also what impact the project will have on the City's operating budget.

Impacts of Growth Management

Capital facilities planning and financing is now subject to the State of Washington Growth Management Act of 1990 (GMA). The GMA requires communities to adopt comprehensive plans designed to guide the orderly development of growth over the next twenty years.

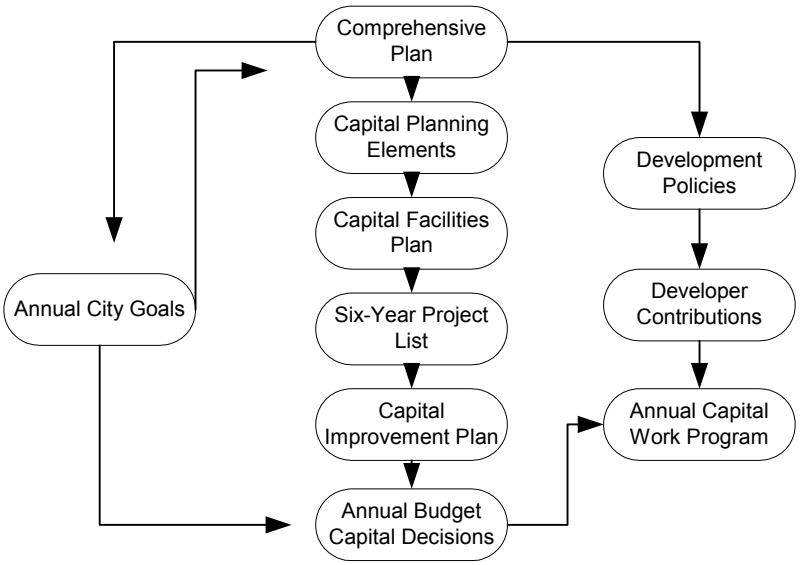
To comply with GMA, the City prepared a comprehensive Capital Facilities Plan (CFP). The CFP provides long range policy guidance for the development of capital improvements. The purpose of a CFP is to identify and coordinate those capital improvements deemed necessary to accommodate orderly growth, set policy direction for capital improvements and ensure that needed capital facilities are provided in a timely manner.

The GMA requires that the CFP contain the following elements:

1. An inventory of existing public owned capital facilities showing locations and capacities.
2. A forecast of the future needs for such capital facilities.
3. The proposed locations and capacities of expanded or new capital facilities.
4. A minimum six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes.
5. A requirement to reassess the land-use element if probable funding falls short of meeting existing needs.

Capital facilities are defined as mandatory elements for inclusion in the comprehensive plan.

Capital Planning, Programming and Budget System



Capital Improvement Fund Descriptions

The City's Capital Improvement Plan includes four capital funds. They are:

GENERAL CAPITAL FUND: In the General Capital Fund projects are categorized as Facilities Projects, Parks Projects, and Open Space Projects. Funding for these projects is primarily a result of the allocation of one-time General Fund revenues, Real Estate Excise Tax, municipal financing, and grants.

FACILITIES MAJOR MAINTENANCE FUND: In the Facilities Maintenance fund, projects are categorized as either General Facilities or Parks Facilities. Funding for these projects is provided by an annual transfer of monies from the City's General Fund. When this fund was established in 2004, the original annual contribution was $70,000. As part of the long term financial plan the annual contribution was reduced in 2007 to $30,000. It will be increased by $10,000 per year starting in 2010 through 2013 to reach the original contribution amount of $70,000.

ROADS CAPITAL FUND: In the Roads Capital fund, projects are categorized as either Pedestrian/Non-Motorized Projects, System Preservation Projects, or Safety/Operations Projects. Funding for these projects is provided as a result of allocation from the General Fund, Fuel Tax, Real Estate Excise Tax (REET), and grants.

The City's Capital Improvement Plan also includes the capital portion of the Surface Water Utility fund.

SURFACE WATER UTILITY FUND: In the Surface Water Utility Fund, projects are categorized as either Flood Protection Projects, Water Quality Facilities, or Stream Rehabilitation/Habitat Enhancement Projects. Funding for these projects is provided from an allocation of surface water fees or financing such as Public Works Trust Fund Loans. Any debt, which is used to finance projects, must be repaid by allocating a portion of surface water fees for this purpose.

Capital Budget Criteria

Capital improvement programming and budgeting involves the development of a long-term plan for capital expenditures for the City of Shoreline. Capital expenditures include expenditures for buildings, land, major equipment, and other commodities which are of significant value (greater than $10,000) and have a useful life of at least five years.

The capital improvement plan (CIP) lists each proposed capital item to be undertaken, the year in which it will be started, the amount expected to be expended in each year and the proposed method of financing these expenditures. Based on these details, summaries of capital activity in each year can be prepared as well as summaries of financial requirements such as amounts of general obligation bonds to be issued, amounts of general operation funds required and any anticipated intergovernmental support, etc.

The capital improvement budget is enacted annually based on the capital improvement plan. It encompasses enacting appropriations for the projects in the first year of the capital improvement plan.

Flexibility is built into the capital improvement plan to allow for delay of projects when financing constraints make it impossible to allow for funding of the entire array of projects and to move future projects forward when financial availability makes it possible. The point is that the CIP is required to be updated at a minimum annually to:

- Make any adjustments in future program years when changes occur in funding or cost.
- Add a year of programming to replace the current year funded.

Advantages of Capital Planning

In addition to the Growth Management Act (GMA) which requires communities to establish a long-range capital plan, there are several advantages to the community from capital planning.

- Capital planning facilitates repair or replacement of existing facilities before they fail. Failure is almost always costly, time consuming and more disruptive than planned repair or replacement.

- It focuses the community and City Council's attention to priority goals, needs and capabilities. There are always more needs and competing projects than the available funds. A good capital plan forces the City to consciously set priorities between competing projects and interests. New projects and good ideas can then be ranked against the established project priority array.

- A CIP provides a framework for decisions about community growth and development. Long-range planning for infrastructure needs allows the community to accommodate reasonable growth without being overwhelmed.

- A CIP promotes a more efficient government operation. Coordination of capital projects can reduce scheduling problems and conflicts between several projects. Related projects such as sidewalks, drainage and roads can be planned simultaneously.

- A CIP enhances opportunities for outside financial assistance. Adequate lead-time allows for all avenues of outside grant funding of government agency assistance to be explored.

- A CIP serves as an effective community education tool, which conveys to the public that the City Council has made decisions that affect the future of the City and is guiding the development of the community.

Capital project activity is funded with cash made available by the issuance of General Obligation debt, by grants, by general tax allocation, and by transfers from other funds as may be approved by the City Council.

Annual contributions may be used in whole or in part to fund capital projects as cash assets are accumulated, or the annual contributions may be allowed to remain in reserve until funds, along with accrued interest have grown sufficiently to permit larger projects to be undertaken and paid for with cash.

Capital Improvement Program Plan Policies

A number of important policy considerations are the basis for the Capital Improvement Program (CIP) Plan. These policies provide guidelines for all financial aspects of the CIP, and ultimately affect the project selection process.

A. <u>Relationship of Long-Range Plans to the CIP</u>

The CIP will be updated annually as part of the City's budget process. The City Council may amend the CIP Plan at any time as required.

Virtually all of the projects included in the CIP are based upon formal long-range plans that have been adopted by the City Council. This ensures that the City's Capital Improvement Program, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City Council as contained in the Comprehensive Plan, Council work goals, and supporting documents. Examples of these supporting documents: Pavement Management System Plan and the Parks and Open Space and Recreation Services Plan. There are exceptions, but they are relatively small when compared to the other major areas of expenditure noted above.

B. CIP Coordination Team

A CIP Coordination Team is a cross-departmental team which participates in the review and recommendation of the CIP program to the City Manager. The Team will review proposed capital projects in regards to accurate costing (design, capital, and operating), congruence with City objectives, and prioritize projects by a set of deterministic criteria. The Finance Director, or his/her designee, will serve as the lead for the team.

C. Establishing CIP Priorities

The City uses the following basic CIP project prioritization and selection process:

1. Each CIP program area establishes criteria to be used in the prioritization of specific projects submitted for funding. These specific criteria are developed by staff in conjunction with City Council priorities and input from citizens, associated City boards and commissions. The City has divided its CIP projects into the following program areas: General and Parks Capital Projects, Roads Capital Projects, and Surface Water Capital Projects.
2. Designated personnel within City departments recommend project expenditure plans to the Finance Department. The project expenditure plans include all capital costs and any applicable maintenance and operation expenditures along with a recommended funding source.
3. The CIP Coordination Team evaluates the various CIP projects and selects those with the highest priority based on input from citizens, project stakeholders, appropriate advisory committees, and City Council goals.
4. A Preliminary CIP Plan is developed by the Finance Department and is recommended to the City Council by the City Manager.
5. The City Council reviews the Preliminary CIP Plan, holds a public hearing (s) on the plan, makes their desired alterations, and then officially adopts the CIP and establishes related appropriations as a part of the City's budget.
6. Within the available funding, the highest priority projects are then selected and funded in the CIP.

D. Types of Projects Included in the CIP Plan

The CIP Plan will display, to the maximum extent possible, all major capital projects in which the City is involved. It is difficult to define precisely what characteristics a project should have before it is included in the CIP Plan for the public's and City Council's review and approval. While the following criteria may be used as a general guide to distinguish among projects which should be included or excluded from the CIP Plan, there are always exceptions which require management's judgment. Therefore, the City Manager has the administrative authority to determine which projects should be included in the CIP Plan and which projects are more appropriately contained in the City's operating budget.

For purposes of the CIP Plan, a CIP project is generally defined to be any project that possesses all of the following characteristics:

1. Exceeds an estimated cost of $10,000;
2. Involves totally new physical construction, reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures; and
3. Involves City funding in whole or in part, or involves no City funds but is the City's responsibility for implementing, such as a 100% grant-funded project or 100% Local Improvement District funded project.
4. Involves the skills and construction needs beyond those needed for a general repair and maintenance project.

These should be considered general guidelines. Any project in excess of $25,000 meeting the criteria of (2), (3) and (4) above, or various miscellaneous improvements of a like nature whose cumulative total exceeds $25,000 (i.e., street overlays) should be considered as part of the CIP process.

Program area managers are responsible for the cost estimates of their proposed programs, including future maintenance and operations costs related to the implementation of completed projects.

E. Scoping and Costing Based on Pre-design Study:
For some projects it is difficult to develop accurate project scopes, cost estimates, and schedules on which no preliminary engineering or community contact work has been done. To address this problem, some projects are initially proposed and funded only for preliminary engineering and planning work. This funding will not provide any monies to develop final plans, specifications, and estimates to purchase rights-of-way or to construct the projects. Future project costs are refined through the pre-design study process.

F. Required Project Features and Financial Responsibility: If a proposed project will cause a direct impact on other publicly-owned facilities, an equitable shared and funded cost plan must be coordinated between the affected program areas.

G. Predictability of Project Timing, Cost and Scope:
The predictability of timing and costs of projects is important to specific private developments, such as the provision of street improvements or the extension of major sewer lines or water supply, without which development could not occur. These projects generally involve significant financial contributions from such private development through developer extension agreements, LIDs, and other means. Once a project has been approved by the City Council in the CIP, project scheduling is a priority to maintain.

The City Council authorizes the City Manager to administratively approve the acceleration of projects schedules so long as they can be accomplished within budgeted and any allowable contingency expenditures, with the understanding that all controversial issues will be brought before the City Council. All project additions or deletions must be approved by the City Council.

H. CIP Maintenance and Operating Costs:

CIP projects, as approved by the City Council, shall have a funding plan for maintenance and operating costs identified in the project description. These costs will be included in the City's long-term financial planning.

I. Local Improvement Districts (LID)

Examples of when future LIDs may be formed are as follows: 1) where old agreements exist, committing property owners to LID participation on future projects; 2) when a group of property owners wish to accelerate development of a certain improvement; 3) when a group of property owners desire a higher standard of improvement than the City's project contemplates; or 4) when a group of property owners request City assistance in LID formation to fund internal neighborhood transportation facilities improvements, which may or may not have City funding involved. If City funding is proposed by the project sponsors (property owners), they shall so request of the City Council (through the City Clerk) in writing before any LID promotion activity begins. The City Manager shall analyze such request and report his conclusions and recommendation to Council for their consideration. The Council shall by motion affirm or deny the recommendation. The Council's affirmative motion to financially participate shall expire in 180 days, unless the project sponsors have submitted a sufficient LID petition by that time.

In the event that the request is for street resurfacing in advance of the City's normal street resurfacing cycle, the City's contribution, if any, will be determined based on a recommendation from the Public Work's Department and a financial analysis of the impact of completing the project prior to the City's original timeline.

On capital projects whose financing depends in part on an LID, interim financing will be issued to support the LID's portion of the project budget at the same time or in close proximity to the issuance of the construction contract. The amount of the interim financing shall be the current estimate of the final assessment roll as determined by the administering department.

In the event that the project is 100% LID funded, interim financing shall be issued either in phases (i.e., design phase and construction phase) or up front in the amount of the entire estimated final assessment roll, whichever means is estimated to provide the lowest overall cost to the project as determined by the Finance Department.

The City will recapture direct administrative costs incurred by the City for the LID project by including these in the preliminary and final assessment roles.

J. Preserve Existing Capital Infrastructure Before Building New Facilities:
The City's policy to ensure that adequate resources are allocated to preserve the City's existing infrastructure before targeting resources toward building new facilities that also have maintenance obligations. This policy addresses the need to protect the City's historical investment in capital facilities and to avoid embarking on a facility enhancement program which, together with the existing facilities, the City cannot afford to adequately maintain.

K. New Facilities Should Be of High Quality, Low Maintenance, Least Cost:
The intent of this policy is to guide the development and execution of the CIP Plan through an emphasis on lowest life-cycle cost. Projects should only be built if the necessary funding to operate them is provided. Also, priority is given to new facilities that have minimal ongoing maintenance costs so as to limit the impact upon both the CIP and the operating budget.

L. Public Input at All Phases of Projects:
The City makes a serious commitment to public involvement. The City's long-range plans are developed through an extensive citizen involvement program.

M. Basis for Project Appropriations:
During the City Council's CIP Plan review, the City Council will appropriate the full estimated project cost for all projects in the CIP Plan. Subsequent adjustments to appropriation levels for amendments to the CIP Plan may be made by the City Council at any time.

N. Balanced CIP Plan:
The CIP Plan is a balanced six-year plan. This means that for the entire six-year period, revenues will be equal to project expenditures in the plan. It is anticipated that the plan will have more expenditures than revenues in single years of the plan, but this imbalance will be corrected through the use of interim financing, if actually needed. Over the life of the six-year plan, however, all planned interim debt will be repaid and all plan expenditures, including interest costs on interim debt will be provided for with identified revenues. Any project funding plan, in which debt is not retired within the current six-year plan, must have specific City Council approval.

O. Use of Debt in the CIP:
The CIP is viewed as a long-term program that will continually address capital requirements far into the future. As such, the use of long-term debt should be minimized, allowing the City to put money into actual projects that benefit Shoreline residents and businesses rather than into interest payments to financial institutions. There may be exceptions to this policy for extraordinary circumstances, where voted or non-voted long-term debt must be issued to

achieve major City goals that otherwise could not be achieved, or would have to wait an unacceptably long time. Issuance of long-term debt must receive City Council authorization.

Staff monitors CIP cash flow regularly and utilizes fund balances to minimize the amount of borrowing required. Funds borrowed for cash flow purposes are limited to short-term obligations. Projected financing costs are included within a project in the administrative program area.

P. Finance Director's Authority to Borrow:

The Finance Director is authorized to initiate interim and long-term borrowing measures, as they become necessary, as identified in the CIP Plan and approved by the City Council.

Q. CIP Plan Update and Amendment:

The CIP Plan will be updated at least annually. The City Council may amend the CIP Plan at any time if a decision must be made and action must be taken before the next CIP review period. All project additions or deletions must be approved by the City Council.

R. Usage of County-Imposed Vehicle License Fees:

The City's share of the King County-imposed Vehicle License Fees is a component of "Transportation Funding" and can therefore be assumed to be part of the annual Transportation Funding contribution to the CIP Plan as pursuant to State Law.

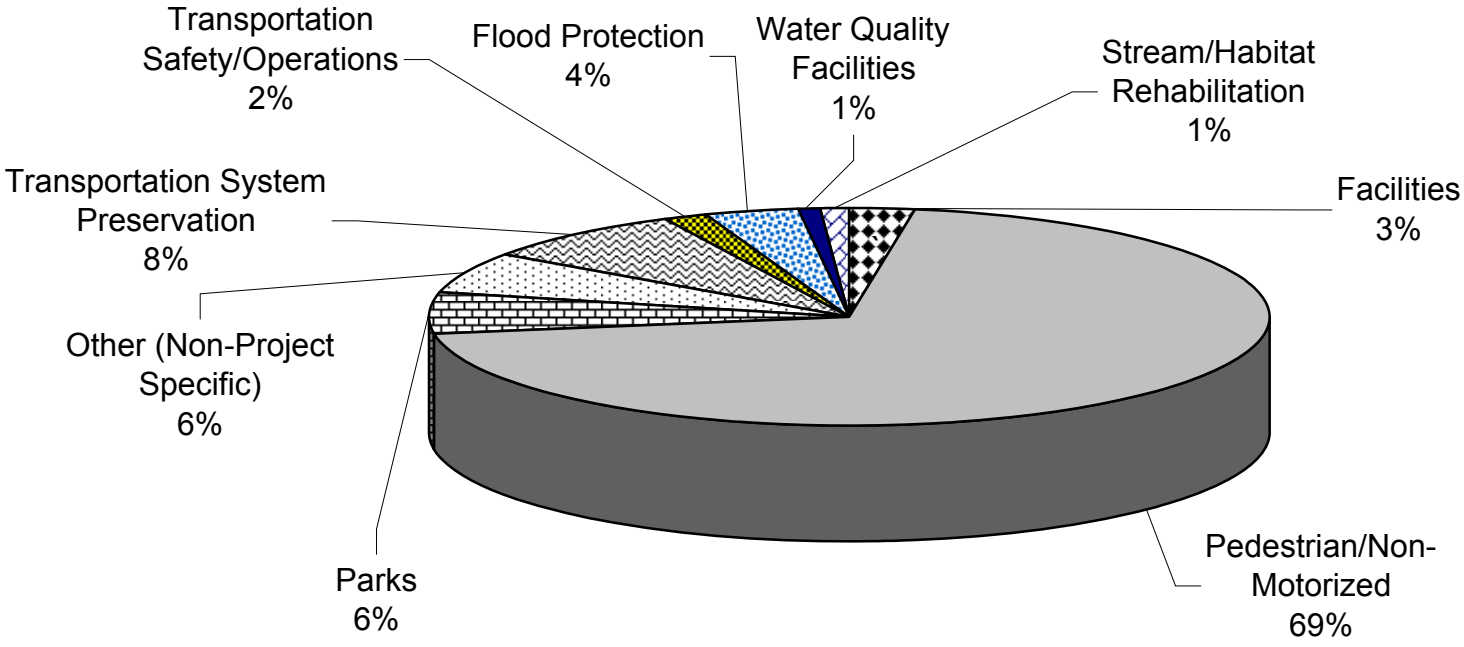
S. Formalization of Monetary Agreements:

All agreements between the City and outside jurisdictions, where resources are exchanged shall be in writing specifying the financial terms of the agreement, the length of the agreement, and the timing of any required payments (i.e., Joint CIP projects where the City is the lead agency, grant funded projects, etc.). Formalization of these agreements will protect the City's interests. Program areas shall make every effort to promptly request any reimbursements that are due the City. Where revenues from outside jurisdictions are ongoing, these requests shall be made at least quarterly, unless alternative arrangements are approved by the City Manager or City Council.

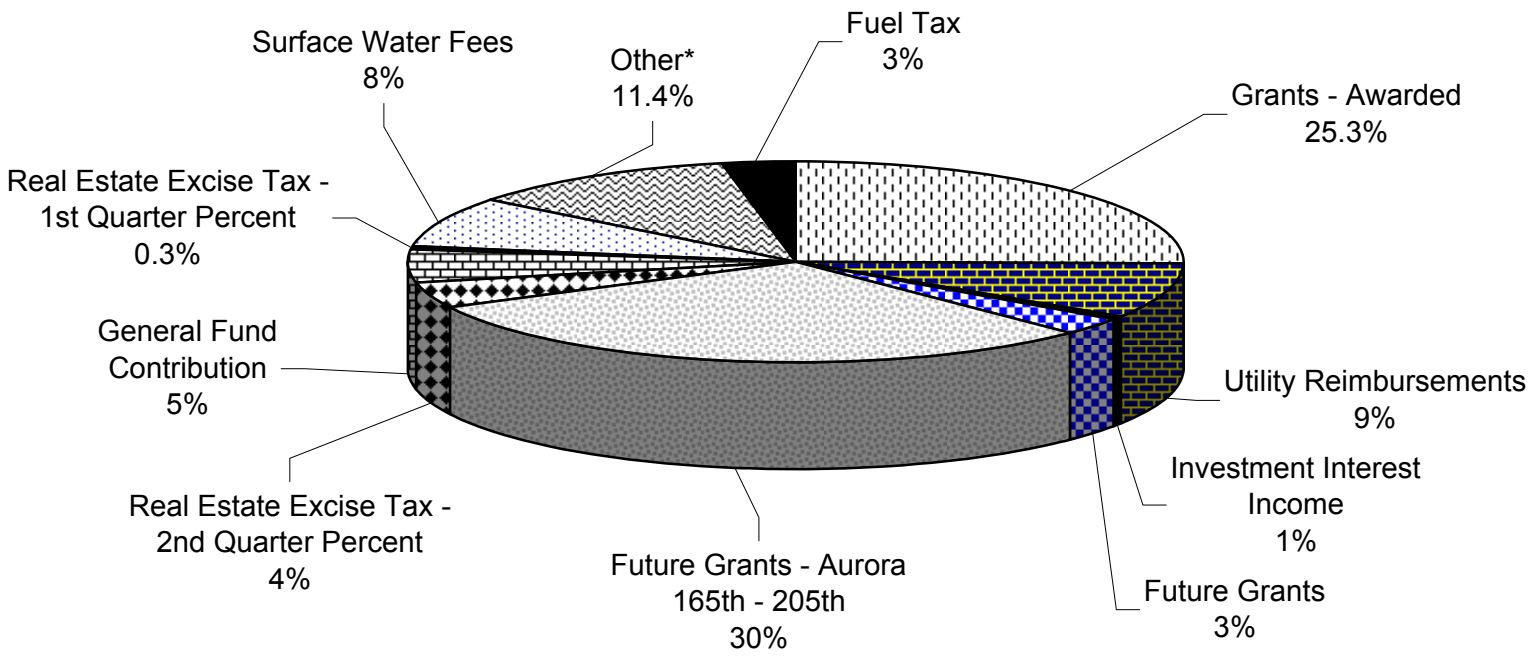
T. Applicable Project Charges:

CIP projects should reflect all costs that can be clearly shown to be necessary and applicable. Staff charges to CIP projects will be limited to time spent actually working on those projects and shall include an overhead factor to cover the applicable portion of that person's operating cost.

2010-2015
Capital Projects by Category
$116.44 Million



2010-2015
Capital Resources by Category
$116.44 Million



* Other includes Lease Savings, Rental Income, and In-Lieu of Sidewalk Fees

City of Shoreline 2010 - 2015 Capital Improvement Plan
PROGRAM SUMMARY

EXPENDITURES Fund	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Proposed 2015	Total 2010-2015
Project							
General Capital							
Facilities Projects							
Civic Center/City Hall	$2,954,000	$0	$0	$0	$0	$0	$2,954,000
Parks Projects							
Boeing Creek Park Improvements	$192,967	$240,000	$0	$0	$0	$0	$432,967
Cromwell Park Improvements	$60,000	$0	$0	$0	$0	$0	$60,000
Hamlin Park Improvements	$228,200	$0	$0	$0	$0	$0	$228,200
Interurban Park	$100,855	$750,000	$270,000	$0	$0	$0	$1,120,855
Kayu-Kayu Ac Park Improvements	$49,263	$0	$0	$0	$0	$0	$49,263
KC Trail Levy Projects	$107,200	$110,416	$113,728	$117,140	$0	$0	$448,484
Kruckeberg Garden	$492,831	$500,000	$0	$0	$0	$0	$992,831
Off Leash Dog Areas	$51,000	$0	$0	$0	$0	$0	$51,000
Parks, Recreation and Open Space Plan Update	$20,000	$5,000	$0	$0	$0	$0	$25,000
Parks Repair and Replacement	$257,000	$220,000	$220,000	$220,000	$220,000	$220,000	$1,357,000
Pym Acquisition	$0	$0	$0	$800,000	$0	$0	$800,000
Richmond Beach Saltwater Park Improvements	$15,000	$15,000	$15,000	$15,000	$0	$0	$60,000
Saltwater Park Pedestrian Bridge Major Repair	$186,000	$0	$0	$0	$0	$0	$186,000
Trail Corridors	$830,280	$100,000	$0	$0	$0	$0	$930,280
Non-Project Specific							
General Capital Engineering	$90,000	$38,000	$25,000	$0	$0	$0	$153,000
General Fund Cost Allocation Charge	$24,536	$10,000	$0	$0	$0	$0	$34,536
General Capital Fund Total	**$5,659,132**	**$1,988,416**	**$643,728**	**$1,152,140**	**$220,000**	**$220,000**	**$9,883,416**
City Facilities - Major Maintenance							
Facilities Projects							
Police Station Long-Term Maintenance	$0	$63,000	$17,000	$0	$0	$20,000	$100,000
Parks Projects							
Pool Long-Term Maintenance	$30,000	$0	$23,000	$96,000	$144,000	$63,000	$356,000
Richmond Highlands Community Center Long-Term Mainte	$74,000	$0	$0	$0	$0	$31,000	$105,000
City Facilities - Major Maintenance Fund Total	**$104,000**	**$63,000**	**$40,000**	**$96,000**	**$144,000**	**$114,000**	**$561,000**

City of Shoreline 2010 - 2015 Capital Improvement Plan
PROGRAM SUMMARY

EXPENDITURES Fund *Project*	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Proposed 2015	Total 2010-2015
Roads Capital Fund							
Pedestrian / Non-Motorized Projects							
Annual Sidewalk Improvements	$0	$50,000	$50,000	$50,000	$50,000	$50,000	$250,000
Curb Ramp, Gutter & Sidewalk Program	$138,000	$145,000	$151,000	$157,000	$157,000	$163,000	$911,000
Sidewalks - Priority Routes	$506,000	$0	$0	$0	$0	$0	$506,000
Traffic Small Works	$200,000	$200,000	$200,000	$250,000	$250,000	$250,000	$1,350,000
Transportation Master Plan Update	$88,000	$0	$0	$0	$0	$0	$88,000
Aurora Avenue North 165th-205th	$23,300,000	$13,185,000	$15,657,552	$15,612,552	$0	$0	$67,755,104
Aurora Avenue North 165th - 205th Utility Improvements	$5,150,000	$1,250,000	$2,700,000	$1,250,000	$0	$0	$10,350,000
System Preservation Projects							
Annual Road Surface Maintenance Program	$800,000	$800,000	$800,000	$835,000	$954,000	$954,000	$5,143,000
Richmond Beach Overcrossing 167AOX	$3,847,000	$0	$0	$0	$0	$0	$3,847,000
Traffic Signal Rehabilitation	$100,000	$50,000	$50,000	$100,000	$100,000	$100,000	$500,000
Safety / Operations Projects							
145th Dual Left Turn at Aurora	$0	$0	$150,000	$150,000	$200,000	$0	$500,000
Neighborhood Traffic Safety Program	$150,000	$150,000	$150,000	$175,000	$192,000	$192,000	$1,009,000
Traffic Signal at 170th/15th Ave NE	$505,000	$0	$0	$0	$0	$0	$505,000
Non-Project Specific							
General Fund Cost Allocation Overhead Charge	$55,680	$55,680	$55,680	$55,680	$55,680	$55,680	$334,080
Roads Capital Engineering	$200,000	$200,000	$200,000	$262,000	$279,000	$279,000	$1,420,000
Transportation Planning Program	$107,000	$110,000	$115,000	$185,370	$189,208	$190,000	$896,578
Roads Capital Fund Total	**$35,146,680**	**$16,195,680**	**$20,279,232**	**$19,082,602**	**$2,426,888**	**$2,233,680**	**$95,364,762**

City of Shoreline 2010 - 2015 Capital Improvement Plan
PROGRAM SUMMARY

EXPENDITURES Fund *Project*	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Proposed 2015	Total 2010-2015
Surface Water Capital							
Flood Protection Projects							
Ballinger Creek Drainage Study	$0	$0	$125,000	$0	$0	$0	$125,000
Boeing Creek Basin Plan	$30,000	$40,000	$0	$200,000	$0	$0	$270,000
Culvert Replacement near 14849 12th Ave. NE	$0	$0	$0	$0	$0	$220,000	$220,000
N 148th St. Near Linden Ave N Drainage Improvement	$311,000	$0	$0	$0	$0	$0	$311,000
Pump Station No. 25	$228,000	$0	$0	$0	$0	$0	$228,000
Ronald Bog Flood Plain	$315,000	$1,315,000	$0	$0	$0	$0	$1,630,000
Surface Water Small Projects	$150,000	$150,000	$232,000	$244,000	$258,000	$258,000	$1,292,000
Water Quality Facilities							
Surface Water Management Green Works Projects	$150,000	$150,000	$200,000	$200,000	$200,000	$250,000	$1,150,000
Stream Rehabilitation/Habitat Enhancement							
Boeing Creek Reach 1 and 8 - Bank Stabilization	$0	$0	$0	$0	$700,000	$0	$700,000
Stream Rehab / Habitat Enhancement Program	$66,000	$74,000	$79,000	$83,000	$88,000	$95,000	$485,000
Non-Project Specific							
SWM CIP Project Formulation & Engineering	$230,000	$230,000	$240,000	$240,000	$240,000	$240,000	$1,420,000
SWM Contribution to Transportation Project	$897,974	$300,000	$0	$0	$0	$0	$1,197,974
SWM Rate Study and Implementation Plan	$250,000	$0	$0	$0	$0	$0	$250,000
General Fund Cost Allocation Overhead Charge	$225,351	$225,351	$225,351	$225,351	$225,351	$225,351	$1,352,106
Surface Water Capital Fund Total	**$2,853,325**	**$2,484,351**	**$1,101,351**	**$1,192,351**	**$1,711,351**	**$1,288,351**	**$10,631,080**
TOTAL EXPENDITURES	**$43,763,137**	**$20,731,447**	**$22,064,311**	**$21,523,093**	**$4,502,239**	**$3,856,031**	**$116,440,258**

City of Shoreline 2010 - 2015 Capital Improvement Plan
PROGRAM SUMMARY

EXPENDITURES **Fund** ***Project***	**Proposed 2010**	**Proposed 2011**	**Proposed 2012**	**Proposed 2013**	**Proposed 2014**	**Proposed 2015**	**Total 2010-2015**
RESOURCES							
General Fund Contribution	$373,705	$927,073	$940,440	$953,881	$957,397	$960,991	$5,113,487
Surface Water Contributioin to Roads	$897,974	$300,000	$0	$0	$0	$0	$1,197,974
Real Estate Excise Tax - 1st Quarter Percent	$0	$50,000	$66,000	$82,320	$98,966	$115,946	$413,232
Real Estate Excise Tax - 2nd Quarter Percent	$550,000	$800,000	$816,000	$832,320	$848,966	$865,946	$4,713,232
Fuel Tax	$561,462	$583,921	$607,277	$619,423	$631,811	$644,448	$3,648,342
Surface Water Fees	$1,394,496	$1,454,532	$1,515,469	$1,577,217	$1,708,667	$1,846,342	$9,496,723
Investment Interest Income	$316,596	$200,311	$92,750	$72,971	$45,177	$32,295	$760,100
Lease Savings & Revenue	$45,000	$45,000	$45,000	$45,000	$45,000	$45,000	$270,000
King County Flood Zone District Opportunity Fund	*$80,000*	*$80,000*	*$80,000*	*$80,000*	*$80,000*	*$80,000*	$480,000
Grants - Awarded	$24,735,299	$3,801,993	$857,800	$0	$0	$0	$29,395,092
Future Grants	*$0*	*$1,728,247*	*$420,000*	*$950,000*	*$200,000*	*$0*	$3,298,247
Future Grants - Aurora 165th - 205th	*$0*	*$6,864,142*	*$13,064,457*	*$14,912,552*	*$0*	*$0*	$34,841,151
King County Voter Approved Trail Funding	$107,200	$110,416	$113,728	$117,140	$0	$0	$448,484
Utility Reimbursements	$5,150,000	$1,250,000	$2,700,000	$1,250,000	$0	$0	$10,350,000
In-Lieu of Sidewalk Fees	$331,590	$50,000	$50,000	$50,000	$50,000	$50,000	$581,590
Use of Accumulated Fund Balance	$9,219,815	$2,485,812	$695,390	($19,731)	($163,745)	($784,937)	$11,432,604
TOTAL RESOURCES	**$43,763,137**	**$20,731,447**	**$22,064,311**	**$21,523,093**	**$4,502,239**	**$3,856,031**	**$116,440,258**

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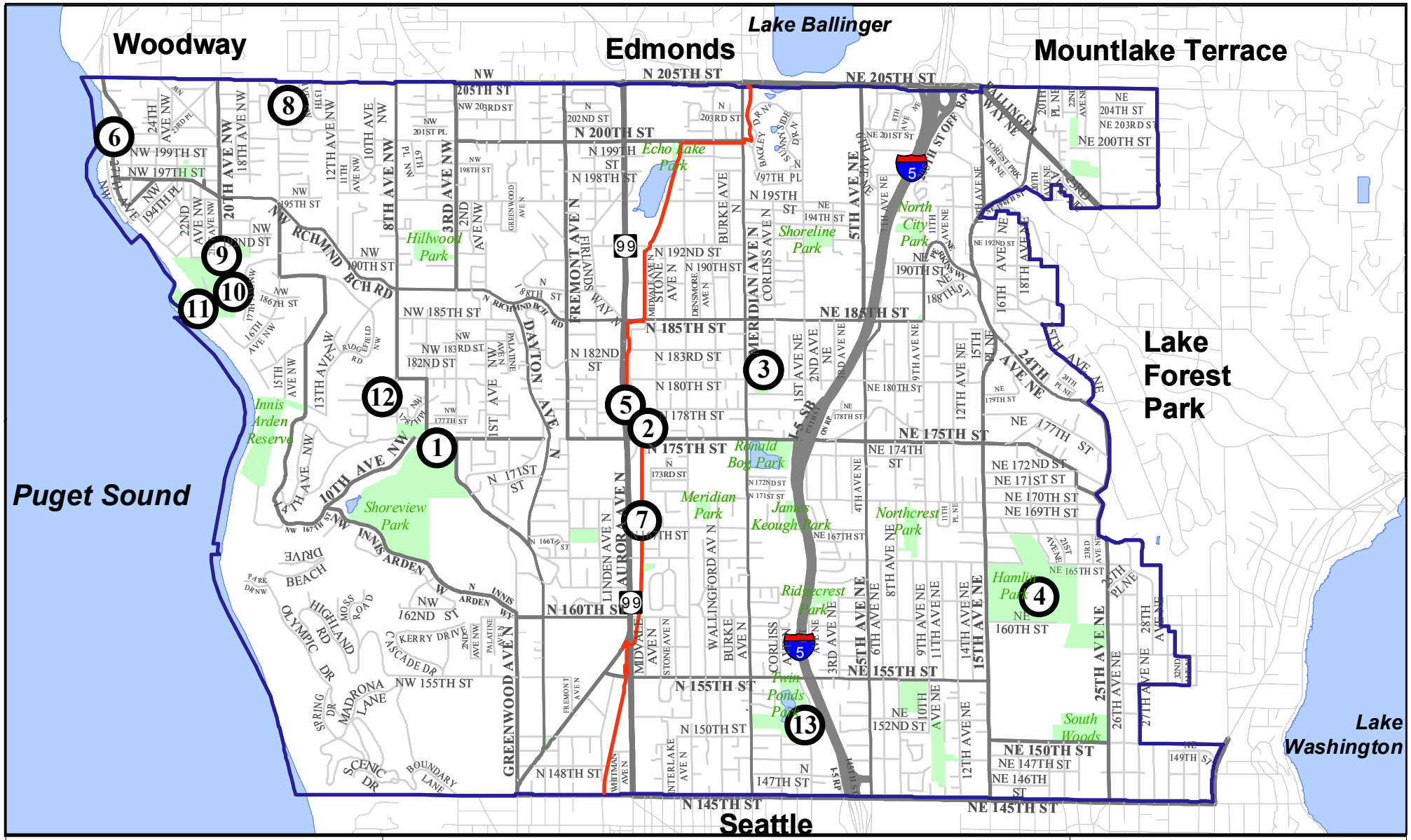
GENERAL CAPITAL



City of Shoreline
2010-2015 General Capital Improvement Plan

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Project Location
Park
Interurban

1: Boeing Creek Park Improvements
2: Civic Center/City Hall
3: Cromwell Park Improvements
4: Hamlin Park Improvements
5: Interurban Park
6: Kayu Kayu Ac Park Improvements
7: King County Levy Trails Project
8: Kruckeberg Garden
9: Pym Acquisition
10: Richmond Beach Saltwater Park Imp.
11: Saltwater Park Ped. Bridge Major Repair
12: Sunset Elementary School Park Visioning
13: Twin Ponds Park Soccer Field Improvements

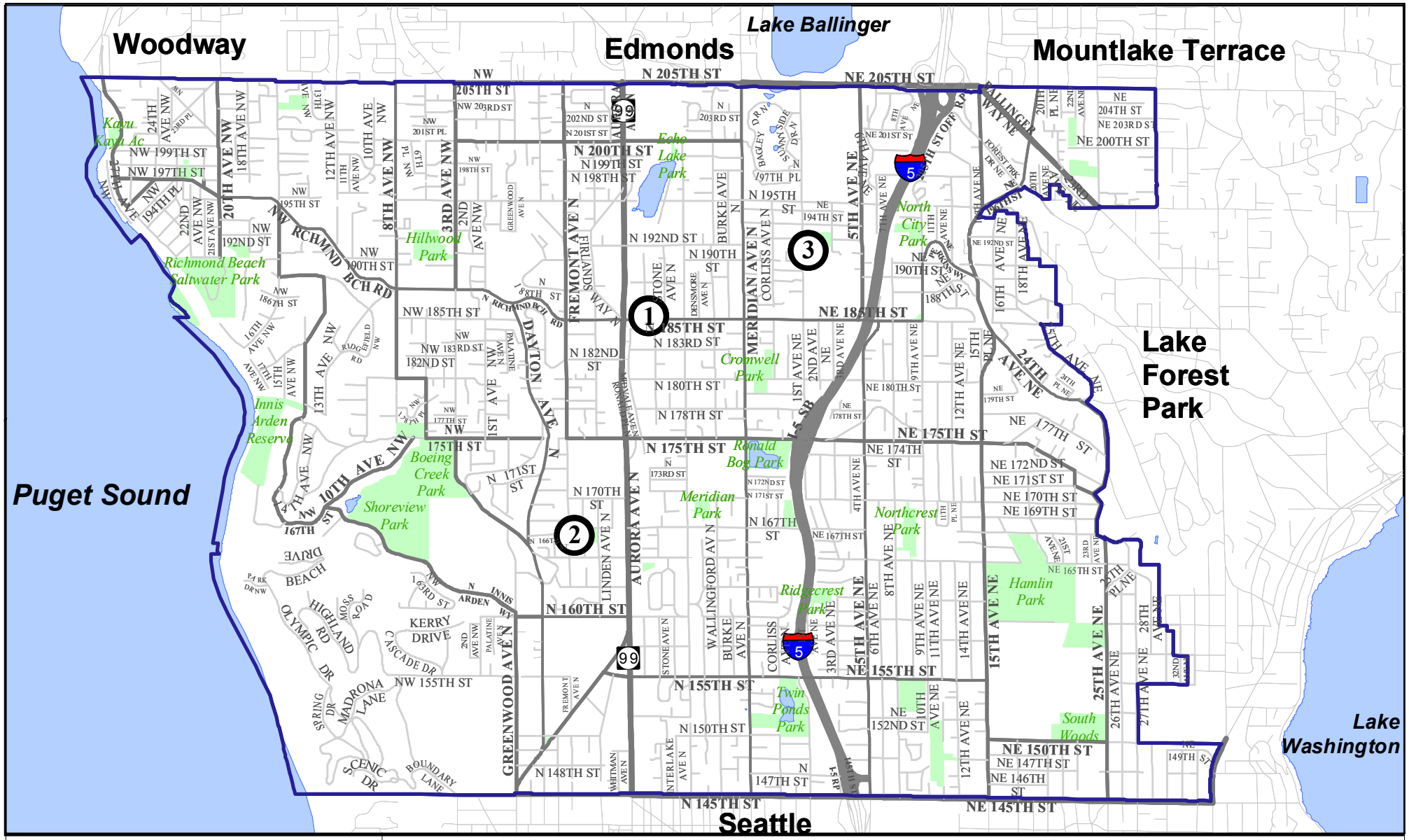
CITYWIDE IMPROVEMENTS

Baseball/Softball Field Improvements
City Gateways/Community Signage
Off Leash Dog Areas
Parks Repair and Replacement
Parks, Recreations and Open Space Plan Update
Trail Corridors

City of Shoreline 2010 - 2015 Capital Improvement Plan
Program Summary
General Capital Fund

Project	Prior Years' Expenditures	2009 Budget	2009 Projected	2010 Estimate	2011 Estimate	2012 Estimate	2013 Estimate	2014 Estimate	2015 Estimate	Total 2010 - 2015	Total Project Cost
Expenditures											
Facilities Projects											
Civic Center/City Hall	$8,424,843	$29,249,911	$27,990,417	$2,954,000						**$2,954,000**	**$39,369,260**
Parks Projects											
Boeing Creek Park Improvements	$711,679	$363,964	$90,000	$192,967	$240,000					**$432,967**	**$1,234,646**
Cromwell Park Improvements	$188,503	$861,498	$861,497	$60,000						**$60,000**	**$1,110,000**
Hamlin Park Improvements	$121,119	$703,880	$1,175,681	$228,200						**$228,200**	**$1,525,000**
Interurban Park		$20,000		$100,855	$750,000	$270,000				**$1,120,855**	**$1,120,855**
Kayu-Kayu Ac Park Improvements	$149,737	$477,263	$551,000	$49,263						**$49,263**	**$750,000**
KC Trail Levy Projects		$104,077	$104,077	$107,200	$110,416	$113,728	$117,140			**$448,484**	**$552,561**
Kruckeberg Garden	$931,835	$925,706	$131,000	$492,831	$500,000					**$992,831**	**$2,055,666**
Off Leash Dog Areas	$48,062	$101,938	$50,938	$51,000						**$51,000**	**$150,000**
Parks, Recreation and Open Space Plan Update				$20,000	$5,000					**$25,000**	**$25,000**
Parks Repair and Replacement	$680,546	$323,001	$296,964	$257,000	$220,000	$220,000	$220,000	$220,000	$220,000	**$1,357,000**	**$2,334,510**
Pym Acquisition							$800,000			**$800,000**	**$800,000**
Richmond Beach Saltwater Park Improvements	$2,096,509	$1,204,649	$656,000	$15,000	$15,000	$15,000	$15,000			**$60,000**	**$2,812,509**
Saltwater Park Pedestrian Bridge Major Repair	$5,584	$286,422	$16,000	$186,000						**$186,000**	**$207,584**
Trail Corridors	$445,422	$1,020,606	$920,606	$830,280	$100,000					**$930,280**	**$2,296,308**
Non-Project Specific											
General Capital Engineering	$133,587	$97,528	$97,529	$90,000	$38,000	$25,000				**$153,000**	**$384,116**
General Fund Cost Allocation Charge	$41,291	$32,714	$32,714	$24,536	$10,000					**$34,536**	**$108,541**
Projects to be completed in Current Year (2009)											
Baseball/Softball Field Improvements	$29,619	$220,381	$220,381								**$250,000**
City Gateways/Community Signage	$241,155		$2,000								**$243,155**
Sunset Elementary School Visioning			$20,000								**$20,000**
Twin Ponds Park Soccer Field Improvements	$1,034,525	$6,566	$4,500								**$1,039,025**
Total Expenditures by Year	**$15,284,016**	**$36,000,104**	**$33,221,304**	**$5,659,132**	**$1,988,416**	**$643,728**	**$1,152,140**	**$220,000**	**$220,000**	**$9,883,416**	**$58,388,736**
Revenues											
General Fund Contribution - Parks Facilities		$50,000		$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	**$300,000**	**$300,000**
Surface Water Utility Contribution - City Hall/Civic Center		$300,000	$300,000								**$300,000**
Real Estate Excise Tax (1st Quarter)		$313,330			$50,000	$66,000	$82,320	$98,966	$115,946	**$413,232**	**$413,232**
Interest Income		$348,514	$193,340	$153,537	$12,811	$1,255	$723	$1,414	$3,075	**$172,815**	**$366,155**
Lease Savings and Revenue		$238,000	$150,000	$45,000	$45,000	$45,000	$45,000	$45,000	$45,000	**$270,000**	**$420,000**
Municipal Financing		$20,690,891	$22,170,835								**$22,170,835**
Soccer Field Rental Contribution		$130,000	$130,000	$130,000	$130,000	$130,000	$130,000	$130,000	$130,000	**$780,000**	**$910,000**
Private Donations			$20,000								**$20,000**
King County Youth Sports Facility Grant		$125,000	$125,000								**$125,000**
Conservation Futures Tax Grants		$457,541		$457,000						**$457,000**	**$457,000**
Conservation Futures Tax Grants							*$400,000*			***$400,000***	***$400,000***
Recreation and Conservation Office Grants		$125,490	$95,523	$29,967						**$29,967**	**$125,490**
Recreation and Conservation Office Grants		*$300,000*			*$875,000*	*$125,000*	*$400,000*			***$1,400,000***	***$1,400,000***
Federal Highway Administration					*$375,000*	*$125,000*				***$500,000***	***$500,000***
4Culture Grant		*$20,000*				*$20,000*				***$20,000***	***$20,000***
King Conservation District Grant		$194,460	$194,460								**$194,460**
Seattle City Light Grant		$53,375	$53,375								**$53,375**
Energy Efficiency and Conservation Block Grant - Recovery			$311,732								**$311,732**
Cable Education and Government Access (EG) Fee			$9,284								**$9,284**
Aquatic Lands Enhancement Account (ALEA) Grant			$255,552								**$255,552**
King County Green Building Grant		$20,000	$15,000								**$15,000**
King County Voter Approved Trail Funding		$104,077	$104,077	$107,200	$110,416	$113,728	$117,140			**$448,484**	**$552,561**
King County Waterworks Grant				$60,000						**$60,000**	**$60,000**
Total Revenues by Year		**$ 23,470,678**	**$ 24,128,178**	**$ 1,032,704**	**$ 1,648,227**	**$ 675,983**	**$ 1,225,183**	**$ 325,380**	**$ 344,021**	**$ 5,251,498**	**$ 41,714,563**
Beginning Fund Balance		**$15,012,013**	**$14,261,036**	**$5,117,910**	**$441,482**	**$51,293**	**$33,548**	**$56,591**	**$111,971**	**$5,117,910**	
Total Revenues		**$23,470,678**	**$24,128,178**	**$1,032,704**	**$1,648,227**	**$675,983**	**$1,225,183**	**$325,380**	**$344,021**	**$5,251,498**	
Amount restricted for future turf replacement		**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$300,000**	
Total Expenditures		**$36,000,104**	**$33,221,304**	**$5,659,132**	**$1,988,416**	**$643,728**	**$1,152,140**	**$220,000**	**$220,000**	**$9,883,416**	
Ending Fund Balance		**$2,432,587**	**$5,117,910**	**$441,482**	**$51,293**	**$33,548**	**$56,591**	**$111,971**	**$185,992**	**$185,992**	
Impact on Operating Budget			**9,000**	**241,453**	**250,790**	**286,098**	**292,392**	**298,825**	**305,698**		

FACILITIES



City of Shoreline
20010-2015 Facilities
Capital Improvement Plan

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Project Location

Park

1: Police Station
Long-Term Maintenance

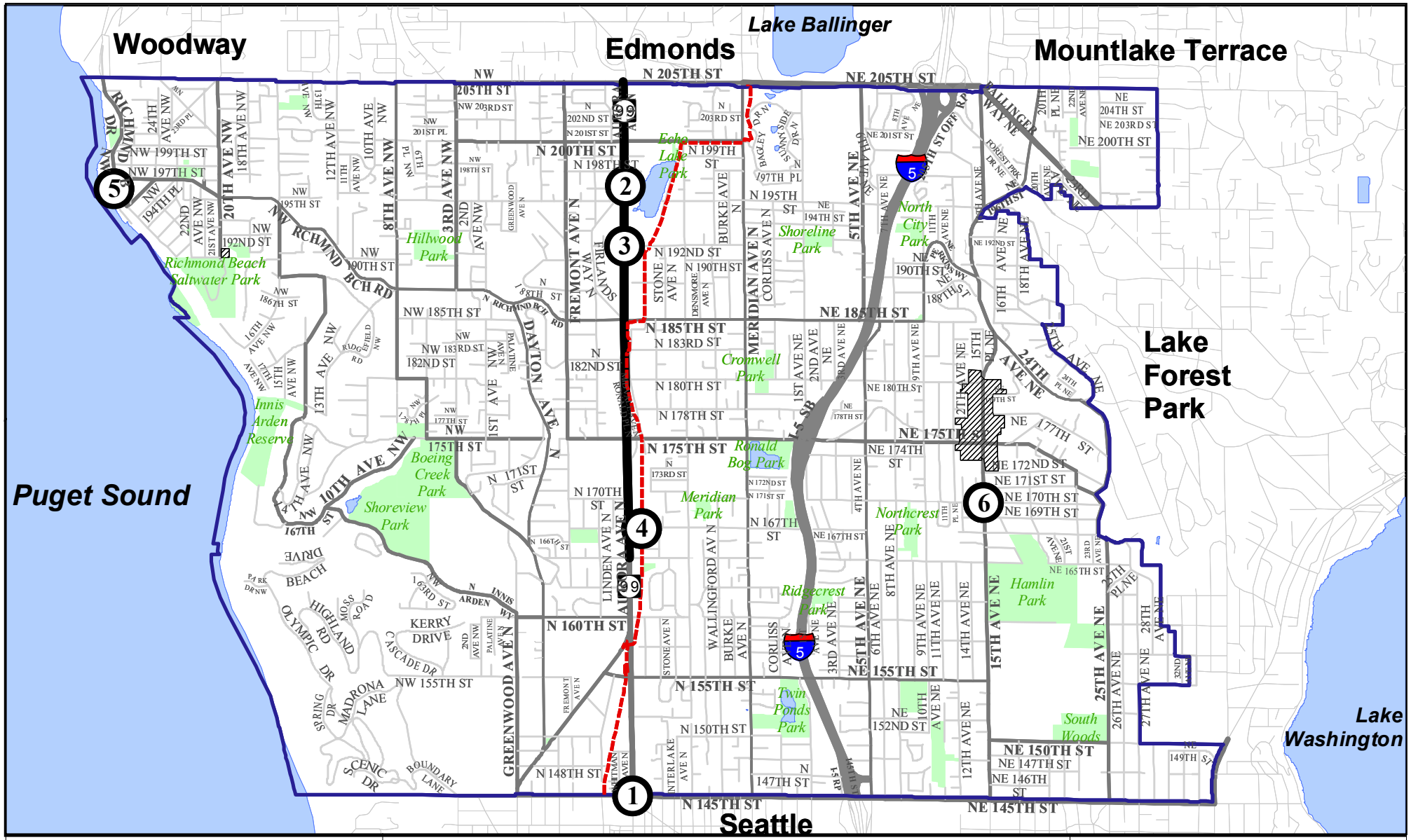
2: Richmond Highlands Community Center
Long-Term Maintenance

3: Shoreline Pool
Long-Term Maintenance

City of Shoreline 2010 - 2015 Capital Improvement Plan
Program Summary
City Facility-Major Maintenance Fund

Project	Prior Years' Expenditures	2009 Budget	2009 Projected	2010 Estimate	2011 Estimate	2012 Estimate	2013 Estimate	2014 Estimate	2015 Estimate	Total 2010-2015	Total Project Cost
Expenditures											
General Facilities											
Police Station Long-Term Maintenance	$116,858				$63,000	$17,000			$20,000	$100,000	$216,858
Parks Facilities											
Pool Long-Term Maintenance	$82,695	$7,500	$8,000	$30,000		$23,000	$96,000	$144,000	$63,000	$356,000	$446,695
Richmond Highlands Community Center Long-Term Maintenance	$32,546	$48,453	$8,453	$74,000					$31,000	$105,000	$145,999
Total Expenditures by Year	**$232,099**	**$55,953**	**$16,453**	**$104,000**	**$63,000**	**$40,000**	**$96,000**	**$144,000**	**$114,000**	**$561,000**	**$809,552**
Revenues											
Operating Transfer - General Fund	$274,000	$34,032		$44,032	$54,032	$64,032	$74,032	$74,032	$74,032	$384,192	$658,192
Interest Income	$6,343	$5,299	$4,705	$5,294	$5,481	$5,916	$7,413	$6,685	$3,521	$34,310	$45,357
Total Revenues by Year	**$ 280,343**	**$ 39,331**	**$ 4,705**	**$ 49,326**	**$ 59,513**	**$ 69,948**	**$ 81,445**	**$ 80,717**	**$ 77,553**	**$ 418,502**	**$ 703,549**
Beginning Fund Balance		**$178,068**	**$188,219**	**$176,471**	**$121,796**	**$118,310**	**$148,257**	**$133,702**	**$70,419**	**$176,471**	
Total Revenues	**$280,343**	**$39,331**	**$4,705**	**$49,326**	**$59,513**	**$69,948**	**$81,445**	**$80,717**	**$77,553**	**$418,502**	
Total Expenditures	**$232,099**	**$55,953**	**$16,453**	**$104,000**	**$63,000**	**$40,000**	**$96,000**	**$144,000**	**$114,000**	**$561,000**	
Ending Fund Balance		**$161,446**	**$176,471**	**$121,796**	**$118,310**	**$148,257**	**$133,702**	**$70,419**	**$33,972**	**$33,973**	
Impact on Operating Budget											

ROADS CAPITAL



City of Shoreline
2010-2015 Roads Capital Improvement Plan

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- Project Location
- Park
- North City Business District
- Street Improvement Study or Improvement
- Interurban Trail

1: 145th Dual Left Turn & Aurora
2: Aurora Ave N 165th to 205th
3: Aurora Ave N 165th to 205th Utility Imp.
4: Interurban Trail Safety & Enhancements
5: Richmond Beach Overcrossing 167AOX
6: Traffic Signal at NE 170th St/15th Ave NE

CITYWIDE IMPROVEMENTS

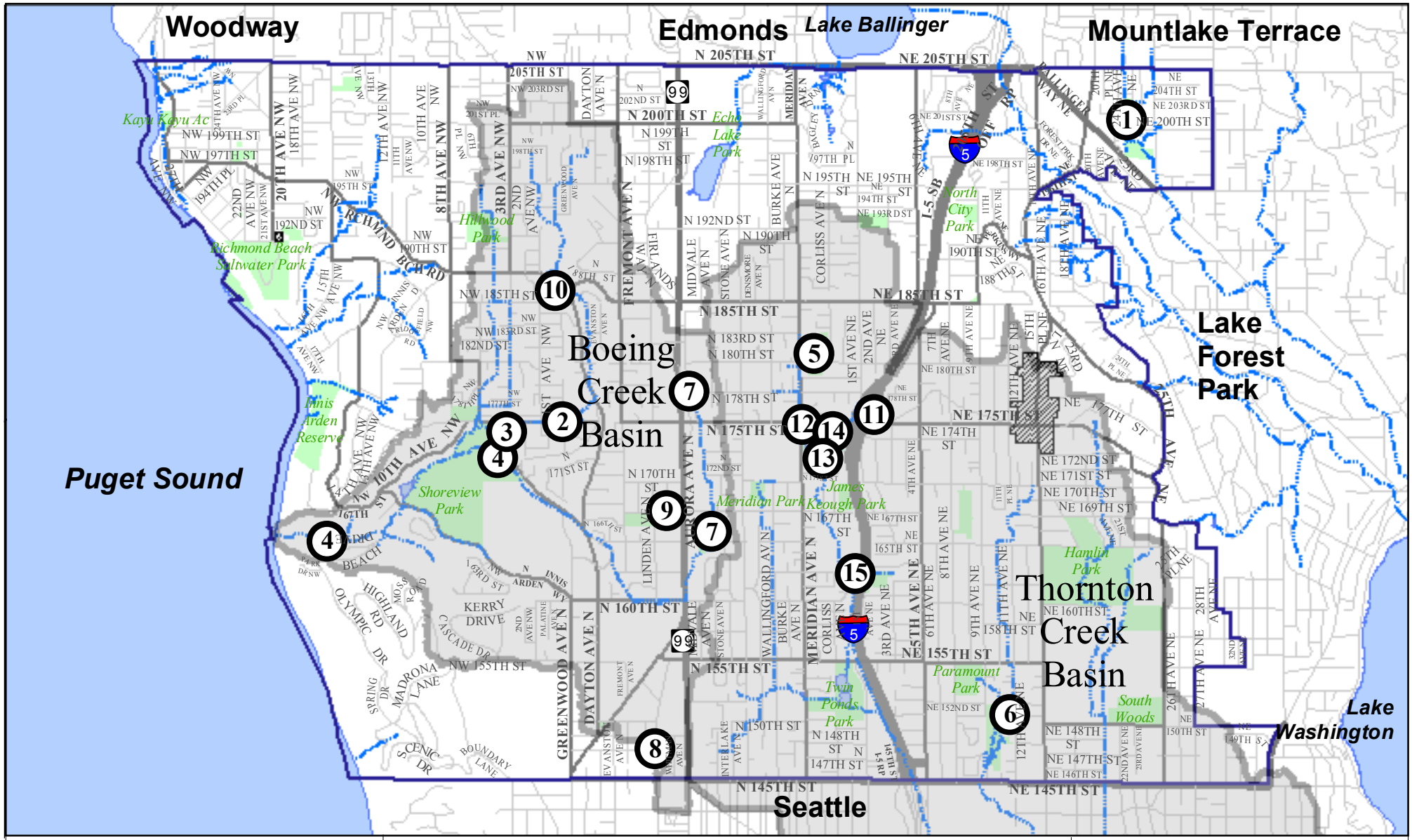
- Annual Road Surface Maintenance Program
- Annual Sidewalk Improvements
- Curb Ramp, Gutter & Sidewalk Program
- Neighborhood Traffic Safety Program
- Sidewalks-Priority Routes
- Transportation Master Plan Update
- Transportation Planning Program
- Traffic Signal Rehabilitation
- Traffic Small Works

City of Shoreline 2010 - 2015 Capital Improvement Plan
Program Summary
Roads Capital Fund

Project	Prior Years' Expenditures	2009 Budget	2009 Projected	2010 Estimate	2011 Estimate	2012 Estimate	2013 Estimate	2014 Estimate	2015 Estimate	2010-2015 Total	Total Project
Expenditures											
Pedestrian / Non-Motorized Projects											
Annual Sidewalk Improvements					$50,000	$50,000	$50,000	$50,000	$50,000	$250,000	$250,000
Curb Ramp, Gutter & Sidewalk Program	$1,420,048	$246,534	$246,534	$138,000	$145,000	$151,000	$157,000	$157,000	$163,000	$911,000	$2,577,582
Sidewalks - Priority Routes	$2,005,597	$600,000	$88,000	$506,000						$506,000	$2,599,597
Traffic Small Works	$526,967	$235,000	$235,000	$200,000	$200,000	$200,000	$250,000	$250,000	$250,000	$1,350,000	$2,111,967
Transportation Master Plan Update		$280,000	$112,000	$88,000						$88,000	$200,000
System Preservation Projects											
Annual Road Surface Maintenance Program	$6,987,267	$1,201,245	$900,000	$800,000	$800,000	$800,000	$835,000	$954,000	$954,000	$5,143,000	$13,030,267
Richmond Beach Overcrossing 167AOX	$707,752	$1,724,065	$399,000	$3,847,000						$3,847,000	$4,953,752
Traffic Signal Rehabilitation	$459,632	$100,000	$100,000	$100,000	$50,000	$50,000	$100,000	$100,000	$100,000	$500,000	$1,059,632
Safety / Operations Projects											
145th Dual Left Turn at Aurora						$150,000	$150,000	$200,000		$500,000	$500,000
Neighborhood Traffic Safety Program	$1,069,945	$271,675	$192,000	$150,000	$150,000	$150,000	$175,000	$192,000	$192,000	$1,009,000	$2,270,945
Traffic Signal at 170th/15th Ave NE	$79,863	$541,811	$51,000	$505,000						$505,000	$635,863
Non-Project Specific											
General Fund Cost Allocation Overhead Charge	$176,484	$52,973	$52,973	$55,680	$55,680	$55,680	$55,680	$55,680	$55,680	$334,080	$563,537
Roads Capital Engineering	$705,763	$222,206	$200,000	$200,000	$200,000	$200,000	$262,000	$279,000	$279,000	$1,420,000	$2,325,763
Transportation Planning Program		$170,935	$105,000	$107,000	$110,000	$115,000	$185,370	$189,208	$190,000	$896,578	$1,001,578
Project to be completed in Current Year (2009)											
Interurban Trail Safety & Enhancements	$13,775	$7,500	$9,000								$22,775
Subtotal Expenditures by Year	**$14,153,093**	**$5,653,944**	**$2,690,507**	**$6,696,680**	**$1,760,680**	**$1,921,680**	**$2,220,050**	**$2,426,888**	**$2,233,680**	**$17,259,658**	**$34,103,258**
Revenues											
Real Estate Excise Tax (1st Quarter)	$1,165,708	$145,000									$1,165,708
Real Estate Excise Tax (2nd Quarter)	$6,370,537	$858,330	$375,000	$550,000	$800,000	$816,000	$832,320	$848,966	$865,946	$4,713,232	$11,458,769
General Fund Support	$2,011,710	$686,237	$416,237	$149,673	$693,041	$696,408	$699,849	$703,365	$706,959	$3,649,295	$6,077,242
Fuel Tax	$1,567,222	$550,453	$550,453	$561,462	$583,921	$607,277	$619,423	$631,811	$644,448	$3,648,342	$5,766,017
Investment Interest	$2,231,598	$140,254	$90,126	$125,345	$92,390	$54,704	$25,167	$3,141	$3,661	$304,408	$2,626,132
In-Lieu of Sidewalk Fees	$201,256	$204,222	$88,000	$331,590	$50,000	$50,000	$50,000	$50,000	$50,000	$581,590	$870,846
Awarded Grants	$1,459,347	$2,201,080	$885,790	$4,093,383		$150,000				$4,243,383	$6,588,520
Anticipated Future Grants		*$182,263*			*$478,247*	*$150,000*	*$150,000*	*$200,000*		*$978,247*	*$978,247*
Subtotal Revenues by Year	**$15,007,378**	**$4,967,839**	**$2,405,606**	**$5,811,453**	**$2,697,599**	**$2,524,389**	**$2,376,759**	**$2,437,283**	**$2,271,014**	**$18,118,497**	**$35,531,481**
Aurora Avenue North 165th-205th	$6,614,146	$19,597,542	$18,646,142	$23,300,000	$13,185,000	$15,657,552	$15,612,552			$67,755,104	$93,015,392
Aurora Avenue North 165th - 205th Utility Improvements		$5,940,000	$2,325,000	$5,150,000	$1,250,000	$2,700,000	$1,250,000			$10,350,000	$12,675,000
TOTAL ROADS CAPITAL EXPENDITURES	**$20,767,239**	**$31,191,486**	**$23,661,649**	**$35,146,680**	**$16,195,680**	**$20,279,232**	**$19,082,602**	**$2,426,888**	**$2,233,680**	**$95,364,762**	**$139,793,650**
Aurora Avenue North 165th - 205th Awarded Grants	$5,782,314	$16,775,624	$17,929,974	$20,281,159	$3,615,783	$707,800				$24,604,742	$48,317,030
Aurora Avenue North 165th - 205th Surface Water Funds			$102,026	$897,974	$300,000					$1,197,974	$1,300,000
Aurora Avenue North 165th - 205 Future Grants					*$6,864,142*	*$13,064,457*	*$14,912,552*			*$34,841,151*	*$34,841,151*
Aurora Avenue North 165th - 205th Utility Reimbursements		*$5,940,000*	*$2,325,000*	*$5,150,000*	*$1,250,000*	*$2,700,000*	*$1,250,000*			*$10,350,000*	*$12,675,000*
TOTAL ROADS CAPITAL REVENUES	**$20,789,692**	**$27,683,463**	**$22,762,606**	**$32,140,586**	**$14,727,524**	**$18,996,646**	**$18,539,311**	**$2,437,283**	**$2,271,014**	**$89,112,364**	**$132,664,662**
Beginning Fund Balance		**$4,312,599**	**$7,210,094**	**$6,311,051**	**$3,304,957**	**$1,836,801**	**$554,215**	**$10,924**	**$21,319**	**$6,311,051**	
Total Revenues		**$27,683,463**	**$22,762,606**	**$32,140,586**	**$14,727,524**	**$18,996,646**	**$18,539,311**	**$2,437,283**	**$2,271,014**	**$89,112,364**	
Total Expenditures		**$31,191,486**	**$23,661,649**	**$35,146,680**	**$16,195,680**	**$20,279,232**	**$19,082,602**	**$2,426,888**	**$2,233,680**	**$95,364,762**	
Ending Fund Balance		**$804,576**	**$6,311,051**	**$3,304,957**	**$1,836,801**	**$554,215**	**$10,924**	**$21,319**	**$58,653**	**$58,653**	
Impact on Operating Budget											

CITY OF SHORELINE

SURFACE WATER UTILITY



City of Shoreline
2010-2015 Surface Water Capital Improvement Plan

N W E S

0 550 1,100 2,200 3,300 4,400 Feet

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Plot date: 5/2009

Project Location
Basin
Stream
Park

1: Ballinger Creek Drainage Study
2: Boeing Creek Basin Plan
3: Boeing Creek Park Stormwater
4: Boeing Creek Reach 1 & 8-Bank Stabilization
5: Cromwell Park Surface Water Enhancement
6: Culvert Replacement near 14849 12th Ave NE
7: East Boeing Creek Drainage Improvements
8: N 148th St near Linden Ave N Drainage Imp. Proj.
9: N 167th St & Whitman Ave N Drainage Improvements
10: Pan Terra Pond & Pump
11: Pump Station 25
12: Ronald Bog Flood Plain Project
13: Ronald Bog South
14: Ronald Bog Wetland
15: Thorton Creek Basin Plan

CITYWIDE IMPROVEMENTS
Green (Shore) Street Initiative
Stream Rehab / Habitat Enhancement Program
Surface Water CIP Project Formulation and Engineering
Surface Water Management Greenworks Projects
Surface Water Rate Study and Implementation Plan
Surface Water Small Projects

City of Shoreline 2010 - 2015 Capital Improvement Plan
Program Summary
Surface Water Utility Fund

Creek Basin	Project	Prior Years' Expenditures	2009 Budget	2009 Projected	2010 Estimate	2011 Estimate	2012 Estimate	2013 Estimate	2014 Estimate	2015 Estimate	Total 2010-2015	Total Project Cost
	Proposed Utility Rate Increase				**0.0%**	**3.0%**	**3.0%**	**3.0%**	**5.0%**	**5.0%**		
	SWM Rate - Residential-Single Family Home Annual Fee			**$130**	**$130**	**$134**	**$138**	**$142**	**$149**	**$157**		
	Expenditures											
	Flood Protection Projects											
Lyons	Ballinger Creek Drainage Study						$125,000				$125,000	$125,000
Boeing Boe	n g Creek Basin Plan				$30,000	$40,000		$200,000			$270,000	$270,000
Thornton	Culvert Replacement near 14849 12th Ave. NE									$220,000	$220,000	$220,000
Boeing	N 148th St. Near Linden Ave N Drainage Improvement				$311,000						$311,000	$311,000
Thornton	Pump Station No. 25	$581	$23,709	$24,000	$228,000						$228,000	$252,581
Thornton	Ronald Bog Flood Plain			$70,000	$315,000	$1,315,000					$1,630,000	$1,700,000
Multiple	Surface Water Small Projects	$1,480,188	$267,771	$267,771	$150,000	$150,000	$232,000	$244,000	$258,000	$258,000	$1,292,000	$3,039,959
	Water Quality Facilities											
Multiple	Surface Water Management Green Works Projects				$150,000	$150,000	$200,000	$200,000	$200,000	$250,000	$1,150,000	$1,150,000
	Stream Rehabilitation / Habitat Enhancement											
Boeing Boe	n g Creek Reach 1 and 8 - Bank Stabilization								$700,000		$700,000	$700,000
Multiple	Stream Rehab / Habitat Enhancement Program	$88,713	$67,000	$67,000	$66,000	$74,000	$79,000	$83,000	$88,000	$95,000	$485,000	$640,713
	Non-Project Specific											
	SWM CIP Project Formulation & Engineering	$960,555	$253,300	$253,300	$230,000	$230,000	$240,000	$240,000	$240,000	$240,000	$1,420,000	$2,633,855
	SWM Contribution to Transportation Project	$15,000		$102,026	$897,974	$300,000					$1,197,974	$1,315,000
	SWM Rate Study and Implementation Plan				$250,000						$250,000	$250,000
	General Fund Cost Allocation Overhead Charge	$311,424	$189,039	$189,039	$225,351	$225,351	$225,351	$225,351	$225,351	$225,351	$1,352,106	$1,852,569
	Projects to be completed in Current Year (2009)											
Boeing Boe	n g Creek Park Stormwater Project	$680,911	$15,000	$4,000								$684,911
	Cromwell Park Surface Water Enhancement	$43,429	$881,000	$881,000								$924,429
	East Boeing Creek Drainage Improvements	$776,292	$760,401	$900,403								$1,676,695
Thornton	Green (Shore) Streets Initiative	$37,910	$200,859	$350,735								$388,645
Boeing	N. 167th & Whitman Avenue N. Drainage Improvements	$53,495	$320,255	$195,000								$248,495
	Pan Terra Pond & Pump Project	$1,591,819	$688,802	$362,000								$1,953,819
Thornton	Ronald Bog South	$1,914,373	$495,890	$324,000								$2,238,373
	SWM Contribution to City Hall Project		$300,000	$300,000								$300,000
Thornton	Thornton Creek Basin Plan	$266,001	$362,008	$193,000								$459,001
	Total Expenditures by Year	**$8,220,691**	**$4,825,034**	**$4,483,274**	**$2,853,325**	**$2,484,351**	**$1,101,351**	**$1,192,351**	**$1,711,351**	**$1,288,351**	**$10,631,080**	**$23,335,045**
	Revenues											
	Interest Income		$84,141	$155,209	$32,420	$89,629	$30,875	$39,668	$33,937	$22,038	$248,567	$403,776
	Thornton Creek - Public Works Trust Fund Loan		$516,714									
	Community Development Block Grant			$149,581								$149,581
	King County Flood Zone District Opportunity Fund		*$159,000*	*$154,890*	*$80,000*	*$80,000*	*$80,000*	*$80,000*	*$80,000*	*$80,000*	*$480,000*	*$634,890*
	Total Revenues by Year		**$759,855**	**$459,680**	**$112,420**	**$169,629**	**$110,875**	**$119,668**	**$113,937**	**$102,038**	**$728,567**	**$1,188,247**
	Beginning Fund Balance		**$5,289,677**	**$6,218,779**	**$3,227,264**	**$1,533,159**	**$325,273**	**$502,570**	**$659,408**	**$422,965**	**$3,227,264**	
	Total Capital Revenues		**$759,855**	**$459,680**	**$112,420**	**$169,629**	**$110,875**	**$119,668**	**$113,937**	**$102,038**	**$728,567**	
	Total Operating Revenues		**$3,103,688**	**$3,154,297**	**$3,154,297**	**$3,248,926**	**$3,346,394**	**$3,446,785**	**$3,619,125**	**$3,800,081**	**$20,615,608**	
	Total Capital Expenditures		**$4,825,034**	**$4,483,274**	**$2,853,325**	**$2,484,351**	**$1,101,351**	**$1,192,351**	**$1,711,351**	**$1,288,351**	**$10,631,080**	
	Total Operating Expenditures		**$1,774,522**	**$1,774,522**	**$1,759,801**	**$1,794,394**	**$1,830,925**	**$1,869,568**	**$1,910,458**	**$1,953,739**	**$11,118,885**	
	Debt Service		**$347,696**	**$347,696**	**$347,696**	**$347,696**	**$347,696**	**$347,696**	**$347,696**	**$347,696**	**$2,086,176**	
	Ending Fund Balance		**$2,205,968**	**$3,227,264**	**$1,533,159**	**$325,273**	**$502,570**	**$659,408**	**$422,965**	**$735,298**	**$735,298**	
	Minimum Working Capital		**$266,178**	**$318,333**	**$316,125**	**$321,314**	**$326,793**	**$332,590**	**$338,723**	**$345,215**		
	Variance above Minimum Working Capital		**$1,939,789**	**$2,908,931**	**$1,217,034**	**$3,959**	**$175,776**	**$326,818**	**$84,242**	**$390,083**		
	Impact on Operating Budget			**$39,867**	**$58,234**	**$77,877**	**$87,271**	**$98,079**	**$107,250**	**$116,106**		

CITY OF SHORELINE

APPENDIX

Financial Policies

I. Financial Planning Policies

II. General Budget Policies
- A. No Operating Deficit
- B. Resources Greater than Estimates
- C. Budget Adoption Level
- D. Necessary to Implement City Council Goals Identified in Annual Workplan
- E. Public Safety Protection
- F. Degradation of Current Service Levels
- G. Investments that are Primarily funded by Additional Fees or Grants
- H. Investments that delay Future Cost Increases
- I. Investments that Forestall Adding Permanent Staff
- J. Commitments that can Reasonably be Maintained over the Long Term
- K. Overhead and Full Cost Allocation
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IV. Budget Adjustment and Amendment Process
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- A. General Policy
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- F. Surface Water Utility Fund Reserve

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- A. Relationship of Long-Range Plans to the CIP
- B. Capital Improvement Plan Coordination Team
- C. Establishing CIP Priorities
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- E. Scoping and Costing Based on Predesign Study
- F. Required Project Features and Financial Responsibility
- G. Predictability of Project Timing, Cost and Scope
- H. CIP Maintenance and Operating Costs
- I. Local Improvement Districts (LID)
- J. Preserve Existing Capital Infrastructure Before Building New Facilities
- K. New Facilities Should be of High Quality, Low Maintenance, Least Cost
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- M. Basis for Project Appropriations
- N. Balanced CIP Plan
- O. Use of Debt in the CIP
- P. Finance Director's Authority to Borrow
- Q. CIP Plan Update and Amendment
- R. Formalization of Monetary Agreements
- S. Applicable Project Charges

VII. Debt Policy

I. FINANCIAL PLANNING POLICY

The City shall develop and maintain a 6-year financial forecast that estimates resource and expenditure behavior for the five years beyond the current budget period. This forecast will provide the City's decision makers with an indication of the long-term fiscal impact of current policy and budget decisions. This planning tool must recognize the effects of economic cycles on the demand for services and the City's resources. To this end, the forecast should differentiate between revenue associated with one-time economic activities and revenues derived as a result of base economic growth. City financial planning should ensure the delivery of needed services (many of which become more critical during economic downturns) by assuring adequate reliance on ongoing resources in order to support continued City services during economic downturns.

II. GENERAL BUDGET POLICIES

These general budget policies are the basis on which staff develops budget recommendations and establishes funding priorities within the limited revenues the City has available to provide municipal services.

A. No Operating Deficit: Current revenues will be sufficient to support current expenditures. Revenue estimates will be realistic and debt financing will not be used for current operating expenses.
B. Resources Greater than Budget Estimates: Resources (fund balance) greater than budget estimates in any fund shall be considered "one-time" resources and shall not be used to fund ongoing service delivery programs.
C. Budget Adoption Level: Budget adoption by the City Council shall be at fund level. Any changes in appropriations at fund level require City Council approval.
D. Necessary to Implement City Council Goals Identified in Annual Workplan: The City Council identifies specific goals as part of its work-plan, and departmental budgets should include adequate resources to accomplish those goals in the expected timeframes.
E. Public Safety Protection: Public safety is a top priority, and as such, unmet needs in this area should have a priority over other service areas.
F. Degradation of Current Service Levels: When increased service demands are experienced over a sustained period of time, resources should be provided to prevent service level degradation below an acceptable level.
G. Investments that are Primarily Funded by Additional Fees or Grants: Programs and investments that are funded through a dedicated revenue source (i.e., non-tax revenue), that meet the goals of the City Council, will receive priority consideration.
H. Investments that Delay Future Cost Increases: When practical, resources should be allocated for selective preventative investments that can be made to avoid even larger costs in the future.
I. Investments that Forestall Adding Permanent Staff: Recognizing that personnel related expenditures represent the largest portion of the City's budget, methods to increase efficiency and effectiveness of the delivery of City services through technology improvements should receive priority funding if it can forestall the addition of permanent staff.
J. Commitments that can Reasonably be Maintained over the Long-Term: Funding for new programs and services in operating funds should be limited to the extent that they can be reasonably funded over the near-to-long-term given the current revenue stream.
K. Overhead and Full Cost Allocation: Department budgets should be prepared in a manner to reflect the full cost of providing services.
L. Maintenance of Quality Service Programs: The City of Shoreline will offer quality service programs. If expenditure reductions are necessary as a result of changing economic status, selective service elimination is preferable to poor or marginal quality programs that are caused by across the board cuts.

M. Distinguished Budget Presentation: The City will seek to comply with the suggested criteria of the Government Finance Officers Association in producing a budget document that meets the Distinguished Budget Presentation program criteria as policy document, as an operations guide, as a financial plan, and as a communication device.

III. FORMULATION AND APPROVAL OF BUDGETS

In accordance with RCW 35A.33, departments shall be requested by the Finance Director to prepare detailed estimates of revenues and expenditures for the next fiscal year by no later than the second Monday of September. Responses will be due by no later than the fourth Monday in September, and by no later than the first business day in October, the Finance Director will present to the City Manager a proposed preliminary budget setting forth the complete financial program, showing expenditures requested by each department and sources of revenue by which each program is proposed to be financed.

Although the schedule outlined above meets the requirements of the Revised Code of Washington, the Shoreline budget process usually follows an accelerated time schedule. The Finance Director typically requests departments to prepare their detailed estimates of revenues and expenditures for the next fiscal year in July, with those responses due in August.

By no later than the first Monday in October, the City Manager will provide the City Council with current information on estimates of revenues from all sources as adopted in the budget for the current year. The City complies with this requirement by providing the City Council with a quarterly report and a comprehensive overview of the City's current financial position at a summer Budget Retreat.

The administration will analyze program priorities and needs and recommend funding levels for each program in a proposed operating budget and six-year capital improvement program, which will be submitted to the Council by no later than 60 days prior to the end of the fiscal year. The City Manager typically presents the proposed budget to the City Council in late October.

As part of the budget document, a budget message will be prepared that contains the following:

- An explanation of the budget document.
- An outline of the recommended financial policies and programs of the City for the ensuing fiscal year.
- A statement of the relation of the recommended appropriation to such policies and programs.
- A statement of the reason for salient changes from the previous year in appropriation and revenue items.
- An explanation of any recommended major changes in financial policy.

The operating budget proposal for the general fund will include a financial plan that shows projected revenues and expenditures for at least the next five fiscal years. The financial plan will provide an explanation of the assumptions used in projecting future year expenditure and revenue levels, such as growth in tax revenues, inflation, cost of services, and other factors that may impact the financial condition of the City.

The operating budget will be classified and segregated according to a standard classification of accounts as prescribed by the State Auditor.

The Council will hold public hearings as required and approve operating and capital budgets prior to the end of the fiscal year in accordance with State law.

IV. BUDGET ADJUSTMENT & AMENDMENT PROCESSES

Under the provisions of State law and the City's operating procedures, the operating budget may be adjusted or amended in two different ways. Adjustment of the budget involves a reallocation of existing appropriations and does not change the budget "bottom line." Amendment of the budget involves an addition to or reduction of existing appropriations.

A. Adjustment

The City departmental expenditures and program goals are monitored throughout the year. Certain departments may develop the need for additional expenditure authority to cover unanticipated costs that cannot be absorbed within the budget, while other departments may unexpectedly not require their full budget authorizations. The Finance Department reviews and analyzes all department and/or fund budgets to determine what adjustments are necessary and whether the adjustments can be made within existing appropriation limits and within the City Council and Departmental goals as provided in the budget. Necessary adjustments are then reviewed with the affected department and/or fund managers. When an adjustment is needed, the Finance staff will look first to savings within the department and then consider budget transfers between departments. The Finance Director, in conjunction with the Department Directors and the City Manager, reviews and decides if any specific budget reductions are needed. No City Council action is needed as State law allows budget adjustments to be done administratively and approved by the City Manager. As a matter of practice, staff will include any adjustments made between departments with the quarterly financial information provided to the City Council.

B. Amendment

Amending the City's budget occurs whenever the requested changes from departments and/or funds will cause the existing appropriation level for the fund to change. This situation generally occurs when the City Council authorizes additional appropriation. This is done by an ordinance that amends the original budget and states the sources of funding for the incremental appropriations.

V. RESERVE AND CONTINGENCY FUND POLICIES

Adequate fund balance and reserve levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength.

Maintenance of fund balance for each accounting fund assures adequate resources for cash flow and to mitigate short-term effects of revenue shortages. Reserve funds are necessary to enable the City to deal with unforeseen emergencies or changes in condition.

A. General Policy

The City shall maintain reserves required by law, ordinance and/or bond covenants.

All expenditures drawn from reserve accounts shall require prior Council approval unless previously authorized by the City Council for expenditure within the City's annual budget.

If reserves and/or fund balances fall below required levels as set by this policy, the City shall include within its annual budget a plan to restore reserves and/or fund balance to the required levels.

All reserves will be presented in the City's annual budget.

B. Revenue Stabilization Fund

The City will establish a Revenue Stabilization Fund and shall accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods.

C. General Fund Operating Reserves

The City shall maintain a General Fund Operating Reserve to provide for adequate cash flow, budget contingencies, and insurance reserves. The General Fund Operating Reserves will be determined as follows:

1. Cash Flow Reserve: The City shall maintain a cash flow reserve within the General Fund in an amount equal to $3,000,000. This is approximately equal to 1.5 months of operating expenditures. The City will review annually the required cash flow reserve level that is necessary to meet the City's cash flow needs. If it is determined than $3,000,000 is not adequate, the Finance Director shall propose an amendment to these policies.
2. Budget Contingency: The City shall maintain a budget contingency reserve within the General Fund equal to 2% of budgeted operating revenues.
3. Insurance Deductible Reserve: The City shall maintain an insurance reserve within the General Fund to be used for potential substantial events that cause damage to the City's fixed assets and/or infrastructure.

D. Equipment and Vehicle Replacement Reserves

The City will maintain fully funded reserves for the replacement of vehicles, computer equipment, and equipment identified on the City's fixed asset listing. Contributions will be made through assessments to the using funds and maintained on a per asset basis.

E. City Street Fund Reserve

The City shall maintain an operating reserve within the City's Street Fund an amount equal to 20% of annually budgeted operating revenues.

F. Surface Water Utility Fund Reserve

The City shall maintain an operating reserve within the Surface Water Utility Fund an amount equal to no less than 20% of budgeted operating revenues.

VI. CAPITAL IMPROVEMENT PROGRAM PLAN POLICIES

A number of important policy considerations are the basis for the Capital Improvement Program (CIP) Plan. These policies provide guidelines for all financial aspects of the CIP, and ultimately affect the project selection process.

A. Relationship of Long-Range Plans to the CIP

The CIP will be updated annually as part of the City's budget process. The City Council may amend the CIP Plan at any time as required.

Virtually all of the projects included in the CIP are based upon formal long-range plans that have been adopted by the City Council. This ensures that the City's Capital Improvement Program, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City Council as contained in the Comprehensive Plan, Council work goals, and supporting documents. Examples of these supporting documents: Pavement Management System Plan and the Parks and Open Space and Recreation Services Plan. There are exceptions, but they are relatively small when compared to the other major areas of expenditure noted above.

B. CIP Coordination Team

A CIP Coordination Team is a cross-departmental team which participates in the review and recommendation of the CIP program to the City Manager. The Team will review proposed capital projects in regards to accurate costing (design, capital, and operating), congruence with City objectives, and prioritize projects by a set of deterministic criteria. The Public Works Director, or his/her designee, will serve as the lead for the team.

C. Establishing CIP Priorities

The City uses the following basic CIP project prioritization and selection process:

1. Each CIP program area establishes criteria to be used in the prioritization of specific projects submitted for funding. These specific criteria are developed by staff in conjunction with City Council priorities and input from citizens, associated City boards and commissions. The criteria is identified in the City's budget document. The City has divided its CIP projects into the following program areas: General & Parks Capital Projects, Roads Capital Projects, and Surface Water Capital Projects.
2. Designated personnel within City departments recommend project expenditure plans to the Finance Department. The project expenditure plans include all capital costs and any applicable maintenance and operation expenditures along with a recommended funding source.
3. The CIP Coordination Team evaluates the various CIP projects and selects those with the highest priority based on input from citizens, project stakeholders, appropriate advisory committees, and City Council goals.
4. A Preliminary CIP Plan is developed by the Finance Department and is recommended to the City Council by the City Manager.
5. The City Council reviews the Operating and Preliminary CIP Plan, holds a public hearing(s) on the plan, makes their desired alterations, and then officially adopts the CIP and establishes related appropriations as a part of the City's budget.
6. Within the available funding, the highest priority projects are then selected and funded in the CIP.

D. Types of Projects Included in the CIP Plan

The CIP Plan will display, to the maximum extent possible, all major capital projects in which the City is involved. It is difficult to define precisely what characteristics a project should have before it is included in the CIP Plan for the public's and City Council's review and approval. While the following criteria may be used as a general guide to distinguish among projects which should be included or excluded from the CIP Plan, there are always exceptions which require management's judgment. Therefore, the City Manager has the administrative authority to determine which projects should be included in the CIP Plan and which projects are more appropriately contained in the City's operating budget.

For purposes of the CIP Plan, a CIP project is generally defined to be any project that possesses all of the following characteristics:

1. Exceeds an estimated cost of $10,000;
2. Involves totally new physical construction, reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures; and
3. Involves City funding in whole or in part, or involves no City funds but is the City's responsibility for implementing, such as a 100% grant-funded project or 100% Local Improvement District funded project.

4. Involves the skills and construction needs beyond those needed for a general repair and maintenance project.

These should be considered general guidelines. Any project in excess of $25,000 meeting the criteria of (2), (3) and (4) above, or various miscellaneous improvements of a like nature whose cumulative total exceeds $25,000 (i.e., street overlays) should be considered as part of the CIP process.

Program area managers are responsible for the cost estimates of their proposed programs, including future maintenance and operations costs related to the implementation of completed projects.

E. Scoping and Costing Based on Predesign Study
For some projects it is difficult to develop accurate project scopes, cost estimates, and schedules on which no preliminary engineering or community contact work has been done. To address this problem, some projects are initially proposed and funded only for preliminary engineering and planning work. This funding will not provide any monies to develop final plans, specifications, and estimates to purchase rights-of-way or to construct the projects. Future project costs are refined through the predesign study process.

F. Required Project Features and Financial Responsibility: If a proposed project will cause a direct impact on other publicly-owned facilities, an equitable shared and funded cost plan must be coordinated between the affected program areas.

G. Predictability of Project Timing, Cost and Scope: The predictability of timing and costs of projects is important to specific private developments, such as the provision of street improvements or the extension of major sewer lines or water supply, without which development could not occur. These projects generally involve significant financial contributions from such private development through developer extension agreements, LIDs, and other means. Once a project has been approved by the City Council in the CIP, project scheduling is a priority to maintain.

The City Council authorizes the City Manager to administratively approve the acceleration of project schedules so long as they can be accomplished within budgeted and any allowable contingency expenditures, with the understanding that all controversial issues will be brought before the City Council. All project additions or deletions must be approved by the City Council.

H. CIP Maintenance and Operating Costs: CIP projects, as approved by the City Council, shall have a funding plan for maintenance and operating costs identified in the project description. These costs will be included in the City's long-term financial planning.

I. Local Improvement Districts (LID)
Examples of when future LIDs may be formed are as follows: 1) where old agreements exist, committing property owners to LID participation on future projects; 2) when a group of property owners wish to accelerate development of a certain improvement; 3) when a group of property owners desire a higher standard of improvement than the City's project contemplates; or 4) when a group of property owners request City assistance in LID formation to fund internal neighborhood transportation facilities improvements, which may or may not have City funding involved. If City funding is proposed by the project sponsors (property owners), they shall so request of the City Council (through the City Clerk) in writing before any LID promotion activity begins. The City Manager shall analyze such request and report his conclusions and recommendation to Council for their consideration. The Council shall by motion affirm or deny the recommendation. The

Council's affirmative motion to financially participate shall expire in 180 days, unless the project sponsors have submitted a sufficient LID petition by that time.

In the event that the request is for street resurfacing in advance of the City's normal street resurfacing cycle, the City's contribution, if any, will be determined based on a recommendation from the Public Work's Department and a financial analysis of the impact of completing the project prior to the City's original timeline.

On capital projects whose financing depends in part on an LID, interim financing will be issued to support the LID's portion of the project budget at the same time or in close proximity to the issuance of the construction contract. The amount of the interim financing shall be the current estimate of the final assessment roll as determined by the administering department.

In the event that the project is 100% LID funded, interim financing shall be issued either in phases (i.e., design phase and construction phase) or up front in the amount of the entire estimated final assessment roll, whichever means is estimated to provide the lowest overall cost to the project as determined by the Finance Department.

The City will recapture direct administrative costs incurred by the City for the LID project by including these in the preliminary and final assessment roles.

J. Preserve Existing Capital Infrastructure Before Building New Facilities: It is the City's policy to ensure that adequate resources are allocated to preserve the City's existing infrastructure before targeting resources toward building new facilities that also have maintenance obligations. This policy addresses the need to protect the City's historical investment in capital facilities and to avoid embarking on a facility enhancement program which, together with the existing facilities, the City cannot afford to adequately maintain.

K. New Facilities Should Be of High Quality, Low Maintenance, Least Cost: The intent of this policy is to guide the development and execution of the CIP Plan through an emphasis on lowest life-cycle cost. Projects should only be built if the necessary funding to operate them is provided. Also, priority is given to new facilities that have minimal ongoing maintenance costs so as to limit the impact upon both the CIP and the operating budget.

L. Public Input at All Phases of Projects: The City makes a serious commitment to public involvement. The City's long-range plans are developed through an extensive citizen involvement program.

M. Basis for Project Appropriations: During the City Council's CIP Plan review, the City Council will appropriate the full estimated project cost for all projects in the CIP Plan. Subsequent adjustments to appropriation levels for amendments to the CIP Plan may be made by the City Council at any time.

N. Balanced CIP Plan: The CIP Plan is a balanced six-year plan. This means that for the entire six-year period, revenues will be equal to project expenditures in the plan. It is anticipated that the plan will have more expenditures than revenues in single years of the plan, but this imbalance will be corrected through the use of interim financing, if actually needed. Over the life of the six-year plan, however, all planned interim debt will be repaid and all plan expenditures, including interest costs on interim debt will be provided for with identified revenues. Any project funding plan, in which debt is not retired within the current six-year plan, must have specific City Council approval.

O. Use of Debt in the CIP: The CIP is viewed as a long-term program that will continually address capital requirements far into the future. As such, the use of long-term debt

should be minimized, allowing the City to put money into actual projects that benefit Shoreline residents and businesses rather than into interest payments to financial institutions. There may be exceptions to this policy for extraordinary circumstances, where voted or non-voted long-term debt must be issued to achieve major City goals that otherwise could not be achieved, or would have to wait an unacceptably long time. Issuance of long-term debt must receive City Council authorization.

Staff monitors CIP cash flow regularly and utilizes fund balances to minimize the amount of borrowing required. Funds borrowed for cash flow purposes are limited to short-term obligations. Projected financing costs are included within a project in the administrative program area.

P. Finance Director's Authority to Borrow: The Finance Director is authorized to initiate interim and long-term borrowing measures, as they become necessary, as identified in the CIP Plan and approved by the City Council.

Q. CIP Plan Update and Amendment: The CIP Plan will be updated at least annually. The City Council may amend the CIP Plan at any time if a decision must be made and action must be taken before the next CIP review period. All project additions or deletions must be approved by the City Council.

R. Formalization of Monetary Agreements: All agreements between the City and outside jurisdictions, where resources are exchanged shall be in writing specifying the financial terms of the agreement, the length of the agreement, and the timing of any required payments (i.e., Joint CIP projects where the City is the lead agency, grant funded projects, etc.). Formalization of these agreements will protect the City's interests. Program areas shall make every effort to promptly request any reimbursements that are due the City. Where revenues from outside jurisdictions are ongoing, these requests shall be made at least quarterly, unless alternative arrangements are approved by the City Manager or City Council.

S. Applicable Project Charges: CIP projects should reflect all costs that can be clearly shown to be necessary and applicable. Staff charges to CIP projects will be limited to time spent actually working on those projects and shall include an overhead factor to cover the applicable portion of that person's operating cost.

VII. DEBT POLICY

The Objectives of the City's Debt Management Policy are:

A. To limit the use of debt so that debt service payments will be a predictable and manageable part of the operating budget.
B. To raise capital at the lowest cost, consistent with the need to borrow. This will be accomplished by:

   1. Keeping a high credit rating (while making attempts to strengthen credit rating).
   2. Maintaining a good reputation in the credit markets by adjusting the capital program for regular entry to the bond market and by managing the annual budget responsibly.
   3. Institute and maintain procedures that ensure full and timely repayment of City obligations.

General Debt Policies

Before issuing any debt, the City will consider the impacts of such debt on the operating budget, the effect on the City's credit rating, the debt capacity remaining under constitutional and statutory limitations, the most cost-effective term, structure, and type of debt, and the impact on taxpayers.

Disclosure statements will be used to keep taxpayers and investors informed of the City's financial position. These include printed copies of:

A. Annual reports
B. Operating budget and Capital Facilities Plan
C. Official Statements

Debt issues will be sold on a competitive basis (except when conditions make a negotiated sale preferable) and awarded to the bidder who produces the lowest true interest cost.

Debt issues may be sold on a negotiated basis if the issue is unusually large or small, the project is complex, the issue is a refunding, flexibility is desired in the structure, the market is volatile, or other conditions make it in the City's best interest to conduct a negotiated sale.

Long Term Debt: Long term debt will be used to maintain and develop the municipal infrastructure when the economic life of a fixed asset exceeds five years.

Revenue bonds will generally be used for projects which are financially self-sustaining.

General Obligation bonds can be used to finance public works projects which benefit the community and where there are sufficient dedicated revenues to amortize the debt.

General Obligation pledges can be used to back self-sustaining projects financed through revenue bonds when costs can be reduced and the municipal credit rating is not put in jeopardy by this action.

The City may rely on a local improvement district program for certain local or neighborhood street and utility improvements.

The City will use interfund borrowing where such borrowing is cost effective to both the borrowing and the lending fund. Such borrowing shall implement Council directed policy in a simplified manner, such as borrowing associated with interim financing for local improvement district projects.

City of Shoreline Mkt Adj 0.00%
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 01 - EXEMPT** Effective Jan 1, 2010

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1		Annual	18,896	19,652	20,438	21,255	22,105	22,990
2		Annual	19,395	20,170	20,977	21,816	22,689	23,596
3		Annual	19,838	20,631	21,457	22,315	23,207	24,136
4		Annual	20,337	21,150	21,996	22,876	23,791	24,742
5		Annual	20,863	21,697	22,565	23,468	24,407	25,383
6		Annual	21,389	22,245	23,135	24,060	25,023	26,023
7		Annual	21,943	22,821	23,734	24,683	25,671	26,698
8		Annual	22,498	23,398	24,333	25,307	26,319	27,372
9		Annual	23,024	23,945	24,903	25,899	26,935	28,012
10		Annual	23,634	24,579	25,562	26,585	27,648	28,754
11		Annual	24,188	25,155	26,161	27,208	28,296	29,428
12		Annual	24,797	25,789	26,821	27,894	29,009	30,170
13		Annual	25,435	26,452	27,510	28,610	29,755	30,945
14		Annual	26,072	27,115	28,199	29,327	30,500	31,720
15		Annual	26,709	27,777	28,888	30,044	31,246	32,496
16		Annual	27,402	28,498	29,638	30,823	32,056	33,338
17		Annual	28,094	29,218	30,387	31,602	32,866	34,181
18		Annual	28,759	29,910	31,106	32,350	33,644	34,990
19		Annual	29,480	30,659	31,885	33,161	34,487	35,866
20		Annual	30,228	31,437	32,694	34,002	35,362	36,777
21		Annual	30,976	32,215	33,503	34,844	36,237	37,687
22		Annual	31,779	33,050	34,372	35,747	37,177	38,664
23		Annual	32,555	33,857	35,212	36,620	38,085	39,608
24		Annual	33,386	34,722	36,111	37,555	39,057	40,619
25		Annual	34,190	35,557	36,980	38,459	39,997	41,597
26		Annual	35,049	36,451	37,909	39,425	41,002	42,642
27		Annual	35,935	37,373	38,868	40,422	42,039	43,721

City of Shoreline Mkt Adj 0.00%
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 01 - EXEMPT** Effective Jan 1, 2010

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
28		Annual	36,850	38,324	39,856	41,451	43,109	44,833
29		Annual	37,764	39,274	40,845	42,479	44,178	45,946
30		Annual	38,706	40,254	41,864	43,539	45,280	47,092
31		Annual	39,676	41,263	42,913	44,630	46,415	48,271
32		Annual	40,673	42,300	43,992	45,752	47,582	49,485
33		Annual	41,698	43,366	45,101	46,905	48,781	50,732
34		Annual	42,723	44,432	46,210	48,058	49,980	51,979
35		Annual	43,776	45,527	47,348	49,242	51,212	53,260
36		Annual	44,912	46,709	48,577	50,520	52,541	54,642
37		Annual	45,993	47,832	49,746	51,736	53,805	55,957
38		Annual	47,129	49,014	50,974	53,013	55,134	57,339
39		Annual	48,320	50,253	52,263	54,353	56,528	58,789
40		Annual	49,539	51,521	53,581	55,725	57,954	60,272
41		Annual	50,786	52,817	54,930	57,127	59,412	61,789
42		Annual	52,060	54,143	56,309	58,561	60,903	63,339
43	Assistant Planner	Annual	53,363	55,497	57,717	60,026	62,427	64,924
44		Annual	54,692	56,880	59,155	61,522	63,982	66,542
45	Executive Assistant to the City Manager	Annual	56,050	58,292	60,624	63,049	65,571	68,194
46	Budget Analyst Management Analyst Grants Specialist Recreation Coordinator I	Annual	57,435	59,733	62,122	64,607	67,191	69,879
47	Associate Planner	Annual	58,932	61,289	63,740	66,290	68,942	71,699
48	Purchasing Officer	Annual	60,372	62,787	65,299	67,911	70,627	73,452
49	Neighborhoods Coordinator Emergency Management Coordinator Parks & Rec Project Coordinator	Annual	61,896	64,372	66,947	69,625	72,410	75,306
50	Communications Specialist Senior Accountant Recreation Coordinator II CMO Management Analyst Senior Human Resources Analyst	Annual	63,420	65,957	68,595	71,339	74,192	77,160

City of Shoreline Mkt Adj 0.00%
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 01 - EXEMPT** Effective Jan 1, 2010

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
51	Web Developer Senior Planner	Annual	64,999	67,599	70,303	73,115	76,040	79,082
52	CRT Supervisor Fleet, Facilities & Prop Mgt Supv Development Review Engineer I Construction Inspection Supervisor	Annual	66,662	69,328	72,101	74,985	77,985	81,104
53	Network Administrator	Annual	68,324	71,057	73,899	76,855	79,929	83,127
54	PW Maintenance Supervisor	Annual	70,014	72,815	75,727	78,756	81,907	85,183
55	Capital Projects Manager I GIS Specialist City Clerk	Annual	71,760	74,630	77,615	80,720	83,949	87,307
56	Associate Traffic Engineer	Annual	73,588	76,532	79,593	82,777	86,088	89,531
57	Database Administrator	Annual	75,417	78,434	81,571	84,834	88,227	91,756
58		Annual	77,301	80,393	83,609	86,953	90,431	94,048
59	Recreation Superintendent Economic Development Program Mgr Finance Manager Capital Projects Manager II Community Services Manager Intergovernmental Prog Manager Development Review Engineer II Permit Services Manager Parks Superintendent	Annual	79,240	82,410	85,706	89,135	92,700	96,408
60		Annual	81,208	84,456	87,834	91,347	95,001	98,801
61	Building Official	Annual	83,258	86,588	90,052	93,654	97,400	101,296
62	Assistant City Attorney Assistant Director PADS	Annual	85,336	88,749	92,299	95,991	99,831	103,824
63	Traffic Engineer SW & Environmental Svcs Manager	Annual	87,441	90,939	94,577	98,360	102,294	106,386
64		Annual	89,658	93,244	96,974	100,853	104,887	109,083
65	Capital Project Administrator Transportation Svcs Division Mgr	Annual	91,875	95,550	99,371	103,346	107,480	111,779
66	Information Systems Manager	Annual	94,174	97,941	101,859	105,933	110,170	114,577
67		Annual	96,557	100,419	104,436	108,613	112,958	117,476
68		Annual	98,940	102,897	107,013	111,294	115,745	120,375
69	Public Works Operations Manager	Annual	101,433	105,491	109,710	114,099	118,663	123,409

City of Shoreline Mkt Adj 0.00%
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 01 - EXEMPT** Effective Jan 1, 2010

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
70	Human Resources Director	Annual	103,955	108,113	112,437	116,935	121,612	126,477
71		Annual	106,559	110,821	115,254	119,864	124,659	129,645
72		Annual	109,246	113,616	118,161	122,887	127,803	132,915
73		Annual	111,962	116,440	121,098	125,942	130,979	136,219
74	Assistant City Manager Finance Director Parks, Rec & Cultural Svcs Director Planning & Dev Services Director Public Works Director City Attorney	Annual	114,760	119,350	124,124	129,089	134,253	139,623
75		Annual	117,642	122,347	127,241	132,331	137,624	143,129

Mkt Adj. 0.00%

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 02 - NON-EXEMPT** Effective Jan 1, 2010

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1		Hourly	9.08	9.45	9.83	10.22	10.63	11.05
2		Hourly	9.32	9.70	10.09	10.49	10.91	11.34
3		Hourly	9.54	9.92	10.32	10.73	11.16	11.60
4		Hourly	9.78	10.17	10.57	11.00	11.44	11.90
5		Hourly	10.03	10.43	10.85	11.28	11.73	12.20
6		Hourly	10.28	10.69	11.12	11.57	12.03	12.51
7		Hourly	10.55	10.97	11.41	11.87	12.34	12.84
8		Hourly	10.82	11.25	11.70	12.17	12.65	13.16
9		Hourly	11.07	11.51	11.97	12.45	12.95	13.47
10		Hourly	11.36	11.82	12.29	12.78	13.29	13.82
11		Hourly	11.63	12.09	12.58	13.08	13.60	14.15
12		Hourly	11.92	12.40	12.89	13.41	13.95	14.50
13		Hourly	12.23	12.72	13.23	13.75	14.31	14.88
14		Hourly	12.53	13.04	13.56	14.10	14.66	15.25
15	Lifeguard/Instructor II	Hourly	12.84	13.35	13.89	14.44	15.02	15.62
16		Hourly	13.17	13.70	14.25	14.82	15.41	16.03
17		Hourly	13.51	14.05	14.61	15.19	15.80	16.43
18		Hourly	13.83	14.38	14.95	15.55	16.18	16.82
19		Hourly	14.17	14.74	15.33	15.94	16.58	17.24
20		Hourly	14.53	15.11	15.72	16.35	17.00	17.68
21		Hourly	14.89	15.49	16.11	16.75	17.42	18.12
22		Hourly	15.28	15.89	16.53	17.19	17.87	18.59
23		Hourly	15.65	16.28	16.93	17.61	18.31	19.04
24	Senior Lifeguard	Hourly	16.05	16.69	17.36	18.06	18.78	19.53
25		Hourly	16.44	17.09	17.78	18.49	19.23	20.00
26		Hourly	16.85	17.52	18.23	18.95	19.71	20.50
27		Hourly	17.28	17.97	18.69	19.43	20.21	21.02
28		Hourly	17.72	18.42	19.16	19.93	20.73	21.55

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 02 - NON-EXEMPT** Effective Jan 1, 2010

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
29		Hourly	18.16	18.88	19.64	20.42	21.24	22.09
30		Hourly	18.61	19.35	20.13	20.93	21.77	22.64
31	Teen Program Assistant Administrative Assistant I Recreation Assistant I	Hourly	19.07	19.84	20.63	21.46	22.31	23.21
32	Public Works Maintenance Worker I Parks Maintenance Worker I	Hourly	19.55	20.34	21.15	22.00	22.88	23.79
33		Hourly	20.05	20.85	21.68	22.55	23.45	24.39
34		Hourly	20.54	21.36	22.22	23.10	24.03	24.99
35	Finance Technician Administrative Assistant II Recreation Assistant II	Hourly	21.05	21.89	22.76	23.67	24.62	25.61
36		Hourly	21.59	22.46	23.35	24.29	25.26	26.27
37	Parks Maintenance Worker II Public Works Maintenance Worker II Accounts Payable/Payroll Technician Capital Projects Technician Legal Assistant	Hourly	22.11	23.00	23.92	24.87	25.87	26.90
38	Technical Assistant	Hourly	22.66	23.56	24.51	25.49	26.51	27.57
39	Environmental Programs Assistant Facilities Maintenance Worker II Payroll Officer Administrative Assistant III Recreation and Class Prog Assistant Records Coordinator Recreation Assistant III	Hourly	23.23	24.16	25.13	26.13	27.18	28.26
40	Engineering Technician	Hourly	23.82	24.77	25.76	26.79	27.86	28.98
41	Surface Water Quality Specialist	Hourly	24.42	25.39	26.41	27.47	28.56	29.71
42	Deputy City Clerk Sr. Public Works Maintenance Worker Senior Parks Maintenance Worker	Hourly	25.03	26.03	27.07	28.15	29.28	30.45
43	Environmental Educator Right-of-Way Inspector CRT Representative	Hourly	25.66	26.68	27.75	28.86	30.01	31.21
44	Plans Examiner I	Hourly	26.29	27.35	28.44	29.58	30.76	31.99
45	Associate Planner	Hourly	26.95	28.03	29.15	30.31	31.52	32.79

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 02 - NON-EXEMPT** Effective Jan 1, 2010

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
46	Recreation Coordinator I Code Enforcement Officer	Hourly	27.61	28.72	29.87	31.06	32.30	33.60
47	Computer/Network Specialist	Hourly	28.33	29.47	30.64	31.87	33.15	34.47
48	Plans Examiner II Combination Inspector	Hourly	29.03	30.19	31.39	32.65	33.96	35.31
49		Hourly	29.76	30.95	32.19	33.47	34.81	36.20
50		Hourly	30.49	31.71	32.98	34.30	35.67	37.10
51		Hourly	31.25	32.50	33.80	35.15	36.56	38.02
52	Plans Examiner III	Hourly	32.05	33.33	34.66	36.05	37.49	38.99
53		Hourly	32.85	34.16	35.53	36.95	38.43	39.96
54		Hourly	33.66	35.01	36.41	37.86	39.38	40.95
55		Hourly	34.50	35.88	37.32	38.81	40.36	41.97
56		Hourly	35.38	36.79	38.27	39.80	41.39	43.04
57		Hourly	36.26	37.71	39.22	40.79	42.42	44.11
58		Hourly	37.16	38.65	40.20	41.80	43.48	45.22
59		Hourly	38.10	39.62	41.21	42.85	44.57	46.35
60		Hourly	39.04	40.60	42.23	43.92	45.67	47.50
61		Hourly	40.03	41.63	43.29	45.03	46.83	48.70
62		Hourly	41.03	42.67	44.37	46.15	48.00	49.92
63		Hourly	42.04	43.72	45.47	47.29	49.18	51.15
64		Hourly	43.10	44.83	46.62	48.49	50.43	52.44
65		Hourly	44.17	45.94	47.77	49.69	51.67	53.74
66		Hourly	45.28	47.09	48.97	50.93	52.97	55.09
67		Hourly	46.42	48.28	50.21	52.22	54.31	56.48
68		Hourly	47.57	49.47	51.45	53.51	55.65	57.87
69		Hourly	48.77	50.72	52.75	54.86	57.05	59.33
70		Hourly	49.98	51.98	54.06	56.22	58.47	60.81
71		Hourly	51.23	53.28	55.41	57.63	59.93	62.33
72		Hourly	52.52	54.62	56.81	59.08	61.44	63.90
73		Hourly	53.83	55.98	58.22	60.55	62.97	65.49
74		Hourly	55.17	57.38	59.68	62.06	64.54	67.13

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 02 - NON-EXEMPT** Effective Jan 1, 2010

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
75		Hourly	56.56	58.82	61.17	63.62	66.17	68.81

City of Shoreline Planning and Development Services
Fee Schedule (Page 2 of 6)

Type of Permit Application	2009 Proposed Fee Schedule Fee Based on $145 Per Hour	2010 Proposed Fee Schedule Fee Based on $145 Per Hour
FIRE		
Automatic Fire Alarm System:		
Existing System		
New or relocated devices up to 5	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
New or relocated devices 6 up to 12	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Each additional new or relocated device over 12	$6 per device	$6 per device
New System	Hourly rate, 4-hour minimum $580	Hourly rate, 4-hour minimum $580
Each additional new or relocated device over 30	$6 per device	$6 per device
Fire Extinguishing Systems:		
Commercial Cooking Hoods		
1 to 12 flow points	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
More than 12	Hourly rate, 4-hour minimum $580	Hourly rate, 4-hour minimum $580
Other Fixed System Locations	Hourly rate, 4-hour minimum $580	Hourly rate, 4-hour minimum $580
Fire Pumps:		
Commercial Systems	Hourly rate, 4-hour minimum $580	Hourly rate, 4-hour minimum $580
Commercial Flammable/Combustible Liquids:		
Aboveground Tank Installations		
First tank	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
Additional	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Underground Tank Installations		
First tank	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
Additional	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Underground Tank Piping (with new tank)	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
Underground Tank Piping Only (vapor	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Underground Tank Removal		
First tank	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
Additional tank		
Additional Tank	Hourly rate, 0.5 Hours $72.50 per additional tank	Hourly rate, 0.5 Hours $72.50 per additional tank
Compressed Gas Systems (exception: medical gas systems require a plumbing permit):		
Excess of quantities in IFC Table 105.6.9	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
High-Piled Storage:		
Class I – IV Commodities:		
501 – 2,500 square feet	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
2,501 – 12,000 square feet	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Over 12,000 square feet	Hourly rate, 4-hour minimum $580	Hourly rate, 4-hour minimum $580
High Hazard Commodities:		
501 – 2,500 square feet	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Over 2,501 square feet	Hourly rate, 5-hour minimum $725	Hourly rate, 5-hour minimum $725

City of Shoreline Planning and Development Services
Fee Schedule (Page 3 of 6)

Type of Permit Application	2009 Proposed Fee Schedule Fee Based on $145 Per Hour	2010 Proposed Fee Schedule Fee Based on $145 Per Hour
Underground Fire Mains and Hydrants	Hourly rate, 3-hour minimum ($435)	Hourly rate, 3-hour minimum ($435)
Industrial Ovens:		
Class A or B Furnaces	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
Class C or D Furnaces	Hourly rate, 4-hour minimum $580	Hourly rate, 4-hour minimum $580
LPG (Propane) Tanks:		
Commercial, less than 500-Gallon Capacity	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
Commercial, 500-Gallon+ Capacity	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Commercial, Temporary	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Residential 0 – 500-Gallon Capacity	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Spray Booth	Hourly rate, 4-hour minimum $580	Hourly rate, 4-hour minimum $580
Sprinkler Systems (each riser):		
New Systems	Hourly rate, 5-hour minimum $725, plus $3.00 per head	Hourly rate, 5-hour minimum $725, plus $3.00 per head
Existing Systems		
1 – 10 heads	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
11 – 20 heads	Hourly rate, 4-hour minimum $580	Hourly rate, 4-hour minimum $580
More than 20 heads	Hourly rate, 5-hour minimum $725, plus $3.00 per head	Hourly rate, 5-hour minimum $725, plus $3.00 per head
Residential (R-3) 13-D System		
1 – 30 heads	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
More than 30 heads	Hourly rate, 3-hour minimum $435, plus $3.00 per head	Hourly rate, 3-hour minimum $435, plus $3.00 per head
Voluntary 13-D Systems in residencies when not otherwise required	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Standpipe Systems	Hourly rate, 4-hour minimum $580	Hourly rate, 4-hour minimum $580
Temporary Tents and Canopies	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
MECHANICAL		
Residential Mechanical System	Hourly rate, 1-hour minimum ($145) (including 4 pieces of equipment), $11.00 per piece of equipment over 4	Hourly rate, 1-hour minimum ($145) (including 4 pieces of equipment), $11.00 per piece of equipment over 4
Commercial Mechanical System	Hourly rate, 3-hour minimum ($435) (including 4 pieces of equipment), $11.00 per piece of equipment over 4	Hourly rate, 3-hour minimum ($435) (including 4 pieces of equipment), $11.00 per piece of equipment over 4
All Other Mechanical (Residential and Commercial)	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145

City of Shoreline Planning and Development Services
Fee Schedule (Page 4 of 6)

Type of Permit Application	2009 Proposed Fee Schedule Fee Based on $145 Per Hour	2010 Proposed Fee Schedule Fee Based on $145 Per Hour
PLUMBING		
Plumbing System	Hourly rate, 1-hour minimum ($145) (including 4 fixtures), $11.00 per fixture over 4	Hourly rate, 1-hour minimum ($145) (including 4 fixtures), $11.00 per fixture over 4
Gas Piping System standalone permit	Hourly rate, 1-hour minimum ($145) (including 4 outlets), $11.00 per outlet over 4	Hourly rate, 1-hour minimum ($145) (including 4 outlets), $11.00 per outlet over 4
Gas Piping as part of a plumbing or mechanical permit	$11 per outlet (when included in outlet count)	$11 per outlet (when included in outlet count)
Backflow Prevention Device - standalone permit	Hourly rate, 1-hour minimum $145) (including 4 devices), $11.00 per device over 4	Hourly rate, 1-hour minimum $145) (including 4 devices), $11.00 per device over 4
Backflow Prevention Device as part of a plumbing systems permit	$11.00 per device (when included in outlet count)	$11.00 per device (when included in outlet count)
Environmental Review		
Environmental Checklist (SEPA):		
Single-Family	Hourly rate, 10-hour minimum $1,450	Hourly rate, 10-hour minimum $1,450
Multifamily/Commercial	Hourly rate, 15-hour minimum $2,175	Hourly rate, 15-hour minimum $2,175
Environmental Impact Statement Review	Hourly rate, 35-hour minimum $5,075	Hourly rate, 35-hour minimum $5,075
LAND USE		
Accessory Dwelling Unit	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Adult Family Home	Hourly rate, 2-1/2-hour minimum $362.50	Hourly rate, 2-1/2-hour minimum $362.50
Comprehensive Plan Amendment – Site Specific	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)
Conditional Use Permit (CUP)	Hourly rate, 30-hour minimum $4,350	Hourly rate, 30-hour minimum $4,350
Critical Areas Reasonable Use Permit (CARUP)	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)
Critical Areas Special Use Permit (CASUP)	Hourly rate, 60 hour minimum ($8,700), plus public hearing ($2,225)	Hourly rate, 60 hour minimum ($8,700), plus public hearing ($2,225)
Home Occupation, Bed and Breakfast, Boarding House	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Interpretation of Development Code	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Master Plan	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)
Planned Action Determination	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Rezone	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)
SCTF Special Use Permit (SUP)	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)
Sign Permit	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
Special Use Permit	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)	Hourly rate, 60-hour minimum ($8,700), plus public hearing ($2,225)
Street Vacation	Hourly rate, 60-hour minimum ($8,700), plus public hearing if required ($2,225)	Hourly rate, 60-hour minimum ($8,700), plus public hearing if required ($2,225)
Temporary Use Permit (TUP)	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
Variance - Engineering Standards	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Variances - Zoning	Hourly rate, 30-hour minimum $4,350	Hourly rate, 30-hour minimum $4,350

City of Shoreline Planning and Development Services
Fee Schedule (Page 5 of 6)

Type of Permit Application	2009 Proposed Fee Schedule Fee Based on $145 Per Hour	2010 Proposed Fee Schedule Fee Based on $145 Per Hour
MISCELLANEOUS FEES		
Critical area field signs	$6 per sign	$6 per sign
Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee	Twice the Applicable Permit Fee
Expedited Review – Building or Site Development Permits	Twice the applicable plan review fee(s)	Twice the applicable plan review fee(s)
All Other Fees Per Hour	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Multiple Family Tax Exemption Application Fee	Hourly rate, 3-hour minimum for processing land use permits plus current King County Assessors fee for administering the Multiple Family Tax Exemption program	Hourly rate, 3-hour minimum for processing land use permits plus current King County Assessors fee for administering the Multiple Family Tax Exemption program
Extension of the Conditional Certificate for the Multiple Family Tax Exemption Application Fee	$145	$145
RIGHT-OF-WAY		
Right-of-Way Use	Hourly rate, 1-hour minimum $145	Hourly rate, 1-hour minimum $145
Right-of-Way Site	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
SHORELINE SUBSTANTIAL DEVELOPMENT		
Shoreline Conditional Permit Use	Hourly rate, 30-hour minimum $4,350	Hourly rate, 30-hour minimum $4,350
Shoreline Exemption	Hourly rate, 2-hour minimum $290	Hourly rate, 2-hour minimum $290
Shoreline Variance	Hourly rate, 30-hour minimum ($4,350), plus public hearing if required ($2,225)	Hourly rate, 30-hour minimum ($4,350), plus public hearing if required ($2,225)
Substantial Development Permit (based on valuation):		
up to $10,000	Hourly rate, 15-hour minimum $2,175	Hourly rate, 15-hour minimum $2,175
$10,000 to $500,000	Hourly rate, 34-hour minimum $4,930	Hourly rate, 34-hour minimum $4,930
over $500,000	Hourly rate, 60-hour minimum $8,700	Hourly rate, 60-hour minimum $8,700
SITE DEVELOPMENT		
Grading	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Clearing	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Landscaping	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Parking Lot	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Subdivision Construction	Hourly rate, 12-hour minimum $1,740	Hourly rate, 12-hour minimum $1,740

City of Shoreline Planning and Development Services
Fee Schedule (Page 6 of 6)

Type of Permit Application	2009 Proposed Fee Schedule Fee Based on $145 Per Hour	2010 Proposed Fee Schedule Fee Based on $145 Per Hour
SUBDIVISIONS		
Binding Site Plan	Hourly rate, 6-hour minimum $870	Hourly rate, 6-hour minimum $870
Lot Line Adjustment	Hourly rate, 3-hour minimum $435	Hourly rate, 3-hour minimum $435
Preliminary Short Subdivision	Hourly rate, 30-hour minimum ($4,350) for two-lot short subdivision plus 3-hour minimum ($435) for each additional lot	Hourly rate, 30-hour minimum ($4,350) for two-lot short subdivision plus 3-hour minimum ($435) for each additional lot
Final Short Subdivision	Hourly rate, 8-hour minimum $1,160	Hourly rate, 8-hour minimum $1,160
Preliminary Subdivision	Hourly rate, 39-hour minimum ($5,655) for five-lot subdivision plus 3-hour minimum ($435) for each additional lot, plus public hearing ($2,225)	Hourly rate, 39-hour minimum ($5,655) for five-lot subdivision plus 3-hour minimum ($435) for each additional lot, plus public hearing ($2,225)
Final Subdivision	Hourly rate, 30-hour minimum $4,350	Hourly rate, 30-hour minimum $4,350
Changes to Preliminary Short or Formal Subdivision	Hourly rate, 12-hour minimum $1,740	Hourly rate, 12-hour minimum $1,740
SUPPLEMENTAL FEES		
	Additional review of fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at $145.00 per hour, minimum of one hour.	Additional review of fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at $145.00 per hour, minimum of one hour.
	Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at $145 per hour, minimum one hour.	Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at $145 per hour, minimum one hour.
FEE REFUNDS		

The city manager or designee may authorize the refunding of:
1. One hundred percent of any fee erroneously paid or collected.
2. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.
3. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.
4. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

2010 Proposed Park Fee Schedule Part 1 of 4				
Fee	**2009 Proposed Resident Rate**	**2009 Proposed Non-Resident Rate**	**2010 Proposed Resident Rate**	**2010 Proposed Non-Resident Rate**
Outdoor Rental Fees:				
Picnic Shelters – (same for all groups)				
Half Day	$45.75	$49.50	$46.00	$50.25
Full Day	$69.75	$75.25	$70.00	$75.50
Athletic Fields				
Lights (determined by dusk schedule)	$16.25	$16.25	$16.25	$16.25
Senior/Youth League Game and/or Practice	$3.25	$4.50	$3.25	$4.50
Youth Tournament	$8.50	$10.50	$8.50	$10.50
Adult Practice	$15.25	$16.25	$15.25	$16.25
Adult League	$28.50	$31.75	$28.50	$31.75
Adult Tournament*	$36.00	$40.00	$36.00	$40.00
*Additional field prep fee may be added				
Synthetic Fields				
Resident Youth - Per Hour	$16.50		$17.00	
Non-Resident Youth - Per Hour		$22.00		$25.00
Resident Adult - Per Hour	$60.25		$61.00	
Non-Resident Adult - Per Hour		$71.25		$75.00
Discount Field Rate Resident - Per Hour	$16.50		$17.00	
Discount Field Rate Non- Resident - Per Hour		$22.00		$25.00
Indoor Rental Fees:				
Richmond Highlands (same for all groups)				
Maximum Attendance 214				
Entire Building (including building monitor)	$57.25	$62.50	$57.25	$62.50
Gym Only	$46.00	$50.25	$46.00	$50.25
Café/Game Room	$46.00	$50.25	$46.00	$50.25
			As a health and wellness benefit for regular City employees, daily drop-in fees for regular City employees shall be waived.	
Spartan Recreation Center				
Spartan Recreation Center Fees for Youth Organizations				
Multi-Purpose Room 1	$10.75	$12.25	$10.75	$12.25
Multi-Purpose Room 1 w/Kitchen	$18.50	$19.75	$18.50	$19.75
Multi-Purpose Room 2	$10.75	$12.25	$10.75	$12.25
Multi-Purpose Room 2 w/Kitchen	$18.50	$19.75	$18.50	$19.75
Gymnastics Room	$10.75	$12.25	$10.75	$12.25
Dance Room	$10.75	$12.25	$10.75	$12.25
Gym-One Court	$17.50	$18.50	$17.50	$18.50
Entire Gym	$33.75	$37.25	$33.75	$37.25
Entire Facility	$87.50	$97.25	$87.50	$97.25

2010 Proposed Park Fee Schedule Part 2 of 4				
Fee	**2009 Proposed Resident Rate**	**2009 Proposed Non-Resident Rate**	**2010 Proposed Resident Rate**	**2010 Proposed Non-Resident Rate**
Spartan Recreation Center Fees for Adult Groups:				
Multi-Purpose Room 1	$23.00	$25.25	$23.00	$25.25
Multi-Purpose Room 1 w/Kitchen	$32.75	$36.50	$32.75	$36.50
Multi-Purpose Room 2	$23.00	$25.25	$23.00	$25.25
Multi-Purpose Room 2 w/Kitchen	$32.75	$36.50	$32.75	$36.50
Gymnastics Room	$23.00	$25.25	$23.00	$25.25
Dance Room	$23.00	$25.25	$23.00	$25.25
Gym-One Court	$32.75	$36.50	$32.75	$36.50
Entire Gym	$62.50	$69.00	$62.50	$69.00
Entire Facility	$119.25	$131.50	$119.25	$131.50
Spartan Gym may require an additional supervision fee. (See Below)				
Other Indoor Rental Fees:				
Damage Deposit: (refundable)	$199.25	$199.25	$199.25	$199.25
Supervision Fee (if applicable)	$18.50	$18.50	$18.50	$18.50
Daily Rates	$799.25	$799.25	$799.25	$799.25
Spartan Gym Tarp Installation	$58.25	$58.25	$58.25	$58.25
Concession / Admission / Sales During Indoor Facility Use:	Not to exceed $100/day	Not to exceed $100/day	Not to exceed $100/day	Not to exceed $100/day
20% of the gross revenue collected will be remitted to the City of Shoreline if concession sales are charged on-site by the individuals or organizations renting a City-owned facility.				
20% of the gross revenue collected will be remitted to the City of Shoreline if spectator admissions are charged on-site by the individuals or organizations renting a City-owned facility.				
20% of the gross amount will be remitted to the City of Shoreline if an individual or organization rents a City facility for a clinic, camp, or a class where the participants are charged a fee.				
Any individual or organization that is required to pay concession / admission fee must complete the appropriate permit application.				
Concession/Admission/Sales Fees may be modified at the discretion of the Director of Shoreline Parks and Recreation.				
Drop-In Fees:				
Showers Only (Spartan Gym)	$1.00	$1.00	$1.00	$1.00
Youth Drop-In	$1.00	$1.00	$1.00	$1.00
Youth Drop-In Ten Punch Card	$9.00	$9.00	$9.00	$9.00
Youth Drop-In Three Month Pass	$23.00	$25.00	$23.00	$25.00
Adult Drop-In	$2.00	$2.75	$2.00	$2.75
Adult Drop-In Ten Punch Card	$19.00	$25.00	$19.00	$25.00
Adult Drop-In Three Month Pass	$53.00	$57.00	$53.00	$57.00

2010 Proposed Park Fee Schedule Part 3 of 4				
Drop in Fees	**2009 Proposed Resident Rate**	**2009 Proposed Non-Resident Rate**	**2010 Proposed Resident Rate**	**2010 Proposed Non-Resident Rate**
Adult	$3.50	$4.25	$3.50	$4.25
Child/Senior/Disabled	$2.50	$3.00	$2.50	$3.00
Family	$8.75	$9.75	$8.75	$9.75
Adult - Real Deal	$1.50	$2.00	$1.50	$2.00
Child/Senior/Disabled - Real Deal	$1.00	$1.25	$1.00	$1.25
Adult - 10 punch	$29.00	$35.00	$29.00	$35.00
Child/Senior/Disabled - 10 Punch	$20.00	$24.00	$20.00	$24.00
Family - 10 Punch	$71.00	$79.00	$71.00	$79.00
1 Month				
Adult - 1 mo	$47.50	$55.00	$47.50	$55.00
Child/Senior/Disabled - 1 mo	$30.00	$33.00	$30.00	$33.00
Family -1 mo	$117.00	$130.50	$117.00	$130.50
3 Month				
Adult -3 month	$134.00	$154.00	$134.00	$154.00
Child/Senior/Disabled - 3 mo	$89.00	$113.00	$89.00	$113.00
Family -3 mo	$267.00	$308.00	$267.00	$308.00
6 Month				
Adult -6 month	$216.00	$230.00	$216.00	$230.00
Child/Senior/Disabled - 6 mo	$154.00	$169.00	$154.00	$169.00
Family -6 mo	$431.00	$462.00	$431.00	$462.00
1 Year Pass				
Adult	$377.00	$404.00	$377.00	$404.00
Child/Senior/Disabled	$269.00	$296.00	$269.00	$296.00
Family	$754.00	$808.00	$754.00	$808.00

2010 Proposed Park Fee Schedule Part 4 of 4				
Lesson Program	**2009 Proposed Resident Rate**	**2009 Proposed Non-Resident Rate**	**2010 Proposed Resident Rate**	**2010 Proposed Non-Resident Rate**
Parent & Tot	$5.00	$5.50	$5.00	$5.50
Preschool (1-5)	$5.00	$5.50	$5.00	$5.50
Youth (1&2)	$5.00	$5.50	$5.00	$5.50
Youth (3-7)	$5.00	$5.50	$5.00	$5.50
Adult	$5.00	$5.50	$5.00	$5.50
Water Fitness - Adults	$4.50	$5.00	$4.50	$5.00
Water Fitness - Adults10x	$37.00	$44.00	$37.00	$44.00
Water Fitness Senior	$3.25	$4.00	$3.25	$4.00
Water Fitness Seniors10x	$26.00	$30.00	$26.00	$30.00
Arthritis - Adults	$3.50	$4.00	$3.50	$4.00
Arthritis - Adults 10x	$35.00	$39.00	$35.00	$39.00
Arthritis-Seniors	$3.50	$4.00	$3.50	$4.00
Arthritis - Seniors 10x	$35.00	$40.00	$35.00	$40.00
Other Programs				
Swim Day Camp	$104.00	$115.00	$104.00	$115.00
Gators Swim /Dive 7 Wks	$115.00	$126.00	$117.00	$128.00
Rentals				
School Dist: Per 60 Kids/per Hour (non-agreement)	$38.25	NA	$38.25	NA
Rentals On-Going (non-swim team)	$68.75	NA	$70.00	NA
Swim Team Per/ Lane/Hr	$9.75	NA	$10.00	NA
Public Rentals per Hour				
1-60	$109.50	$120.25	$109.50	$120.25
61-150	$147.00	$169.75	$147.00	$169.75

2010 Surface Water Management Rate Table (Page 1 of 1)

Rate Category	Percent Impervious Surface	2009 Annual Service Charge	2010 Annual Service Charge	Per Unit	6% Utility Tax	Fee + Utility Tax
Residential: Single-family home		$130	$130	Parcel	$7.81	$138.01
Very Light	Less than or equal to 10%	$130	$130	Parcel	$7.81	$138.01
Light	More than 10%, less than or equal to 20%	$302	$302	Acre	$18.14	$320.54
Moderate	More than 20%, less than or equal to 45%	$625	$625	Acre	$37.49	$662.24
Moderately Heavy	More than 45%, less than or equal to 65%	$1,212	$1,212	Acre	$72.70	$1,284.40
Heavy	More than 65%, less than or equal to 85%	$1,535	$1,535	Acre	$92.11	$1,627.21
Very Heavy	More than 85%, less than or equal to 100%	$2,011	$2,011	Acre	$120.65	$2,131.40
Minimum Rate		$130	$130		$7.81	$138.01

There are two types of service charges: The flat rate and the sliding rate.

* The flat rate service charge of $130 a year applies to single family homes and parcels with less than 10% impervious surface.

* The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of impervious surface on each parcel and multiplying the appropriate rate by total acreage

Several special rate categories will automatically be assigned to those who qualify.

* An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.

* A discount for any parcel served by a City approved retention/detention (R/D) facility maintained by the owner.

* A discount for any parcel, or part parcel officially designated as open space.

Categories with Retention/Detention Facilities The following categories are eligible for reduced rates if they have an approved retention/detention facility.

Rate Category	Discount	2009 Annual Service Charge	2010 Annual Service Charge	Per Unit	6% Utility Tax	Fee + Utility Tax
Residential: Single-Family Home	50%	$65	$65	Parcel	$3.91	$69.01
Very Light	50%	$65	$65	Parcel	$3.91	$69.01
Light	50%	$151	$151	Acre	$9.07	$160.27

Alternative Mobile Home Park Charge

* Mobile Home Park Assessment can be the lower of the appropriate rate category or the number of mobile home spaces multiplied by the single-family residential rate.

Rate Adjustments: Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period).

Property owners should file a request for a change in the rate assessed if:

* The property acreage is incorrect;

* The measured impervious surface is incorrect;

* The property is charged a sliding fee when the fee should be flat;

* The person or property qualifies for an exemption or discount; or

* The property is wholly or in part outside the service area.

2010 License Required and Public Records Fee Schedule			
License Required Fee	**2009 Fee**	**Proposed 2010 Fee**	**Basis**
General Licenses			
Regulated massage business	$181.75	$181.75	Per Year
Massage manager	$39.50	$39.50	Per Year
Public dance	$124.75	$124.75	Per Dance
Pawnbroker	$581.25	$581.25	Per Year
Secondhand	$55.75	$55.75	Per Year
Master solicitor	$114.00	$114.00	Per Year
Solicitor	$28.50	$28.50	Per Year
Duplicate License	$5.50	$5.50	
Late fees for general licenses:	A late penalty shall be charged on all applications for renewal of a general license received later than 10 working days after the expiration date of such license. The amount of such penalty is fixed as follows:		
	A. For a license requiring a fee of less than $50.00, two percent of the required fee		
	B. For a license requiring a fee ofmore than $50.00, ten percent of the required fee.		
Cabaret Licenses			
Adult cabaret operator's license	$581.25	$581.25	Per Year
Adult cabaret manager's license	$124.75	$124.75	Per Year
Adult cabaret entertainer's license	$124.75	$124.75	Per Year
Duplicate License	$5.50	$5.50	
Late fees for cabaret licenses:	There shall be assessed and collected by the clerk an additional charge, computed as a percentage of the adult cabaret license fee, on applications not made on or before said date as follows:		
Days Past Due			
7 - 30	10%	10%	
31 - 60	25%	25%	
61 and over	100%	100%	
Panoram Licenses			
Panoram premise license	$238.75	$238.75	Per Year
Panoram device license	$68.00	$68.00	Per Year Per Device
Panoram operator license	$580.75 per year/plus additional $10.50 fee for background checks for any additional operators	$580.75 per year/plus additional $10.50 fee for background checks for any additional operators	
Duplicate License	$5.50	$5.50	
Renewals for panoram licenses:	On renewals for panoram licenses filed after December 31st, the clerk shall assess and collect an additional charge as follows:		
	A. If application is more than six but less than 31 days late, the additional charge is 10 percent of the renewal fee		
	B. If application is more than 31 but less than 61 days late, the additional charge is 25 percent of the renewal fee.		
Public Records			
Black and white photocopies up to 11 by 17 inches - if more than five pages	$0.15	$0.15	Per Page
Black and white photocopies larger than 11 by 17 inches	$3.00	$3.00	Per Page
Color photocopies up to 11 by 17 inches - if more than one page		$0.65	Per Page
10 or less scanned copies up to 11 by 17 inches - if more than three pages		$0.20	Per Page
More than 10 scanned copies up to 11 by 17 inches		$0.10	Per Page
~~Publication on CD~~	~~$2.00~~		~~Per CD~~
~~Recording on DVD~~	~~$3.00~~		~~Per DVD~~
Data transfer to any medium - if more than $0.75; document requests for files over 15 megabytes require purchase of a CD or DVD.		$0.10 per file, plus $1.00 per CD or $2.00 per DVD	
Video Tapes	$13.00	$13.00	Per Tape
Audio Tapes	$2.00	$2.00	Per Tape
Photographic prints and slides	Cost charged by vendor, depending on size and process		
GIS maps smaller than 11 by 17 inches	$0.50	$0.50	Per Page
GIS maps larger than 11 by 17 inches	$1.50	$1.50	Per Square Foot
Mylar Sheets	$5.75	$5.75	Per Sheet
Clerk Certification	$1.00	$1.00	Per Document
Custom GIS Mapping and Data Requests	$80.75	$80.75	Per Hour (1 Hour Minimum)
Financial Fees			
Insufficient funds or a closed account shall be assessed a collection fee	$27.00	$27.00	
Hearing Examiner Fees	$442.50	$442.50	

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
Department 10 City Council											
Revenue Accounts											
3111000 - Property Tax	0	0	0	0	0	0	0	0	0	0.00	0.00
3167800 - Utility Tax-Storm Drainage	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	0	0	0	0	0	0	0	0	0.00	0.00
Department 12 City Clerk											
Revenue Accounts											
3216000 - Buss Lic-Professional/Occuptnl	7,600	7,600	3,253	7,600	7,600	0	7,600	7,600	7,600	0.00	0.00
3216001 - Buss Lic-Adult Entertainers	12,000	12,000	6,498	6,498	0	0	0	12,000	0	-12,000.00	-100.00
3216003 - Buss Lic-WATCH Program	1,000	1,000	580	800	800	0	800	1,000	800	-200.00	-20.00
3218000 - Buss Lic - Penalties	50	50	17	50	50	0	50	50	50	0.00	0.00
3340038 - WA State Records Grant	0	29,598	17,133	17,132	0	0	0	0	0	-29,598.00	-100.00
3415200 - Franchise Reimbursements-cable	9,000	9,000	0	0	3,000	0	3,000	9,000	3,000	-6,000.00	-66.66
3458900 - Hearing Examiner Appeal Fee	2,000	2,000	443	884	2,000	0	2,000	2,000	2,000	0.00	0.00
Total Revenue Accounts:	31,650	61,248	27,924	32,964	13,450	0	13,450	31,650	13,450	-47,798.00	-78.04
Department 15 City Attorney											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	0	0	0	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	0	0	20	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	0	20	0	0	0	0	0	0	0.00	0.00
Department 16 Finance											
Revenue Accounts											
3414300 - Financial/Accounting Services	1,800	1,800	1,350	1,800	1,800	0	1,800	1,800	1,800	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	7	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	5,000	5,000	6,847	6,847	5,000	0	5,000	5,000	5,000	0.00	0.00
3951000 - Proceeds from Street Vacation	0	0	147,411	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	6,800	6,800	155,615	8,647	6,800	0	6,800	6,800	6,800	0.00	0.00
Department 17 City Wide											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	953,750	1,354,137	0	953,750	941,144	0	941,144	805,000	941,144	-412,993.00	-30.49
3111000 - Property Tax	7,406,509	7,406,509	3,873,648	7,406,509	7,462,945	0	7,462,945	7,406,509	7,462,945	56,436.00	0.76
3131000 - Local Sales & Use Taxes	7,090,452	6,196,236	4,065,145	6,196,236	6,196,236	0	6,196,236	6,196,236	6,196,236	0.00	0.00
3164300 - Private Utility, Tax-Gas	1,033,581	1,033,581	814,375	1,050,000	850,530	0	850,530	1,033,581	850,530	-183,051.00	-17.71
3164500 - Private Utility, Tax-Garbage	475,000	475,000	247,290	475,000	475,000	0	475,000	475,000	475,000	0.00	0.00
3164600 - Private Utility, Tax-Cable	750,000	750,000	508,726	750,000	760,000	0	760,000	750,000	760,000	10,000.00	1.33
3164701 - Priv Util Tax-Tele,Cell,Pager	1,800,000	1,800,000	1,178,791	1,800,000	1,800,000	0	1,800,000	1,800,000	1,800,000	0.00	0.00
3167800 - Utility Tax-Storm Drainage	191,000	191,000	103,203	191,000	191,000	0	191,000	191,000	191,000	0.00	0.00
3172000 - Leasehold Excise Tax	4,299	4,299	6,515	8,312	7,200	0	7,200	4,299	7,200	2,901.00	67.48
3175100 - Punch Boards/Pull Tabs	108,000	108,000	48,770	97,000	90,000	0	90,000	108,000	90,000	-18,000.00	-16.66

Comparative Budget Worksheet By Object

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3175300 - Amusement Games	500	500	83	160	200	0	200	500	200	-300.00	-60.00
3175400 - Card Games	1,900,000	1,800,000	788,805	1,700,000	1,530,000	0	1,530,000	1,800,000	1,530,000	-270,000.00	-15.00
3219001 - Business Registration	0	0	0	0	40,000	0	40,000	0	40,000	40,000.00	0.00
3219101 - Franchise Fee - Cable	664,000	664,000	337,915	664,000	673,000	0	673,000	664,000	673,000	9,000.00	1.35
3219103 - Franchise Fee - Water	610,000	610,000	297,455	635,000	635,000	0	635,000	610,000	635,000	25,000.00	4.09
3219104 - Franchise Fee - Sewage	695,521	695,521	522,000	695,521	716,880	0	716,880	695,521	716,880	21,359.00	3.07
3223000 - Animal Licenses	200	200	355	500	500	0	500	200	500	300.00	150.00
3360099 - Streamlined Sales Tax Mitigati	0	0	6,447	6,447	0	0	0	0	0	0.00	0.00
3360694 - Liquor Excise Tax	269,338	269,338	189,491	256,619	254,457	0	254,457	269,338	254,457	-14,881.00	-5.52
3360695 - Liquor Board Profits	392,784	392,784	284,123	349,316	438,113	0	438,113	392,784	438,113	45,329.00	11.54
3377100 - City of Seattle-Cty Light Cont	1,467,500	1,467,500	1,032,732	1,490,000	1,500,000	0	1,500,000	1,467,500	1,500,000	32,500.00	2.21
3415100 - Sales/Svc Non-Taxable	0	0	0	0	0	0	0	0	0	0.00	0.00
3417500 - Sales of Nontaxable Merchandis	0	0	2,141	2,200	0	0	0	0	0	0.00	0.00
3599003 - Fine/Penalties-Gambling Tax	0	0	33,650	31,650	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	350,000	350,000	40,309	180,000	160,000	0	160,000	350,000	160,000	-190,000.00	-54.28
3611110 - LGIP Investment Interest	0	0	34,945	0	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-38,080	0	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	0	0	0	0	0	0	0	0.00	0.00
3614000 - Interest-Cont,Note,Loan,A/R	24,000	24,000	12,879	22,000	20,000	0	20,000	24,000	20,000	-4,000.00	-16.66
3614001 - SWM Interest_Delin Utlty Tax	0	0	322	322	0	0	0	0	0	0.00	0.00
3628002 - Vend Machine Proceeds-Non Tax	0	0	70	57	0	0	0	0	0	0.00	0.00
3629002 - Use of Property - Billboard	0	0	800	800	0	0	0	0	0	0.00	0.00
3669000 - Interfund Misc. Rev. - Other	0	0	200	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	1,000	1,000	5,384	2,500	2,500	0	2,500	1,000	2,500	1,500.00	150.00
3699001 - Misc Rev-Recovery of NSF Fees	0	0	216	162	0	0	0	0	0	0.00	0.00
3888000 - Prior Period Adjustment	0	0	11,254	11,254	0	0	0	0	0	0.00	0.00
3951000 - Proceeds from Street Vacation	0	0	147,411	149,161	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	1,175,785	1,770,744	1,476,798	1,770,744	1,928,074	0	1,928,074	1,175,785	1,928,074	157,330.00	8.88
3980000 - Insurance Premiums/Recovery	0	0	129,821	129,821	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	27,363,219	27,364,349	16,163,989	27,026,041	26,672,779	0	26,672,779	26,220,253	26,672,779	-691,570.00	-2.52
Department 18 Human Resources											
Revenue Accounts											
3699000 - Miscellaneous Revenue	8,000	8,000	9,531	9,531	8,000	0	8,000	8,000	8,000	0.00	0.00
3699002 - Misc. Rev. Flex-Plan Forfeits	0	0	1,835	1,835	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	8,000	8,000	11,366	11,366	8,000	0	8,000	8,000	8,000	0.00	0.00
Department 20 Police											
Revenue Accounts											
3137100 - Local Criminal Justice Funding	1,361,750	1,109,432	800,630	1,056,000	1,100,000	0	1,100,000	1,109,432	1,100,000	-9,432.00	-0.85
3312110 - US Treas. Secret Service Reimb	0	0	5,214	5,213	0	0	0	0	0	0.00	0.00
3331673 - Byrne Memorial Grant-Seattle	0	22,175	0	22,175	20,096	0	20,096	20,096	20,096	-2,079.00	-9.37

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3332061 - Natl Hwy Traf Safety- Grant	0	0	4,462	4,204	0	0	0	0	0	0.00	0.00
3340120 - WA Auto Theft Prevent Auth Gnt	0	30,000	30,000	30,000	0	0	0	0	0	-30,000.00	-100.00
3340351 - Traffic Safety Commission	6,900	6,900	0	6,900	6,900	0	6,900	6,900	6,900	0.00	0.00
3340691 - WA Assoc Sheriffs/Police Chief	2,500	2,500	0	2,500	2,500	0	2,500	2,500	2,500	0.00	0.00
3360621 - MVET - Violent Crime	12,291	12,291	8,562	12,826	13,036	0	13,036	12,291	13,036	744.80	6.05
3360625 - MVET - CJ Contracted Service	74,000	74,000	57,407	76,000	78,280	0	78,280	74,000	78,280	4,280.00	5.78
3360626 - Criminal Justice-Special Prgms	10,837	10,837	8,512	11,254	11,439	0	11,439	10,837	11,439	602.00	5.55
3360651 - DUI/Other Criminal Just Assist	10,000	10,000	7,288	9,500	10,000	0	10,000	10,000	10,000	0.00	0.00
3371000 - Interlocal Funding - General	0	0	29,210	0	0	0	0	0	0	0.00	0.00
3379000 - Interlocal Government-Other	45,171	45,171	0	44,171	47,594	0	47,594	45,171	47,594	2,423.00	5.36
3415000 - Sales/Services-Taxable	1,000	1,000	0	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
3429000 - Kenmore - Jail Van Svc. Charge	0	0	676	1,000	1,000	0	1,000	0	1,000	1,000.00	0.00
3531000 - Traffic Infraction Refund	0	0	1,468	1,500	0	0	0	0	0	0.00	0.00
3599001 - Fines/Penalties-Code Violation	8,000	8,000	4,425	4,900	5,000	0	5,000	8,000	5,000	-3,000.00	-37.50
3628003 - Merchandise Sales	0	0	498	850	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	0	0	325	500	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	1,532,449	1,332,306	958,677	1,290,493	1,296,845	0	1,296,845	1,300,227	1,296,845	-35,461.20	-2.66
Department 21 Criminal Justice											
Revenue Accounts											
3331673 - Byrne Memorial Grant-Seattle	0	52,391	0	0	0	0	0	0	0	-52,391.00	-100.00
3371000 - Interlocal Funding - General	0	388,000	385,803	385,803	0	0	0	0	0	-388,000.00	-100.00
3423600 - Monitoring Prisoners	0	0	850	1,100	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	440,391	386,653	386,903	0	0	0	0	0	-440,391.00	-100.00
Department 24 Parks, Recreation, Cultural S											
Revenue Accounts											
3219000 - Concession Permits	300	300	2,182	3,000	600	0	600	300	600	300.00	100.00
3339959 - Fed - HHS Prevention Grant	0	0	920	376	0	0	0	0	0	0.00	0.00
3340460 - DSHS Grant-Adult Choices	0	0	0	0	0	0	0	0	0	0.00	0.00
3360626 - Criminal Justice-Special Prgms	15,153	15,153	12,114	16,016	16,280	0	16,280	15,153	16,280	1,127.00	7.43
3371500 - KC - Community Organizing Prg	500	500	0	500	500	0	500	500	500	0.00	0.00
3379001 - LFP Teen Participation	10,000	10,000	7,500	10,000	10,000	0	10,000	10,000	10,000	0.00	0.00
3387401 - LFP Residential Discount	6,700	6,700	2,984	2,984	0	0	0	6,700	0	-6,700.00	-100.00
3387402 - LFP Scholarship Program	2,600	2,600	665	665	0	0	0	2,600	0	-2,600.00	-100.00
3415100 - Sales/Svc Non-Taxable	0	0	2	0	0	0	0	0	0	0.00	0.00
3417500 - Sales of Nontaxable Merchandis	0	0	16	35	0	0	0	0	0	0.00	0.00
3473000 - Teen Trips	3,440	3,440	9,963	9,000	3,540	0	3,540	3,440	3,540	100.00	2.90
3473001 - Teen Classes	7,145	7,145	735	1,500	7,145	0	7,145	7,145	7,145	0.00	0.00
3473101 - Activity Fees-Lessons	185,000	185,000	166,264	185,000	185,000	0	185,000	185,000	185,000	0.00	0.00
3473102 - Activity Fees-Fitness Classes	20,000	20,000	16,831	20,000	22,000	0	22,000	20,000	22,000	2,000.00	10.00
3473103 - Activity Fees-Arthritis Progrm	9,000	9,000	6,112	7,000	8,000	0	8,000	9,000	8,000	-1,000.00	-11.11

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3473104 - Activ Fee-Admisns/Drop In Txbl	121,500	121,500	93,118	112,600	118,000	0	118,000	121,500	118,000	-3,500.00	-2.88
3473105 - Activity Fee-One Time Rnt Txbl	53,000	53,000	45,854	53,000	53,000	0	53,000	53,000	53,000	0.00	0.00
3473107 - Activity Fee-Locker Fees	2,750	2,750	1,526	2,000	2,200	0	2,200	2,750	2,200	-550.00	-20.00
3473111 - Activity Fee-Water Sfty Course	6,500	6,500	6,405	8,000	7,300	0	7,300	6,500	7,300	800.00	12.30
3473200 - Athletic Field Rental - All	0	0	266,834	305,000	0	0	0	0	0	0.00	0.00
3473201 - Athletic Field Rental-Youth	88,000	88,000	30	50	105,000	0	105,000	88,000	105,000	17,000.00	19.31
3473202 - Athletic Field Rental-Adult	190,000	190,000	0	0	200,000	0	200,000	190,000	200,000	10,000.00	5.26
3473204 - Rec Center Rental	13,000	13,000	6,110	10,500	13,000	0	13,000	13,000	13,000	0.00	0.00
3473205 - Pic Nic Shelter Rental	9,000	9,000	14,423	13,000	10,000	0	10,000	9,000	10,000	1,000.00	11.11
3473206 - Spartan Gym Rental	33,000	33,000	30,000	33,000	33,000	0	33,000	33,000	33,000	0.00	0.00
3476220 - Preschool-Sports Skills	27,000	27,000	16,261	22,000	27,000	0	27,000	27,000	27,000	0.00	0.00
3476221 - Preschool-Arts	8,000	8,000	3,914	5,000	8,000	0	8,000	8,000	8,000	0.00	0.00
3476222 - Preschool-Indoor Playground	10,000	10,000	6,684	10,000	10,000	0	10,000	10,000	10,000	0.00	0.00
3476329 - Youth-Summer Playground	178,500	178,500	147,892	147,898	178,500	0	178,500	178,500	178,500	0.00	0.00
3476331 - Youth-Arts	35,000	35,000	33,119	35,000	35,000	0	35,000	35,000	35,000	0.00	0.00
3476336 - Youth-Special Interest	31,000	31,000	22,117	31,000	31,000	0	31,000	31,000	31,000	0.00	0.00
3476337 - Youth-Skyhawk Program	32,000	32,000	18,739	18,693	32,000	0	32,000	32,000	32,000	0.00	0.00
3476339 - Youth-Sports Skills	58,500	58,500	29,607	58,500	58,500	0	58,500	58,500	58,500	0.00	0.00
3476340 - Youth-Health & Fitness	10,000	10,000	7,187	10,000	10,000	0	10,000	10,000	10,000	0.00	0.00
3476440 - Adult-Drop In Sports	10,600	10,600	18	500	10,600	0	10,600	10,600	10,600	0.00	0.00
3476441 - Adult-Arts	20,000	20,000	15,534	20,000	20,000	0	20,000	20,000	20,000	0.00	0.00
3476442 - Adult-Sports Leagues	40,000	40,000	29,338	36,000	40,000	0	40,000	40,000	40,000	0.00	0.00
3476444 - Adult-Special Interest	5,000	5,000	6,601	8,000	5,000	0	5,000	5,000	5,000	0.00	0.00
3476446 - Adult-Health/Fitness	75,000	75,000	58,167	75,000	75,000	0	75,000	75,000	75,000	0.00	0.00
3476447 - Adult-Dog Obedience	12,000	12,000	8,480	12,000	12,000	0	12,000	12,000	12,000	0.00	0.00
3476555 - Special Rec-Trips	10,000	10,000	8,247	10,050	15,000	0	15,000	10,000	15,000	5,000.00	50.00
3476558 - Special Rec-Classes	45,000	45,000	50,959	47,000	50,000	0	50,000	45,000	50,000	5,000.00	11.11
3476559 - Special Recreation Day Camp	7,000	7,000	0	0	0	0	0	7,000	0	-7,000.00	-100.00
3476665 - City Wide-Celebrate Shoreline	13,000	13,000	16,585	14,400	13,000	0	13,000	13,000	13,000	0.00	0.00
3476999 - Shoreline Scholarship Clearing	-45,000	-45,000	-38,170	-45,000	-45,000	0	-45,000	-45,000	-45,000	0.00	0.00
3575100 - Superior Court Restitution	0	0	415	600	0	0	0	0	0	0.00	0.00
3611110 - LGIP Investment Interest	0	0	374	640	500	0	500	0	500	500.00	0.00
3626000 - Rental Income-Caretaker House	10,428	10,428	4,457	5,715	5,078	0	5,078	10,428	5,078	-5,350.00	-51.30
3626002 - Rent-Kruckeberg Garden	0	0	-4,854	0	0	0	0	0	0	0.00	0.00
3628002 - Vend Machine Proceeds-Non Tax	2,500	2,500	1,279	1,600	2,000	0	2,000	2,500	2,000	-500.00	-20.00
3628003 - Merchandise Sales	5,500	5,500	5,807	7,250	7,200	0	7,200	5,500	7,200	1,700.00	30.90
3629001 - Use of Property - Cell Tower	38,192	38,192	29,553	38,192	39,338	0	39,338	38,192	39,338	1,146.00	3.00
3670100 - Donate From Priv Sourc-General	0	0	200	300	0	0	0	0	0	0.00	0.00
3671100 - Grants/Pldges frm Priv Sources	1,500	1,500	0	1,500	1,500	0	1,500	1,500	1,500	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	4	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	3,000	3,000	0	3,000	3,000	0	3,000	3,000	3,000	0.00	0.00

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
Total Revenue Accounts:	1,420,308	1,420,308	1,169,102	1,368,064	1,438,781	0	1,438,781	1,420,308	1,438,781	18,473.00	1.30
Department 25 Planning & Development Sv											
Revenue Accounts											
3221011 - Permits-Building & Structures	510,000	350,654	217,485	302,453	330,000	0	330,000	350,654	330,000	-20,654.00	-5.89
3221012 - Permits, Bldg/Struct- Plumbing	2,000	1,375	939	1,375	1,200	0	1,200	1,375	1,200	-175.00	-12.72
3221013 - Permits,Bldg/Struct-Electrical	13,000	8,938	11,188	10,882	7,200	0	7,200	8,938	7,200	-1,738.00	-19.44
3221131 - Mechanical Fees/Permits	80,000	55,005	55,891	53,500	44,000	0	44,000	55,005	44,000	-11,005.00	-20.00
3221241 - Land Use Fees/Permits	205,000	140,949	94,702	123,731	139,000	0	139,000	140,949	139,000	-1,949.00	-1.38
3221501 - Fire System Fees/Permits	12,175	8,371	9,562	9,000	6,600	0	6,600	8,371	6,600	-1,771.00	-21.15
3290000 - Interfund Licenses and Permits	0	0	5,419	5,500	0	0	0	0	0	0.00	0.00
3340312 - DOE Grant-Shoreline Envir Asst	0	8,000	8,062	8,062	0	0	0	0	0	-8,000.00	-100.00
3415100 - Sales/Svc Non-Taxable	0	0	0	0	0	0	0	0	0	0.00	0.00
3417500 - Sales of Nontaxable Merchandis	0	0	1,127	1,100	0	0	0	0	0	0.00	0.00
3424011 - Inspection Service-Plumbing	60,000	41,253	39,173	45,826	50,000	0	50,000	41,253	50,000	8,747.00	21.20
3458311 - Plan Check Fees	541,750	372,484	147,041	192,470	210,000	0	210,000	372,484	210,000	-162,484.00	-43.62
3458900 - Hearing Examiner Appeal Fee	0	0	0	0	5,000	0	5,000	0	5,000	5,000.00	0.00
3458991 - Environmental Review(SEPA/EIS)	30,500	20,971	12,930	14,664	16,000	0	16,000	20,971	16,000	-4,971.00	-23.70
3698100 - Misc-Cash Over/Short	0	0	2	5	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	1,454,425	1,008,000	603,521	768,568	809,000	0	809,000	1,000,000	809,000	-199,000.00	-19.74
Department 27 Public Works											
Revenue Accounts											
3340311 - DOE -CPG Grant	0	41,689	0	41,689	70,058	0	70,058	0	70,058	28,369.00	68.04
3360087 - MV Fuel Tax	0	0	0	0	0	0	0	0	0	0.00	0.00
3372101 - KC Recyl-Cty Opt Pgm (COP/WRR)	40,596	41,299	0	41,299	40,596	0	40,596	40,596	40,596	-703.00	-1.70
3372102 - KC Lcl Haz Wst Mgmt Pgm(LHWM	26,810	26,810	0	26,928	27,170	0	27,170	26,810	27,170	360.46	1.34
3415100 - Sales/Svc Non-Taxable	0	0	0	0	0	0	0	0	0	0.00	0.00
3417500 - Sales of Nontaxable Merchandis	0	0	313	250	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	0	0	0	0	0	0	0	0	0	0.00	0.00
3625010 - Lease Income Highland Plaza	34,000	34,000	0	34,000	0	0	0	0	0	-34,000.00	-100.00
3625020 - Lease Income Highland Park Ctr	54,000	54,000	0	54,000	74,565	0	74,565	54,000	74,565	20,565.00	38.08
3671900 - Contrib. from Solid Waste Prov	181,628	181,628	156,669	181,628	181,628	0	181,628	181,628	181,628	0.00	0.00
3970000 - Operating Transfers In	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	337,034	379,426	156,982	379,794	394,017	0	394,017	303,034	394,017	14,591.46	3.84
Department 33 Community Services											
Revenue Accounts											
3331000 - CDBG Grant Allocation	108,029	108,029	54,634	106,152	106,152	0	106,152	108,029	106,152	-1,877.00	-1.73
3332000 - CDBG Grant Administration	38,029	38,029	17,634	39,268	36,152	0	36,152	38,029	36,152	-1,877.00	-4.93
3339701 - FEMA INDIRECT WA ST MIL DEI	0	35,267	0	35,267	0	0	0	0	0	-35,267.00	-100.00
3339706 - State Homeland Security	0	30,769	30,769	30,769	0	0	0	0	0	-30,769.00	-100.00
3360626 - Criminal Justice-Special Prgms	15,423	15,423	12,114	16,016	16,280	0	16,280	15,423	16,280	857.22	5.55

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
3360694 - Liquor Excise Tax	5,387	5,387	3,867	5,237	5,193	0	5,193	5,387	5,193	-193.75	-3.59
3360695 - Liquor Board Profits	7,856	7,856	5,798	7,129	8,941	0	8,941	7,856	8,941	1,085.32	13.81
3392142 - Com. Dev. Block Grnt-Recovery	0	0	0	3,000	1,674	0	1,674	0	1,674	1,674.00	0.00
3630000 - Insurance Premiums/Recovery	0	0	0	0	0	0	0	0	0	0.00	0.00
3671100 - Grants/Pldges frm Priv Sources	0	1,520	1,520	1,140	0	0	0	0	0	-1,520.00	-100.00
3980000 - Insurance Premiums/Recovery	0	0	765	351	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	174,724	242,280	127,101	244,329	174,392	0	174,392	174,724	174,392	-67,887.21	-28.02
Total General Fund:	32,328,609	32,263,108	19,760,950	31,517,169	30,814,064	0	30,814,064	30,464,996	30,814,064	-1,449,042.95	-4.49
Department 27 Public Works											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	0	0	0	70,133	42,389	0	42,389	0	42,389	42,389.00	0.00
3224001 - Right of Way Fees/Permits	173,907	173,907	142,029	173,907	170,000	0	170,000	170,000	170,000	-3,907.00	-2.24
3339701 - FEMA INDIRECT WA ST MIL DEI	0	10,778	10,778	10,778	0	0	0	0	0	-10,778.00	-100.00
3340185 - WA St. Disaster Assistance	0	1,611	0	1,611	0	0	0	0	0	-1,611.00	-100.00
3340351 - Traffic Safety Commission	0	0	7,357	7,357	0	0	0	0	0	0.00	0.00
3360087 - MV Fuel Tax	700,577	700,577	478,876	664,665	1,229,262	0	1,229,262	700,577	1,229,262	528,684.98	75.46
3575100 - Superior Court Restitution	0	0	10	10	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	40,000	40,000	12,025	10,000	19,516	0	19,516	40,000	19,516	-20,484.00	-51.21
3611110 - LGIP Investment Interest	0	0	2,583	3,275	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-9,147	0	0	0	0	0	0	0.00	0.00
3630000 - Insurance Premiums/Recovery	0	0	0	0	0	0	0	0	0	0.00	0.00
3691100 - Misc Revenue-Recycle Proceeds	0	0	128	128	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	1,778,145	1,667,680	1,250,760	1,667,680	1,023,492	0	1,023,492	1,778,145	1,023,492	-644,188.31	-38.62
3980000 - Insurance Premiums/Recovery	0	0	1,041	1,041	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	2,692,629	2,594,553	1,896,440	2,610,585	2,484,659	0	2,484,659	2,688,722	2,484,659	-109,894.33	-4.23
Total Street Fund:	2,692,629	2,594,553	1,896,440	2,610,585	2,484,659	0	2,484,659	2,688,722	2,484,659	-109,894.33	-4.23
Department 99 Not Applicable											
Revenue Accounts											
3611100 - Investment Interest	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	0	0	0	0	0	0	0	0	0.00	0.00
Total General Reserve Fund:	0	0	0	0	0	0	0	0	0	0.00	0.00
Department 25 Planning & Development Sv											
Revenue Accounts											
3221011 - Permits-Building & Structures	0	0	0	0	0	0	0	0	0	0.00	0.00
3458311 - Plan Check Fees	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Development Services Fund:	0	0	0	0	0	0	0	0	0	0.00	0.00
Department 25 Planning & Development Sv											

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	12,500	12,500	0	0	17,900	0	17,900	12,500	17,900	5,400.00	43.20
3599001 - Fines/Penalties-Code Violation	0	0	500	17,500	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	7,500	7,500	91	52	100	0	100	7,500	100	-7,400.00	-98.66
3611110 - LGIP Investment Interest	0	0	970	1,516	2,000	0	2,000	0	2,000	2,000.00	0.00
3694001 - Judgement/Settle-Abatemnt Coll	80,000	80,000	0	62,500	80,000	0	80,000	80,000	80,000	0.00	0.00
Total Revenue Accounts:	100,000	100,000	1,561	81,568	100,000	0	100,000	100,000	100,000	0.00	0.00
Total Code Abatement Fund:	100,000	100,000	1,561	81,568	100,000	0	100,000	100,000	100,000	0.00	0.00
Department 20 Police											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	0	35,000	0	0	0	0	0	0	0	-35,000.00	-100.00
3611100 - Investment Interest	500	500	0	500	500	0	500	500	500	0.00	0.00
3611110 - LGIP Investment Interest	0	0	301	0	0	0	0	0	0	0.00	0.00
3693000 - State Asset Seizure Funds	16,000	16,000	10,212	16,000	16,000	0	16,000	16,000	16,000	0.00	0.00
3693300 - Federal Asset Seizure Funds	5,000	5,000	0	0	0	0	0	5,000	0	-5,000.00	-100.00
3699000 - Miscellaneous Revenue	0	0	-325	-326	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	21,500	56,500	10,188	16,174	16,500	0	16,500	21,500	16,500	-40,000.00	-70.79
Total State Drug Enforcement Forfeit:	21,500	56,500	10,188	16,174	16,500	0	16,500	21,500	16,500	-40,000.00	-70.79
Department 24 Parks, Recreation, Cultural S											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	112,000	112,000	0	112,000	34,000	0	34,000	112,000	34,000	-78,000.00	-69.64
3611100 - Investment Interest	2,500	2,500	162	2,500	1,000	0	1,000	2,500	1,000	-1,500.00	-60.00
3611110 - LGIP Investment Interest	0	0	1,089	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	114,500	114,500	1,251	114,500	35,000	0	35,000	114,500	35,000	-79,500.00	-69.43
Total Public Arts Fund:	114,500	114,500	1,251	114,500	35,000	0	35,000	114,500	35,000	-79,500.00	-69.43
Department 20 Police											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	0	30,000	0	0	0	0	0	0	0	-30,000.00	-100.00
3611110 - LGIP Investment Interest	0	0	54	67	0	0	0	0	0	0.00	0.00
3693300 - Federal Asset Seizure Funds	0	0	31,740	35,000	25,000	0	25,000	0	25,000	25,000.00	0.00
Total Revenue Accounts:	0	30,000	31,794	35,067	25,000	0	25,000	0	25,000	-5,000.00	-16.66
Total Federal Drug Enforcement Forfe:	0	30,000	31,794	35,067	25,000	0	25,000	0	25,000	-5,000.00	-16.66
Department 99 Not Applicable											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	0	0	0	0	980,000	0	980,000	0	980,000	980,000.00	0.00
3611100 - Investment Interest	0	0	34,671	0	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-42,473	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	0	-7,802	0	980,000	0	980,000	0	980,000	980,000.00	0.00

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
Total Revenue Stabilization Fund:	0	0	-7,802	0	980,000	0	980,000	0	980,000	980,000.00	0.00
Department 32 Debt ServicesDepartment											
Revenue Accounts											
3111001 - GO Bond 06 Tax Current	1,700,000	1,700,000	875,785	1,700,000	1,700,000	0	1,700,000	1,700,000	1,700,000	0.00	0.00
Total Revenue Accounts:	1,700,000	1,700,000	875,785	1,700,000	1,700,000	0	1,700,000	1,700,000	1,700,000	0.00	0.00
Total Unltd Tax GO Bond Fund, 2006:	1,700,000	1,700,000	875,785	1,700,000	1,700,000	0	1,700,000	1,700,000	1,700,000	0.00	0.00
Department 32 Debt ServicesDepartment											
Revenue Accounts											
3970000 - Operating Transfers In	0	0	0	262,203	1,273,646	0	1,273,646	0	1,273,646	1,273,646.00	0.00
Total Revenue Accounts:	0	0	0	262,203	1,273,646	0	1,273,646	0	1,273,646	1,273,646.00	0.00
Total Limited Tax GO Bond 2009:	0	0	0	262,203	1,273,646	0	1,273,646	0	1,273,646	1,273,646.00	0.00
Department 28 General Government CIP											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	9,675,472	11,872,698	0	0	4,562,165	0	4,562,165	9,675,472	4,562,165	-7,310,533.00	-61.57
3173400 - REET-1st Quarter	313,330	313,330	294,174	442,000	550,000	0	550,000	313,330	550,000	236,670.00	75.53
3331591 - U.S. Dept. of Interior - RCO	0	29,967	5,372	0	0	0	0	0	0	-29,967.00	-100.00
3340231 - State Grants-Dept Natrl Resour	300,000	395,523	69,208	95,523	29,967	0	29,967	300,000	29,967	-365,556.00	-92.42
3371000 - Interlocal Funding - General	137,000	785,678	0	551,000	64,263	0	64,263	137,000	64,263	-721,415.00	-91.82
3371021 - SCL Energy Conservation Grant	0	53,375	0	53,375	0	0	0	0	0	-53,375.00	-100.00
3372103 - KC Green Buildings Grant	20,000	20,000	10,000	15,000	0	0	0	20,000	0	-20,000.00	-100.00
3373104 - KC-4Culture Comm. Arts Initiat	20,000	20,000	0	0	0	0	0	20,000	0	-20,000.00	-100.00
3373105 - KC Grant-Youth Sports Facility	125,000	125,000	0	125,000	0	0	0	125,000	0	-125,000.00	-100.00
3378200 - K.C.- Conservation Levy Fundng	189,041	529,041	452,236	0	457,000	0	457,000	157,541	457,000	-72,041.00	-13.61
3378300 - K.C. Trails Levy Funding	104,077	104,077	58,401	104,077	107,200	0	107,200	104,077	107,200	3,123.00	3.00
3378400 - King County Conservation Dist.	0	209,460	175,014	194,460	0	0	0	0	0	-209,460.00	-100.00
3378500 - King County Water Works Grant	0	0	0	0	60,000	0	60,000	0	60,000	60,000.00	0.00
3391811 - Energy Efficiency & Consv Grnt	0	311,732	0	0	0	0	0	0	0	-311,732.00	-100.00
3392142 - Com. Dev. Block Grnt-Recovery	0	0	0	311,732	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	348,514	348,514	8,463	193,340	153,537	0	153,537	348,514	153,537	-194,977.00	-55.94
3611110 - LGIP Investment Interest	0	0	83,428	0	0	0	0	0	0	0.00	0.00
3670100 - Donate From Priv Sourc-General	0	0	0	20,000	0	0	0	0	0	0.00	0.00
3671910 - Cable - Education/Govt. Grant	0	0	6,388	9,284	0	0	0	0	0	0.00	0.00
3672200 - Donate From Priv Src-Memorial	0	0	1,500	0	0	0	0	0	0	0.00	0.00
3911001 - Gen Obligation Bond Proceeds	20,690,891	20,690,891	22,145,000	22,710,835	0	0	0	20,690,891	0	-20,690,891.00	-100.00
3920000 - Premiums On Bonds Sold	0	0	225,899	0	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	718,000	668,000	412,500	580,000	225,000	0	225,000	718,000	225,000	-443,000.00	-66.31
Total Revenue Accounts:	32,641,325	36,477,286	23,947,583	25,405,626	6,209,132	0	6,209,132	32,609,825	6,209,132	-30,268,154.00	-82.97
Total General Capital Fund:	32,641,325	36,477,286	23,947,583	25,405,626	6,209,132	0	6,209,132	32,609,825	6,209,132	-30,268,154.00	-82.97
Department 31 Facility Major Maintenance I											

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	4,701	50,654	0	34,701	58,706	0	58,706	4,701	58,706	8,052.00	15.89
3611100 - Investment Interest	5,299	5,299	138	5,299	5,294	0	5,294	5,299	5,294	-5.00	-0.09
3611110 - LGIP Investment Interest	0	0	1,095	0	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	34,032	4,032	4,032	4,032	44,032	0	44,032	34,032	44,032	40,000.00	992.06
Total Revenue Accounts:	44,032	59,985	5,265	44,032	108,032	0	108,032	44,032	108,032	48,047.00	80.09
Total City Facility-Major Maint Fund:	44,032	59,985	5,265	44,032	108,032	0	108,032	44,032	108,032	48,047.00	80.09
Department 29 Roads Capital Improvements											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	2,038,739	2,870,029	0	0	3,203,766	0	3,203,766	2,038,739	3,203,766	333,737.00	11.62
3173400 - REET-1st Quarter	145,000	145,000	0	0	0	0	0	145,000	0	-145,000.00	-100.00
3173500 - REET-2nd Quarter	858,330	858,330	294,174	442,000	550,000	0	550,000	858,330	550,000	-308,330.00	-35.92
3224500 - Residentl Parking Zone Permit	0	0	420	0	0	0	0	0	0	0.00	0.00
3310000 - Federal Direct - Unassigned	0	0	0	0	475,000	0	475,000	0	475,000	475,000.00	0.00
3330100 - Federal Indirect-General	7,299,721	10,952,304	0	336,216	11,993,716	0	11,993,716	7,299,721	11,993,716	1,041,412.00	9.50
3331000 - CDBG Grant Allocation	0	116,534	76,655	125,830	138,000	0	138,000	0	138,000	21,466.00	18.42
3332022 - SAFETEA-LU Grant	1,290,370	1,290,370	0	228,601	0	0	0	1,290,370	0	-1,290,370.00	-100.00
3332058 - Surface Transp Program - Urban	0	4,035,821	3,195,742	5,852,193	0	0	0	0	0	-4,035,821.00	-100.00
3340361 - WA St. Regional Mobility Grant	2,500,000	2,500,000	0	0	3,500,000	0	3,500,000	2,500,000	3,500,000	1,000,000.00	40.00
3340365 - WSDOT - State Grant - TIB	0	0	0	0	0	0	0	0	0	0.00	0.00
3340366 - WSDOT-Nickel Gas Tax	5,662,392	5,662,392	1,396,752	1,396,709	7,000,000	0	7,000,000	5,662,392	7,000,000	1,337,608.00	23.62
3340367 - WSDOT Grant-T. Signal 170/15NE	292,350	353,362	20,632	36,000	312,362	0	312,362	292,350	312,362	-41,000.00	-11.60
3340368 - WSDOT-TPA Gas Tax	0	3,000,000	3,000,001	3,000,000	0	0	0	0	0	-3,000,000.00	-100.00
3340382 - Trans. Imp. Brd. Aurora	0	0	1,352,907	6,421,860	0	0	0	0	0	0.00	0.00
3360087 - MV Fuel Tax	0	0	379,018	522,237	0	0	0	0	0	0.00	0.00
3360088 - MV Fuel Tax-Arterial Streets	550,453	550,453	0	0	0	0	0	550,453	0	-550,453.38	-100.00
3360094 - Transportation Benefit Dist.	0	0	0	0	550,000	0	550,000	0	550,000	550,000.00	0.00
3371000 - Interlocal Funding - General	5,940,000	5,940,000	0	2,325,000	5,150,000	0	5,150,000	5,940,000	5,150,000	-790,000.00	-13.29
3371010 - Interlocal Funding - SCL	0	0	446,399	0	0	0	0	0	0	0.00	0.00
3378000 - King County - METRO	1,701,742	1,701,742	282,114	334,212	769,254	0	769,254	1,701,742	769,254	-932,488.00	-54.79
3392142 - Com. Dev. Block Grnt-Recovery	0	0	0	84,143	0	0	0	0	0	0.00	0.00
3458110 - In-Lieu Payment	204,222	204,222	0	88,000	517,800	0	517,800	204,222	517,800	313,578.00	153.54
3611100 - Investment Interest	140,254	140,254	7,306	90,126	125,345	0	125,345	140,254	125,345	-14,909.00	-10.63
3611110 - LGIP Investment Interest	0	0	28,634	0	0	0	0	0	0	0.00	0.00
3630000 - Insurance Premiums/Recovery	0	0	0	0	0	0	0	0	0	0.00	0.00
3669000 - Interfund Misc. Rev. - Other	0	0	0	102,026	0	0	0	0	0	0.00	0.00
3670100 - Donate From Priv Sourc-General	182,263	182,263	0	0	0	0	0	182,263	0	-182,263.00	-100.00
3970000 - Operating Transfers In	686,237	686,237	386,990	416,237	1,047,647	0	1,047,647	716,237	1,047,647	361,410.00	52.66
3980000 - Insurance Premiums/Recovery	0	0	8,057	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	29,492,073	41,189,313	10,875,801	21,801,390	35,332,890	0	35,332,890	29,522,073	35,332,890	-5,856,423.38	-14.21

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
Total Roads Capital Fund:	29,492,073	41,189,313	10,875,801	21,801,390	35,332,890	0	35,332,890	29,522,073	35,332,890	-5,856,423.38	-14.21
Department 27 Public Works											
Revenue Accounts											
3339701 - FEMA INDIRECT WA ST MIL DEI	0	14,265	14,265	14,265	0	0	0	0	0	-14,265.00	-100.00
3340185 - WA St. Disaster Assistance	0	2,347	0	2,347	0	0	0	0	0	-2,347.00	-100.00
3340313 - Dept. of Ecology - NPDES Impl.	0	49,267	49,223	49,267	0	0	0	0	0	-49,267.00	-100.00
3360087 - MV Fuel Tax	0	0	0	0	0	0	0	0	0	0.00	0.00
3980000 - Insurance Premiums/Recovery	0	0	1,119	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	65,879	64,607	65,879	0	0	0	0	0	-65,879.00	-100.00
Department 30 Surface Water CIP											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	1,272,961	3,173,504	0	2,601,054	1,626,772	0	1,626,772	1,272,961	1,626,772	-1,546,732.00	-48.73
3331000 - CDBG Grant Allocation	0	0	0	149,581	0	0	0	0	0	0.00	0.00
3371000 - Interlocal Funding - General	0	0	0	0	0	0	0	0	0	0.00	0.00
3372104 - KC Fld Zn Dst Opportunity Fd	159,000	159,000	0	154,890	80,000	0	80,000	159,000	80,000	-79,000.00	-49.68
3438300 - Storm Drainage Fees/Charges	3,103,688	3,103,688	1,640,412	3,154,297	3,154,297	0	3,154,297	3,103,688	3,154,297	50,609.00	1.63
3611100 - Investment Interest	84,141	84,141	4,536	155,209	32,420	0	32,420	84,141	32,420	-51,721.00	-61.46
3611110 - LGIP Investment Interest	0	0	38,199	0	0	0	0	0	0	0.00	0.00
3614001 - SWM Interest_Delin Utlty Tax	0	0	0	0	0	0	0	0	0	0.00	0.00
3614100 - SWM Interest_Delin Utlty Fee	0	0	5,368	0	0	0	0	0	0	0.00	0.00
3918002 - PWTF Loan(Gov)-Ron Bog Drainge	0	516,714	0	164,050	0	0	0	0	0	-516,714.00	-100.00
Total Revenue Accounts:	4,619,790	7,037,047	1,688,515	6,379,081	4,893,489	0	4,893,489	4,619,790	4,893,489	-2,143,558.00	-30.46
Total SWM Utility Fund:	4,619,790	7,102,926	1,753,122	6,444,960	4,893,489	0	4,893,489	4,619,790	4,893,489	-2,209,437.00	-31.10
Department 27 Public Works											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	0	0	0	27,773	21,322	0	21,322	21,322	21,322	21,322.00	0.00
3339701 - FEMA INDIRECT WA ST MIL DEI	0	27,300	25,530	0	0	0	0	0	0	-27,300.00	-100.00
3340185 - WA St. Disaster Assistance	0	2,700	0	0	0	0	0	0	0	-2,700.00	-100.00
3611100 - Investment Interest	3,500	3,500	0	1,936	3,500	0	3,500	3,500	3,500	0.00	0.00
3611110 - LGIP Investment Interest	0	0	437	564	0	0	0	0	0	0.00	0.00
3630000 - Insurance Premiums/Recovery	1,000	1,000	0	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
3651000 - Interfund Equip/Vehicle Rents	140,859	140,859	140,859	140,859	142,145	0	142,145	142,145	142,145	1,286.00	0.91
3980000 - Insurance Premiums/Recovery	0	0	827	827	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	145,359	175,359	167,653	172,959	167,967	0	167,967	167,967	167,967	-7,392.00	-4.21
Total Vehicle Operations/Maintenance:	145,359	175,359	167,653	172,959	167,967	0	167,967	167,967	167,967	-7,392.00	-4.21
Department 16 Finance											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	0	167,868	0	0	67,243	0	67,243	0	67,243	-100,625.00	-59.94
3611100 - Investment Interest	20,000	20,000	20,431	18,786	20,000	0	20,000	20,000	20,000	0.00	0.00

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
3611110 - LGIP Investment Interest	26,000	26,000	5,751	7,710	26,000	0	26,000	26,000	26,000	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-18,828	-6,485	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	0	0	0	0	0	0	0	0.00	0.00
3652000 - Interfund Equip Rent-Long Term	178,016	126,873	126,873	178,016	55,553	0	55,553	183,127	55,553	-71,320.00	-56.21
3970000 - Operating Transfers In	100,000	100,000	75,000	100,000	32,757	0	32,757	100,000	32,757	-67,243.00	-67.24
Total Revenue Accounts:	324,016	440,741	209,227	298,027	201,553	0	201,553	329,127	201,553	-239,188.00	-54.26
Total Equipment Replace/Deprec Fund:	324,016	440,741	209,227	298,027	201,553	0	201,553	329,127	201,553	-239,188.00	-54.26
Department 16 Finance											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	2,500	2,500	0	0	19,000	0	19,000	2,500	19,000	16,500.00	660.00
3611100 - Investment Interest	1,250	1,250	45	24	0	0	0	1,250	0	-1,250.00	-100.00
3611110 - LGIP Investment Interest	1,250	1,250	414	652	1,000	0	1,000	1,250	1,000	-250.00	-20.00
3970000 - Operating Transfers In	5,000	5,000	5,000	5,000	10,000	0	10,000	5,000	10,000	5,000.00	100.00
Total Revenue Accounts:	10,000	10,000	5,459	5,676	30,000	0	30,000	10,000	30,000	20,000.00	200.00
Total Unemployment Fund:	10,000	10,000	5,459	5,676	30,000	0	30,000	10,000	30,000	20,000.00	200.00
Report Total	104,233,833	122,314,271	59,534,277	90,509,936	84,371,932	0	84,371,932	102,392,532	84,371,932	-37,942,338.66	200.00

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
Department 10 City Council											
Expense Accounts											
5110000 - Salaries	60,900	60,900	48,213	60,900	60,900	0	60,900	60,900	60,900	0.00	0.00
5212000 - Social Security Replace Progrm	3,776	3,776	2,284	3,776	3,776	0	3,776	3,776	3,776	0.00	0.00
5214000 - PERS	1,534	1,534	1,125	1,534	1,000	0	1,000	1,000	1,000	-534.67	-34.85
5215000 - Insurance Premium Allowance	54,096	54,096	42,826	54,096	54,096	0	54,096	54,096	54,096	0.00	0.00
5220000 - Medicare	883	883	812	883	883	0	883	883	883	0.00	0.00
5230000 - Labor & Industries	873	873	646	873	884	0	884	884	884	11.04	1.26
5310000 - Office Supplies	1,500	1,500	829	1,500	1,500	0	1,500	1,500	1,500	0.00	0.00
5410000 - Professional Services	6,000	6,000	8,334	8,334	7,500	0	7,500	6,000	7,500	1,500.00	25.00
5425000 - Postage/Courier	100	100	23	100	100	0	100	100	100	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	36,500	29,200	20,394	28,432	28,900	0	28,900	29,200	28,900	-300.00	-1.02
5431000 - Mileage Reimb. Local Travel	0	0	124	124	300	0	300	0	300	300.00	0.00
5450000 - Operating Rentals & Lease	1,200	1,200	0	0	0	0	0	1,200	0	-1,200.00	-100.00
5493000 - Printing & Binding	500	500	0	0	200	0	200	500	200	-300.00	-60.00
5494000 - Registration/Training/Admissn	8,000	6,400	2,650	6,400	6,400	0	6,400	6,400	6,400	0.00	0.00
5510000 - Intergovt Professional Service	0	0	10	10	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	175,862	166,962	128,270	166,962	166,439	0	166,439	166,439	166,439	-523.63	-0.31
Department 11 City Manager											
Expense Accounts											
5110000 - Salaries	837,764	837,764	676,319	837,764	860,398	0	860,398	860,398	860,398	22,633.86	2.70
5111000 - Salaries-Extra Help	3,000	0	0	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	51,793	51,793	41,165	51,793	53,047	0	53,047	53,047	53,047	1,254.50	2.42
5213000 - Soc Sec Replace Pgm-Xtra Help	186	0	0	0	0	0	0	0	0	0.00	0.00
5214000 - PERS	67,810	67,810	49,502	67,810	45,261	0	45,261	45,261	45,261	-22,550.24	-33.25
5214001 - CM Retirement Plan	0	0	0	0	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	110,256	110,256	87,017	110,256	111,525	0	111,525	111,525	111,525	1,269.48	1.15
5220000 - Medicare	12,114	12,114	9,981	12,114	12,406	0	12,406	12,406	12,406	293.39	2.42
5221000 - Medicare - Extra Help	44	-1	0	0	0	0	0	0	0	0.50	-50.00
5230000 - Labor & Industries	2,805	2,805	1,950	2,805	2,842	0	2,842	2,842	2,842	35.56	1.26
5231000 - Labor & Industries-Extra Help	36	-1	0	0	0	0	0	0	0	0.50	-50.00
5310000 - Office Supplies	6,500	6,500	3,023	5,850	6,025	0	6,025	6,500	6,025	-475.00	-7.30
5320000 - Operating Supplies	350	350	20	19	0	0	0	350	0	-350.00	-100.00
5330000 - Program Supplies	5,000	1,000	40	1,040	1,000	0	1,000	1,000	1,000	0.00	0.00
5350000 - Small Tools/Minor Equipment	500	500	0	500	500	0	500	500	500	0.00	0.00
5360000 - Software/Upgrades/Licenses	500	500	1,488	1,488	500	0	500	500	500	0.00	0.00
5410000 - Professional Services	255,000	258,342	108,321	217,000	223,500	0	223,500	236,500	223,500	-34,842.00	-13.48
5420000 - Telephone	0	0	203	202	0	0	0	0	0	0.00	0.00
5425000 - Postage/Courier	38,700	38,700	31,033	38,500	38,050	0	38,050	38,700	38,050	-650.00	-1.67
5430000 - Travel(Lodge,meals,miles)	26,575	21,260	15,418	21,540	28,220	0	28,220	21,260	28,220	6,960.00	32.73
5431000 - Mileage Reimb. Local Travel	2,375	1,900	2,478	3,400	3,900	0	3,900	1,900	3,900	2,000.00	105.26
5440000 - Advertising	15,250	15,250	9,453	14,670	9,185	0	9,185	8,750	9,185	-6,065.00	-39.77
5450000 - Operating Rentals & Lease	500	500	546	546	500	0	500	500	500	0.00	0.00
5491000 - Dues, Subscriptions	10,630	10,630	10,160	10,311	10,930	0	10,930	10,630	10,930	300.00	2.82

Comparative Budget Worksheet By Object

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5493000 - Printing & Binding	28,050	28,050	16,772	27,869	27,750	0	27,750	28,050	27,750	-300.00	-1.06
5494000 - Registration/Training/Admissn	16,300	13,040	7,323	8,490	13,040	0	13,040	13,040	13,040	0.00	0.00
5510000 - Intergovt Professional Service	0	0	10	10	0	0	0	0	0	0.00	0.00
5901000 - Interfund Prof Svc-Bld Permits	0	0	580	580	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	1,492,038	1,479,062	1,072,802	1,434,557	1,448,579	0	1,448,579	1,453,659	1,448,579	-30,484.45	-2.06
Department 12 City Clerk											
Expense Accounts											
5110000 - Salaries	245,638	251,592	200,824	251,637	259,690	0	259,690	259,690	259,690	8,098.08	3.21
5111000 - Salaries-Extra Help	5,200	960	720	720	0	0	0	0	0	-960.00	-100.00
5112000 - Overtime	1,000	1,000	0	1,000	500	0	500	1,000	500	-500.00	-50.00
5212000 - Social Security Replace Progrm	15,230	15,599	12,037	15,598	16,101	0	16,101	16,101	16,101	502.23	3.21
5213000 - Soc Sec Replace Pgm-Xtra Help	323	60	45	44	0	0	0	0	0	-60.00	-100.00
5214000 - PERS	19,940	20,418	14,675	20,417	13,738	0	13,738	13,738	13,738	-6,680.25	-32.71
5215000 - Insurance Premium Allowance	54,446	56,196	44,121	56,196	57,043	0	57,043	57,043	57,043	846.90	1.50
5220000 - Medicare	3,562	3,648	2,819	3,647	3,766	0	3,766	3,766	3,766	117.75	3.22
5221000 - Medicare - Extra Help	75	14	10	10	0	0	0	0	0	-14.00	-100.00
5230000 - Labor & Industries	1,122	1,163	799	1,163	1,196	0	1,196	1,196	1,196	33.03	2.84
5231000 - Labor & Industries-Extra Help	73	14	10	10	0	0	0	0	0	-14.00	-100.00
5310000 - Office Supplies	4,000	4,000	1,700	3,500	4,000	0	4,000	4,000	4,000	0.00	0.00
5350000 - Small Tools/Minor Equipment	1,500	1,500	0	1,250	2,300	0	2,300	1,500	2,300	800.00	53.33
5360000 - Software/Upgrades/Licenses	0	0	293	292	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	56,670	86,268	43,243	58,000	14,350	0	14,350	56,670	14,350	-71,918.00	-83.36
5425000 - Postage/Courier	1,000	1,000	451	950	1,000	0	1,000	1,000	1,000	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	10,350	8,280	1,374	8,175	1,330	0	1,330	1,480	1,330	-6,950.00	-83.93
5430001 - Council Dinner Meetings	0	0	2,851	4,500	6,000	0	6,000	0	6,000	6,000.00	0.00
5431000 - Mileage Reimb. Local Travel	0	0	105	105	150	0	150	0	150	150.00	0.00
5440000 - Advertising	3,500	3,500	3,274	4,500	5,000	0	5,000	3,500	5,000	1,500.00	42.85
5441000 - Advertising-Franchise	9,000	9,000	0	0	3,000	0	3,000	9,000	3,000	-6,000.00	-66.66
5450000 - Operating Rentals & Lease	9,000	9,000	5,478	9,000	0	0	0	0	0	-9,000.00	-100.00
5476000 - Utilities-Cable TV	756	756	533	756	0	0	0	756	0	-756.00	-100.00
5480000 - Repairs & Maintenance	3,665	3,665	0	3,665	0	0	0	3,665	0	-3,665.00	-100.00
5491000 - Dues, Subscriptions	680	680	380	680	680	0	680	680	680	0.00	0.00
5492000 - Filing,Recording,Witness Fees	1,000	1,000	0	950	1,000	0	1,000	1,000	1,000	0.00	0.00
5493000 - Printing & Binding	300	300	233	300	300	0	300	300	300	0.00	0.00
5494000 - Registration/Training/Admissn	1,800	1,440	1,125	1,440	1,440	0	1,440	1,440	1,440	0.00	0.00
5499000 - Miscellaneous Expenses	0	0	23	22	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	1,000	1,000	590	1,000	800	0	800	1,000	800	-200.00	-20.00
Total Expense Accounts:	450,830	482,053	337,713	449,527	393,384	0	393,384	438,525	393,384	-88,669.26	-18.39
Department 15 City Attorney											
Expense Accounts											
5110000 - Salaries	281,977	281,977	194,152	254,000	287,682	0	287,682	287,682	287,682	5,704.83	2.02
5112000 - Overtime	100	100	0	100	100	0	100	100	100	0.00	0.00
5212000 - Social Security Replace Progrm	17,483	17,483	12,016	15,500	17,836	0	17,836	17,836	17,836	353.70	2.02
5214000 - PERS	22,891	22,891	14,266	19,850	15,218	0	15,218	15,218	15,218	-7,672.82	-33.51

Comparative Budget Worksheet By Object

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5215000 - Insurance Premium Allowance	29,016	29,016	19,399	26,000	29,016	0	29,016	29,016	29,016	0.00	0.00
5220000 - Medicare	4,089	4,089	2,949	3,700	4,171	0	4,171	4,171	4,171	82.72	2.02
5230000 - Labor & Industries	886	886	513	700	897	0	897	897	897	11.24	1.26
5310000 - Office Supplies	1,350	1,350	498	1,350	1,050	0	1,050	600	1,050	-300.00	-22.22
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	227,143	206,303	118,347	201,143	193,203	0	193,203	193,203	193,203	-13,100.00	-6.34
5425000 - Postage/Courier	300	300	368	800	300	0	300	300	300	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	2,000	2,000	445	2,000	1,600	0	1,600	1,600	1,600	-400.00	-20.00
5431000 - Mileage Reimb. Local Travel	0	0	76	100	200	0	200	200	200	200.00	0.00
5450000 - Operating Rentals & Lease	0	0	0	0	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	6,366	6,366	3,423	6,366	6,366	0	6,366	6,366	6,366	0.00	0.00
5492000 - Filing,Recording,Witness Fees	250	250	367	1,400	1,050	0	1,050	1,050	1,050	800.00	320.00
5493000 - Printing & Binding	0	0	8	8	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	2,200	2,200	1,039	2,200	2,200	0	2,200	2,200	2,200	0.00	0.00
Total Expense Accounts:	596,051	575,211	367,866	535,217	560,889	0	560,889	560,439	560,889	-14,320.33	-2.48
Department 16 Finance											
Expense Accounts											
5110000 - Salaries	1,351,789	1,360,720	1,092,530	1,359,641	1,383,209	0	1,383,209	1,383,209	1,383,209	22,486.22	1.65
5111000 - Salaries-Extra Help	13,260	3,561	3,446	3,446	0	0	0	0	0	-3,561.00	-100.00
5112000 - Overtime	4,580	3,580	2,895	2,843	2,500	0	2,500	3,580	2,500	-1,080.00	-30.16
5113000 - Standby Pay	0	0	12	0	0	0	0	0	0	0.00	0.00
5115000 - Vacation Buy-Out	10,228	10,228	1,679	10,396	10,228	0	10,228	10,228	10,228	0.00	0.00
5212000 - Social Security Replace Progrm	83,811	84,365	66,481	83,399	85,760	0	85,760	85,760	85,760	1,393.89	1.65
5213000 - Soc Sec Replace Pgm-Xtra Help	822	253	246	246	0	0	0	0	0	-253.00	-100.00
5214000 - PERS	109,741	109,717	80,123	106,279	73,172	0	73,172	73,172	73,172	-36,544.51	-33.30
5214002 - PERS - Extra Help	1,103	1,103	328	328	0	0	0	0	0	-1,103.00	-100.00
5215000 - Insurance Premium Allowance	199,190	201,815	158,977	204,657	202,239	0	202,239	202,239	202,239	425.18	0.21
5220000 - Medicare	19,601	19,731	16,108	19,757	20,056	0	20,056	20,056	20,056	325.57	1.65
5221000 - Medicare - Extra Help	192	60	57	57	0	0	0	0	0	-60.00	-100.00
5230000 - Labor & Industries	5,191	5,253	3,695	4,925	5,347	0	5,347	5,347	5,347	93.53	1.78
5231000 - Labor & Industries-Extra Help	148	48	44	44	0	0	0	0	0	-48.00	-100.00
5310000 - Office Supplies	11,724	10,724	2,720	11,497	9,954	0	9,954	10,724	9,954	-770.00	-7.18
5320000 - Operating Supplies	59,741	61,241	43,452	39,424	49,491	0	49,491	46,941	49,491	-11,750.00	-19.18
5330000 - Program Supplies	0	0	525	525	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	12,050	12,050	23,862	14,481	8,050	0	8,050	9,050	8,050	-4,000.00	-33.19
5360000 - Software/Upgrades/Licenses	26,900	35,900	43,020	39,235	29,450	0	29,450	26,900	29,450	-6,450.00	-17.96
5410000 - Professional Services	305,471	401,382	143,043	413,652	221,070	0	221,070	203,471	221,070	-180,312.00	-44.92
5420000 - Telephone	167,200	167,200	119,186	158,200	179,300	0	179,300	167,200	179,300	12,100.00	7.23
5425000 - Postage/Courier	15,105	15,105	9,290	14,884	14,920	0	14,920	15,105	14,920	-185.00	-1.22
5430000 - Travel(Lodge,meals,miles)	17,280	13,824	4,186	8,324	13,824	0	13,824	13,824	13,824	0.00	0.00
5431000 - Mileage Reimb. Local Travel	0	0	150	225	0	0	0	0	0	0.00	0.00
5440000 - Advertising	7,621	7,621	1,386	2,500	1,250	0	1,250	7,621	1,250	-6,371.00	-83.59
5450000 - Operating Rentals & Lease	24,550	24,550	17,096	18,868	14,300	0	14,300	24,550	14,300	-10,250.00	-41.75
5460000 - Insurance	455,773	448,773	448,300	448,300	446,962	0	446,962	455,773	446,962	-1,811.00	-0.40

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
5475000 - UTILITY-GARBAGE/SOLID WAS	8,030	8,030	5,883	8,855	8,855	0	8,855	0	8,855	825.00	10.27
5480000 - Repairs & Maintenance	224,763	210,763	135,509	222,454	216,673	0	216,673	213,009	216,673	5,910.00	2.80
5491000 - Dues, Subscriptions	130,903	130,903	132,091	133,429	134,563	0	134,563	130,903	134,563	3,660.00	2.79
5493000 - Printing & Binding	9,335	7,835	3,904	7,735	4,435	0	4,435	7,085	4,435	-3,400.00	-43.39
5494000 - Registration/Training/Admissn	29,525	23,620	6,921	17,683	20,970	0	20,970	21,120	20,970	-2,650.00	-11.21
5510000 - Intergovt Professional Service	179,346	177,346	168,760	175,836	282,718	0	282,718	192,848	282,718	105,372.44	59.41
5640000 - Machinery & Equipment	0	73,361	103,199	103,135	0	0	0	0	0	-73,361.08	-100.00
5910000 - Interfund Chg-Equip Replacemnt	30,739	20,493	20,493	20,493	10,249	0	10,249	30,740	10,249	-10,244.00	-49.98
5950000 - Interfund Vehicle Operat/Maint	3,000	3,000	3,000	3,000	5,409	0	5,409	5,409	5,409	2,409.00	80.30
5992000 - Contingency	526,215	181,124	0	389,296	560,859	0	560,859	0	560,859	379,735.18	209.65
5994000 - Operational Contingency	550,000	550,000	0	0	550,000	0	550,000	550,000	550,000	0.00	0.00
5995000 - Other Reserves	255,000	255,000	0	0	255,000	0	255,000	255,000	255,000	0.00	0.00
Total Expense Accounts:	4,849,927	4,640,279	2,862,597	4,048,049	4,820,813	0	4,820,813	4,170,864	4,820,813	180,532.42	3.89
Department 17 City Wide											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	3,021,414	2,830,949	1,834,282	2,830,949	2,208,600	0	2,208,600	3,051,414	2,208,600	-622,349.31	-21.98
Total TRANSFER OUT ACCOUNTS:	3,021,414	2,830,949	1,834,282	2,830,949	2,208,600	0	2,208,600	3,051,414	2,208,600	-622,349.31	-21.98
Expense Accounts											
5450000 - Operating Rentals & Lease	0	0	0	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	0	0	0	0	0	0	0	0	0	0.00	0.00
Department 18 Human Resources											
Expense Accounts											
5110000 - Salaries	252,327	252,327	202,399	252,327	259,450	0	259,450	259,450	259,450	7,123.07	2.82
5111000 - Salaries-Extra Help	0	0	390	390	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	15,644	15,644	12,466	15,644	16,086	0	16,086	16,086	16,086	441.63	2.82
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	24	24	0	0	0	0	0	0.00	0.00
5214000 - PERS	20,485	20,485	14,836	20,485	13,725	0	13,725	13,725	13,725	-6,760.29	-33.00
5215000 - Insurance Premium Allowance	29,016	29,016	22,971	29,016	29,016	0	29,016	29,016	29,016	0.00	0.00
5220000 - Medicare	3,659	3,659	3,031	3,659	3,762	0	3,762	3,762	3,762	103.28	2.82
5221000 - Medicare - Extra Help	0	0	6	6	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	886	886	625	886	897	0	897	897	897	11.22	1.26
5231000 - Labor & Industries-Extra Help	0	0	5	5	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	2,150	2,150	491	2,150	2,150	0	2,150	2,150	2,150	0.00	0.00
5330000 - Program Supplies	6,250	6,250	2,895	6,250	6,250	0	6,250	6,250	6,250	0.00	0.00
5360000 - Software/Upgrades/Licenses	500	500	0	500	500	0	500	500	500	0.00	0.00
5410000 - Professional Services	38,375	38,375	35,890	37,599	38,375	0	38,375	38,375	38,375	0.00	0.00
5425000 - Postage/Courier	150	150	78	150	150	0	150	150	150	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	4,950	3,960	1,166	3,960	3,960	0	3,960	3,960	3,960	0.00	0.00
5440000 - Advertising	36,731	26,731	125	16,731	11,731	0	11,731	11,731	11,731	-15,000.00	-56.11
5491000 - Dues, Subscriptions	1,340	1,340	1,081	1,340	1,340	0	1,340	1,340	1,340	0.00	0.00
5493000 - Printing & Binding	200	200	0	200	200	0	200	200	200	0.00	0.00
5494000 - Registration/Training/Admissn	8,000	6,400	399	6,400	7,600	0	7,600	7,600	7,600	1,200.00	18.75

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
Total Expense Accounts:	420,663	408,073	298,878	397,722	395,192	0	395,192	395,192	395,192	-12,881.09	-3.15
Department 20 Police											
Expense Accounts											
5110000 - Salaries	53,290	53,290	16,032	44,000	0	0	0	0	0	-53,289.60	-100.00
5112000 - Overtime	1,000	0	0	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	3,304	3,304	994	994	0	0	0	0	0	-3,303.95	-100.00
5214000 - PERS	4,327	4,327	636	636	0	0	0	0	0	-4,326.57	-99.99
5215000 - Insurance Premium Allowance	12,876	12,876	1,073	1,072	0	0	0	0	0	-12,876.00	-100.00
5220000 - Medicare	773	773	232	232	0	0	0	0	0	-772.70	-99.96
5230000 - Labor & Industries	295	295	129	129	0	0	0	0	0	-295.36	-100.12
5310000 - Office Supplies	5,000	5,000	1,036	5,000	5,000	0	5,000	5,000	5,000	0.00	0.00
5320000 - Operating Supplies	11,900	11,900	16,671	19,550	11,900	0	11,900	11,900	11,900	0.00	0.00
5330000 - Program Supplies	2,000	2,000	1,664	2,115	2,000	0	2,000	2,000	2,000	0.00	0.00
5340000 - Supplies Packaged for Resale	1,000	1,000	0	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5350000 - Small Tools/Minor Equipment	4,000	5,299	13,006	13,900	4,000	0	4,000	4,000	4,000	-1,299.00	-24.51
5360000 - Software/Upgrades/Licenses	0	4,500	4,306	0	0	0	0	0	0	-4,500.00	-100.00
5410000 - Professional Services	14,947	18,227	9,416	14,000	14,947	0	14,947	14,947	14,947	-3,280.00	-18.00
5420000 - Telephone	0	0	94	100	0	0	0	0	0	0.00	0.00
5425000 - Postage/Courier	1,500	1,500	461	1,200	1,500	0	1,500	1,500	1,500	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	8,950	6,160	4,208	4,398	6,160	0	6,160	6,160	6,160	0.00	0.00
5431000 - Mileage Reimb. Local Travel	0	0	51	45	0	0	0	0	0	0.00	0.00
5471000 - Utility-Electricity	10,225	10,225	6,702	10,500	10,550	0	10,550	10,225	10,550	325.00	3.17
5472000 - Utility-Water	2,150	2,150	1,033	2,350	2,250	0	2,250	2,150	2,250	100.00	4.65
5473000 - Utility-Gas	8,892	8,892	6,449	11,600	7,952	0	7,952	8,892	7,952	-940.00	-10.57
5474000 - UTILITY-SEWER	3,045	3,045	1,990	2,822	2,925	0	2,925	3,045	2,925	-120.00	-3.94
5480000 - Repairs & Maintenance	5,000	5,000	1,845	4,989	5,000	0	5,000	5,000	5,000	0.00	0.00
5491000 - Dues, Subscriptions	465	465	557	690	465	0	465	465	465	0.00	0.00
5493000 - Printing & Binding	600	600	488	729	600	0	600	600	600	0.00	0.00
5494000 - Registration/Training/Admissn	6,270	4,016	5,145	5,545	4,116	0	4,116	4,016	4,116	100.00	2.49
5499000 - Miscellaneous Expenses	0	0	2	2	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	9,250,966	9,240,966	5,450,839	9,300,816	9,750,600	0	9,750,600	9,199,966	9,750,600	509,634.00	5.51
5640000 - Machinery & Equipment	0	43,096	20,586	43,096	0	0	0	0	0	-43,096.00	-100.00
5910000 - Interfund Chg-Equip Replacemnt	2,700	1,800	1,800	2,700	900	0	900	2,700	900	-900.00	-50.00
5950000 - Interfund Vehicle Operat/Maint	1,500	1,500	1,500	1,500	6,646	0	6,646	6,646	6,646	5,146.00	343.06
Total Expense Accounts:	9,416,975	9,452,206	5,568,945	9,495,710	9,838,511	0	9,838,511	9,290,212	9,838,511	386,305.82	4.08
Department 21 Criminal Justice											
Expense Accounts											
5410000 - Professional Services	170,539	381,344	84,986	171,839	173,123	0	173,123	170,539	173,123	-208,221.00	-54.60
5430000 - Travel(Lodge,meals,miles)	0	0	37	35	0	0	0	0	0	0.00	0.00
5431000 - Mileage Reimb. Local Travel	0	0	997	750	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	1,404,500	1,681,542	644,991	1,237,340	1,305,000	0	1,305,000	1,404,500	1,305,000	-376,542.00	-22.39
Total Expense Accounts:	1,575,039	2,062,886	731,011	1,409,964	1,478,123	0	1,478,123	1,575,039	1,478,123	-584,763.00	-28.34
Department 24 Parks, Recreation, Cultural S											
Expense Accounts											

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
5110000 - Salaries	1,529,276	1,474,460	1,156,581	1,472,797	1,495,993	0	1,495,993	1,495,993	1,495,993	21,532.77	1.46
5111000 - Salaries-Extra Help	624,043	604,043	468,676	585,220	629,454	0	629,454	614,043	629,454	25,411.00	4.20
5112000 - Overtime	9,700	9,700	5,204	7,365	8,300	0	8,300	9,700	8,300	-1,400.00	-14.43
5112100 - Overtime-Extra Help	200	200	81	253	200	0	200	200	200	0.00	0.00
5114000 - Callback Pay	0	0	247	360	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	94,816	91,417	70,338	91,417	92,751	0	92,751	92,751	92,751	1,335.04	1.46
5213000 - Soc Sec Replace Pgm-Xtra Help	37,581	36,341	29,062	36,916	36,715	0	36,715	36,951	36,715	374.00	1.02
5214000 - PERS	124,145	119,696	82,840	119,696	79,139	0	79,139	79,139	79,139	-40,558.64	-33.88
5214002 - PERS - Extra Help	11,200	11,200	5,201	11,200	11,385	0	11,385	11,200	11,385	185.00	1.65
5215000 - Insurance Premium Allowance	313,604	305,866	237,663	305,866	315,593	0	315,593	315,593	315,593	9,728.04	3.18
5220000 - Medicare	22,175	21,380	17,117	21,379	21,693	0	21,693	21,693	21,693	312.23	1.46
5221000 - Medicare - Extra Help	9,446	9,157	6,798	9,441	9,876	0	9,876	9,265	9,876	720.00	7.86
5230000 - Labor & Industries	22,880	22,644	15,193	22,644	21,827	0	21,827	21,827	21,827	-815.29	-3.60
5231000 - Labor & Industries-Extra Help	35,515	35,316	23,100	33,533	35,316	0	35,316	35,316	35,316	-0.20	-0.00
5310000 - Office Supplies	7,350	7,350	2,323	3,950	4,050	0	4,050	7,350	4,050	-3,300.00	-44.89
5320000 - Operating Supplies	81,400	81,400	57,668	86,552	84,600	0	84,600	81,400	84,600	3,200.00	3.93
5321000 - Fuel Consumed	0	0	24	0	0	0	0	0	0	0.00	0.00
5330000 - Program Supplies	74,317	74,317	46,179	71,016	74,617	0	74,617	74,317	74,617	300.00	0.40
5340000 - Supplies Packaged for Resale	3,800	3,800	2,628	6,481	4,500	0	4,500	3,800	4,500	700.00	18.42
5350000 - Small Tools/Minor Equipment	18,400	18,400	2,847	12,359	17,400	0	17,400	18,400	17,400	-1,000.00	-5.43
5360000 - Software/Upgrades/Licenses	0	0	1,488	1,488	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	532,477	517,477	279,447	486,696	492,134	0	492,134	512,477	492,134	-25,343.00	-4.89
5420000 - Telephone	0	0	548	500	0	0	0	0	0	0.00	0.00
5425000 - Postage/Courier	21,050	21,050	12,410	20,500	20,400	0	20,400	21,050	20,400	-650.00	-3.08
5430000 - Travel(Lodge,meals,miles)	13,841	11,073	2,544	7,740	8,598	0	8,598	6,873	8,598	-2,474.80	-22.34
5431000 - Mileage Reimb. Local Travel	0	0	357	400	300	0	300	0	300	300.00	0.00
5440000 - Advertising	8,365	8,365	3,177	6,515	6,665	0	6,665	8,365	6,665	-1,700.00	-20.32
5450000 - Operating Rentals & Lease	30,950	30,950	20,315	26,675	31,950	0	31,950	30,950	31,950	1,000.00	3.23
5471000 - Utility-Electricity	97,702	97,702	62,834	94,637	97,702	0	97,702	97,702	97,702	0.00	0.00
5472000 - Utility-Water	124,613	124,613	111,484	139,872	144,613	0	144,613	124,613	144,613	20,000.00	16.04
5473000 - Utility-Gas	131,000	131,000	85,404	120,320	110,295	0	110,295	131,000	110,295	-20,705.00	-15.80
5474000 - UTILITY-SEWER	59,486	59,486	56,023	75,131	59,486	0	59,486	59,486	59,486	0.00	0.00
5475000 - UTILITY-GARBAGE/SOLID WAS	1,858	1,858	109	1,000	1,858	0	1,858	1,858	1,858	0.00	0.00
5480000 - Repairs & Maintenance	15,500	15,500	710	13,500	15,500	0	15,500	15,500	15,500	0.00	0.00
5491000 - Dues, Subscriptions	6,100	6,100	7,255	7,159	6,100	0	6,100	5,600	6,100	0.00	0.00
5492000 - Filing,Recording,Witness Fees	0	0	30	0	0	0	0	0	0	0.00	0.00
5493000 - Printing & Binding	37,588	37,588	14,842	36,788	37,088	0	37,088	37,588	37,088	-500.00	-1.33
5494000 - Registration/Training/Admissn	15,700	12,560	4,269	11,053	9,455	0	9,455	12,360	9,455	-3,105.00	-24.72
5495000 - City Grants to Other Agencies	225,162	225,162	111,990	225,162	191,600	0	191,600	200,648	191,600	-33,562.00	-14.90
5499000 - Miscellaneous Expenses	0	0	3,871	5,045	6,500	0	6,500	0	6,500	6,500.00	0.00
5510000 - Intergovt Professional Service	47,450	87,450	12,540	86,358	46,398	0	46,398	47,450	46,398	-41,052.00	-46.94
5630000 - Other Improvements	0	20,825	14,768	20,825	0	0	0	0	0	-20,825.00	-100.00
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	45,394	30,262	30,554	30,554	14,336	0	14,336	49,989	14,336	-15,926.00	-52.62
5950000 - Interfund Vehicle Operat/Maint	40,281	40,281	40,281	40,281	42,698	0	42,698	42,695	42,698	2,417.00	6.00

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
Total Expense Accounts:	4,474,365	4,405,989	3,107,020	4,356,644	4,287,085	0	4,287,085	4,335,142	4,287,085	-118,901.85	-2.69
Department 25 Planning & Development Sv											
Expense Accounts											
5110000 - Salaries	1,930,136	1,830,422	1,476,408	1,806,752	1,816,993	0	1,816,993	1,816,993	1,816,993	-13,428.85	-0.73
5111000 - Salaries-Extra Help	38,225	10,225	6,048	8,225	10,225	0	10,225	10,225	10,225	0.00	0.00
5112000 - Overtime	3,020	3,020	0	0	0	0	0	0	0	-3,020.00	-100.00
5212000 - Social Security Replace Progrm	119,668	113,466	89,427	112,731	112,654	0	112,654	112,654	112,654	-812.52	-0.71
5213000 - Soc Sec Replace Pgm-Xtra Help	2,370	52	374	586	634	0	634	634	634	581.95	1,119.13
5214000 - PERS	156,690	148,608	107,474	147,980	96,119	0	96,119	96,119	96,119	-52,488.70	-35.32
5215000 - Insurance Premium Allowance	328,483	308,361	241,447	303,524	295,603	0	295,603	295,603	295,603	-12,760.49	-4.13
5220000 - Medicare	27,987	26,541	21,504	26,366	26,346	0	26,346	26,346	26,346	-194.56	-0.73
5221000 - Medicare - Extra Help	555	14	87	180	148	0	148	148	148	135.10	965.00
5230000 - Labor & Industries	12,865	11,949	8,076	11,797	11,771	0	11,771	11,771	11,771	-177.23	-1.48
5231000 - Labor & Industries-Extra Help	573	117	244	268	116	0	116	116	116	-0.83	-0.70
5310000 - Office Supplies	12,012	12,012	2,271	6,700	6,012	0	6,012	6,012	6,012	-6,000.00	-49.95
5320000 - Operating Supplies	5,467	5,467	1,659	3,100	1,367	0	1,367	1,467	1,367	-4,100.00	-75.00
5350000 - Small Tools/Minor Equipment	2,307	2,307	247	1,383	757	0	757	757	757	-1,550.00	-67.18
5360000 - Software/Upgrades/Licenses	2,425	2,425	788	1,300	825	0	825	925	825	-1,600.00	-65.97
5410000 - Professional Services	149,638	118,238	34,577	110,053	70,138	0	70,138	70,238	70,138	-48,100.00	-40.68
5425000 - Postage/Courier	13,296	8,296	4,474	7,500	8,296	0	8,296	8,296	8,296	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	14,013	11,211	6,932	10,885	11,211	0	11,211	11,211	11,211	0.60	0.00
5431000 - Mileage Reimb. Local Travel	0	0	339	920	400	0	400	0	400	400.00	0.00
5440000 - Advertising	13,610	13,610	3,853	8,500	10,510	0	10,510	10,610	10,510	-3,100.00	-22.77
5450000 - Operating Rentals & Lease	2,436	2,436	1,800	2,490	530	0	530	530	530	-1,906.00	-78.24
5491000 - Dues, Subscriptions	5,799	5,799	3,038	5,887	5,799	0	5,799	5,799	5,799	0.00	0.00
5492000 - Filing,Recording,Witness Fees	600	600	500	650	600	0	600	600	600	0.00	0.00
5493000 - Printing & Binding	10,530	10,530	2,010	3,700	2,030	0	2,030	2,030	2,030	-8,500.00	-80.72
5494000 - Registration/Training/Admissn	22,121	17,697	6,862	17,433	17,334	0	17,334	17,334	17,334	-362.80	-2.05
5499000 - Miscellaneous Expenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	0	0	20	20	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	5,375	3,583	3,583	3,583	1,790	0	1,790	5,375	1,790	-1,793.00	-50.04
5950000 - Interfund Vehicle Operat/Maint	2,578	2,578	2,578	2,578	3,993	0	3,993	3,994	3,993	1,415.00	54.88
Total Expense Accounts:	2,882,779	2,669,564	2,026,620	2,605,091	2,512,201	0	2,512,201	2,515,787	2,512,201	-157,362.33	-5.89
Department 27 Public Works											
Expense Accounts											
5110000 - Salaries	393,967	393,967	319,894	393,967	398,315	0	398,315	398,315	398,315	4,347.60	1.10
5111000 - Salaries-Extra Help	32,860	24,260	12,911	23,344	30,412	0	30,412	20,901	30,412	6,152.00	25.35
5112000 - Overtime	29,224	29,224	14,240	25,720	36,724	0	36,724	29,224	36,724	7,500.00	25.66
5112100 - Overtime-Extra Help	0	0	454	454	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	24,426	24,426	20,625	24,426	24,695	0	24,695	24,695	24,695	269.57	1.10
5213000 - Soc Sec Replace Pgm-Xtra Help	2,063	1,443	828	1,359	1,886	0	1,886	1,209	1,886	443.14	30.70
5214000 - PERS	31,983	31,983	24,436	31,983	21,071	0	21,071	21,071	21,071	-10,912.59	-34.11
5214002 - PERS - Extra Help	1,684	1,022	895	1,072	917	0	917	917	917	-105.00	-10.27
5215000 - Insurance Premium Allowance	58,663	58,663	46,860	58,663	55,255	0	55,255	55,255	55,255	-3,407.27	-5.80

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
5220000 - Medicare	5,712	5,712	4,965	5,712	5,776	0	5,776	5,776	5,776	63.04	1.10
5221000 - Medicare - Extra Help	483	339	194	319	470	0	470	312	470	131.57	38.81
5230000 - Labor & Industries	2,783	2,783	2,325	2,783	2,712	0	2,712	2,712	2,712	-69.94	-2.51
5231000 - Labor & Industries-Extra Help	1,102	967	490	951	853	0	853	700	853	-114.02	-11.79
5310000 - Office Supplies	2,350	2,350	969	1,700	1,912	0	1,912	1,750	1,912	-438.00	-18.63
5320000 - Operating Supplies	44,180	39,180	27,517	31,830	37,980	0	37,980	38,480	37,980	-1,200.00	-3.06
5321000 - Fuel Consumed	1,900	1,900	0	1,900	1,900	0	1,900	1,900	1,900	0.00	0.00
5330000 - Program Supplies	26,295	44,998	19,186	44,998	53,577	0	53,577	26,295	53,577	8,579.46	19.06
5350000 - Small Tools/Minor Equipment	8,000	8,000	1,699	7,700	4,200	1,800	6,000	4,200	6,000	-2,000.00	-25.00
5360000 - Software/Upgrades/Licenses	9,200	9,200	9,423	10,000	9,200	0	9,200	9,200	9,200	0.00	0.00
5410000 - Professional Services	154,635	210,631	89,404	214,931	145,955	30,000	175,955	155,573	175,955	-34,676.05	-16.46
5425000 - Postage/Courier	15,862	15,862	11,999	12,662	17,037	0	17,037	15,862	17,037	1,175.00	7.40
5430000 - Travel(Lodge,meals,miles)	7,971	6,377	238	2,850	3,000	0	3,000	6,277	3,000	-3,376.80	-52.95
5431000 - Mileage Reimb. Local Travel	0	0	271	160	277	0	277	0	277	277.00	0.00
5450000 - Operating Rentals & Lease	302,361	302,361	197,116	302,361	32,331	0	32,331	35,387	32,331	-270,030.00	-89.30
5471000 - Utility-Electricity	50,608	50,608	13,220	50,608	113,600	0	113,600	113,600	113,600	62,992.00	124.47
5472000 - Utility-Water	13,800	13,800	185	13,800	42,816	0	42,816	41,400	42,816	29,016.00	210.26
5473000 - Utility-Gas	3,368	3,368	0	3,368	3,352	0	3,352	3,368	3,352	-16.00	-0.47
5474000 - UTILITY-SEWER	661	661	1,189	900	4,956	0	4,956	661	4,956	4,295.00	649.77
5480000 - Repairs & Maintenance	130,197	130,197	56,813	130,197	168,185	0	168,185	168,185	168,185	37,988.00	29.17
5491000 - Dues, Subscriptions	4,250	4,250	2,354	3,511	4,011	0	4,011	4,250	4,011	-239.00	-5.62
5493000 - Printing & Binding	10,410	10,410	11,037	10,360	40,990	0	40,990	10,410	40,990	30,580.00	293.75
5494000 - Registration/Training/Admissn	5,267	4,214	793	3,080	2,815	0	2,815	2,815	2,815	-1,398.60	-33.18
5495000 - City Grants to Other Agencies	15,000	15,000	515	15,000	15,000	0	15,000	15,000	15,000	0.00	0.00
5499000 - Miscellaneous Expenses	0	0	0	0	7,000	0	7,000	0	7,000	7,000.00	0.00
5510000 - Intergovt Professional Service	7,500	7,500	994	7,500	7,500	0	7,500	7,500	7,500	0.00	0.00
5620000 - Buildings & Structures	0	0	0	0	0	0	0	0	0	0.00	0.00
5630000 - Other Improvements	0	0	0	0	0	0	0	0	0	0.00	0.00
5901000 - Interfund Prof Svc-Bld Permits	1,000	1,000	73	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	6,416	4,276	4,276	4,276	2,140	0	2,140	6,416	2,140	-2,136.00	-49.95
5950000 - Interfund Vehicle Operat/Maint	8,761	8,761	8,761	8,761	3,859	0	3,859	5,584	3,859	-4,902.00	-55.95
Total Expense Accounts:	1,414,942	1,469,693	907,149	1,454,206	1,303,679	31,800	1,335,479	1,236,200	1,335,479	-134,211.89	-9.13
Department 33 Community Services											
Expense Accounts											
5110000 - Salaries	636,868	636,868	508,747	615,421	562,698	0	562,698	562,698	562,698	-74,170.45	-11.64
5111000 - Salaries-Extra Help	4,580	0	0	0	0	0	0	0	0	0.00	0.00
5112000 - Overtime	5,000	5,000	477	3,000	3,000	0	3,000	5,000	3,000	-2,000.00	-40.00
5113000 - Standby Pay	21,573	21,573	15,537	21,573	21,573	0	21,573	21,573	21,573	0.00	0.00
5114000 - Callback Pay	7,000	7,000	5,191	7,000	7,000	0	7,000	7,000	7,000	0.00	0.00
5115000 - Vacation Buy-Out	0	0	1,312	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	39,485	39,485	31,657	38,154	34,886	0	34,886	34,886	34,886	-4,598.57	-11.64
5213000 - Soc Sec Replace Pgm-Xtra Help	284	0	0	0	0	0	0	0	0	0.00	0.00
5214000 - PERS	45,587	45,587	34,355	44,453	25,783	0	25,783	25,783	25,783	-19,805.13	-43.44
5215000 - Insurance Premium Allowance	113,341	113,341	86,526	109,311	101,896	0	101,896	101,896	101,896	-11,445.59	-10.09

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
5220000 - Medicare	9,235	9,235	7,547	8,924	8,158	0	8,158	8,158	8,158	-1,075.46	-11.64
5221000 - Medicare - Extra Help	84	0	0	0	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	6,625	6,625	7,446	6,625	6,096	0	6,096	6,096	6,096	-526.81	-7.95
5231000 - Labor & Industries-Extra Help	63	0	0	0	0	0	0	0	0	0.00	0.00
5232000 - Labor & Industries-Standby Pay	4,738	4,738	0	4,738	4,738	0	4,738	4,738	4,738	0.00	0.00
5310000 - Office Supplies	2,308	2,568	115	1,835	2,308	0	2,308	2,308	2,308	-260.00	-10.12
5320000 - Operating Supplies	2,500	2,500	1,987	2,377	2,500	0	2,500	2,500	2,500	0.00	0.00
5330000 - Program Supplies	15,575	15,835	9,041	15,952	15,825	0	15,825	15,575	15,825	-10.00	-0.06
5350000 - Small Tools/Minor Equipment	3,000	15,267	2,249	14,767	3,000	0	3,000	3,000	3,000	-12,267.00	-80.34
5360000 - Software/Upgrades/Licenses	0	0	1,256	1,255	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	56,850	111,619	73,472	111,781	16,260	0	16,260	16,850	16,260	-95,359.00	-85.43
5420000 - Telephone	2,356	2,356	1,697	2,356	2,356	0	2,356	2,356	2,356	0.00	0.00
5425000 - Postage/Courier	3,450	3,450	3,558	3,600	4,850	0	4,850	3,450	4,850	1,400.00	40.57
5430000 - Travel(Lodge,meals,miles)	9,750	7,800	2,621	4,900	4,200	0	4,200	4,800	4,200	-3,600.00	-46.15
5431000 - Mileage Reimb. Local Travel	1,500	1,200	925	1,900	1,800	0	1,800	1,200	1,800	600.00	50.00
5440000 - Advertising	600	600	0	600	600	0	600	600	600	0.00	0.00
5450000 - Operating Rentals & Lease	2,950	2,950	946	1,750	1,250	0	1,250	2,950	1,250	-1,700.00	-57.62
5460000 - Insurance	3,756	3,756	3,443	3,443	3,960	0	3,960	3,756	3,960	204.00	5.43
5480000 - Repairs & Maintenance	1,950	1,950	3,609	4,953	2,050	0	2,050	1,950	2,050	100.00	5.12
5491000 - Dues, Subscriptions	2,100	2,100	1,600	2,025	2,050	0	2,050	2,100	2,050	-50.00	-2.38
5493000 - Printing & Binding	6,500	6,500	2,050	6,093	6,550	0	6,550	6,500	6,550	50.00	0.76
5494000 - Registration/Training/Admissn	7,875	6,300	2,574	3,725	5,990	0	5,990	6,300	5,990	-310.00	-4.92
5495000 - City Grants to Other Agencies	501,105	507,458	288,958	508,414	503,236	0	503,236	501,105	503,236	-4,222.43	-0.83
5510000 - Intergovt Professional Service	20,502	20,502	16,225	16,225	5,000	0	5,000	5,000	5,000	-15,502.00	-75.61
5910000 - Interfund Chg-Equip Replacemnt	7,854	5,236	5,236	5,236	2,619	0	2,619	7,854	2,619	-2,617.00	-49.98
5950000 - Interfund Vehicle Operat/Maint	10,780	10,780	10,780	10,780	6,537	0	6,537	6,537	6,537	-4,243.00	-39.35
Total Expense Accounts:	1,557,724	1,620,179	1,131,137	1,583,166	1,368,769	0	1,368,769	1,374,519	1,368,769	-251,408.44	-15.51
Total General Fund:	32,328,609	32,263,106	20,374,290	30,767,764	30,782,264	31,800	30,814,064	30,563,431	30,814,064	-1,449,037.34	-4.49
Department 27 Public Works											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	589,447	589,447	442,085	589,447	425,497	0	425,497	589,447	425,497	-163,950.00	-27.81
Total TRANSFER OUT ACCOUNTS:	589,447	589,447	442,085	589,447	425,497	0	425,497	589,447	425,497	-163,950.00	-27.81
Expense Accounts											
5110000 - Salaries	760,954	711,720	575,895	720,525	704,723	0	704,723	704,723	704,723	-6,998.22	-0.98
5111000 - Salaries-Extra Help	48,322	39,322	28,146	39,322	35,322	0	35,322	35,322	35,322	-4,000.00	-10.17
5112000 - Overtime	14,364	20,806	13,885	19,809	14,364	0	14,364	14,364	14,364	-6,442.00	-30.96
5112100 - Overtime-Extra Help	300	300	234	0	300	0	300	300	300	0.00	0.00
5113000 - Standby Pay	500	500	587	587	500	0	500	500	500	0.00	0.00
5114000 - Callback Pay	5,724	5,724	6,171	6,698	5,724	0	5,724	5,724	5,724	0.00	0.00
5212000 - Social Security Replace Progrm	47,178	44,126	36,836	44,689	43,693	0	43,693	43,693	43,693	-433.89	-0.98
5213000 - Soc Sec Replace Pgm-Xtra Help	2,996	2,438	1,760	2,438	2,209	0	2,209	2,209	2,209	-229.00	-9.39
5214000 - PERS	61,773	57,776	44,000	57,526	37,281	0	37,281	37,281	37,281	-20,495.51	-35.47
5214002 - PERS - Extra Help	0	0	497	720	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	135,216	127,478	100,234	128,529	119,370	0	119,370	119,370	119,370	-8,106.69	-6.35

Comparative Budget Worksheet By Object

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5220000 - Medicare	11,034	10,320	9,044	10,526	10,218	0	10,218	10,218	10,218	-101.74	-0.98
5221000 - Medicare - Extra Help	701	571	412	571	518	0	518	518	518	-52.50	-9.19
5230000 - Labor & Industries	13,595	12,576	8,868	12,676	11,356	0	11,356	11,356	11,356	-1,220.48	-9.70
5231000 - Labor & Industries-Extra Help	2,661	2,182	1,061	2,182	1,571	0	1,571	1,520	1,571	-611.39	-28.01
5310000 - Office Supplies	1,350	1,350	550	1,350	1,250	0	1,250	1,350	1,250	-100.00	-7.40
5320000 - Operating Supplies	95,002	97,949	56,525	89,752	89,746	0	89,746	90,002	89,746	-8,203.00	-8.37
5350000 - Small Tools/Minor Equipment	6,500	6,500	2,362	7,000	6,500	0	6,500	6,500	6,500	0.00	0.00
5360000 - Software/Upgrades/Licenses	5,000	5,000	2,053	5,000	5,000	0	5,000	5,000	5,000	0.00	0.00
5410000 - Professional Services	56,284	52,784	20,114	53,782	52,784	0	52,784	52,784	52,784	0.00	0.00
5420000 - Telephone	200	200	387	400	300	0	300	200	300	100.00	50.00
5425000 - Postage/Courier	200	200	35	275	200	0	200	200	200	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	4,900	3,740	2,651	4,754	2,640	0	2,640	2,740	2,640	-1,100.00	-29.41
5431000 - Mileage Reimb. Local Travel	0	0	16	16	50	0	50	0	50	50.00	0.00
5450000 - Operating Rentals & Lease	20,250	20,250	4,982	20,250	20,250	0	20,250	20,250	20,250	0.00	0.00
5471001 - Utility-Electricity,Street Lts	285,323	285,323	214,740	285,323	285,323	0	285,323	285,323	285,323	0.00	0.00
5471002 - Utility-Electricity,Traffic Sg	41,200	31,200	18,557	31,200	31,200	0	31,200	31,200	31,200	0.00	0.00
5472000 - Utility-Water	8,000	8,000	6,647	13,000	13,000	0	13,000	13,000	13,000	5,000.00	62.50
5475000 - UTILITY-GARBAGE/SOLID WAS	6,638	6,638	11,772	20,092	15,000	0	15,000	14,795	15,000	8,362.00	125.97
5480000 - Repairs & Maintenance	201,951	204,951	67,133	174,188	168,518	0	168,518	193,551	168,518	-36,433.00	-17.77
5491000 - Dues, Subscriptions	1,350	1,350	869	1,400	1,350	0	1,350	1,350	1,350	0.00	0.00
5493000 - Printing & Binding	100	100	0	100	100	0	100	100	100	0.00	0.00
5494000 - Registration/Training/Admissn	8,729	7,163	2,733	6,083	6,714	0	6,714	6,664	6,714	-449.20	-6.27
5510000 - Intergovt Professional Service	142,769	142,769	80,840	142,769	187,797	0	187,797	142,769	187,797	45,028.00	31.53
5640000 - Machinery & Equipment	0	0	0	0	0	109,632	109,632	0	109,632	109,632.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	54,951	36,633	36,633	36,633	17,380	0	17,380	52,668	17,380	-19,253.00	-52.55
5950000 - Interfund Vehicle Operat/Maint	55,412	55,412	55,012	55,412	52,045	0	52,045	52,045	52,045	-3,367.00	-6.07
5992000 - Contingency	1,755	1,755	0	25,561	5,234	0	5,234	0	5,234	3,479.46	198.25
Total Expense Accounts:	2,103,182	2,005,106	1,412,241	2,021,138	1,949,530	109,632	2,059,162	1,959,589	2,059,162	54,054.84	2.69
Total Street Fund:	2,692,629	2,594,553	1,854,326	2,610,585	2,375,027	109,632	2,484,659	2,549,036	2,484,659	-109,895.16	-4.23
Department 25 Planning & Development Sv											
Expense Accounts											
5410000 - Professional Services	100,000	100,000	0	10,000	100,000	0	100,000	100,000	100,000	0.00	0.00
5480000 - Repairs & Maintenance	0	0	14,758	17,000	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	100,000	100,000	14,758	27,000	100,000	0	100,000	100,000	100,000	0.00	0.00
Total Code Abatement Fund:	100,000	100,000	14,758	27,000	100,000	0	100,000	100,000	100,000	0.00	0.00
Department 20 Police											
Expense Accounts											
5112000 - Overtime	0	5,000	0	4,944	0	0	0	0	0	-5,000.00	-100.00
5310000 - Office Supplies	0	0	100	100	0	0	0	0	0	0.00	0.00
5320000 - Operating Supplies	0	0	7,911	8,000	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	8,000	8,000	2,403	3,000	3,000	0	3,000	8,000	3,000	-5,000.00	-62.50
5420000 - Telephone	0	0	376	464	0	0	0	0	0	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	3,000	3,000	5,718	6,100	3,000	0	3,000	3,000	3,000	0.00	0.00
5480000 - Repairs & Maintenance	0	0	305	400	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
5491000 - Dues, Subscriptions	0	0	906	800	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	5,500	10,500	4,555	5,500	5,500	0	5,500	5,500	5,500	-5,000.00	-47.61
5510000 - Intergovt Professional Service	5,000	5,000	0	5,000	5,000	0	5,000	5,000	5,000	0.00	0.00
5640000 - Machinery & Equipment	0	25,000	0	17,192	0	0	0	0	0	-25,000.00	-100.00
Total Expense Accounts:	21,500	56,500	22,274	51,500	16,500	0	16,500	21,500	16,500	-40,000.00	-70.79
Total State Drug Enforcement Forfeit:	21,500	56,500	22,274	51,500	16,500	0	16,500	21,500	16,500	-40,000.00	-70.79
Department 24 Parks, Recreation, Cultural S											
Expense Accounts											
5111000 - Salaries-Extra Help	18,000	18,000	3,719	6,500	4,600	0	4,600	18,000	4,600	-13,400.00	-74.44
5213000 - Soc Sec Replace Pgm-Xtra Help	1,116	1,116	231	403	285	0	285	1,116	285	-831.00	-74.46
5221000 - Medicare - Extra Help	261	261	54	94	67	0	67	261	67	-194.00	-74.32
5231000 - Labor & Industries-Extra Help	98	98	20	58	48	0	48	98	48	-50.00	-51.02
5410000 - Professional Services	25,000	25,000	27,070	0	0	0	0	25,000	0	-25,000.00	-100.00
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0.00	0.00
5630000 - Other Improvements	70,025	70,025	0	107,445	30,000	0	30,000	70,025	30,000	-40,025.00	-57.15
Total Expense Accounts:	114,500	114,500	31,094	114,500	35,000	0	35,000	114,500	35,000	-79,500.00	-69.43
Total Public Arts Fund:	114,500	114,500	31,094	114,500	35,000	0	35,000	114,500	35,000	-79,500.00	-69.43
Department 20 Police											
Expense Accounts											
5360000 - Software/Upgrades/Licenses	0	0	841	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	0	0	2,979	0	0	0	0	0	0	0.00	0.00
5640000 - Machinery & Equipment	0	30,000	147	30,000	25,000	0	25,000	0	25,000	-5,000.00	-16.66
Total Expense Accounts:	0	30,000	3,967	30,000	25,000	0	25,000	0	25,000	-5,000.00	-16.66
Total Federal Drug Enforcement Forfe:	0	30,000	3,967	30,000	25,000	0	25,000	0	25,000	-5,000.00	-16.66
Department 99 Not Applicable											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	0	594,959	594,959	594,959	980,000	0	980,000	0	980,000	385,041.00	64.71
Total TRANSFER OUT ACCOUNTS:	0	594,959	594,959	594,959	980,000	0	980,000	0	980,000	385,041.00	64.71
Total Revenue Stabilization Fund:	0	594,959	594,959	594,959	980,000	0	980,000	0	980,000	385,041.00	64.71
Department 32 Debt ServicesDepartment											
Expense Accounts											
5410000 - Professional Services	1,000	1,000	304	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5700000 - Debt Service-Principal	1,000,000	1,000,000	0	1,000,000	1,045,000	0	1,045,000	1,000,000	1,045,000	45,000.00	4.50
5800000 - Debt Service-Interest	675,850	675,850	0	675,850	635,850	0	635,850	675,850	635,850	-40,000.00	-5.91
5830000 - Debt Svc GO Bond Int Long Term	0	0	337,925	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	1,676,850	1,676,850	338,229	1,676,850	1,681,850	0	1,681,850	1,676,850	1,681,850	5,000.00	0.29
Total Unltd Tax GO Bond Fund, 2006:	1,676,850	1,676,850	338,229	1,676,850	1,681,850	0	1,681,850	1,676,850	1,681,850	5,000.00	0.29
Department 32 Debt ServicesDepartment											
Expense Accounts											
5711000 - Ltd GO Bonds Debt Svc Principa	0	0	0	0	425,000	0	425,000	0	425,000	425,000.00	0.00
5831000 - Ltd GO Bonds Debt Svc Interest	0	0	0	261,203	847,146	0	847,146	0	847,146	847,146.00	0.00

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
5851000 - Ltd GO Bonds Debt Registration	0	0	0	1,000	1,500	0	1,500	0	1,500	1,500.00	0.00
Total Expense Accounts:	0	0	0	262,203	1,273,646	0	1,273,646	0	1,273,646	1,273,646.00	0.00
Total Limited Tax GO Bond 2009:	0	0	0	262,203	1,273,646	0	1,273,646	0	1,273,646	1,273,646.00	0.00
Department 28 General Government CIP											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	32,714	32,714	24,536	294,917	574,536	0	574,536	32,714	574,536	541,822.00	1,656.23
Total TRANSFER OUT ACCOUNTS:	32,714	32,714	24,536	294,917	574,536	0	574,536	32,714	574,536	541,822.00	1,656.23
Expense Accounts											
5110000 - Salaries	232,431	362,596	304,774	532,282	264,308	0	264,308	262,686	264,308	-98,287.68	-27.10
5111000 - Salaries-Extra Help	0	0	36,663	17,240	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	14,411	22,496	18,546	28,037	16,388	0	16,388	16,287	16,388	-6,108.19	-27.15
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	2,303	1,066	0	0	0	0	0	0.00	0.00
5214000 - PERS	18,870	29,436	22,184	33,913	13,980	0	13,980	13,894	13,980	-15,453.36	-52.49
5215000 - Insurance Premium Allowance	39,274	60,082	44,268	51,163	40,259	0	40,259	159,795	40,259	-19,820.38	-32.98
5220000 - Medicare	3,369	5,256	4,497	4,277	3,834	0	3,834	3,810	3,834	-1,424.51	-27.10
5221000 - Medicare - Extra Help	0	0	538	247	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	1,449	2,835	2,464	2,085	2,151	0	2,151	2,127	2,151	-683.01	-24.09
5231000 - Labor & Industries-Extra Help	0	0	529	239	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	1,200	1,200	733	1,591	800	0	800	1,200	800	-400.00	-33.33
5320000 - Operating Supplies	0	0	13,815	8,875	0	0	0	0	0	0.00	0.00
5330000 - Program Supplies	0	0	1,665	2,000	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	1,200	1,200	378,873	1,200	400	0	400	1,200	400	-800.00	-66.66
5360000 - Software/Upgrades/Licenses	500	500	3,127	500	300	0	300	500	300	-200.00	-40.00
5410000 - Professional Services	255,005	1,177,438	464,731	1,114,968	295,106	0	295,106	255,005	295,106	-882,332.43	-74.93
5420000 - Telephone	0	0	0	0	0	0	0	0	0	0.00	0.00
5425000 - Postage/Courier	0	0	162	106	0	0	0	0	0	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	2,205	2,205	398	2,498	500	0	500	2,205	500	-1,705.00	-77.32
5431000 - Mileage Reimb. Local Travel	0	0	64	22	0	0	0	0	0	0.00	0.00
5440000 - Advertising	0	0	577	84	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	0	0	92	102	0	0	0	0	0	0.00	0.00
5472000 - Utility-Water	0	0	5,339	5,338	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	0	1,785	1,784	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	686	686	485	686	270	0	270	686	270	-416.00	-60.64
5493000 - Printing & Binding	0	0	5,296	1,540	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	3,200	3,200	448	3,200	2,500	0	2,500	3,200	2,500	-700.00	-21.87
5510000 - Intergovt Professional Service	0	0	1,770	326	0	0	0	0	0	0.00	0.00
5610000 - Land	84,000	165,450	0	171	0	0	0	0	0	-165,450.00	-100.00
5620000 - Buildings & Structures	0	311,732	25,238,253	0	0	0	0	0	0	-311,732.00	-100.00
5630000 - Other Improvements	2,902,284	5,249,735	793,500	3,649,626	2,039,458	0	2,039,458	2,902,284	2,039,458	-3,210,277.04	-61.15
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5650000 - Construction of Fixed Assets	29,046,696	29,046,696	789,474	28,126,279	2,954,000	0	2,954,000	29,046,696	2,954,000	-26,092,696.00	-89.83
5840000 - Debt Issue Costs	0	0	162,401	0	0	0	0	0	0	0.00	0.00
5901000 - Interfund Prof Svc-Bld Permits	0	0	5,201	4,040	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	1,463	1,463	1,463	1,463	0	0	0	1,463	0	-1,463.00	-100.00

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
5950000 - Interfund Vehicle Operat/Maint	368	368	368	368	342	0	342	343	342	-26.00	-7.06
Total Expense Accounts:	32,608,611	36,444,574	28,306,786	33,597,316	5,634,596	0	5,634,596	32,673,381	5,634,596	-30,809,974.60	-84.53
Total General Capital Fund:	32,641,325	36,477,288	28,331,322	33,892,233	6,209,132	0	6,209,132	32,706,095	6,209,132	-30,268,152.60	-82.97
Department 31 Facility Major Maintenance											
Expense Accounts											
5320000 - Operating Supplies	0	0	904	904	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	0	0	6,005	6,005	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	7,500	0	1,091	0	0	0	0	0	-7,500.00	-100.00
5630000 - Other Improvements	40,000	48,453	0	8,453	104,000	0	104,000	40,000	104,000	55,547.00	114.64
Total Expense Accounts:	40,000	55,953	6,909	16,453	104,000	0	104,000	40,000	104,000	48,047.00	85.87
Total City Facility-Major Maint Fund:	40,000	55,953	6,909	16,453	104,000	0	104,000	40,000	104,000	48,047.00	85.87
Department 29 Roads Capital Improvements											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	52,973	52,973	39,730	52,973	102,973	0	102,973	52,973	102,973	50,000.00	94.38
Total TRANSFER OUT ACCOUNTS:	52,973	52,973	39,730	52,973	102,973	0	102,973	52,973	102,973	50,000.00	94.38
Expense Accounts											
5110000 - Salaries	806,846	834,933	622,168	735,178	858,921	0	858,921	858,922	858,921	23,989.86	2.87
5111000 - Salaries-Extra Help	0	0	11,686	6,179	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	50,026	50,939	37,806	50,420	53,254	0	53,254	53,254	53,254	2,316.26	4.54
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	725	382	0	0	0	0	0	0.00	0.00
5214000 - PERS	65,500	66,695	44,920	66,055	45,438	0	45,438	45,438	45,438	-21,258.52	-31.87
5214002 - PERS - Extra Help	0	0	21	21	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	117,823	121,045	83,898	119,000	116,553	0	116,553	116,553	116,553	-4,491.07	-3.71
5220000 - Medicare	11,698	11,911	9,138	11,803	12,456	0	12,456	12,456	12,456	542.62	4.55
5221000 - Medicare - Extra Help	0	0	170	88	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	4,333	4,407	2,566	4,854	4,500	0	4,500	4,500	4,500	94.54	2.14
5231000 - Labor & Industries-Extra Help	0	0	242	52	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	7,816	7,816	717	7,958	1,190	0	1,190	7,816	1,190	-6,626.00	-84.77
5320000 - Operating Supplies	0	0	59,964	29,858	0	0	0	0	0	0.00	0.00
5330000 - Program Supplies	0	0	0	0	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	1,190	1,190	314	1,190	1,190	0	1,190	1,190	1,190	0.00	0.00
5360000 - Software/Upgrades/Licenses	1,200	1,200	1,316	1,504	1,150	0	1,150	1,200	1,150	-50.00	-4.16
5410000 - Professional Services	4,867,625	4,981,162	1,872,394	2,491,462	2,029,958	0	2,029,958	4,867,625	2,029,958	-2,951,204.13	-59.24
5425000 - Postage/Courier	6,000	6,000	1,738	6,030	0	0	0	6,000	0	-6,000.00	-100.00
5430000 - Travel(Lodge,meals,miles)	1,800	1,800	690	2,177	1,500	0	1,500	1,800	1,500	-300.00	-16.66
5431000 - Mileage Reimb. Local Travel	0	0	512	446	400	0	400	0	400	400.00	0.00
5440000 - Advertising	0	0	1,521	209	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	0	0	368	210	0	0	0	0	0	0.00	0.00
5471000 - Utility-Electricity	51,300	51,300	546	51,619	0	0	0	51,300	0	-51,300.00	-100.00
5472000 - Utility-Water	25,650	25,650	0	25,650	0	0	0	25,650	0	-25,650.00	-100.00
5474000 - UTILITY-SEWER	0	0	62	62	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	0	21,355	21,107	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	476	476	1,688	1,594	800	0	800	476	800	324.00	68.06

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
5492000 - Filing,Recording,Witness Fees	0	0	4,606	3,773	0	0	0	0	0	0.00	0.00
5493000 - Printing & Binding	102	102	1,454	493	100	0	100	102	100	-2.00	-1.96
5494000 - Registration/Training/Admissn	4,000	4,000	3,096	4,700	4,500	0	4,500	4,000	4,500	500.00	12.50
5510000 - Intergovt Professional Service	3,027	13,027	14,224	8,994	0	0	0	3,027	0	-13,027.00	-100.00
5610000 - Land	0	10,984,410	10,291,430	10,630,000	2,065,000	0	2,065,000	0	2,065,000	-8,919,410.00	-81.20
5620000 - Buildings & Structures	0	0	0	0	0	0	0	0	0	0.00	0.00
5630000 - Other Improvements	21,349,836	21,592,180	210,353	8,045,036	27,762,000	0	27,762,000	21,349,836	27,762,000	6,169,820.00	28.57
5650000 - Construction of Fixed Assets	2,060,361	2,373,606	54,491	1,301,159	2,131,162	0	2,131,162	2,060,361	2,131,162	-242,444.00	-10.21
5910000 - Interfund Chg-Equip Replacemnt	1,403	1,403	1,403	1,403	43	0	43	2,306	43	-1,360.00	-96.93
5950000 - Interfund Vehicle Operat/Maint	1,088	1,088	1,088	1,088	885	0	885	885	885	-203.00	-18.65
Total Expense Accounts:	29,439,100	41,136,340	13,358,670	23,631,754	35,091,000	0	35,091,000	29,474,697	35,091,000	-6,045,338.44	-14.69
Total Roads Capital Fund:	29,492,073	41,189,313	13,398,400	23,684,727	35,193,973	0	35,193,973	29,527,670	35,193,973	-5,995,338.44	-14.55
Department 27 Public Works											
Expense Accounts											
5110000 - Salaries	457,550	457,550	319,426	429,299	534,102	0	534,102	534,102	534,102	76,552.47	16.73
5111000 - Salaries-Extra Help	27,097	27,097	36,620	39,550	29,544	0	29,544	27,097	29,544	2,447.00	9.03
5112000 - Overtime	7,740	9,233	1,403	8,393	7,740	0	7,740	7,740	7,740	-1,493.00	-16.17
5112100 - Overtime-Extra Help	100	100	0	0	100	0	100	100	100	0.00	0.00
5113000 - Standby Pay	3,718	3,718	175	3,893	3,718	0	3,718	3,718	3,718	0.00	0.00
5114000 - Callback Pay	3,435	3,435	733	3,435	3,435	0	3,435	3,435	3,435	0.00	0.00
5212000 - Social Security Replace Progrm	28,368	28,368	21,449	26,616	33,115	0	33,115	33,115	33,115	4,746.27	16.73
5213000 - Soc Sec Replace Pgm-Xtra Help	1,872	1,872	2,301	2,411	1,832	0	1,832	1,872	1,832	-40.00	-2.13
5214000 - PERS	37,141	37,141	25,312	33,669	28,254	0	28,254	28,254	28,254	-8,886.86	-23.92
5214002 - PERS - Extra Help	740	740	1,699	1,430	1,207	0	1,207	740	1,207	467.00	63.10
5215000 - Insurance Premium Allowance	71,472	71,472	53,196	69,054	85,381	0	85,381	85,381	85,381	13,909.68	19.46
5220000 - Medicare	6,635	6,635	5,332	6,226	7,745	0	7,745	7,745	7,745	1,110.01	16.72
5221000 - Medicare - Extra Help	438	438	538	564	429	0	429	438	429	-9.00	-2.05
5230000 - Labor & Industries	6,625	6,625	4,548	6,576	7,997	0	7,997	7,997	7,997	1,372.98	20.72
5231000 - Labor & Industries-Extra Help	2,980	2,980	1,446	2,802	1,324	0	1,324	2,980	1,324	-1,656.00	-55.57
5310000 - Office Supplies	800	800	398	800	800	0	800	800	800	0.00	0.00
5320000 - Operating Supplies	61,810	61,810	35,638	60,668	62,810	0	62,810	61,810	62,810	1,000.00	1.61
5330000 - Program Supplies	5,235	5,235	5,631	8,854	5,235	0	5,235	5,235	5,235	0.00	0.00
5350000 - Small Tools/Minor Equipment	7,000	7,000	2,405	7,000	6,500	0	6,500	7,000	6,500	-500.00	-7.14
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	49,075	98,342	896	36,414	32,000	0	32,000	49,075	32,000	-66,342.00	-67.46
5425000 - Postage/Courier	10,368	10,368	0	5,700	9,901	0	9,901	10,368	9,901	-467.00	-4.50
5430000 - Travel(Lodge,meals,miles)	1,984	1,984	1,060	1,943	1,834	0	1,834	1,984	1,834	-150.00	-7.56
5431000 - Mileage Reimb. Local Travel	0	0	41	41	150	0	150	0	150	150.00	0.00
5450000 - Operating Rentals & Lease	4,258	4,258	2,791	3,750	3,758	0	3,758	4,258	3,758	-500.00	-11.74
5471000 - Utility-Electricity	500	500	415	500	500	0	500	500	500	0.00	0.00
5475000 - UTILITY-GARBAGE/SOLID WAS	4,425	4,425	9,382	15,364	15,364	0	15,364	4,425	15,364	10,939.00	247.20
5480000 - Repairs & Maintenance	300,728	301,212	82,969	300,728	392,728	0	392,728	342,799	392,728	91,516.00	30.38
5491000 - Dues, Subscriptions	730	730	505	730	730	0	730	730	730	0.00	0.00
5493000 - Printing & Binding	10,700	10,700	2,889	5,914	10,700	0	10,700	10,700	10,700	0.00	0.00

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
5494000 - Registration/Training/Admissn	6,294	6,294	1,729	6,294	6,294	0	6,294	6,294	6,294	0.00	0.00
5495000 - City Grants to Other Agencies	20,000	23,498	4,061	17,205	20,000	0	20,000	20,000	20,000	-3,498.00	-14.88
5510000 - Intergovt Professional Service	219,159	233,794	114,651	208,220	184,159	0	184,159	219,159	184,159	-49,635.00	-21.23
5700000 - Debt Service-Principal	326,475	326,475	326,475	326,475	326,475	0	326,475	326,475	326,475	0.00	0.00
5800000 - Debt Service-Interest	21,221	21,221	21,221	21,221	19,589	0	19,589	19,589	19,589	-1,632.00	-7.69
5910000 - Interfund Chg-Equip Replacemnt	20,537	20,537	20,537	20,537	6,053	0	6,053	19,852	6,053	-14,484.00	-70.52
5950000 - Interfund Vehicle Operat/Maint	16,530	16,530	16,530	16,530	18,944	0	18,944	18,944	18,944	2,414.00	14.60
5992000 - Contingency	0	0	0	26,623	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	1,743,740	1,813,117	1,124,402	1,725,429	1,870,447	0	1,870,447	1,874,711	1,870,447	57,331.55	3.16
Department 30 Surface Water CIP											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	800,651	800,651	675,488	800,651	1,293,042	0	1,293,042	800,651	1,293,042	492,391.00	61.49
Total TRANSFER OUT ACCOUNTS:	800,651	800,651	675,488	800,651	1,293,042	0	1,293,042	800,651	1,293,042	492,391.00	61.49
Expense Accounts											
5110000 - Salaries	228,369	292,660	217,869	324,844	187,464	0	187,464	187,464	187,464	-105,195.12	-35.94
5111000 - Salaries-Extra Help	0	0	1,540	1,260	0	0	0	0	0	0.00	0.00
5112000 - Overtime	0	0	208	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	14,160	16,218	14,181	16,420	11,623	0	11,623	11,623	11,623	-4,593.98	-28.32
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	103	76	0	0	0	0	0	0.00	0.00
5214000 - PERS	18,539	21,228	16,975	21,577	9,918	0	9,918	9,917	9,918	-11,308.92	-53.27
5215000 - Insurance Premium Allowance	33,419	38,678	32,756	41,339	27,688	0	27,688	27,688	27,688	-10,990.65	-28.41
5220000 - Medicare	3,312	3,793	3,407	3,900	2,720	0	2,720	2,720	2,720	-1,072.30	-28.27
5221000 - Medicare - Extra Help	0	0	24	17	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	1,159	1,710	1,617	1,477	1,302	0	1,302	1,302	1,302	-409.63	-23.95
5231000 - Labor & Industries-Extra Help	0	0	24	17	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	600	600	77	600	1,535	0	1,535	600	1,535	935.00	155.83
5350000 - Small Tools/Minor Equipment	600	600	0	600	600	0	600	600	600	0.00	0.00
5360000 - Software/Upgrades/Licenses	800	800	0	800	2,050	0	2,050	800	2,050	1,250.00	156.25
5410000 - Professional Services	470,407	843,442	228,857	689,774	625,003	0	625,003	470,407	625,003	-218,439.00	-25.89
5420000 - Telephone	0	0	335	250	0	0	0	0	0	0.00	0.00
5425000 - Postage/Courier	0	0	6	0	0	0	0	0	0	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	820	820	428	914	300	0	300	820	300	-520.00	-63.41
5431000 - Mileage Reimb. Local Travel	0	0	276	275	600	0	600	0	600	600.00	0.00
5440000 - Advertising	0	0	273	63	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	0	0	6,333	6,333	0	0	0	0	0	0.00	0.00
5471000 - Utility-Electricity	0	24,769	0	0	0	0	0	0	0	-24,769.00	-100.00
5480000 - Repairs & Maintenance	0	0	1,508	1,508	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	238	238	369	369	700	0	700	238	700	462.00	194.11
5493000 - Printing & Binding	0	0	803	370	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	1,900	1,900	994	1,900	5,000	0	5,000	1,900	5,000	3,100.00	163.15
5510000 - Intergovt Professional Service	0	0	454	0	0	0	0	0	0	0.00	0.00
5610000 - Land	0	23,856	23,856	23,856	100,000	0	100,000	0	100,000	76,144.00	319.18
5630000 - Other Improvements	1,212,119	1,788,636	313,232	1,816,181	156,000	0	156,000	1,212,119	156,000	-1,632,636.78	-91.27
5640000 - Machinery & Equipment	0	0	48,693	48,693	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2009 Adopted Budget	2009 Current Budget	2009 YTD Actuals	2009 Current Year Est.	2010 Dept Request	2010 Service Package	2010 Proposed Budget	2010 Base Budget	2010 Final Budget	Change in Budget	Pct Chg
5650000 - Construction of Fixed Assets	73,000	1,413,254	92,679	899,510	596,664	0	596,664	73,000	596,664	-816,589.84	-57.78
5910000 - Interfund Chg-Equip Replacemnt	895	895	895	895	43	0	43	3,003	43	-852.00	-95.19
5950000 - Interfund Vehicle Operat/Maint	961	961	961	961	790	0	790	790	790	-171.00	-17.79
5992000 - Contingency	14,101	14,101	0	14,101	0	0	0	14,101	0	-14,101.00	-100.00
Total Expense Accounts:	2,075,399	4,489,159	1,009,733	3,918,880	1,730,000	0	1,730,000	2,019,092	1,730,000	-2,759,158.22	-61.46
Total SWM Utility Fund:	4,619,790	7,102,927	2,809,623	6,444,960	4,893,489	0	4,893,489	4,694,454	4,893,489	-2,209,435.67	-31.10
Department 27 Public Works											
Expense Accounts											
5111000 - Salaries-Extra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	500	500	24	24	0	0	0	500	0	-500.00	-100.00
5320000 - Operating Supplies	1,000	1,000	12,420	10,476	0	0	0	1,000	0	-1,000.00	-100.00
5321000 - Fuel Consumed	79,702	79,702	29,878	79,702	72,636	0	72,636	83,532	72,636	-7,066.00	-8.86
5350000 - Small Tools/Minor Equipment	0	0	1,147	2,000	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	100	100	552	500	0	0	0	100	0	-100.00	-100.00
5425000 - Postage/Courier	0	0	0	0	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	500	500	0	500	0	0	0	500	0	-500.00	-100.00
5480000 - Repairs & Maintenance	61,157	91,157	64,173	79,257	69,509	0	69,509	79,935	69,509	-21,648.00	-23.74
5640000 - Machinery & Equipment	0	0	250	500	0	0	0	0	0	0.00	0.00
5992000 - Contingency	0	0	0	0	21,322	0	21,322	0	21,322	21,322.00	0.00
Total Expense Accounts:	142,959	172,959	108,444	172,959	163,467	0	163,467	165,567	163,467	-9,492.00	-5.48
Total Vehicle Operations/Maintenance:	142,959	172,959	108,444	172,959	163,467	0	163,467	165,567	163,467	-9,492.00	-5.48
Department 16 Finance											
Expense Accounts											
5350000 - Small Tools/Minor Equipment	130,000	130,000	19,748	50,000	100,000	0	100,000	130,000	100,000	-30,000.00	-23.07
5480000 - Repairs & Maintenance	0	0	2,471	0	0	0	0	0	0	0.00	0.00
5640000 - Machinery & Equipment	67,336	235,204	119,850	67,336	0	0	0	67,336	0	-235,204.00	-100.00
Total Expense Accounts:	197,336	365,204	142,069	117,336	100,000	0	100,000	197,336	100,000	-265,204.00	-72.61
Total Equipment Replace/Deprec Fund:	197,336	365,204	142,069	117,336	100,000	0	100,000	197,336	100,000	-265,204.00	-72.61
Department 16 Finance											
Expense Accounts											
5510000 - Intergovt Professional Service	10,000	10,000	15,597	20,000	30,000	0	30,000	10,000	30,000	20,000.00	200.00
Total Expense Accounts:	10,000	10,000	15,597	20,000	30,000	0	30,000	10,000	30,000	20,000.00	200.00
Total Unemployment Fund:	10,000	10,000	15,597	20,000	30,000	0	30,000	10,000	30,000	20,000.00	200.00
Report Total	104,077,571	122,804,112	68,046,261	100,484,029	83,963,348	141,432	84,104,780	102,366,439	84,104,780	-38,699,321.21	200.00

2010 Expenditure Categories

Object	Description	Detail Required
Salaries and Benefits		
	Amounts paid for personal services rendered by employees in accordance with the rates, hours, terms and conditions authorized by law or stated in employment contracts. Personal services do not include fees and out of pocket expenses for professional or consultant services. Amounts charged to these accounts represent expenditures generated through the City's payroll process. Amounts paid to temporary help through another source than payroll does not get charged to these accounts.	
5110	**Salaries**	Will be posted from Position Budgeting
	Employee time will be allocated within the department on a percentage basis and then paid based on that allocation throughout the year unless there is a major shift in employee responsibilities or job duties during the year.	
5111	**Salaries - Extra Help**	Yes
	Hourly staff and temporary help that are not designated positions. All agency staff should be budgeted under Professional Services.	
5112	**Overtime**	No
	Overtime pay for employees who are eligible.	
5112100	**Overtime - Extra Help**	
5113	**Standby Pay**	No
	Standby pay for employees who are eligible.	
5114	**Call Back Pay**	No
5115	**Vacation Buy-Out**	No
5212	**Social Security Replacement Program**	Will be posted from Position Budgeting
5213	**Soc. Sec. Replac. Prog. - Extra Help**	
5214	**PERS**	Will be posted from Position Budgeting
5214001	**CM Retirement Plan**	Will be posted from Position Budgeting
5214002	**PERS - Extra Help**	
5215	**Insurance Premium Allowance**	Will be posted from Position Budgeting
5220	**Medicare**	Will be posted from Position Budgeting
5221	**Medicare - Extra Help**	
5230	**Labor & Industries**	Will be posted from Position Budgeting
5231	**Labor & Industries - Extra Help**	
5232	**Labor & Industries - Standby Pay**	
5240	**Unemployment Compensation**	Will be posted from Position Budgeting
Supplies		
5310	**Office Supplies**	No
	Paper, forms, maps, publications, writing materials, Office Supplies-Boise Cascade, Corp Express (except furniture), Paper Zone	No
5320	**Operating Supplies**	
	Chemicals, cleaning & sanitation supplies, clothing, construction materials & supplies, drugs, electrical supplies, medicines, oil, paints, and plumbing supplies	
5321	**Fuel Consumed**	No
5330	**Program Supplies**	No
	Art supplies, sports equipment, clipboards, first aid supplies, name tags, other program related supplies, fees for admission tickets used in programs, food used as a component of a program. Room Rental - see 5450 Food & Meals - see 5430	

2010 Expenditure Categories

Object	Description	Detail Required
5340	**Supplies Packaged for Resale**	No
	T-Shirts, food, towels, swimming goggles, other items purchased for resale/revenue	
	Pool Resale Supplies	
5350	**Small tools and Minor Equipment**	No
	Tools and equipment that are not capitalized (less than $5,000)	
5360	**Software/Licenses/Upgrades**	Yes
	Software & Software Licenses	
Other Services & Charges		
5410	**Professional Services**	Yes
	Accounting/Auditing, Engineering/architectural, computer programming, management consulting, special legal services, custodial & cleaning, temporary help employed through an agency (i.e., Molly Brown, Waldron Resources), etc.	
5420	**Telephone**	No
	Local, long-distance, and wireless	
5425	**Postage/Courier**	No
	Postage, Fedex, UPS, Bucky's, West Courier	
5430	**Travel (Lodging, Meals, Miles)**	Yes
	Per diem, lodging, meals, mileage	
5430001	**Council Dinner Meeting Meals**	
5431	**Mileage Reimbursement Local Travel**	Yes
	Local mileage	
5440	**Advertising**	No
5441	**Advertising - Franchise**	
5450	**Operating Rentals & Leases**	Yes
	Room rentals, lease of copy or postage machines, rental of equipment	
	Meeting Facilities	
	Shoreline School District (Shoreline Center Room Rentals)	
	Related food costs greater than $50 should be coded 5330 for non-events, 5430 for employee related events	
5460	**Insurance**	No
5470	**Utility services - DO NOT USE! Replaced by 5471-5475**	
5471	**Electricity**	No
5471001	**Utility - Electricity, Streetlights**	No
5471002	**Utility - Electricity, Traffic Signal**	No
5472	**Water**	No
5473	**Natural Gas**	No
5474	**Sewer**	No
5475	**Garbage/Solid Waste**	No
5476	**Cable TV**	No
5480	**Repairs & Maintenance**	No
	Buildings, improvements, structures, equipment (vehicles, tires, etc.)	
	Maintenance Contracts	
	All supplies purchased directly by City goes under Operating Supplies except software/ licenses	
5491	**Dues, Subscriptions, Memberships**	Yes
5492	**Filing, Recording & Witness Fees**	No
	Jury or witness fees	
5493	**Printing & Binding**	No
	Copying costs, printing services, etc.	
	Kinko's	
	Printing Companies (brochures, newsletters, publications)	
5494	**Registration/Training**	Yes
	Registration for conferences and training expenses	
5495	**City Grants to other Agencies**	Yes
	Grants that the City provides to outside agencies.	
5496	**Judgements/Settlements**	No
5499	**Miscellaneaous Expenses**	No

2010 Expenditure Categories

Object	Description	Detail Required
Intergovernmental/Interfund Services		
5510	**Intergovernmental Professional Services** Contracts or interlocal agreements between government agencies. Expenditures made to other governmental entities for services rendered. Limited to those functions normally provided by governments and not by private businesses (police, detention, election services, animal control, etc.)	Yes
5550	**Interfund Transfers** Transfers between funds	No
Capital Outlay (Amounts should be in excess of $5,000)		
5610	**Land** Land acquisition costs, rights-of-way, LIDs	Yes
5620	**Buildings & Structures** Acquisition, construction, and improvements to office or administrative buildings, shops and warehouses, park buildings	Yes
5630	**Other Improvements** Athletic fields, bridges, water and sewer systems, lighting, parking, roadways, sidewalks, storm drains, streets	Yes
5640	**Machinery & Equipment** Communications equipment, transportation equipment, office furniture & equipment, computers, heavy duty work equipment	Yes
5650	**Construction of Fixed Assets** For capital improvement projects on City owned property	Yes
5660	**Capitalized Rentals & Leases**	Yes
Debt Service Principal		
5700	**Debt Service Principal**	Yes
5800	**Debt Service Interest & Related Costs**	Yes
5870	**Residual Equity Trans-Out**	No
Interfund Payment for Services, Transfers, and Reserves		
Expenditures made to other funds or other departments of the same fund for services rendered		
5901	**Interfund Professional Services (Building Permits)**	Yes
5910	**Interfund Charge - Equipment Replacement**	No
5950	**Interfund Vehicle Operations and Maintenance**	No

Glossary of Budget Terms and Acronyms

ACCOUNT. A chronological record of public funds showing receipts, disbursements, and the balance.

ACCOUNTING SYSTEM. The total set of records and procedures used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL BASIS ACCOUNTING. A method of accounting for revenues and expenses when earned or incurred instead of when cash is received or spent.

ACTUALS. Monies which have already been used or received as opposed to budgeted monies which are estimates of possible funds to be spent or received.

ADOPTED BUDGET. The budget for the operations of regular City services and for capital expenditures for the fiscal year as proposed by the City Manager and adjusted and adopted by the City Council. The adopted budget can only be adjusted (amended) during the fiscal year by an ordinance of the City Council.

AGENCY FUND. A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments and/or other funds.

APPROPRIATION. A legal authorization granted by the City Council to make expenditures and to incur obligations for a specific purpose or program. Usually granted for a one-year period.

APPROPRIATION ORDINANCE. The official enactment by the City Council giving the legal authority for City officials to obligate and expend resources.

ARRA. American Recovery Reinvestment Act.

ASSESSED VALUATION. The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.

B.A.R.S. The State of Washington prescribed Budgeting, Accounting, and Reporting System manual for which compliance is required for all governmental entities in the State of Washington.

BALANCED BUDGET. A budget in which planned expenditures do not exceed projected funds available.

BASE BUDGET. The ongoing cost to maintain the current level of service.

BASIS OF ACCOUNTING. A fund's basis of accounting determines when a transaction is recognized in the fund's operating statement. Annual appropriated budgets for all funds are prepared and adopted on a cash basis. Under a cash basis, transactions are recognized only when cash is increased or decreased. Governmental fund financial statements are prepared on the modified accrual basis of accounting. Revenues are recognized when measurable and available to finance current expenditures and expenditures are recognized when goods and services are received and liabilities are due and payable at year-end. Under the accrual basis of accounting, the revenues are recognized in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred.

BEGINNING FUND BALANCE. The resources that are unspent from the previous year and are available in the subsequent fiscal year for expenditure. Since these resources are typically available due to under-expenditures in the previous year or unexpected revenues, it is prudent to not utilize these resources for ongoing operational expenditures.

BENEFITS. City provided employee benefits such as social security replacement, retirement, worker's compensation, life insurance, medical insurance and dental insurance.

BUDGET. A plan of financial operation embodying an estimate of expenditures for a given period and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

BUDGET CALENDAR. The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.
BUDGET HEARING. A public hearing conducted by City Council to consider and adopt the annual budget.

CAPITAL BUDGET. Major capital improvements which are beyond the routine operation of the city are budgeted under separate capital project funds. These projects often require more than one year to complete. In total, these projects are referred to as the Capital Budget and are not included in the annual operating budget.

CAPITAL IMPROVEMENT CONSTRUCTION. Projects such as roads, drainage, buildings, sidewalks and other works to create and repair the City's physical infrastructure; funds in this category may also be used for the design, project management and other associated administrative costs.

CAPITAL IMPROVEMENT PROGRAM. A six-year plan for capital expenditures that identifies the expected beginning and ending date of each project, the amount to be expended in each year on each project and the method of financing project expenditures.

CAPITAL OUTLAYS. Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than $5,000, including construction projects, land acquisition, major renovations or repairs to existing grounds or facilities, and equipment purchases.

CAPITAL PROJECTS. Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a new building or facility. It may also include major maintenance or renovation of a current asset.

CASH BASIS ACCOUNTING. The method of accounting where revenues are recorded when received and expenditures are recorded when paid.

CASH RESERVES. The cash balance that is not appropriated for expenditures or that is segregated by policy for a specific future use.

CHARGES FOR GOODS AND SERVICES. A basic classification for services other than personnel services which are needed by the City. This budget item includes professional services, communication, travel, advertising, rentals and leases, insurance, public utility services, repairs and maintenance, and miscellaneous.

CLEAN WATER ACT (CWA). In 1972, Congress amended the Federal Water Pollution Control Act (referred to as the Clean Water Act) to prohibit the discharge of any pollutant to waters of the United States from a point source unless the discharge is authorized by a National Pollutant Discharge Elimination System (NPDES) permit. In 1999 the US Environmental Protection Agency promulgated rules (NPDES Phase II) that sets storm water management requirements for municipalities under 100,000 population, including the City of Shoreline.

CONSUMER PRICE INDEX (CPI). A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

CONTINGENCY. A budgetary reserve set aside for emergencies or unforeseen expenditures.

COUNCILMANIC BONDS. Bonds issued with the approval of the City Council, as opposed to bonds which must be approved by public vote. Councilmanic bonds must not exceed 1.5 percent of the assessed valuation.

CRITICAL SUCCESS FACTORS. Areas where the City has to excel, if it is to accomplish the community's vision.

DEBT SERVICE. The annual payment of principal and interest on the City's indebtedness.

DEFICIT. The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over

income during an accounting period.

DEPRECIATION. (1.) Expiration in the service of life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. **(2.)** That portion of the cost of a capital asset which is charged as an expense during a particular period.

ENCUMBERANCE. The commitment of appropriated funds to purchase an item or service.

ENDANGERED SPECIES ACT (ESA). Refers to the listing of the Puget Sound chinook salmon as a threatened species by the National Marine Fisheries Service. Potentially affects all sensitive areas, and stormwater regulations for both quality and quantity.

ENDING FUND BALANCE. The cash balance remaining at the end of the fiscal year available for appropriation in future years.

ENTERPRISE FUNDS. Enterprise or proprietary funds are used to account for a government's business-type activities. An enterprise fund may be established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas, and electric utilities; airports; parking garages; or transit systems). In this case, the governing body intends that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURES. Where accounts are kept on the accrual or modified accrual basis of accounting, the costs of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FEES. A charge for a service the City does not provide for free to all citizens. For example, we have fees for recreation classes or land use development applications.

FISCAL YEAR. Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for the City of Shoreline begins on January 1 and ends on December 31.

FTE. An acronym for Full-Time Equivalents, which are regular, full-time employee positions; when expressed as a decimal number, this means that only part of a full-time employee position is dedicated to this service or program within the budget.

FUNDS. Funds are comprised of special accounts within the City budget that are used to segregate revenues and expenditures for specific types of programs and services and to comply with State law and generally accepted accounting principles (GAAP).

FUND BALANCE. The excess of an entity's assets over its liabilities in a particular fund. A negative fund balance is sometimes called a deficit.

GENERAL FUND. This fund is used to pay the expenses and liabilities of the City's general services and programs for citizens that are not separately accounted for in special revenue funds.

GENERAL FUND SUBSIDY. This reflects the amount of General Fund discretionary taxes required to fund a department's budget. The formula for this figure is total departmental expenditures minus dedicated resources (grants, fees, etc.) equals General Fund subsidy.

GENERAL OBLIGATION BONDS. Bonds for which the full faith and credit of the issuing government are pledged for payment.

GOVERNMENTAL FUNDS. Governmental funds are used to account for most of a government's tax-supported activities. Under current GAAP, there are five types of governmental fund types: general, special revenue, debt service, capital projects, and permanent funds. Governmental funds are used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, uses, and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures, and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more

detailed schedules of revenues, expenditures, transfers, and other changes in fund balance.

GRANTS. Funds provided to or by the City for special purposes or programs, usually requiring a competitive application process.

INFRASTRUCTURE. The underlying foundation, especially the basic installations and facilities, on which the continuance and growth of a jurisdiction depends, i.e., streets, roads, sewer, and water systems.

INTERFUND TRANSFERS. Contributions from one City fund to another in support of activities of the receiving fund. Loans are not included.

INTERGOVERNMENTAL REVENUE. Grants, entitlements, shared revenues and payment for goods and services by one government to another.

INTERGOVERNMENTAL SERVICES. Services purchased from other government agencies, normally including types of services that only government agencies provide.

INTERNAL SERVICE FUNDS. A type of proprietary fund which accounts for the goods and services which are provided to other units of the City and payment by the benefiting unit is intended to fund the costs of providing such services.

LEED: Leadership in Energy and Environmental Design.

LEVEL OF SERVICE. Used generally to define the existing services, programs, and facilities provided by the government for its citizens. Level of service in any given activity may be increased, decreased, or remain the same, depending on the needs, alternatives, and available resources.

LEVY. To impose a tax, special assessment or service charge for the support of government activities. The term most commonly refers to the real and personal property tax levy.

LEVY RATE. The rate at which taxes, special assessments or service charges are imposed. For example, the real and personal property tax levy is the rate at which property is taxed per $1,000 of assessed valuation. The rate is determined by calculating the ratio of the maximum amount of property tax revenue allowable under state law and the total assessed valuation within the taxing district.

LIABILITY. Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

MODIFIED ACCRUAL ACCOUNTING. A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are “measurable” and “available for expenditure”. Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

NON-DEPARTMENTAL EXPENDITURES. Expenditures that are not directly related to the operations of a single City department.

OBJECT OF EXPENDITURE. Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include salary, benefits, supplies, other services and charges, intergovernmental services, inter-fund payment for services, capital outlay and debt service.

OPERATING BUDGET. The annual appropriation to maintain the provision of City services to the public.

OPERATING FUNDS. These funds account for the day-to-day operations of providing City services. They do not include capital improvements. They include the General Fund and Special Revenue Funds.

OPERATING TRANSFER IN. Transfer from other funds which are not related to rendering of service.

OPERATIONAL CONTINGENCY. Funds set-aside in the General Fund budget to provide for unknown operational adjustments or service demands that may arise during the year. These funds are used only

as a last resort and with Council approval. Savings within departmental budgets throughout the year will be the first source for funding unforeseen expenditures.

OVERHEAD/INDIRECT COSTS. Overhead or indirect costs represent the level of assistance that the support service departments (Finance, Human Resources, City Manager, etc.) provide to the direct service departments (Police, Parks, Public Works, etc.) so they can provide services to the public.

PERFORMANCE MEASURES. A performance measure is an indicator of the attainment of an objective. It is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

PERS. Acronym for Public Employees Retirement System provided for all City employees, other than law enforcement and fire fighter personnel, by the State of Washington.

PROGRAM. A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

PROGRAM PURPOSE. A broad declaration of purpose explaining why the program exists and what we hope to achieve with the resources invested.

PROPOSED BUDGET. The City Manager's recommended budget submitted to the City Council and public in October of each year.

PROPRIETARY FUNDS. Recipients of goods or services pay directly to these funds. Revenues are recorded at the time services are provided, and all expenses incurred in earning the revenues are recorded in the same period. As a result, there is a direct cause and effect relationship between revenue and expenses in these funds.

PROPOSED BUDGET. This is the budget, as proposed by the City Manager, for the operations of regular City services and for capital expenditures.

REAPPROPRIATION. A legal authorization granted by the City Council to re-appropriate expenditures to the current budget year for a specific purpose or program that was budgeted but unexpended at the end of the prior year.

REET. The Real Estate Excise Tax, a tax levied on real estate sales and used solely for capital purposes.

RESERVES. The funds set aside by the City as a savings account for future emergencies. The City's reserves include the General Reserve Fund, the Insurance Reserve budgeted in Citywide Services, and a General Fund Undesignated Ending Fund Balance.

RESOURCES. Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

REVENUES. Income received by the City to support programs or services to the community. It includes such items as taxes, fees, user charges, fines, forfeits, interest income and miscellaneous revenue.

SAFETEA-LU. **S**afe, **A**ccountable, **F**lexible and **E**fficient **T**ransportation **E**quity **A**ct - a **L**egacy for **U**sers transportation grant.

SALARIES AND WAGES. Amounts paid for services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and seasonal help.

SPECIAL ASSESSMENT. A compulsory levy made against certain properties from earnings of enterprise funds. An addition to a pledge or revenues, such bonds sometimes contain a mortgage on the enterprise funds property.

SPECIAL REVENUE FUNDS. Funds that are dedicated for a specific purpose (e.g., roads, surface water, etc.), require an additional level of accountability and are collected in a separate account, not part of the General Fund.

STRATEGIC GOALS. Each critical success factor has a targeted number of strategic goals. These goals are customer-oriented and are connected to the budget, the capital improvement program (CIP), and the comprehensive plan. They are measurable, realistic, and focused.

STRATEGIC PLAN. A plan outlining the goals and strategies the City will focus on over the next six years. It is prioritized around the critical success factors of our community and is intended to be a living document, which will be evaluated regularly.

SUBSIDIES. Financial assistance provided by one agency to another agency for a defined purpose (e.g., King County swimming pool subsidies, General Fund subsidy of the Street Fund transportation programs).

TAXES. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include special assessments, fees, or charges for services.

TAX LEVY. Charge levied by a government to finance services performed for the common benefit.

TAX RATE. The amount of tax stated in terms of units per $1,000 of assessed value of taxable property. The tax rate is the result of dividing the tax levied by the assessed value of the taxing district.

TRANSFERS IN/OUT. Resources that are transferred from one fund to another to pay for a specific purpose. For example, resources are transferred from the Surface Water Fund to the Surface Water Capital Fund to pay for surface water related capital improvement projects, since all capital projects are expensed out of the capital improvement funds.

TRANSPORTATION BENEFIT DISTRICT. State legislation allows local governments to establish a Transportation Benefit District ("TBD") and accompanying funding sources to provide for the preservation, maintenance and construction of local transportation infrastructure/

UNRESERVED/UNDESIGNATED FUND BALANCE. That portion of available fund balance that has not been designated or restricted for a specific purpose and is available for general appropriation.