



Parks, Recreation & Cultural Services/ Tree Board

Regular Meeting Agenda Packet

April 26, 2018



**Parks, Recreation and Cultural Services Board
2018 Meeting Schedule**

May 24	7:00 p.m.	Shoreline City Hall, Room 303
June 25	5:30 p.m.	Dinner Meeting with Council
June 28	7:00 p.m.	Shoreline City Hall, Room 303
July 26	6:00 p.m.	Annual Tour
August 23	7:00 p.m.	Kruckeberg Botanic Garden
September 27	7:00 p.m.	Shoreline City Hall, Room 303
October 25	7:00 p.m.	Shoreline City Hall, Room 303
December 6	7:00 p.m.	Shoreline City Hall, Room 303



AGENDA
PARKS, RECREATION & CULTURAL SERVICES/TREE BOARD
REGULAR MEETING

April 26, 2018
7:00 p.m.

Shoreline City Hall Room 303
17500 Midvale Ave N

		Estimated Time
1. CALL TO ORDER/ATTENDANCE		7:00
2. APPROVAL OF AGENDA	Action	7:02
3. APPROVAL OF MEETING MINUTES	Action	7:03
4. PUBLIC COMMENT		7:05
<i>Members of the public may address the PRCS/Tree Board on agenda items or any other topic for three minutes or less. When representing the official position of a State registered non-profit organization or agency or a City-recognized organization, a speaker will be given 5 minutes and it will be recorded as the official position of that organization. Each organization shall have only one, five-minute presentation. Please be advised that each speaker's testimony is being recorded. Speakers are asked to sign up prior to the start of the Public Comment period. *</i>		
5. DIRECTOR'S REPORT	Information	7:10
6. RONALD BOG PARK WETLAND EASEMENT	Information	7:25
7. CONCEPT DESIGN STUDY	Discussion	7:40
8. 6/25 DINNER MEETING WITH CITY COUNCIL	Discussion	8:25
9. COMMENTS FROM THE BOARD	Discussion	8:40
10. ADJOURN	Action	9:00

The PRCS/Tree Board meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 801-2230 in advance for more information. For TTY telephone service call 546-0457.

March 22, 2018



Minutes for the Parks, Recreation and Cultural Services/Tree Board
Regular Meeting
City Hall Room 303

1. **Call to Order/Attendance**

The meeting was called to order by Chair Robertson at 7:00 p.m.

Park Board Members Present: Betsy Robertson, John Hoey, Christina Arcidy, Christine Southwick, Cindy Dittbrenner, Bill Franklin, Erik Ertsgaard, Katie Schielke

Absent: Natalia Ablao Sandico

City Staff Present: Eric Friedli, Director; Kirk Peterson, Parks Maintenance Superintendent; Lynn Gabrieli, Administrative Assistant III

2. **Approval of Agenda:** Chair Robertson called for approval of the agenda. So moved by Ms. Schielke and seconded by Ms. Southwick. The motion carried.
3. **Approval of Minutes:** Chair Robertson called for approval of the February minutes. So moved by Mr. Hoey and seconded by Mr. Franklin. The motion carried.

4. **Public Comment (7:22 p.m.):**

Bryce Hanson, Shoreline, requested the Board's attention to the following issues:

- The increasing use of drones at Richmond Beach Saltwater Park
- Restoration volunteers' access to public water
- Winter restroom access at the park
- Significant erosion on the stairs
- Insufficient summer irrigation at Richmond Beach Community Park

The Board and staff thanked Mr. Hanson for his feedback, provided some clarifying information, and briefly discussed the issues he raised.

5. **Director's Report**

- Mr. Friedli reported on the March Council retreat.
 - There is no substantial change in goals for the coming year.
 - The Council requested a work plan item addressing homelessness and opioid addiction and asked staff to research what other municipalities are doing to address these issues.
 - Future development in Shoreline was discussed.
 - The Council and staff toured the Brightwater sewage treatment facility.

- On Saturday morning the Council and staff discussed potential funding measures for parks and sidewalk improvements. The message received from the Council to staff was to continue to move forward with future planning for parks and a community/aquatics center. The Council is interested in assembling a Citizens Advisory Committee to consider a ballot measure in 2019 or 2020.
- Mr. Friedli followed up on February's proposal for the redevelopment of Firlands Way. He provided the Board with the minutes from the Council meeting where this proposal was discussed.
- The Public Art major commission has been narrowed to three finalists who will be invited to interview with the selection panel in late April/early May. Once the artist is chosen, a public process will be established to develop the project.
- An RFQ for the next step of the community/aquatics center project is in development. The City is exploring property acquisition with the hope that the next phase of design will be site-specific. The desire is to have a design consultant on board in May so the future Citizen's Advisory Committee will have sufficient information to make recommendations.
- Registration for recreation programs opened on Monday. Since then, \$405,000 of registrations have been processed online.
- The state passed a capital budget including an increase in funding for park projects through the Land and Water Conservation Fund. It now looks like the Hidden Lake project will be able to move forward with a grant for trail and park enhancements. No changes in design since the last project update.

Chair Robertson moved to accept late public comment. So moved by Ms. Schielke and seconded by Ms. Dittbrenner. The motion carried and public comment was received as recorded above.

6. Concept Design Study

Mr. Friedli provided a recap of the study to date. The consultants are now using all the feedback from the open houses, surveys, emails, and comment cards to develop a preferred concept for each of the eight parks. At the April meeting the Board will be presented with the preferred concept designs for their review and feedback.

7. Maintenance & Operations Manual and Standards

Mr. Peterson presented the draft manual and maintenance standards spreadsheet for the Board's discussion. The Board asked clarifying questions and commended the work done by staff to put the documents together.

8. Aging Adults Strategic Plan

- Chair Robertson reviewed the Requested Board Action and asked whether any additional work groups will be forthcoming that Board members may want to consider before deciding whether to participate in this one. Mr. Friedli replied that the community/aquatics center project will also require a review team.
- The Aging Adults Strategic Plan is a byproduct of Initiative 4 from the PROS Plan. BERK and Associates have signed a contract to support this project. They will be doing the Situation Assessment & Inventory work to gather demographic information and current access to health care, health risk factors and chronic disease incidence.
- A project work group will be made up of six to ten people from the PRCS Dept., the PRCS/Tree Board, and Shoreline Lake Forest Park Senior Center staff to review materials, drafts, and plan public outreach. Public outreach will include public meetings and open houses, interviews, and Board review.
- The anticipated schedule includes a kickoff meeting in April, information gathering through June, a draft plan by the end of August, and a final plan in October.

- **Christine Southwick and Christina Arcidy volunteered to serve on this work group.**

9. Comments from the Board

- Ms. Arcidy attended the Sidewalk Prioritization Plan meeting before the Board meeting. She wondered whether the Board would be asked to comment on a change to the tree amenity strip to accommodate trees and irrigation.
- Ms. Southwick asked whether alternative sidewalk materials are under consideration
- Ms. Arcidy shared her excitement about the addition of Angie Ramirez to the Shoreline PRCS Dept. staff.
- Chair Robertson asked for clarification about letters that were sent by the City to residents around Rotary Park regarding property acquisition. Mr. Friedli provided additional information.
- Mr. Hoey commented that the first signs of light rail have come to Shoreline near North City Elementary School.
- Mr. Hoey expressed excitement about the future trends toward more challenging playgrounds in the future.
- Mr. Franklin attended the Shoreline Place meeting which he described as further evidence of increasing density, underscoring the need for parks to keep up with the growth in population.

10. Adjourn

Hearing no further business, Chair Robertson called for a motion to adjourn. So moved by Ms. Southwick and seconded by Ms. Arcidy. The meeting adjourned at 8:47 p.m.

Signature of Chair
Betsy Robertson

Date

Signature of Minute Writer
Lynn Gabrieli

Date



Memorandum

DATE: April 19, 2018

TO: Parks, Recreation and Cultural Services/Tree Board

FROM: Juniper Nammi, Sound Transit Project Manager
Eric Friedli, PRCS Director

RE: Ronald Bog Park Light Rail Wetland Mitigation - Conservation Easement

Requested Board Action

No action is requested. This item is intended as an information update on this project.

Project Description and Background

In February and April of 2017 the PRCS/Tree Board provided input and concurred with the staff recommendation to allow Sound Transit proposal to create new wetland and wetland buffer in Ronald Bog Park as mitigation for unavoidable wetland impacts within the same Thornton Creek sub-basin for construction of the Lynnwood Link Light Rail Extension (LLE) Project. Sound Transit has continued to advance and refine design of this project and a current draft mitigation site plan is included in Attachment A.

Regulatory Requirements

The Ronald Bog Park Wetland Mitigation Project proposed as part of the Sound Transit LLE Project requires a number of permits and City approvals before it can be constructed. In addition to state and federal permit requirements, the following permits and City approvals are needed:

1. Site Development Permit w/Miscellaneous Structure Building Permit (May/June 2018 submittal expected) – for relocation of “The Kiss” Sculpture out of the mitigation area and floodplain;
2. Critical Area Special Use Permit (May 2018 submittal expected) – requesting modification of the City Critical Area regulations to facilitate fitting the required mitigation buffers and trail enhancements within the park property;
3. Conservation Easement (scheduled June 4 & June 18, 2018)– to protect the mitigation area in perpetuity to meet local, state and federal permit requirements an easement must be granted by Council Ordinance;
4. Floodplain Development Permit (Spring 2019 submittal expected) – evaluation of the proposed project on the mapped flood hazard area in the park on Thornton Creek;

5. Site Development Permit (Spring 2019 submittal expected) – for construction of the wetland mitigation project and trail enhancements; and
6. Right-of-Way Use Permit (Spring 2019 submittal expected) – for haul routes that will be used to remove contaminated soils and to bring in construction materials for the project.

As previously indicated, Sound Transit is intending to meet local, state, and federal regulatory requirements for wetland mitigation with this project. In order to meet federal requirements, public access must be excluded from the new wetland and buffer areas, minimum size requirements must be met, and the area must be protected as a mitigation site in perpetuity through an easement or similar deed restriction. The proposed conservation easement affects the property rights of the park property and can only be granted through a Council Ordinance. The draft conservation easement, included as Attachment B, is scheduled to go to Council on June 4, 2018, for discussion and June 18, 2018, for decision. This easement ordinance would be conditioned on successful issuance of the required Critical Area Special Use Permit that should be ready for a Hearing Examiner decision in late 2018.

Public Involvement Process

Two public meetings have been held by Sound Transit on the wetland mitigation project specifically, in addition to the project wide open house events that Sound Transit has held for the LLE project as a whole. The first public meeting was on April 13, 2017, at a joint Meridian Park and Ridgcrest Neighborhood Association meeting. More recently, Sound Transit held a neighborhood meeting on April 11, 2018, to meet the City’s legal requirement prior to submitting a Critical Area Special Use Permit application. Comments received by Sound Transit at the April 11, 2018, meeting are included in Attachment C.

Schedule

The following is an updated approximate schedule for this project.

Task	Timeframe
Field Data Collection	February 2017 – July 2018
Project Design	February 2017 – July 2018
Sculpture Relocation – permitting and work	May 2018 – September 2018
Critical Area Special Use Permit	May 2018 – December 2018
Conservation Easement to Council	June 2018
Construction Permits – submittal and review	January 2019 – May 2019
Project Construction	June 2019 – September 2019
10 Years Maintenance and Monitoring	2020-2029

Additional Information

Attachment A – Ronald Bog Wetland Mitigation Exhibits

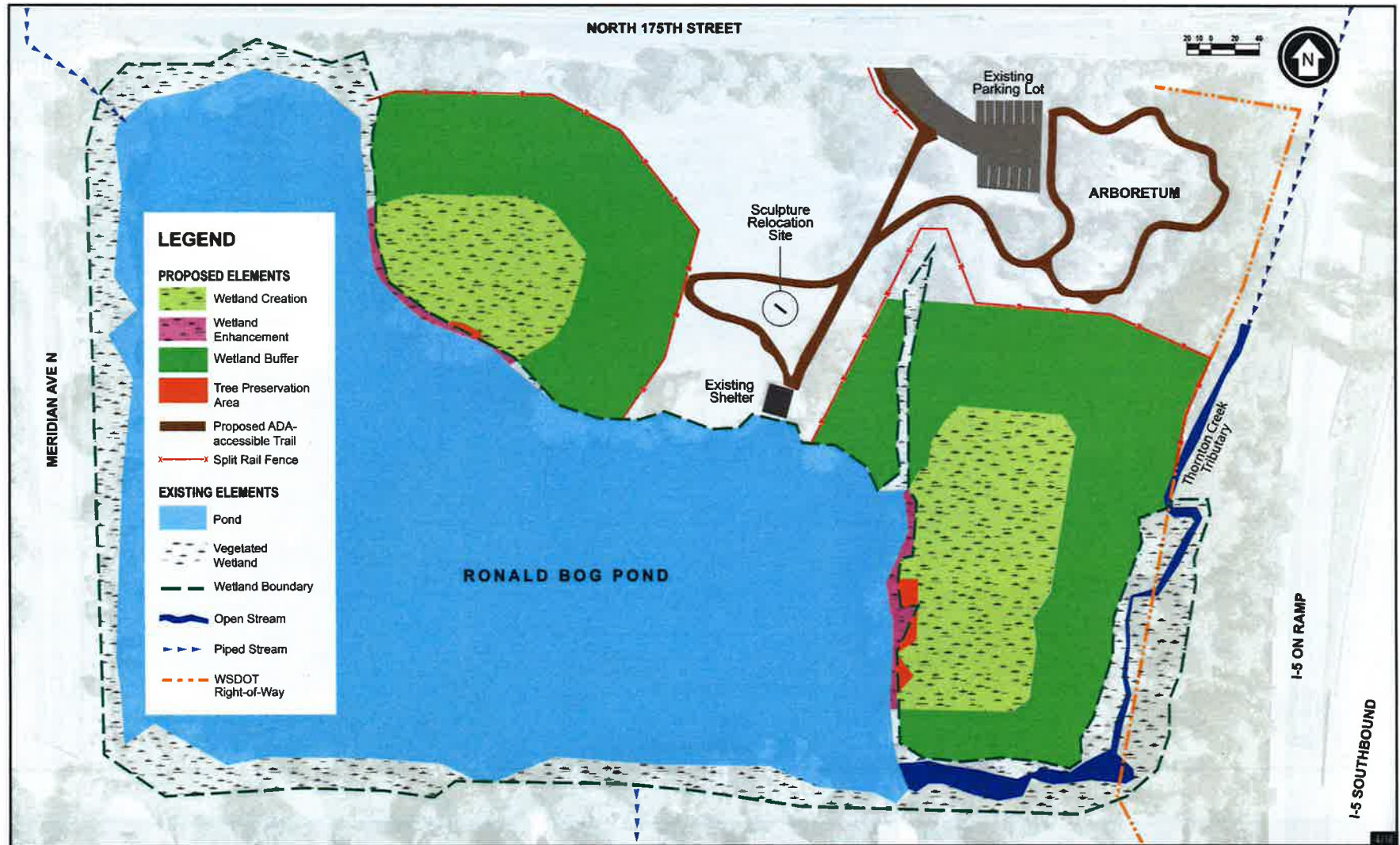
Attachment B – Ronald Bog Conservation Easement DRAFT

Attachment C – Ronald Bog 4/11/2018 Neighborhood Meeting Comments

Juniper Nammi, jnammi@shorelinewa.gov; 206-801-2525

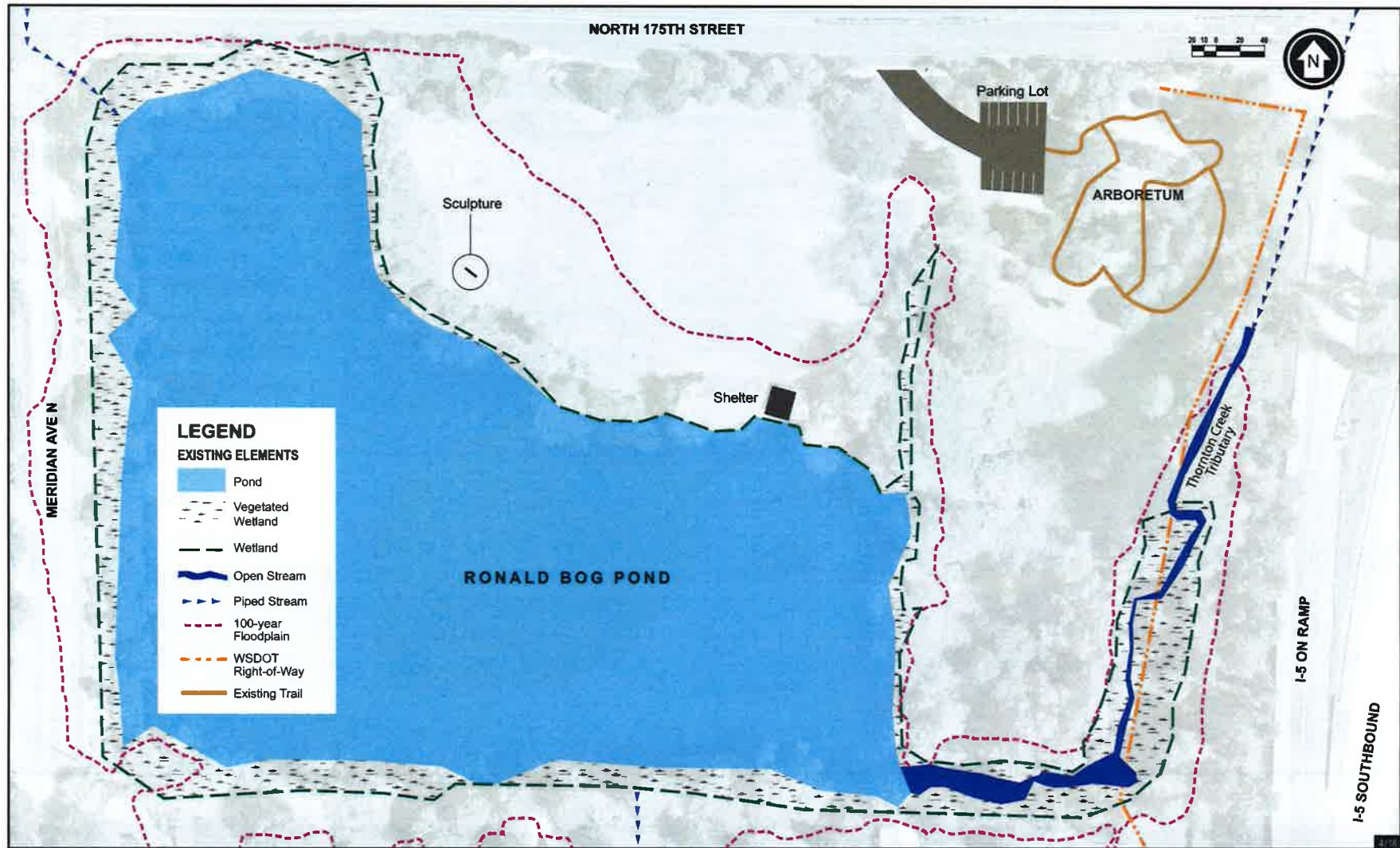
RONALD BOG PARK: WETLAND MITIGATION SITE AND TRAIL IMPROVEMENTS

LYNNWOOD LINK EXTENSION



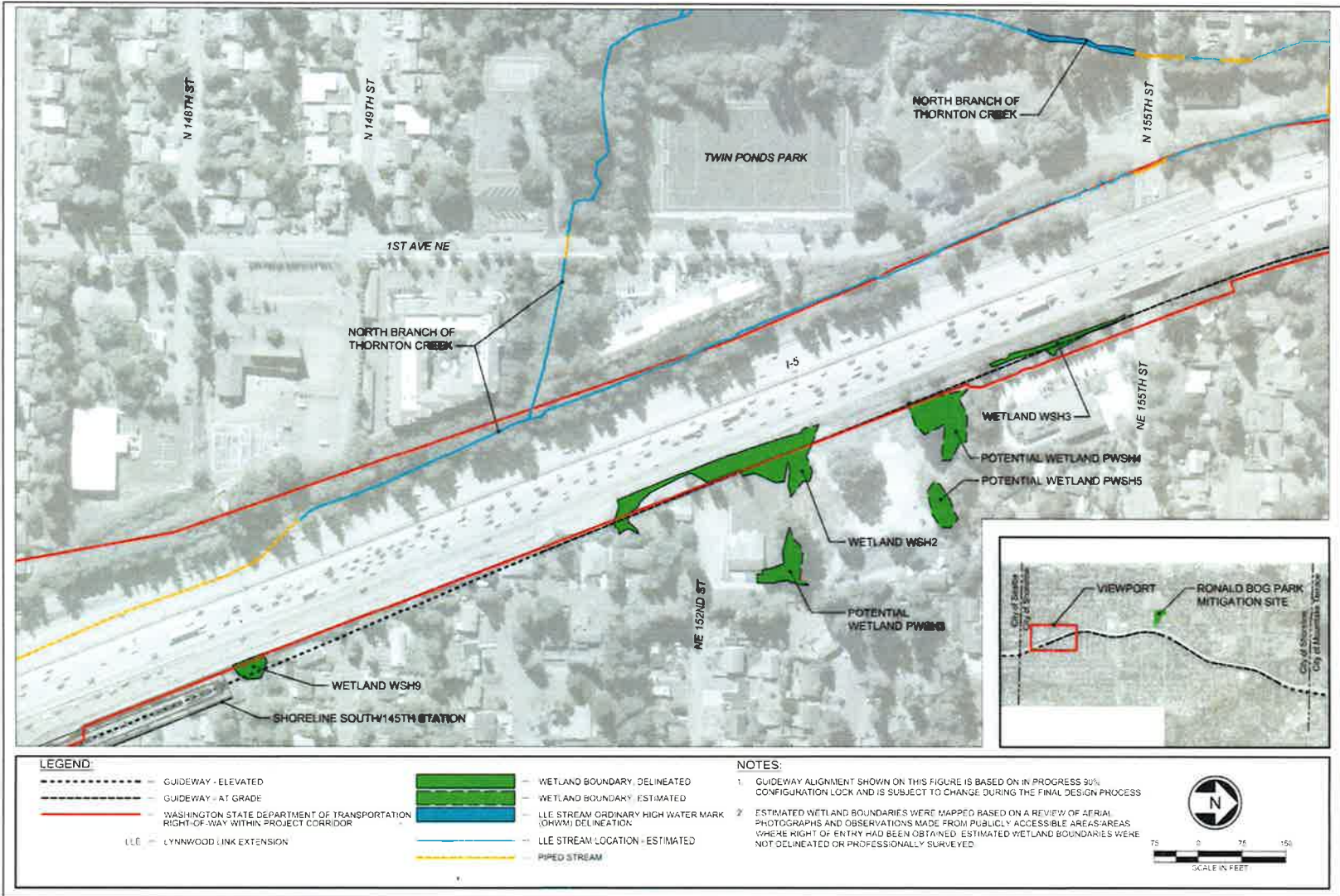
RONALD BOG PARK: EXISTING CONDITIONS

LYNNWOOD LINK EXTENSION



WETLAND AREAS: SOUTH OF NE 155TH

LYNNWOOD LINK EXTENSION





Comment Form

NAME: RACHEL HULTENGREN

DATE: APRIL 11th, 2018

ADDRESS: 2132 N 172nd St.

CITY: SHORELINE STATE: WA ZIP CODE: 98133

EMAIL ADDRESS: RACHEL.HULTENGREN@GMAIL.COM

Please sign me up for project email updates I am a property owner

Comments

I am glad to learn that Ronald Bog will, through the planned ^{mitigation} ~~mitigation~~ efforts, boast increased acreage of high-quality wetlands (especially the expected changes in vegetation to native species). I would like to see a more formal plan for monitoring wildlife species; specifically, a baseline evaluation of abundance and diversity, with an evaluation 5- and 10-years post mitigation. It would be good to know exactly how much of a positive impact this work will have. Thanks for ~~holding~~ holding the neighborhood meeting. ~~and~~

Stay informed about the Lynnwood Link Extension:



Visit our website:
www.soundtransit.org/LLE



Sign up for project updates:
www.soundtransit.org/subscribe
Email the project:
LynnwoodLink@soundtransit.org



Have specific questions or a community group we should visit?
Call Sound Transit
Community Outreach: 206-398-5300



Comment Form

NAME: Walter Knox

DATE: 4/11/18

ADDRESS: 2304 N. 172nd St.

CITY: Shoreline STATE: WA ZIP CODE: 98137

EMAIL ADDRESS: walterinseattle@yahoo.com

Please sign me up for project email updates I am a property owner

Comments

Many of my neighbors, who live along Ronald
Bog, were not aware of this meeting, and
said they did not receive notice. The
flyer I received in the mail had
"Sound Transit" in large print, and only
had "Ronald Bog" in very small print,
which may have failed in
communicating that this
meeting was happening.

Stay informed about the Lynnwood Link Extension:



Visit our website:
www.soundtransit.org/LLE



Sign up for project updates:
www.soundtransit.org/subscribe
Email the project:
LynnwoodLink@soundtransit.org



Have specific questions or a community
group we should visit?
Call Sound Transit
Community Outreach: **206-398-5300**



Comment Form

NAME: Cynthia Knox

DATE: 4/11/18

ADDRESS: 2304 N. 172nd ST.

CITY: Shoreline STATE: WA ZIP CODE: 98133

EMAIL ADDRESS: Cynthia.sjk@yahoo.com

Please sign me up for project email updates I am a property owner

Comments

Please add signage about history of Duwamish People use of Ronald Bog - they traveled through Shoreline from Lake WA to Richmond Beach and stopped at Ronald Bog to pick cranberries & herbs. ~~There is~~ There is much documentation on this and descendants of these peoples still live in this area

People to contact about this:

Vicky(sp?) Stiles at Shoreline Historical Museum

Edie Loyer - Nelson -

Duwamish Tribe Member who lives in Shoreline -

Vicky knows how to contact her

Stay informed about the Lynnwood Link Extension:



Visit our website:
www.soundtransit.org/LLE



Sign up for project updates:
www.soundtransit.org/subscribe
Email the project:
LynnwoodLink@soundtransit.org



Have specific questions or a community group we should visit?

Call Sound Transit
Community Outreach: 206-398-5300



Comment Form

NAME: Cynthia Knox

DATE: 4/11/18

ADDRESS: 2304 N. 172nd ST.

CITY: Shoreline STATE: WA ZIP CODE: 98133

EMAIL ADDRESS: cynthiasjk@yahoo.com

Please sign me up for project email updates I am a property owner

Comments

regarding Ronald Bog mitigation —
concerned that the ^{South} East side of mitigation area
will increase seclusion ^{at encampments} and access for
law enforcement to go in ^{restrict} and clear the
area of illegal activities.

also concerned that split rail fence
will not keep out campers
or people looking for
hiding places to do illegal
activities in park.

also - who will clean up
any needle debris in mitigated/
buffer area?



Stay informed about the Lynnwood Link Extension:

 Visit our website:
www.soundtransit.org/LLE

 Sign up for project updates:
www.soundtransit.org/subscribe
Email the project:
LynnwoodLink@soundtransit.org

 Have specific questions or a community group we should visit?
Call Sound Transit
Community Outreach: 206-398-5300

WHEN RECORDED RETURN TO:

City of Shoreline
17500 Midvale Ave. N
Shoreline, WA 98100-4905

Declaration of Conservation Easement

Grantor: City of Shoreline
Grantee: City of Shoreline
Abbreviated Legal Description: NW ¼ SW ¼ SEC 08, T26N, R4E, W.M.
Assessor's Tax Parcel No(s): 0826049048
ROW No(s): LL 207.1

The **City of Shoreline** ("Grantor"), is the owner of Ronald Bog Park, in the City of Shoreline, as more particularly described in the legal description attached as **Exhibit "A-1"** (the "Property").

Sound Transit is developing a high capacity transit service in the central Puget Sound region, including the Link light rail system called the Lynwood Link Extension (the "Project").

As a permitting condition for the Project, Sound Transit will use two portions of the Property for environmental mitigation for wetland and wetland buffer impacts that will be incurred as a result of the construction and operation of the Link light rail system in Shoreline. Two portions of the Property will be dedicated for conservation easement purposes in accordance with the terms of local, state, and federal permits.

AGREEMENT

1. Grant of Easement. Grantor, for and in consideration of benefits for public use, and other good and valuable consideration, as the owner of the Property, hereby declares that two portions of the said Property shall be managed and maintained as a conservation easement (the "Easement"), as more particularly described in the attached legal descriptions in **Exhibit "B-1"** (the "Mitigation Areas") and depicted in **Exhibit "C-1"**. Grantor further declares that it will protect said Easement in perpetuity.

2. Purpose of Easement. Grantor, its agents, contractors and permittees, may use the area within the Mitigation Area for purposes of protection, inspection, and activities necessary to maintain the environmental mitigation improvements (the "Mitigation Improvements"), as required by local, state, and federal permits referenced herein.

3. Grantor's Use of Easement Area. The Mitigation Areas shall remain a native conservation area in perpetuity as required by local, state, and federal permits from the Project. Grantor may not change the use of the Mitigation Areas, conduct activities that will impair or interfere or change the condition of the Mitigation Areas, or otherwise impair or interfere with the purposes of this Easement, without express permission from local, state, and/or federal permitting agencies, as required. Grantor shall maintain the Mitigation Areas, after Sound Transit meets its performance standards, in accordance with standards described in the local, state, and federal permits.

4. Emergency Repairs or Maintenance. In the event Grantor requires emergency repairs or maintenance to the improvements within the Mitigation Areas, Grantor shall restore the Mitigation Areas to a condition equal to or better than existed prior to the repair or maintenance, in a manner consistent with all permits required. Grantor shall have continued access to the Mitigation Areas for the purpose of emergency repair, maintenance and inspection of the improvements.

5. Binding Effect. This declaration shall be a covenant running with the land and shall forever bind Grantor, its heirs, successors, and assigns.

6. **Recording.** Grantee will record this easement in the real property records of King County, Washington.

Dated and signed on this _____ day of _____, 2017.

GRANTOR: City of Bellevue

By _____
XXXXX (name)

Its: (TITLE)

Accepted and Approved:

By _____
XXXXX (name)

Its: (TITLE)

STATE OF WASHINGTON

}
} SS.
}

COUNTY OF KING

I certify that I know or have satisfactory evidence that **(NAME)** is the person(s) who appeared before me, and said person(s) acknowledged that she signed this instrument, on oath stated that she is authorized to execute the instrument and acknowledged it as the **TITLE of the CITY OF SHORELINE** to be the free and voluntary act of such party for the uses and purposes mentioned in this instrument.

Dated: _____

Signature: _____

Notary Public in and for the State of Washington

Notary (print name): _____

Residing at: _____

My appointment expires: __



Memorandum

DATE: April 26, 2018
TO: PRCS/Tree Board
FROM: Eric Friedli, Director
RE: Concept Design Plans 2018 Project Update

Requested Board Action

No action is requested. Board members are encouraged to provide feedback on the preferred park concept designs prior to them being finalized for the May 31st Public Open House.

Project Background

Shoreline's 2017-2023 Parks, Recreation and Open Space (PROS) Plan lays the groundwork for parks, recreation and cultural services for many years to come.

PROS Plan Strategic Action Initiative #3: Expand Recreation Facility Opportunities establishes a goal of providing new park amenities by 2023. In addition, the six-year Capital Improvement Plan (PROS Plan Table 6.5) prioritizes a list of parks for improvements by 2023. The Parks Concept Design Project is intended to engage the community in creating a more detailed design for selected parks in order to facilitate developing a funding plan for implementation of park improvement.

The Board has had presentations and discussion about the Concept Design Project on December 7, 2017 and January 25th and March 22, 2018. Several Board members also attended the December 13, 2017 and March 6 and 10, 2018 open houses.

Discussion

Since the March open houses staff and the design team have reviewed the public comments and refined the concept designs into a preferred concept design for each park. The preferred concept designs will be presented to the community at a public open house on May 31, 2018. The Board is being presented draft versions of the preferred concept designs for discussion. The draft preferred designs are attached for the Boards review.

The Board is encouraged to review the public comments at:
<http://www.shorelinewa.gov/government/departments/parks-recreation-cultural-services/projects-and-plans/join-the-conversation>.

The website includes the results of the survey, copies of the comments cards and boards and notes from the neighborhood association meetings attended by staff and Board members.

Public Involvement Process

A public workshop, attended by approximately 50 people was held on December 13, 2017. Public open houses on March 6th and 10th 2018 were attended by 37 and 40 people respectively. In addition, PRCS staff and Board members have attended Highland Terrace, Westminster, Richmond Highlands, Ridgecrest, Hillwood and Briarcrest Neighborhood Association meetings.

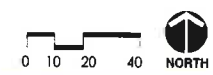
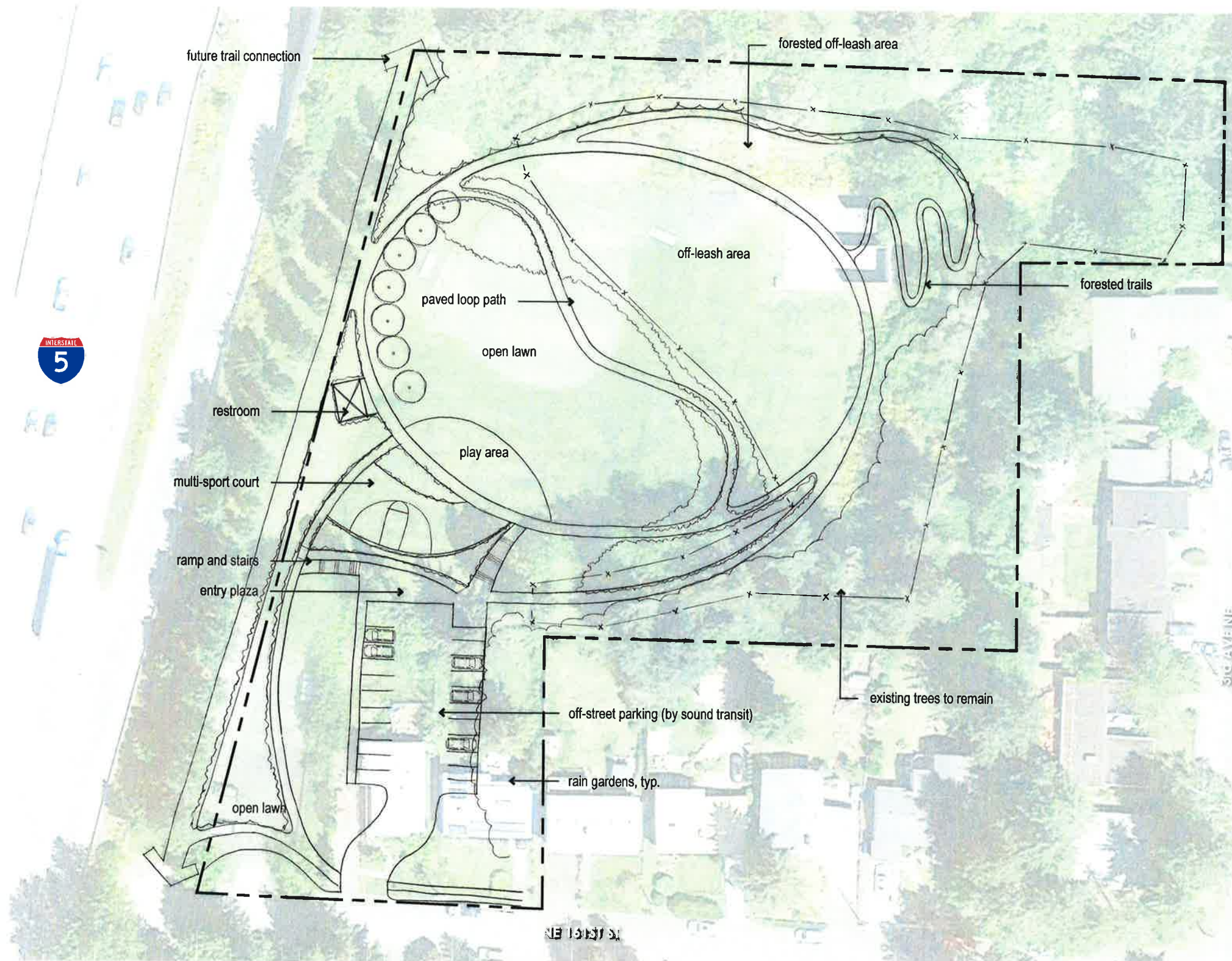
Schedule

- March 2018 Public workshop – review rough concepts
- April 2018 Refine concept designs and cost estimates
- May 31, 2018 Public Workshop – review concept designs
- June/July 2018 Refine concepts / review and finalize with PRCS Board

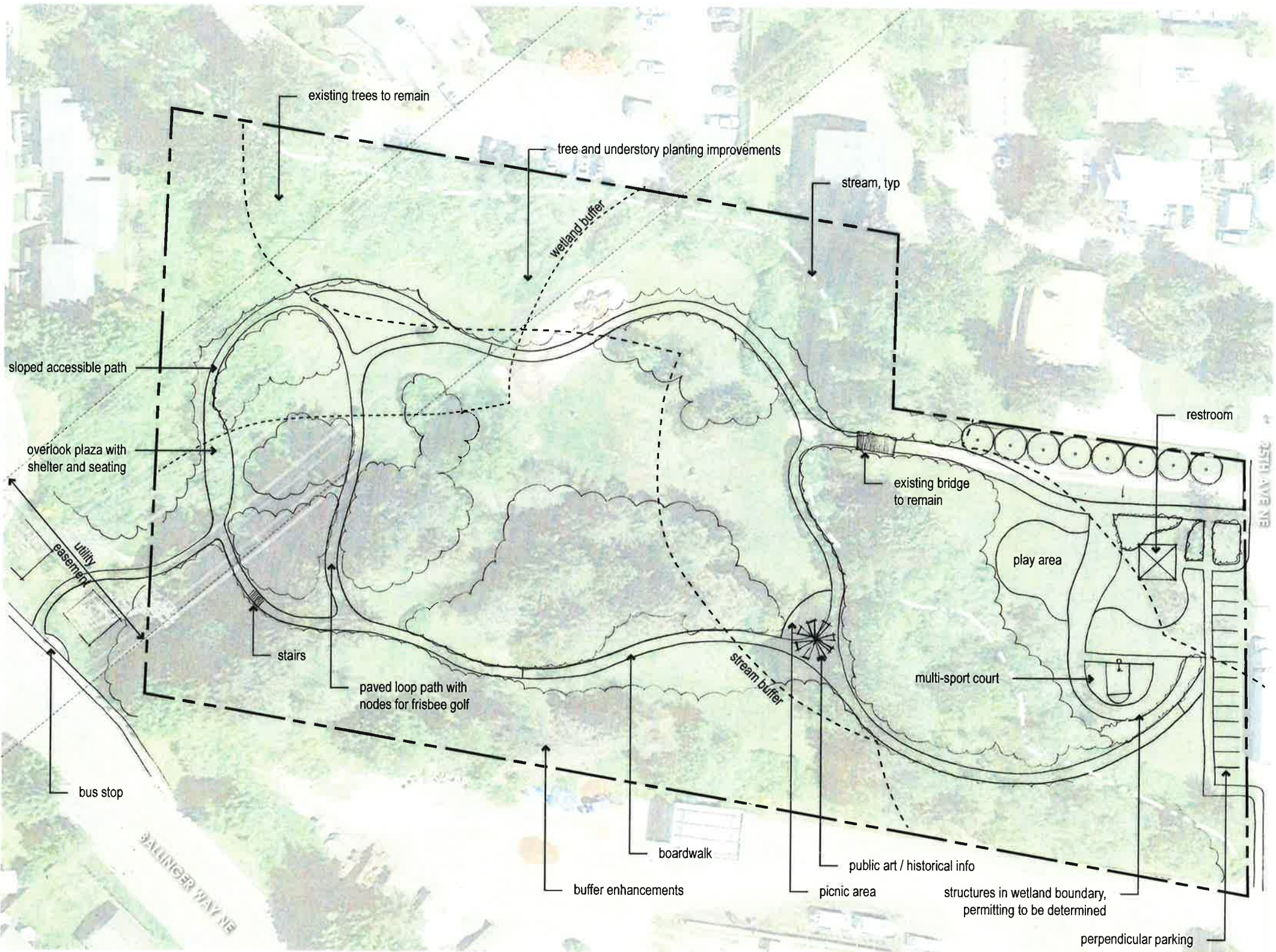
Additional Information

Eric Friedli; efriedli@shorelinewa.gov; 206-801-2601
<http://www.shorelinewa.gov/parksdesign>

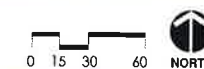
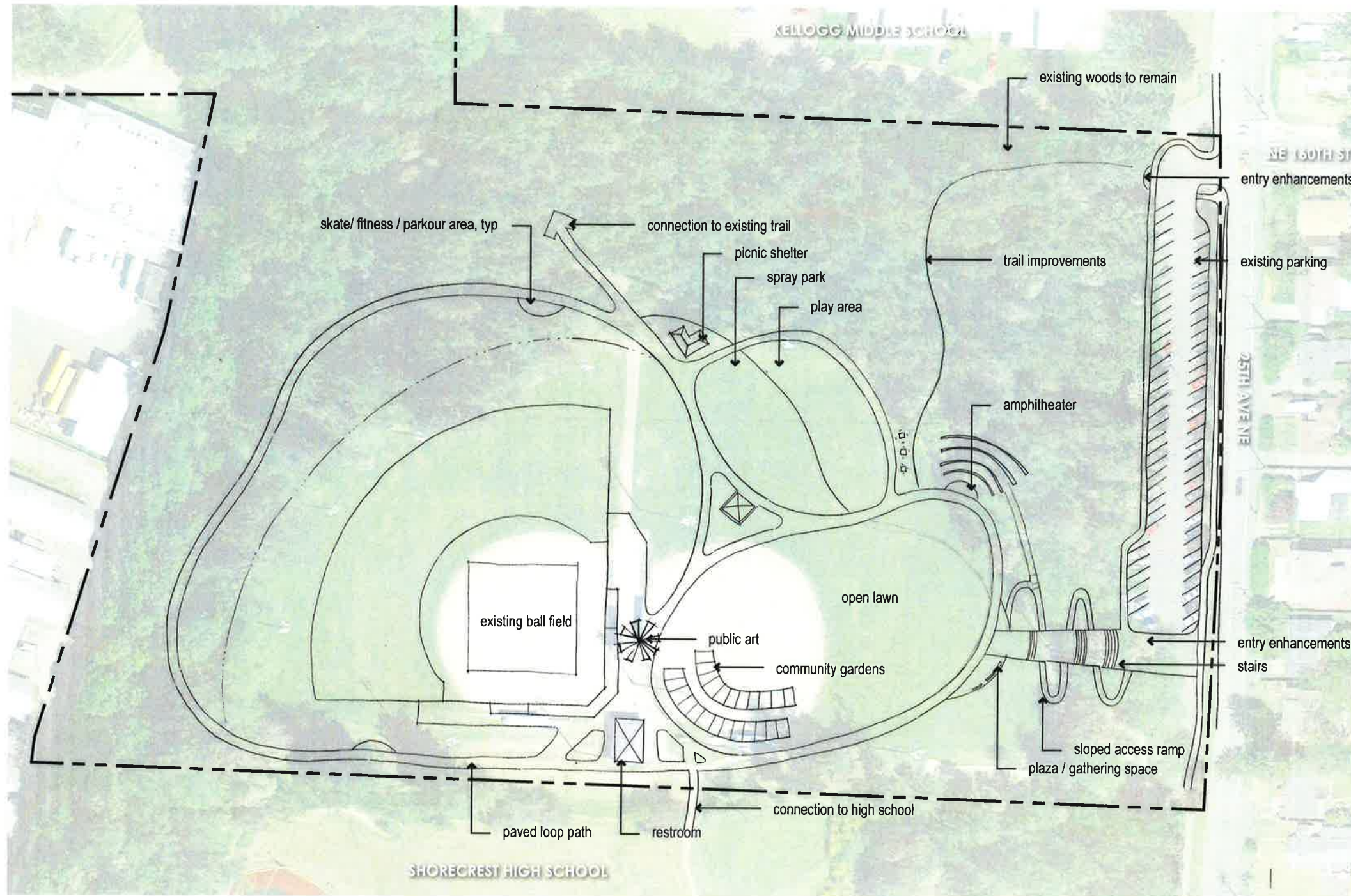
RIDGECREST PARK



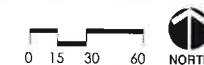
BRUGGER'S BOG PARK



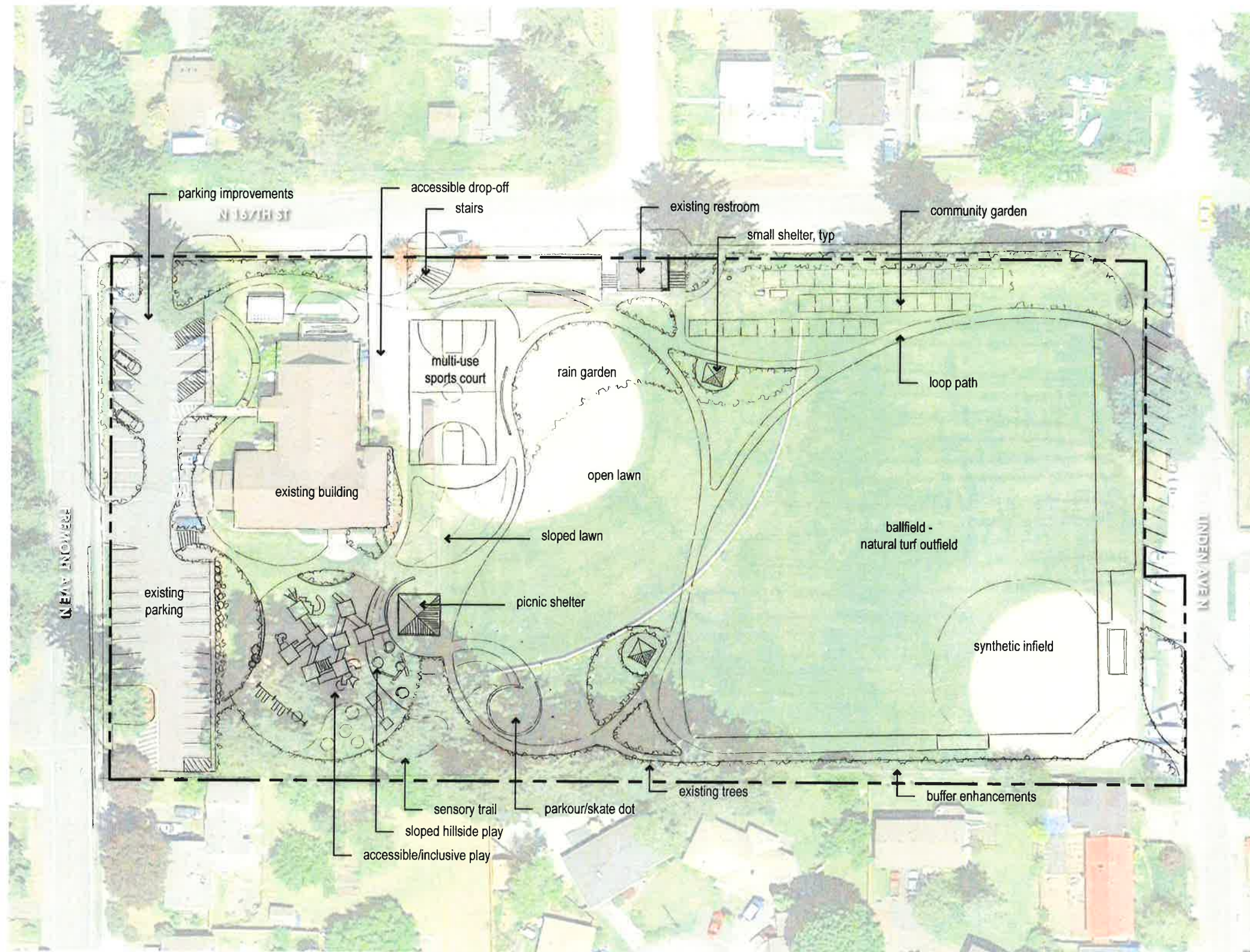
HAMLIN PARK (BRIARCREST)



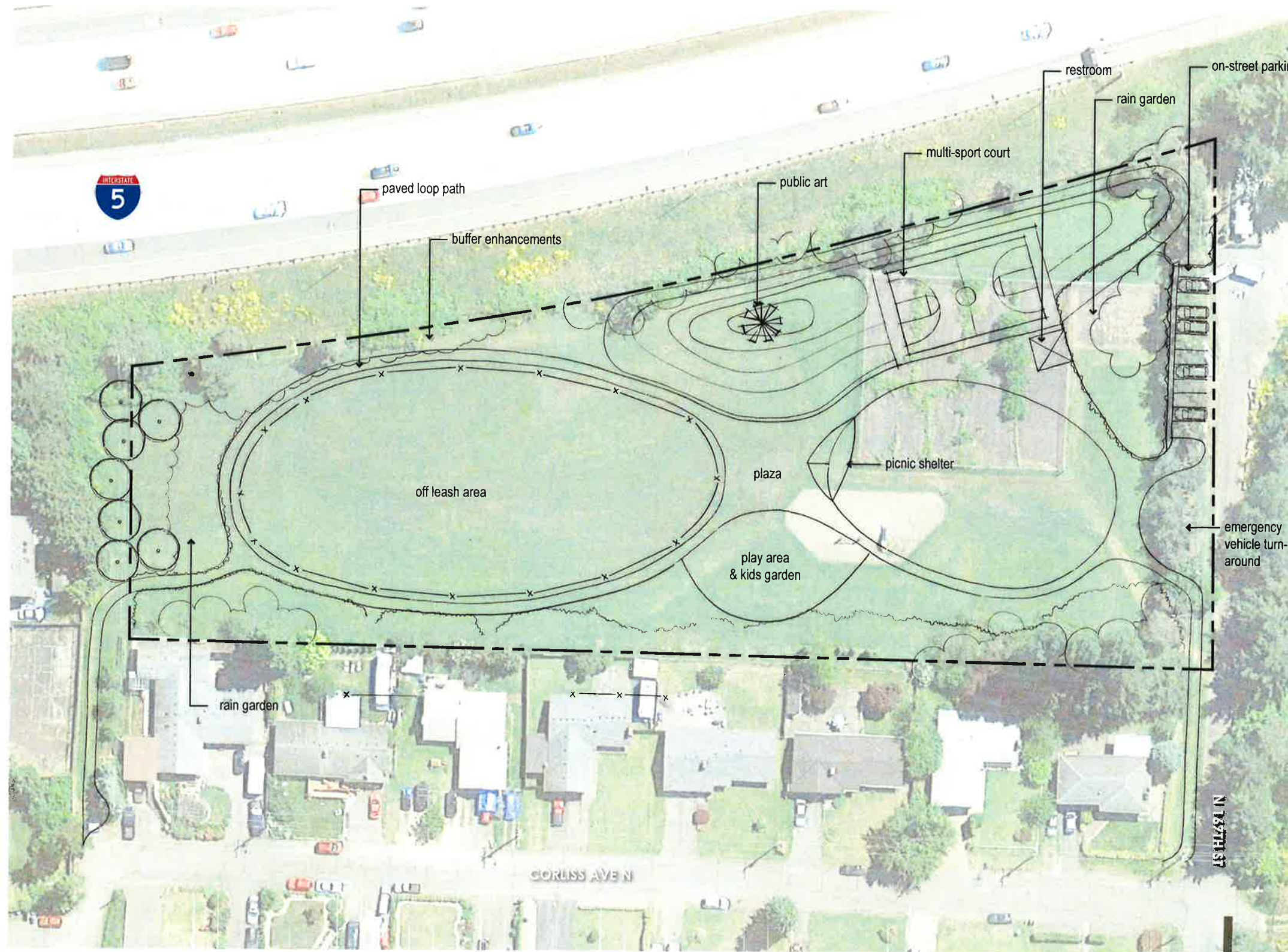
HAMLIN PARK (NORTH)



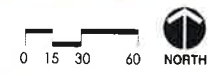
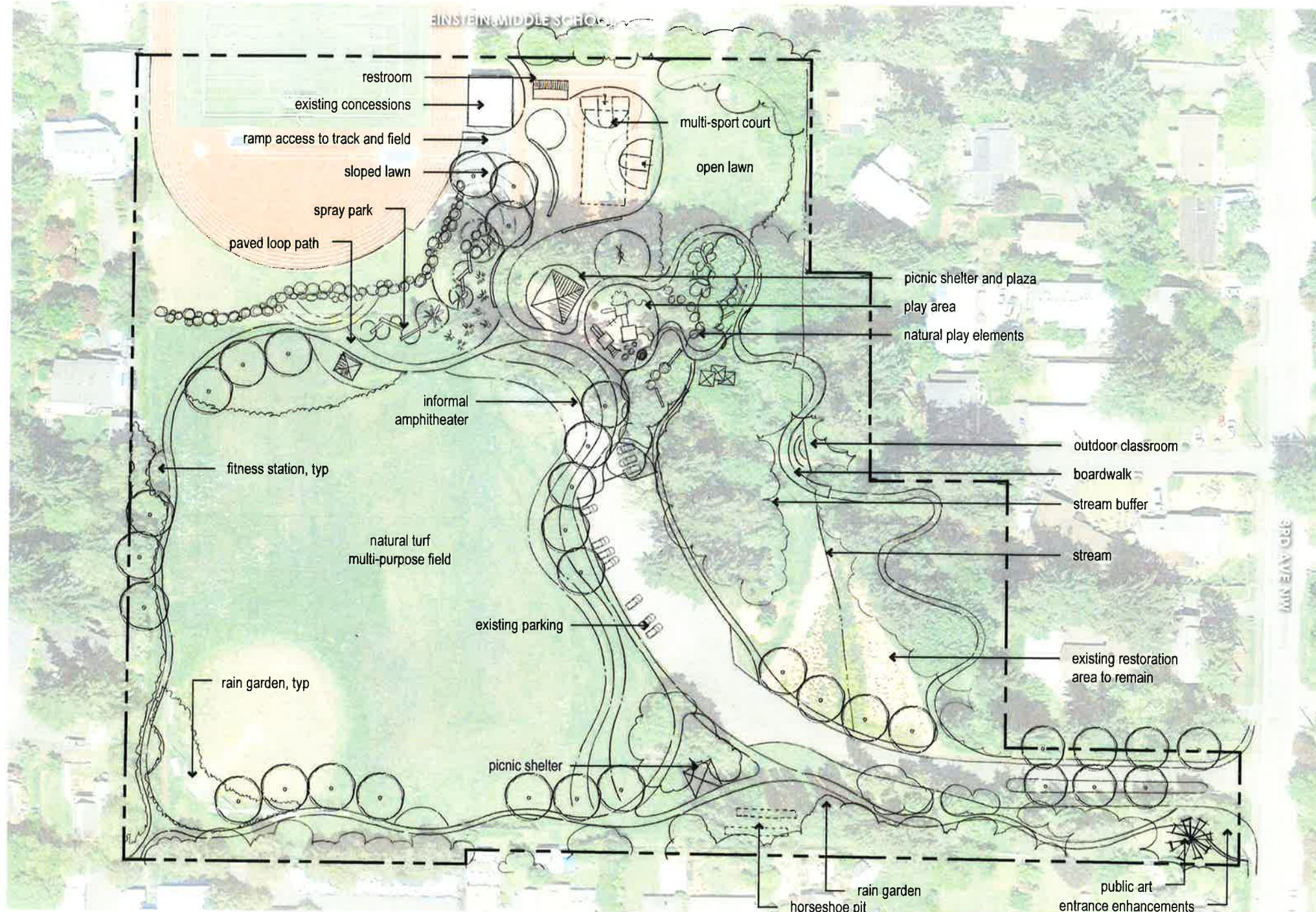
RICHMOND HIGHLANDS PARK



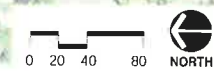
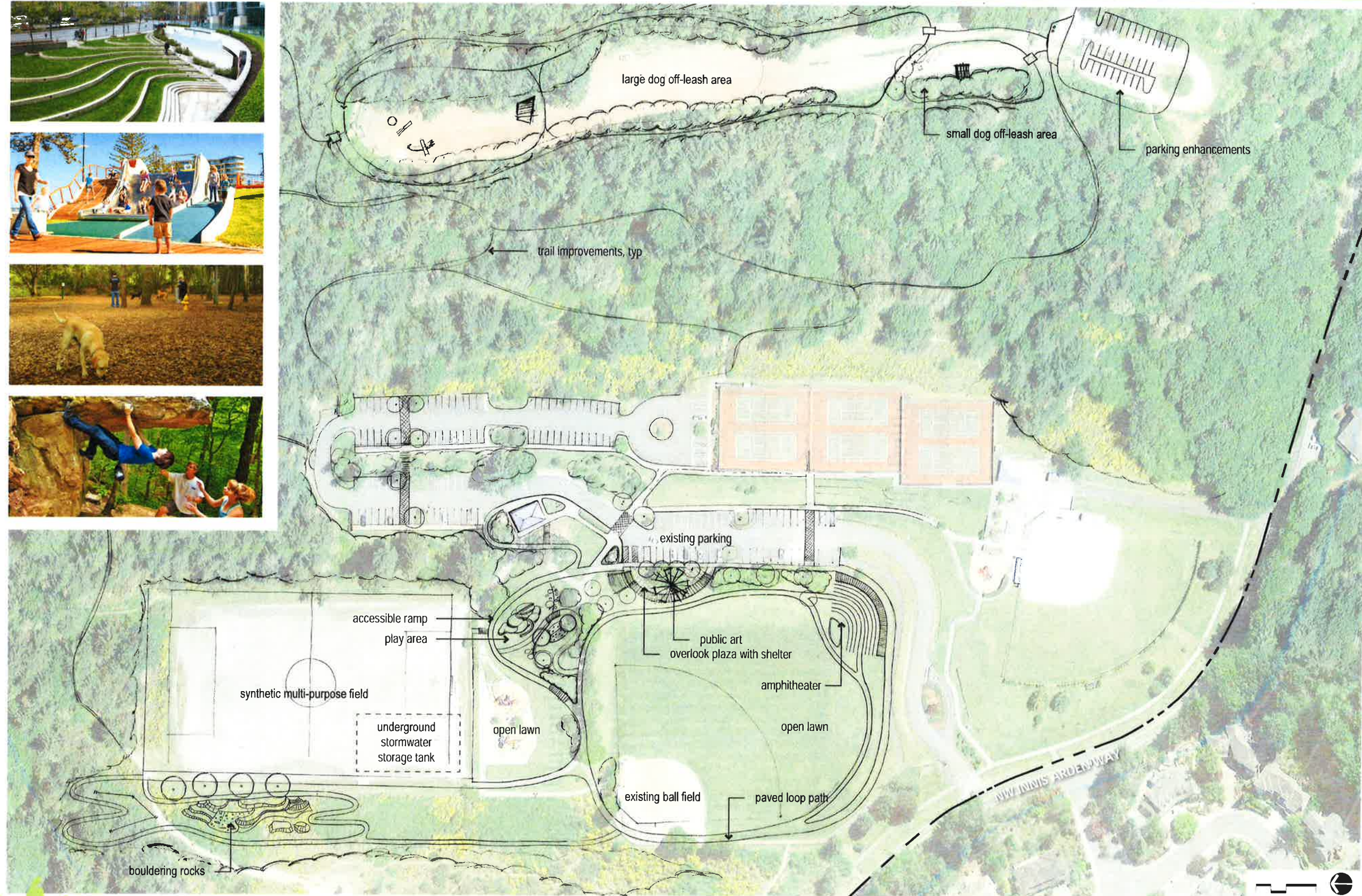
JAMES KEOUGH PARK



HILLWOOD PARK



SHOREVIEW PARK



WESTMINSTER TRIANGLE PARK

