



Shoreline  
Library  
Board

**November 5, 2015**



### Library Board Meeting

November 5, 2015

6:30 p.m.

**Shoreline Library**

345 NE 175<sup>th</sup> St.

6:30 p.m.	1. Call to Order / Attendance	Action	Chair
6:32 p.m.	2. Approval of Agenda	Action	Chair
6:34 p.m.	3. Approval of Minutes	Action	Chair
6:38 p.m.	4. Report from City a. Pool Closure b. 2015-2016 Board Term Information c. New registration software d. City Council elections	Info Sharing	Mary Reidy
6:48 p.m.	5. Public Comment	Info Sharing	
6:50 p.m.	6. Items for Board Discussion a. Sign up for fall/winter event activities b. Light Rail Station Draft letter #2	Info Sharing	Library Board Members
7:20 p.m.	7. KCLS Report a. Goals 2015/2016	Info Sharing	KCLS Staff
7:40 p.m.	8. Report of King County Library System and Board of Trustees Meeting	Info Sharing	Library Board Members
7:50 p.m.	9. Library Board Member Report of Activities	Info Sharing	Library Board Members
8:00 p.m.	10. Meeting Adjourned	Action	Chair

**Attachments:**

- ❖ Agenda
- ❖ Minutes September 3, 2015 Library Board Meeting
- ❖ Light Rail Station Draft Letter #3 (Attachment A)
- ❖ 2016 Library Board Meeting Schedule
- ❖ 2014/2015 Library Board Goals
- ❖ November 2015 KCLS Managers Report

**Dates to Remember:**

Next Library January 7, 2016 Board Meeting, 6:30 p.m. at the Richmond Beach Library



**LIBRARY BOARD**  
**Summary Minutes of Regular Meeting**

Thursday, September 3, 2015  
6:30 p.m.

Richmond Beach Library  
19601 21<sup>st</sup> Ave NW

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**Call to Order**

The meeting was called to order by Chair Lorimer at 6:37 p.m.

**Attendance**

**Board Present:** Chair Sara Lorimer, Vice-Chair Eileen Wood-Lim, Lisa Oberg, Mark Hulak, R. L. Smith, Karen Thielke, Ella McGuigan.

**Excused Absence:** Brooke Shirts, Tyler King

**City Staff Present:** Mary Reidy, Recreation Superintendent; Sheryle Harp, Administrative Assistant II

**KCLS Staff Present:** Denise Bugallo, Library Cluster Manager

**Approval of the Agenda**

Chair Lorimer called for a motion to approve the agenda as written. So moved by Ms. Thielke and seconded by Mr. Hulak. The motion carried.

**Approval of the Minutes**

Chair Lorimer called for the motion to approve the minutes as written. So moved by Mr. Hulak and seconded by Ms. Thielke. The motion carried.

**Report for the City of Shoreline**

Ms. Reidy updated the Board members with the following citywide information:

- The 2015 Celebrate Shoreline event was discussed and input was given on the changes made to this year's venue/locations.
- The Library Board's 2015-2016 current term dates, maximum length of terms allowed and how to re-apply were discussed.
- Instructions were given on how to reset the Library Board passwords. Every 90 days they need to be reset. They will be reset tomorrow (9/4) so the Board Members were reminded to go in and change their passwords.
- Ms. Reidy stated that we will soon be using new registration software – "Max Galaxy". In the fall we will use a soft roll out and in January 2016 it will go to full use.
- Ms. Reidy shared City of Shoreline's projected growth as requested.

## **Public Comment**

No public comment

## **Items for Board Discussion**

**Breakout Subcommittees:** Mr. Hulak is also on the Board of Directors for the KCLS Foundation. He gave some examples of how they use their breakout committees. After some discussion it was decided to continue the breakout subcommittee possibilities discussion after the Boards' new 2015-2016 Goals are set.

**Report on Local Summer Event Activities:** Ms. Bugallo had requested the Board Members report on what local summer activities they went to and reached out to the community as a Library Board Member. Mr. Smith, Ms. Wood-Lim and Ms. Oberg visited the Farmers Market and answered questions from patrons and handed out KCLS goodies/swag.

**Light Rail Station Draft letter:** Ms. Lorimer presented her minor revisions for the letter titled "Light Rail Station Draft letter #3". (Attachment A) The letter was reviewed by Board Members and after discussion, it was decided that the letter was complete. Ms. Wood-Lim called for a motion to approve the letter as written and to proceed to send the letter to Eric Friedli, Parks Director to review. So moved by Ms. Thielke and seconded by Mr. Hulak. The motion carried.

The discussion continued as to what would be the best venue to present the letter. It was decided to send the letter to the KCLS Board of Trustees prior to their public forum meeting on Oct 28<sup>th</sup>. Then the letter would be read as public comment at the meeting which the Chair, Ms. Lorimer will present.

## **Report on Library Activities**

Ms. Bugallo from the King County Library System distributed and reviewed a list of upcoming programs and a dashboard of current statistics.

Ms. Bugallo assigned homework to the Board. Task – talk about "Your Perfect Book Match" program to at least one person and report back to her at the next meeting.

Ms. Bugallo requested Board Members to come to the November 3<sup>rd</sup> Library Advisory Board Forum and Budget Meeting at the Redmond Library. Ms. Thielke, Ms. Wood-Lim and Ms. Oberg stated they will be attending the meeting.

## **2015/2016 Goals:**

Ms. Bugallo reviewed the handout "Profile of a Library Advisory Board." She stated that as Library Board Members it is about advocating but also about reaching out into the community to identify needs or issues. She also reviewed the key responsibilities and commitments for individual Library Board Members to actively support the advocacy role. The expectations were discussed and Ms. Bugallo asked for Board Members to email Ms. Harp with their ideas and they will be compiled for the group to be reviewed at the November meeting.

## Report of King County Library System and Board of Trustees Meeting

No one attended the August meeting, no report.

Ms. Shirts was not at our meeting so we could not get an update from the July 21<sup>st</sup> KCLS Trustees Meeting that she attended.

<b>KCLS Board of Trustees Meeting Signups 2015 – Wednesdays 5:00pm</b>	<b>Location</b>	<b>Name</b>
Jan 28 <b>Public Forum</b>	Service Center *	
Feb 25	Service Center *	
March 25	<b>Covington Library</b>	
April 29 <b>Public Forum</b>	Service Center *	Eileen Wood-Lim
May 27	Service Center *	Sara Lorimer
June 24	<b>Fairwood Library</b>	Karen Thielke
July 21 <b>Public Forum</b>	Service Center *	Brook Shirts
August 26	Service Center *	
Sept. 30	<b>Issaquah Library</b>	Karen Thielke
Oct. 28 <b>Public Forum</b>	Service Center *	Sara L. & Eileen W.
Nov. 18	<b>Kirkland Library</b>	Eileen Wood-Lim
Dec. 16	Service Center *	

\*Service Center - Issaquah

### Reports of Library Board members

Each Board member checked in with personal and professional updates.

### Adjournment

Hearing no further business Chair Lorimer called for the motion to adjourn. So moved by Mr. Hulak and seconded by Ms. Wood-Lim. The November meeting of the Library Board adjourned at 7:54 p.m.

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Sara Lorimer  
Board Member

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Sheryle Harp  
Minute Writer



## 2016 Library Board Meetings

Unless otherwise decided by the Library Board, each meeting will occur on the 1st Thursday of every odd numbered month, and will begin at 6:30 p.m. and end at 8:00 p.m. at alternating locations between the Richmond Beach and Shoreline Libraries.

**January 7, 2016 - 6:30 p.m. at the Richmond Beach Library**

**March 3, 2016 - 6:30 p.m. at the Richmond Beach Library (Changed location)**

**May 5, 2016 - 6:30 p.m. at the Shoreline Library (Changed location)**

**July 7, 2016 - 6:30 p.m. at the Shoreline Library**

**September 1, 2016 - 6:30 p.m. at the Richmond Beach Library**

**November 3, 2016 - 6:30 p.m. at the Shoreline Library**

Location alternates between  
 Shoreline Library, 345 NE 175<sup>th</sup> St.  
 Richmond Beach Library, 19601 21<sup>st</sup> Ave. NW

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## Shoreline Library Board 2014/2015 Goals

Represent Shoreline Board Members at King County Library System (KCLS) board meetings and city events. Lobby and advocate for King County Libraries.

- Send a Shoreline Board member to every KCLS Board Meeting.
- Encourage Board member participation at Celebrate Shoreline Festival.
- Have a Library Board member attend Library Legislative Day.

Promote citizens use of library services, particularly through outreach to those who do not currently use them.

- Investigate the possibility of Library Board members assisting at city/neighborhood events.

Collaborate with neighborhood and community groups on Library issues and provide feedback to KCLS.

- Send at least one representative to the Lake Forest Park/Shoreline READS committee.
- Host at least one Saturday booth at the Shoreline's Farmers Market promoting the READS book as well as Shoreline/Richmond Beach Library events.
- Encourage participation at the Shoreline Library's annual book sale.

Shape the future of the Shoreline and Richmond Beach libraries staff and provide services tailored to the unique needs of the community and in this way help shape the future of KCLS.

# THIRD DRAFT

Shoreline Library Board  
Shoreline City Hall  
17500 Midvale Avenue N  
[sharp@shorelinewa.gov](mailto:sharp@shorelinewa.gov)  
DATE TK

To Gary Wasdin and the Trustees of the King County Library System,

We, the members of the Shoreline Library Board, would like to draw KCLS's attention to two unrelated situations developing in our city:

- Two new light-rail stations, one on either side of the Shoreline library
- The potential addition of 6,000 to 7,000 residents adjacent to the City of

Shoreline at Point Wells in Snohomish County, who will want to use our library system but will not qualify for borrowing privileges.

We believe that as KCLS begins its next funding and capital bond cycles, we need to ensure that plans for Shoreline are a part of the discussion.

## LIGHT RAIL STATIONS

Two light-rail stations are planned for Shoreline, two miles apart at 145th and 185th Streets. While this area is currently largely single-family homes, the expected rezoning will ~~change large parts to~~ allow for new multi-family buildings. The existing Shoreline Library sits right between the two new ~~neighborhoods being created~~ station-areas.

Families will move here and need library services for adults, children, and teens: story times, computers to use for school, appropriate collections.

This situation is unique to the KCLS system; nowhere else has a building boom like the one ~~predicted-anticipated~~ along the light rail line heading north along I-5: a projected annual growth rate of up to 2.5%. ~~The libraries~~ We believe the KCLS will need to expand services for a quickly growing population.

## POINT WELLS



Point Wells is in unincorporated Snohomish County, but because of bluffs on two sides and Puget Sound to the west its only road access is through Shoreline, on Richmond Beach Drive. It is **being proposed to be** rezoned from industrial use to a mixed-use urban center, including 3,000 residential units. The Richmond Beach Library is a short walk from Point Wells, and the route from Point Wells to I-5 runs directly past the



library.

(Illustration from the Seattle Times, March 15, 2010.)

**Unless Point Wells makes an arrangement regarding city services with the City of Shoreline, ~~t~~As it currently stands** the residents of Point Wells will not be eligible for KCLS library cards. However, we expect they will still use library facilities for story time, Study Zone, computers, reference materials, a quiet place to study, and browsing, as we have heard anecdotes of Woodway residents doing (Woodway, also in Snohomish County, does not belong to any library system).

As KCLS begins its next funding and capital bond cycles, we need to ensure that plans for Shoreline are a part of the discussion. KCLS needs a plan for working with

*Shoreline's new populations and the projected increased demand for library services that Shoreline's unprecedented population growth will bring.*

*Shoreline's Environmental Impact Statement (December 2014) predicts a 5.3 percent to 9.9 percent increase in demand for services such as libraries by 2035. Both branches are already overcrowded; we are concerned that increased pressure from growth will make it difficult for future patrons to access the services they need.*

*We urge the KCLS board to include funding for Shoreline and Richmond Beach Library improvements, and any future branches in our city, in the next round of capital projects. Shoreline's diverse communities support their libraries, and the Shoreline Library Advisory Board is highly invested in being a part of the planning process to accommodate the coming needs of Shoreline.*

*Sincerely,*

NAMES TK

Important dates to remember

November 11, 2015 (Veteran's Day) Library Closed

November 26, 2015 (Thanksgiving) Library Closed

December 24 & 25 (Christmas Eve & Christmas) Library Closed

January 21, 2016-Library Legislative Day (Thursday) Save the Date!

News, Programs, Events, and Library ServicesHighlights from the Director's Report:

- KCLS is proud to offer **Plazas Comunitarias**, a successful adult learning model that advances the education of Latinos by providing a wide range of basic education resources in Spanish. Studies show that students learn English faster and more efficiently if they have a solid education in their own language. In turn, improved English skills lead to other social and economic opportunities. Plazas will be held on Mondays and Fridays at the Bellevue Library from 10am-1pm. Participants will use the computer lab and adjacent study room to continue their elementary, middle and high school education in Spanish.
- Along with United Way and the Committee to End Homelessness in King County, KCLS will again participate in the **Count Us In** program in January 2016. This year, the Department of Housing and Urban Development and the U.S. Interagency Council to End Homelessness mandated that *Count Us In*, which counts the number of homeless and unsheltered teens, will take place at the same time as the *One Night Count*, which counts homeless adults to facilitate one data stream rather than two. Last year, 70 agencies were involved; nearly half of them were KCLS libraries.
- In 2016, KCLS will unveil its new year-long adult program series called **Everyone's Talking About It**— a thought-provoking, conversational series that will feature topics of local, regional and national interest. Whether focused on the election, social issues or popular culture, there will be programs, classes and activities to pique interest and spark engagement around issues that affect communities. Planned topics include drones and surveillance, race and social justice, social media and politics, economy, personal finance, environmental issues, [Library Program Highlights](#)

@ Shoreline

- **DIY Foodie Gifts**- Saturday, November 14, 2pm. Learn how to make delicious and lovely handmade food gifts.
- **New Year Celebrations from Around the World Workshop**-Saturday, December 5, 11am. Through storytelling, cultural artifacts, music and art children will explore New Year celebrations from China, Japan, Russia, Peru, and Ireland.

@ Lake Forest Park

- **Creative Party Planning on a Budget**- Monday, November 9, 7-9pm. Learn how to wow your guests with elegant fare without breaking the bank.
- **The Dickens Carolers**-Saturday, December 12, 2-3pm. Adorned in elegant Victorian dress, an a cappella quartet sing your holiday favorites.

@ Richmond Beach

- **Magic of Gratitude Magic Show**-Saturday, November 21, 11-11:45pm. Ages 3 and older.
- **Aging: A Laughing Matter**- Tuesday, December 15, 7-8pm. Take a break with Dori Gillam of Senior Services and look at aging in a lighter way.